

LINDSBORG CITY COUNCIL

June 19, 2017 – 6:30 p.m.

Meeting Minutes

Members Present – Betty Nelson, Kathy Richardson, Mark Friesen, Blaine Heble, Corey Peterson, Rick Martin, David Higbee, Emile Gallant & Bill Taylor

Others Present – Gary Shogren, Cassie Johnson, Holly Lofton, Tim Berggren, Larry Lindgren, Kate Elliott, Chris Lindholm, Amy Habiger, Dan Carr

The meeting was called to order at 6:30 p.m. by Mayor Taylor and the Pledge of Allegiance was said.

Public Input - None

Amendments to the Agenda –None

Mayor's Report – Mayor Taylor thanked the city crews for their hard work during the storm last Thursday. He extended his thanks to the Public Works Department, Director Chris Lindholm, Denny Walker, Jeff Peters, Lynn Johnson, Matt Lloyd, Colt Tomlin, Cody Wiebert, and Lonny Dauer. Mayor Taylor also thanked Chief Tim Berggren, Officer Bartlett and Officer Reed, Administration, Gaylene Butler and Gary Shogren for their help as well. Mayor Taylor asked about the process for limb pickup. Director of Public Works, Chris Lindholm, said that the crews hope to wrap up by Thursday of this week. Corey Peterson asked if the City had a policy on picking up limbs. Mayor Taylor said that would be added to the agenda under Other. Mayor Taylor also thanked the Midsummer's committee, sponsors, City of Lindsborg Parks Dept. and everyone who helped with the Midsummers Festival. A meeting was set for July 10th at 5:30 to discuss the Dogwood Generation.

Consent Agenda – Emile Gallant moved to approve the minutes of the June 5, 2017 regular council meeting, Payroll Ordinance 5050 and Purchase Order Ordinance 5051. Motion seconded by Rick Martin and passed unanimously by roll call vote.

Appointments – Mayor Taylor recommended the following renewing of appointments to Citizen Committees: Recreation – Heather Hipp; Public Safety – Delwin Koons and Jim Osner. Kathy Richardson moved to approve the appointments as presented. Motion seconded by Betty Nelson and passed. It was noted to put the Citizen Committee information on Facebook again.

Planning & Zoning – Gary Shogren said there was a hearing scheduled for June 20, 2017.

Old Business – BUCKET TRUCK – Council approved the purchase of a new 2017 Ford Altec bucket truck at the February 6 council meeting. The city was only going to get \$5,500 for the old 2006 Ford Altec bucket truck. This truck has had many engine issues during its life with the city. It had another engine issue in early March and Public Works Director, Chris Lindholm, directed the electric department to clean out

the truck and take it to the WWTP. They were told not use it and that we would not spend any money to fix it. With further engine issues, our trade-in value was reduced to \$3,000. Staff recommends the approval of an additional \$2,500 to make up the difference in the lost value of the trade-in. A motion to approve the additional \$2,500 for the 2017 Ford Altec bucket truck was made by Emile Gallant. The motion was seconded by David Higbee and passed unanimously by roll call vote.

New Business – coolSAVINGS™ PROGRAM - In 2012 the coolSAVINGS air conditioner rebate program was established. \$30,000 was set aside for the program. In May 2017, the funds set aside for the program were exhausted. Staff made the request to reauthorize the program with some minor changes. Under the previous program the unit being replaced must be at least 10 years old. This requirement is being kept. The minimum SEER required was 14, recommend going to 15. The minimum EER was 11.5, recommend going to 12.5. Both the minimum SEER and EER must be met to be eligible for a rebate. The proposed requirement for increased efficiency is based upon the increase in AC efficiencies in the last 6 years. Also, being recommended is an increase in rebate amounts. A 1.5 ton to 3 Ton unit would get a \$400 rebate. The prior rebate for these units was \$300. A 3.5 Ton to 5 Ton unit would receive a \$600 rebate, an increase from \$500. Betty Nelson moved to approve the reauthorization of the coolSAVINGS air condition rebate program with the increase in the minimum SEER and EER, along with an increase in the rebate amount and that the program be funded with \$10,000 from the Energy Efficiency Reserve Fund. Motion seconded by Emile Gallant and passed unanimously by roll call vote.

SUNDSTROM CONFERENCE CENTER CARPET CLEANING QUOTES – SCC staff submitted three quotes from three different carpet cleaning companies to steam clean the carpet in the office, banquet hall, all foyers and hallways on the first floor. Pricing for cleaning the stairs and the second floor were also submitted. The three companies were Heaven's Best and their bid for the first floor spaces was \$\$675.00 and for the whole building it was \$1000.00; 3J's with a bid for the first floor spaces of \$475.00, \$278.00 for the second floor and a total of \$753.00 for the whole building; Service Master with a bid of \$599.00 for the first floor spaces, \$259.00 for the second floor and a total of \$709.00 for the whole building unless paid with cash the quote was \$638.00 for the whole building. Kathy Richardson moved to approve the carpet cleaning to be done by Service Master in the amount not to exceed \$709.00. The motion was seconded by Emile Gallant. A discussion of cash handling took place. The motion passed unanimously by roll call vote.

ASSIGNMENT OF LEASE - Kansas Data, Inc., dba Kasinet leases space on the water tower for the placement of antennas. Effective July 1, 2017, Kansas Broadband, Inc., will be the new owner. Section 16 of the lease allows assignment of the lease with City Council approval. Emile Gallant moved to approve the assignment of lease from Kansas Data, Inc., to Kansas Broadband, Inc. The motion was seconded by Rick Martin. Council discussed whether Kansas Data, Inc. would be responsible for the removal of their equipment from the water tower. The motion passed 7-1

STREET CLOSING POLICY DISCUSSION – This item was for discussion only. Chief Tim Berggren explained that requests for street closing for events are becoming more frequent. Additionally, the level of support for events is beyond just the use of barricades. Currently there is no policy that establishes when a street may be closed for an event or when the street should remain open. The level of support includes temporary electric service, city staff setting up and taking down barricades (even during non-working hours) and trash service. Community and neighborhood events are important to the fabric of the community but with the limited workforce of the City, it removes city staff from performing their daily responsibilities of city service to the community. Therefore, daily work either doesn't get completed in a timely fashion, or it doesn't get done. East Lincoln Street is the most frequently requested street to be closed. This creates public safety issues as Lincoln is the only east-west street in Lindsborg that is paved the entire length, making it the best path for EMS and Fire to use in emergency situations. The discussion was in a broader context of the entire community, not just downtown. The street closing requests could come from residential neighborhoods, Bethany College, USD 400, Bethany Home, Lindsborg Community Hospital or commercial districts. Staff asked if a policy should be developed. Staff questioned what the criteria should be for closing the street. Hyllningsfest would be excluded from the policy. The consensus of the members was to hold a study session on this topic. Staff was directed to gather information and collect facts to create a policy and submit the policy to Council after a study session is held.

Department Head Reports – RECREATION – Kate Elliott noted that at the July 17 Council Meeting members of Blue Cross Blue Shield would be present to formerly present to her, on behalf of Lindsborg, the Blue CHIP Healthy Community Award. Kate also reported on rounds played at the Lindsborg Golf Course. To date, there have been 926 paid rounds and unpaid are 685. The total rounds played of 1,611 does not include Men's or Ladies Nights rounds played. Current membership totals are 77. Last year 79 memberships were paid for the full year. Corey Peterson requested a verbal report of paid and non-paid rounds be given frequently throughout the year at the Council meetings.

COMMUNITY DEVELOPMENT – Gary Shogren gave updates on storm-related tree damage and the upcoming Stormwater Utility Open House. He reported that the Tree Board surveys the community for tree problems, such as hangers, broken limbs and dead or dying trees. The storm last Thursday has added several new hazards to trees in the right of way. Gary handed each Council member information on the stormwater utility. There will be an open house meeting on stormwater utility on June 27 from 5 – 7 p.m. at the Sundstrom Conference Center. Council has been invited to attend. Staff and engineers from Wilson and Company will be available to answer questions. This is a come and go event to learn more about the stormwater utility. Betty Nelson requested

that the ERU (Equivalent Residential Unit) definition be available on the first slide. Mark Friesen said the FaceBook post about the meeting could be boosted for a minimal fee.

ADMINISTRATION – Larry Lindgren noted that Council was invited to the Budget meeting on Thursday, June 22nd beginning at 5:30 PM. He explained that there would be a 25% tax rebate issued for the new dormitory at Bethany College. He said the numbers for the budget have yet to be delivered but Council would receive the information in advance.

Other – Corey Peterson presented Mayor Bill Taylor a custom-made broom to accept on behalf of the City of Lindsborg from Berea, Kentucky. A few citizens and City of Lindsborg staff visited Berea earlier this year. Justin Burton, from Berea, presented the broom to Corey during his visit here. Corey presented Justin a Dala horse on behalf of Lindsborg. He said the handle of the broom was a railroad tie which Justin said symbolized the first step in tying the communities and colleges together. Corey explained the history behind the custom-made broom. Corey also questioned the tree branch removal and if there was a policy in place. Public Works Director, Chris Lindholm, stated that there was not a policy in place it is a courtesy service done only after large storms. Corey said It is a service for those who are unable to haul limbs or do not have the means of transportation to haul them. Mayor Bill Taylor agreed it was a great service that is offered but if a citizen has the capability to clear the limbs themselves then they are asked to take them to the boneyard.

Adjournment – Betty Nelson moved to adjourn the meeting. Motion seconded by Emile Gallant and passed. Meeting adjourned at 7:34 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk