

LINDSBORG CITY COUNCIL

September 18, 2017 – 6:30 p.m.

Meeting Minutes

Members Present – Betty Nelson, Kathy Richardson, Rick Martin, Mark Friesen, Corey Peterson, David Higbee, Blaine Heble & Bill Taylor

Absent – Ed Radatz

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Larry Lindgren, Kate Elliott, Chris Lindholm, Gary Shogren, Dwight Swisher, Dan Carr, Dane Pavlovich

The meeting was called to order at 6:30 p.m. by Mayor Bill Taylor and the Pledge of Allegiance was said.

Public Input – Dwight Swisher was present to ask council to save the St. Lucia that is currently located on the north-west corner of Main & State Streets. He offered options for placement.

Amendments to the Agenda – none

Mayor's Report – Mayor Taylor noted the remaining meetings in September and remarked on the benefits of attending the annual League of Kansas Municipalities Conference and networking with others across the state.

Consent Agenda – Rick Martin moved to approve the minutes of the September 5, 2017 regular council meeting, Payroll Ordinance 5071 and Purchase Order Ordinance 5072. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – Kathy Richardson moved to approve Dane Pavlovich to the Golf Course Advisory Board. Motion seconded by Rick Martin and passed.

Planning & Zoning – none

Old Business – PERSONNEL POLICY – WORKPLACE VIOLENCE – The Kansas Department of Labor (KDOL) and the League of Kansas Municipalities recommend that cities have a workplace violence policy as part of the municipality's employee handbook. A proposed policy is attached based upon KDOL guidance. This is a zero-tolerance policy for workplace violence and outlines disciplinary action for employees who threaten or commit workplace violence, how to deal with situations when employees are threatened or have violence committed against them while carrying out the duties of their position and the responsibility to report threats or actual violence committed by or against city employees. In addition,

the policy outlines the disciplinary action to be taken for violation of this policy. Rick Martin moved to adopt the policy for workplace violence. Motion seconded by Betty Nelson and passed.

New Business – SEWER MAINTENANCE BIDS - Each year crews spend time on cleaning and maintenance of the sanitary sewer lines. City staff works to clean a percentage of the sewer lines with city equipment. As these lines get deeper and larger, it becomes harder to do an adequate job of cleaning. The city has utilized Mayer Specialty Services for several years to clean and inspect our sanitary sewer lines. They have the proper equipment to clean and remove debris from the lines plus the cameras to inspect and televise portions of the lines after cleaning. This year there is \$9,000 dollars budgeted for the cleaning and televising of sewer lines. Rick Martin moved to approve funds not-to-exceed \$9,000 for the cleaning and televising of sanitary sewer lines by Mayer Specialty Services as part of the annual sewer maintenance program. Motion seconded by David Higbee and passed unanimously by roll call vote.

NO PARKING – 100 BLOCK OF S. 1ST STREET - With the completion of the EMS building in the 100 block of South First Street it is an appropriate time to address traffic on this block to ensure that ambulances can leave the facility without congestion. The Chief of Police recommends that the east side of the 100 block of South First Street be displayed with signage of “NO PARKING” that would control public usage of the street. This would allow the ambulances to leave the facility on a call without having to maneuver around parked vehicles and potential traffic on the street. It is also the side of the street, which affects the least amount of citizen parking in this block. Betty Nelson

moved to install “NO PARKING” signs along the east side of the 100 block of South First Street. Motion seconded by Rick Martin and passed.

COMMUNITY SURVEY – A community survey is budgeted in 2018 in the amount of \$20,000. The proposal is to conduct the survey in 2017. An opportunity is available through the McPherson County Community Foundation to reimburse the cost of the survey up to \$18,000 of funding for the survey. The survey would need be completed in 2017. In 2014, the survey was completed using the National Research Center’s National Citizen Survey (NCS). In 2014, the survey response rate was an exceptional 47.8%. Using the same survey tool as used in 2014 would allow for comparisons of citizen responses from 2014 to 2017. It would provide the opportunity to see if the needs and desires of the community

have changed, or whether they remain constant. Additionally, it provides benchmarking of the answers to questions to determine areas of improvement, areas needing improvement and areas of importance. The survey allows some customization and the addition of an open-end question. Betty Nelson moved to approve a community survey using the National Citizen Survey and to include a demographic subgroup recommendation, plus 1 open end question in the amount of \$16,875.00. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

Executive Session – MATTERS RELATED TO THE PURCHASE OF REAL ESTATE – Rick Martin moved to go to executive session for 15 minutes to discuss matters related to the purchase of real estate and include the Community Development Director and the City Administrator and return to open session at 7:19 p.m. Motion seconded by Betty Nelson and passed. Council returned to open session at 7:19 p.m. and no action was taken.

Department Head Reports – COMMUNITY DEVELOPMENT – Gary Shogren informed council that the billing for the Stormwater Utility begins with the bills that are due by the 10th of October. He gave a synopsis of the process of billing and the possible questions that may be coming in from consumers.

RECREATION – Kate Elliott gave updated numbers from the swimming pool season and year to date comparisons of golf course numbers. Council asked if she would provide them in written form.

ADMINISTRATION & FINANCE – Greg DuMars gave council fund revenue and expenses packets for review. The closest Regional Supper is in Derby on October 5th. Please contact Cassie if interested in attending. He also stated that we have secured a facilitator for our Strategic Planning meeting after we have received the results of the Citizen Survey.

Other – none

Adjournment – David Higbee moved to adjourn the meeting. Motion seconded by Betty Nelson and passed. The meeting adjourned at 7:54 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk