

LINDSBORG CITY COUNCIL

December 5, 2016 – 6:30 p.m.

Meeting Minutes

Members Present –Rick Martin, Betty Nelson, Mark Friesen, Corey Peterson, Emile Gallant, David Higbee, Kelley Menke, Blaine Heble & Bill Taylor

Absent –

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Holly Lofton, Kate Elliott, Larry Lindgren, Dan Carr, Tim Dunn, Amy Habiger, Martha Danielson, Chris Lindholm, Bill Gusenius, Bernard Kensy, & Larry Lindgren

The meeting was called to order at 6:30 p.m. by Mayor Taylor and the Pledge of Allegiance was said.

Public Input – Bernard Kensy offered suggestions for additional Christmas lighting opportunities to support getting more tourist visitors to town during the holidays.

Amendments to the Agenda – Under New Business there will be the addition of a Firewall Replacement and an amended quote for JOS chairs. Under Other there will be a update given on the ambulance accident.

Mayor's Report – Mayor Taylor commented on the great scholarship news from Bethany College for area students. He also noted that council had held a study session regarding the public comment from a November meeting about Utility billing late fees. There will be additional information in the next Lindsborg City View.

Consent Agenda – Kelley Menke moved to approve the minutes of the November 21, 2016 regular council meeting, Payroll Ordinance 5020 and Purchase Order Ordinance 5021. Motion seconded by Emile Gallant and passed unanimously by roll call vote.

Appointments – None

Planning & Zoning – no report

Old Business – None

New Business – RURAL FIRE DISTRICT 8 AGREEMENT - The agreement between the City of Lindsborg and the Rural Fire District No. 8 is reviewed and updated annually. This agreement states that the City provides services and vehicle storage for the rural fire district, as well as the payment to volunteer firefighters for rural fire runs. In return the rural fire district pays a fee to the City for these services plus a set amount for the fire runs. Proposed in the 2017 agreement is a 3% increase in the fee for City-provided services and vehicle storage. The amount increases from \$5,106 annually to \$5,260 annually. Emile Gallant moved to approve the Rural Fire District 8 Agreement. Motion seconded by Rick Martin and passed unanimously by roll call vote.

FIRE DEPARTMENT MASKS - Fire Chief Matt Clark has been going through equipment to make sure it is within certification guidelines. This includes SCBA gear, SCBA masks, and SCBA cylinders. Unfortunately, we have several sets that do not meet certification guidelines and are obsolete. He is working with the Kansas Forest Service to see about getting some SCBA gear at little to no cost that will be certified for at least 2 years. In addition, Chief Clark has indicated that we will need ten (10) new masks for gear. There is only one dealer for our area that provides the masks needed for our current gear and that is Municipal Emergency Services that sell certified masks for \$265.00 each. This is an unbudgeted item but we have \$10,000 budgeted for "Jaws of Life" equipment that we will not be purchasing this year. Chief Clark has asked if we could purchase the masks using this budgeted money. Betty Nelson moved to approve the purchase of ten (10) AV-3000 HT (M), KVLR masks at a cost that includes shipping of \$2,665.00 from Municipal Emergency Services. Motion seconded by Rick Martin and passed unanimously by roll call vote.

HOLIDAY BONUS – Betty Nelson moved to approve a \$100 Christmas bonus for each regular full time city employee. Motion seconded by Blaine Heble and passed unanimously by roll call vote.

SUNDSTROM CHAIR QUOTE – Kelley Menke moved to approve the purchase of 50 additional chairs for the JOS at a cost of \$3,105.00 plus freight in an amount not to exceed \$700 from Gladstone Associates. Motion seconded by Rick Martin and passed unanimously by roll call vote.

STREET SIGNS - Betty Nelson moved to approve the purchase from Barco Municipal Products for the 88 additional street name signs plus mounting hardware, at a cost of \$2,575.20. These will match the current new signs in use for the city. Motion seconded by David Higbee and passed unanimously by roll call vote.

ORP PROBE - Biological Nutrient Removal, BNR, is one of the new treatment processes that was part of the 2010 WWTP upgrade. This process uses nitrification/denitrification to help achieve the reduction of total nitrogen. Staff currently measures dissolved oxygen, DO, to monitor and control the process. However, DO is simply a measure of the dissolved oxygen present and is not a true measure of actual conditions within the treatment basins. What operators are learning is that on the nitrification side DO works well, however it is not accurate enough on the denitrification side to achieve the desired results. ORP, Oxygen Reduction Potential, is a measurement that indicates whether the biological mass has the potential of oxidizing or reducing contaminants. This measurement will tell staff whether or not the biological activity in a treatment basin is really in an aerobic condition to nitrify or an anoxic condition to denitrify. The meter also will give a good indicator at what level that condition is. No more trying to guess, this meter will give staff the numbers to know what is really going on allowing them to make better decisions on changes that need to be made. This becomes very important as we try to achieve numbers that will someday be mandated by KDHE and the EPA. Betty Nelson moved to approve the purchase of the ORP Meter from Xylem at a cost of \$1,482.75. This is the cost of the meter plus shipping. Motion seconded by Kelley Menke and passed unanimously by roll call vote.

SEWER LINE REPAIR - City staff has been called twice in the last 2 years about a sewer backup at 920 N. Coronado Avenue. Staff reported finding grease and flushable wipes when cleaning the sewer line but nothing out of the ordinary. When Mayer Specialty Services was doing line maintenance this year staff had them camera the line to see if the line had any defects. The video inspection revealed two issues. One was a bad sewer tap which allowed tree roots to infiltrate into and plug the line. City staff has since repaired that problem. The second issue is from a ground rod located by a transformer directly over the sewer main that was driven directly through the middle of the sewer pipe. Excavation and repair of this by staff would be very complex due to the location of the transformer directly over the sewer line as well as electrical lines and other utilities located in very close proximity. The logistics of this repair are one concern; another is safety because of the energized transformer and electrical lines. Another way to make this repair would be to do it internally by Mayer Specialty Services. The repair would utilize special equipment that will enter through manholes and drive up the sewer line and apply a repair patch over the defective area. With a repair being made this way we can eliminate all potential problems that

could occur with an excavation repair. Betty Nelson moved to approve \$3,680.00 for Mayer Specialty Services for the repair of a damaged sewer main located between manhole N42 and manhole N42A. Motion seconded by David Higbee and passed unanimously by roll call vote.

FIREWALL REPLACEMENT – Rick Martin moved to approve the purchase of a firewall for the computer system from Reach Solutions in the amount of \$1,129.00. Motion seconded by Blaine Heble and passed unanimously by roll call vote.

Executive Session - none

Department Head Reports – CVB/SUNDSTROM – Holly Lofton reported that the JOS is ending the year much better than expected. There have been 93 events this year with 22 already booked for next year and are on pace to reach the 100 mark in 2017. CVB is working on sending out certificates for free tours to their mailing lists for 2017.

PUBLIC WORKS – Tim Dunn gave an update on the construction at Auburn Pharmacy and the situation with KDOT surrounding the issue of driveways for the location. He feels that there have been adequate assurances from KDOT to proceed with construction.

PUBLIC SAFETY – The Fire Department is looking for ways to upgrade their air machine and law enforcement is working with county agencies to find a better way to deal with mental health emergencies in the county.

Other – The ambulance that was involved in an accident on August 21, 2016 is still in limbo while the respective insurance companies grapple with who will be responsible for what. Our insurance agency has retained legal counsel as has the plaintiff. It could be a while...

The Moving Forward Together event is scheduled for January 12, 2016 at 5:30 at the Conference Center. Please mark your calendars and indicate your intentions to attend

Adjournment – Betty Nelson moved to adjourn the meeting. Motion seconded by Rick Martin and passed. Meeting adjourned at 7:31 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk