

LINDSBORG CITY COUNCIL

February 15, 2016 – 6:30 p.m.

Meeting Minutes

Members Present – David Higbee, Emile Gallant, Corey Peterson, Becky Anderson, Blaine Heble, Kelley Menke, Betty Nelson, Rick Martin & Bill Taylor

Absent –

Others Present – Greg DuMars, Tim Berggren, Gary Shogren, Holly Lofton, Jerry Lovett-Sperling, Kate Elliott, Dan Carr, Bill Gusenius, Larry Lindgren & Amy Habiger

The meeting was called to order at 6:30 p.m. and the Pledge of Allegiance was said.

Public Input – none

Amendment to the Agenda – Mayor Taylor is adding the appointment of Autum Lustfield to EMS to the Consent Agenda.

Mayor's Report – Bethany College is hosting a gathering on Saturday, February 21st from 8:00 to 9:30 a.m. at the Sundstrom. The public is invited.

Mayor Taylor noted the importance to continue to recycle. The more that we can recycle; the less trash will end up in the landfill.

Consent Agenda – Becky Anderson moved to approve the consent agenda that includes the minutes of the February 1, 2016 regular meeting, Purchase Order Ordinance 4966, Payroll Ordinance 4965 and the appointment of Autum Lustfield to the EMS Service. Motion seconded by Rick Martin and passed unanimously by roll call vote.

Planning & Zoning – Items for discussion on the 16th: review of the by-laws, sign code and comprehensive plan and an annexation request with zoning designation.

Old Business – BETHANY COLLEGE DEBT FORGIVENESS - At the January 18, 2016, City Council meeting, \$114,346.50 in electric debt from the City of Lindsborg to Bethany College was forgiven. The \$114,346.50 is the amount that would be outstanding after a February 10, 2016, payment was received. If the intent is to forgive the entire outstanding debt as of the January 18, 2016, meeting, then an additional

\$2,768.31 needs to be forgiven to remove the debt. Becky Anderson moved to forgive \$2,768.31 in outstanding electric debt owed by Bethany College on the system upgrade loan. Motion seconded by Rick Martin and passed by roll call vote with Corey Peterson abstaining and all others voting yes.

New Business – PLAYGROUND MULCH – The 2016 Capital Improvement Plan includes the biennial purchase of playground mulch for Viking Valley in Swensson Park. We will have over \$800 left in the mulch fund for the year, and plan to purchase another truckload with the help of public outreach and crowd-sourced funding. This will be part of this summer’s coordinated effort to rehabilitate the facility, originally built by volunteers in 2004. Staff requests approval of \$2,155.50 to purchase 90 yards of playground mulch from Fosterwood Products. Becky Anderson moved to approve \$2,155.50 for the mulch purchase. Motion seconded by Betty Nelson and passed unanimously by roll call vote. Gary Shogren then led a discussion about future refurbishing of the Viking Valley playground.

ELECTRIC CRIMPING TOOL – Currently, when the Electric Department needs to splice or connect electric lines, a tool called a Burndy Tool is used. It’s about 3’ long, weighs about 10 lbs. and is very cumbersome when used in a bucket or on a ladder. The Electric Department staff has requested the purchase of a battery powered crimping tool. It is also made by Burndy. The battery operated crimping tool would be much safer and easier to use. It is 21” long weighs 7.5 lbs. and would not require a full-arm motion. The current manual crimping tool requires a full-arm motion similar to using a bolt cutter. The particular model proposed would use the same dies (various die sizes for various wires) as our current crimper. This item is not budgeted. \$25,000 is budgeted for transformer replacement and there is not the need to expend the full \$25,000 on transformers. The battery operated crimping tool would not only be more convenient to use, it would also increase line worker safety and would be a benefit for the Electric Department. Two bids are included, one from our local distributor, Kriz-Davis, and one from Hubbell Electrical. Rick Martin moved to approve the bid from Kriz-Davis in the amount of \$1,753.25 plus tax. Motion seconded by David Higbee and passed unanimously by roll call vote.

GRANT SERVICES – This proposal is to secure online grant search services through EfficientGov Grant Finder program. The service would be for 5 users for a 12 month subscription. The 5 users would be Administration-2; CVB-1; Community Development-1; Police Department-1. Representative from the different departments participated in a web demonstration. The general consensus from the group after the web demo was that there was enough value in the service that a one-year subscription was warranted. If one grant were secured through the use of the Grant Finder program, then that would more than offset the \$1,495 cost of the service. In prior years, the City had subscribed to eCivis grant

service and the cost of that service was \$6,500 annually. The Grant Finder service allows for a more refined search than eCivis and is less costly. David Higbee moved to approve a one-year subscription to the EfficientGov Grant Finder grant search services for 5 users in the amount of \$1,495.00. Motion seconded by Rick Martin and passed unanimously by roll call vote.

EMS BUILDING ARCHITECT AGREEMENT ADDENDUM - At the December 21, 2015, City Council meeting, a new agreement AIA B101-2007, Standard Form of Agreement Between Owner and Architect, was approved at the direction of USDA Rural Development. This AIA B101-2007 replaced the AIA B101-1997 that was originally approved. We have been notified by USDA Rural Development that we need to adopt Guide 27 Attachment I which contains provisions that delete, modify and supplement AIA B101-2007. The revised terms appear similar to the requirements of other agreements when the City works with third party funders, such as the Kansas Department of Transportation. Rick Martin moved to approve Guide 27, Attachment I to the AIA B101-2007, Standard Form of Agreement Between Owner and Architect. Motion seconded by David Higbee and passed unanimously by roll call vote.

Executive Session –

Other – The City Administrator noted that the new iPads are in and if council would leave their old ones, we can start transferring data to the new ones.

It was also noted that the new trees that were planted for the screen on the east side of the Parks & Public Works yard are looking great.

Adjournment – Betty Nelson moved to adjourn the meeting. Motion seconded by Emile Gallant and passed. Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk