

LINDSBORG CITY COUNCIL

October 1, 2012 – Minutes

Members Present – Becky Anderson, Ken Branch, W.R. Chestnut, Russ Hefner, David Higbee, Brad Howe, Betty Nelson, & Judy Neuschafer

Absent – Rick Martin

Others – Greg DuMars, Gary Shogren, Tim Dunn, Tim Berggren, Holly Lofton, Andrew Tabor, Larry Lindgren, Bill Gusenius, Dan Carr, Kent Ebling, Pastor Dean Apel, Kathy Richardson, Corey Peterson & Josh Nelson

The meeting was called to order at 6:30 p.m. and the Pledge of Allegiance was said. Invocation was given by Pastor Dean Apel from the Messiah Evangelical Lutheran Church.

Public Input – On behalf of the Convention and Visitors Bureau Board, Kathy Richardson thanked the Mayor, Council and City Staff for their support of the CVB. She noted the efforts made by members of the CVB staff and Board, stating that the result in part is more sales tax revenue to the City. She thanked Carla Wilson for her service, welcomed Holly Lofton to her role as new director, and recognized the Sundstrom Conference Center project for its potential impact to Lindsborg.

Amendments to the Agenda – Consideration of an ordinance forwarded from Planning and Zoning was removed from the agenda.

Minutes – Russ Hefner moved to approve the minutes of the September 4, 2012 regular council meeting and September 24, 2012 special council meeting. Motion seconded by David Higbee and passed.

Mayor's Report – Mayor Neuschafer noted that Cassie Johnson has been hired as the new Assistant to the City Administrator, joining Andrew Tabor as the new Recreation Director and Holly Lofton as the new CVB Director. The Mayor will attend the League of Kansas Municipalities conference on October 6 – 8 in Topeka with Rick Martin, David Higbee and Jerry Lovett-Sperling. There are no changes to the October calendar and no appointments this month.

Planning & Zoning – no report

Administration & Finance – BRUNSWICK CODE ENFORCEMENT– Becky Anderson asked for an update from staff on recent efforts by Public Works regarding Building Code violations at 202 S. Main. Tim Dunn, Public Works Director, recapped the process to date, stating that he has requested an inspection this week to check the status of the work. Ms. Anderson asked the City Attorney what the rights and opportunities of the City were, and Bill Gusenius responded that the fact that no criminal charges have been filed to date, a firm deadline to bring the building into compliance had not yet been set. He further stated that a formal hearing would be the next step in forcing compliance, but felt that Mr. Dunn’s informal process has been acceptable to this point. Ms. Anderson said that she looked forward to Dunn’s report of inspection. No action taken.

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ORDINANCE 4774 – SUMMARY PUBLICATION ORDINANCE –Becky Anderson moved to adopt Ordinance 4774 which allows the City to publish adopted ordinances in summary form in the official city newspaper, thereby reducing City expense. Motion seconded by Russ Hefner and passed 7-0 by roll call vote.

2013 CVB MARKETING BUDGET– CVB Director Holly Lofton presented the proposed budget, explaining that actual expenditures would depend on the level of Transient Guest Tax receipts in the coming year. She also stated that over half of the budget was already encumbered, as the cost of billboards and the visitor’s guide were contracted expenses. Detailed information on specific advertising metrics was presented, and a discussion of various marketing opportunities followed. Betty Nelson moved to accept the proposed marketing budget as presented. Motion seconded by Brad Howe and passed unanimously by voice vote.

Utilities – ORDINANCE 4775 – RENEWABLE ENERGY NET METERING—After an explanation of net metering and renewable energy policy by City Administrator Greg DuMars, Russ Hefner moved to adopt Ordinance 4775. Motion seconded by Betty Nelson and passed 7-0 by roll call vote.

OTHER – Russ Hefner asked for an update of the water loss issue, questioning that if the water loss detection project showed no water leaks, was the City planning to replace all water meters. Greg DuMars discussed the City’s plan to test blocks of metering to verify faulty metering before planning an extensive capital upgrade.

Streets & Parks – Community Garden— Betty Nelson described the initiative proposed by Patrick Broz, Trinity United Methodist Church pastor, to use City property adjoining the Välkommen Trail on 1st Street and Union as a community garden. The request to the City is limited to the use of the property and the installation of a water hydrant. Fencing, maintenance and administration would be furnished by others. Betty Nelson moved to approve the use as requested. Motion seconded by Russ Hefner and passed unanimously by voice vote.

SPORTS EQUIPMENT BID—Betty Nelson moved to approve \$1,178.15 to purchase sports equipment for the Recreation Department. Motion seconded by David Higbee and passed 7-0 by roll call vote.

Public Safety – MECHANICAL PUMP SEAL ON FIRE TRUCK 302— Betty Nelson moved to approve funding not to exceed \$2,500.00 to replace front and back seals. Motion seconded by Russ Hefner. David Higbee asked where the funds would come from and Greg DuMars answered that they would be distributed from the Fire Department Contract Services account. Motion passed 7-0 by roll call vote.

Purchase Order – ORDINANCE 4776 – Betty Nelson moved to approve payment of Purchase Order Ordinance 4776. Motion seconded by Brad Howe and passed unanimously by roll call vote.

Payroll – ORDINANCE 4772 & 4773 – Betty Nelson moved to approve payment of Payroll Ordinance 4772 & 4773. Motion seconded by Brad Howe and passed unanimously by roll call vote.

Adjournment – Brad Howe moved to adjourn the meeting. Motion seconded by W.R. Chestnut and passed. Meeting adjourned at 7:27 p.m. .

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk