

LINDSBORG CITY COUNCIL

October 3, 2016 – 6:30 p.m.

Meeting Minutes

Members Present –Rick Martin, Kelley Menke, Betty Nelson, David Higbee, Mark Friesen, Blaine Heble, Corey Peterson & Bill Taylor

Absent – Emile Gallant

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Gary Shogren, Kate Elliott, Holly Lofton, Larry Lindgren, Dan Carr, Tim Dunn, Amy Habiger, Martha Danielson, David Worthington & Kyle Sundell

The meeting was called to order at 6:30 p.m. and the Pledge of Allegiance was said.

Public Input – None

Amendments to the Agenda – None

Mayor's Report – Mayor Taylor congratulated Holly Lofton, CVB Director, on her graduation from Leadership Kansas. The ceremony will be in Topeka on October 28th. Holly then spoke briefly of her experience in the program. Mayor Taylor then announced the retirement reception for David Reiswig being held on October 7, 2016 from 3 – 5 p.m. in the City Hall Council Chambers.

The Mayor spoke of the continued struggles with racism and hate speech in the community and encouraged attendance at a showing of the film “Not in Our Town” on Monday, October 10th at 7:00 p.m. in Messiah Lutheran Church.

Consent Agenda – Betty Nelson moved to approve the consent agenda that includes the minutes of the September 19, 2016, regular meeting, Payroll Ordinances 5012 and Purchase Order Ordinance 5013. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – Betty Nelson moved to approve the appointment of Kyle Sundell to the Emergency Medical Service. Motion seconded by Rick Martin and passed. Rick Martin moved to approve the appointment of Alexander Brooks, David Worthington and Eric Kruckenberg to the Lindsborg Fire Department. Motion seconded by Kelley Menke and passed.

Planning & Zoning – No report

Old Business – None

New Business – BUDGET TRANSFER – Betty Nelson moved to approve the transfer of \$30,000 from the Street Department Capital Budget fund to the Police Department Personnel Expense fund to cover the cost of additional patrol on and around the Bethany College campus through the end of the calendar year. Motion seconded by David Higbee and passed with Corey Peterson abstaining and all others voting yes.

EMS BUILDING – NOTICE OF INTENT TO AWARD – Rick Martin moved to approve the Notice of Intent to Award for the EMS building to Wiens Construction contingent upon value engineering the project to a construction amount no greater than \$700,000. If the City must terminate the Intent to Award, they agree to pay Wiens Construction as sum of \$10,000.00 Motion seconded by Blaine Heble and passed unanimously by roll call vote.

EMS MANIKIN – Betty Nelson moved to approve \$1,695.76 to purchase a manikin and ECG Code Simulator from BoundTree Medical for EMS & Fire training. Motion seconded by Kelley Menke and passed unanimously by roll call vote.

FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT – Blaine Heble moved to approve the purchase of three sets of Personal Protective Equipment from Municipal Emergence Services in the amount of \$4,637.94. Motion seconded by David Higbee and passed unanimously by roll call vote.

STREET NAME SIGN BIDS – Rick Martin moved to approve the purchase of street signs to meet the size and reflectivity requirements from the MUTCD (Manual of Uniform Traffic Control Devices) at a cost of \$954.00 from Barco Municipal Products. Motion seconded by Kelley Menke and passed unanimously by roll call vote.

Executive Session – Rick Martin moved to go into executive session for 15 minutes to discuss matters regarding the purchase of real estate and to include the city administrator and return to regular session at 7:20 p.m. Motion seconded by David Higbee and passed. Council returned at 7:20 p.m. A special council meeting will be held on Monday, October 10, 2016 at 5:30 p.m. on the topic of real estate purchase.

Department Head Reports – PUBLIC WORKS – Public Works Director Tim Dunn addressed council on future planning for after he retires in the spring of 2017. The primary is regarding building permitting and inspections. Options include hiring a director who has prior inspection experience which would be costly, borrowing inspectors from neighboring communities or a new possibility of the League of Kansas Municipalities partnering with IBTS to supply these services to cities in Kansas. Either way, the cost of building (permitting and inspections) will go up. As time gets closer, this topic will be a study session for council.

CONVENTION & VISITORS BUREAU – Director Holly Lofton reported that the JOS Conference Center has been hiring Bethany students to fill staff positions as events pick up coming into the fall and winter seasons. They are also providing recommendations to the cleaning company they have contracted with on a few items that need attention. Holly is almost finished with the new billboard advertising artwork and has been contacted by Horizon magazine to do a feature on Lindsborg. It is a bit too expensive for the budget this year but they hope to include Lindsborg next year.

PUBLIC SAFETY – Director Tim Berggren updated council on the recent hiring of Angela Oestman as the Administrative Assistant for Public Safety. He noted that she is very intelligent and is beginning to make the position her own. She has a technology background so has been quick to understand the various programs that are specific to law enforcement and has been very helpful with the recent computer upgrades. He also reported that the Fire Department roster is up to 26 right now. The maximum they can have 30 but they don't look to add any more until next year. EMS is also doing well in that they are increasing their numbers as well. When they have a larger pool of volunteers, it helps keep the burnout rate lower.

Other - none

Adjournment – Betty Nelson moved to adjourn the meeting. Motion seconded by Rick Martin and passed. The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk