

LINDSBORG CITY COUNCIL

November 6, 2017 – 6:30 p.m.

Meeting Minutes

Members Present – Betty Nelson, Kathy Richardson, Rick Martin, Mark Friesen, Corey Peterson, David Higbee, Ed Radatz & Blaine Heble

Absent – Bill Taylor

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Larry Lindgren, Kate Elliott, Chris Lindholm, Gary Shogren, Jason Bruce, Tricia Clark, David Hay, Shane & Holly Berggren, Craig Lofton, Duane Fredrickson, Bill Gusenius & Holly Lofton

The meeting was called to order at 6:30 p.m. by Council President Rick Martin and the Pledge of Allegiance was said.

Public Input – Jason Bruce asked about the 2017 budget and the 5,000 by 2023 plan. He is interested in community development.

Amendments to the Agenda – none

Mayor's Report – President Martin encouraged everyone to get out and vote on election day. There was recognition for the CVB receiving the Kansas Tourism Partnership Award, plus a reminder of the Christmas Dinner on December 1.

Consent Agenda – Betty Nelson moved to approve the minutes of the October 16, 2017 regular council meeting, Payroll Ordinance 5082 and Purchase Order Ordinance 5083. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – Kathy Richardson moved to approve the appointment of David Reiswig, a certified arborist, to the Tree Board. Motion seconded by Ed Radatz and passed.

Planning & Zoning – none

Old Business – none

New Business – NATIONAL LEAGUE OF CITIES VOTING DELEGATE – David Higbee moved to select Jerry Sperling as the voting delegate for the NLC Conference.

Motion seconded by Kathy Richardson and passed. Betty Nelson will be alternate A and Kathy Richardson will be alternate B.

ORDINANCE 5084 – BUILDING PERMIT FEE SCHEDULE - Ordinance 5084 amends the Official City Fee Schedule for the cost of plan reviews, inspection fees and building permit fees. No other fees on the schedule are being changed.

The City contracted with IBTS for Building Department Services in March 2017. A new fee schedule was adopted to reflect the dramatic increase in the cost of fees with IBTS. necessitates a change in the fee schedule to collect the costs of the services from IBTS. Due to the level of increase, only 50% of the increased cost was approved for the fee schedule amendment. The attached fee schedule increases the fee to recover the full cost of service for plan review, inspections and building permit fees with IBTS. This ordinance and the amended fee schedule would become effective January 1, 2018. Betty Nelson moved to adopt Ordinance 5084 setting the fee schedule for building permits. Motion seconded by David Higbee and passed unanimously by roll call vote.

STREET SIGNS – This quote is for the last of the new style street name signs. David Higbee moved to approve the purchase of street name signs from Barco Municipal Supply in the amount of \$1,681.80. Motion seconded by Betty Nelson and passed unanimously by roll call vote. There was discussion about what should be done with the old signs. Betty Nelson volunteered to devise a plan and bring it back to council at a future meeting.

FOOD TRAVELER MAGAZINE AD - Food Traveler Magazine has offered a full-page ad for the price of \$2500. This is typically a \$19,500 ad. The CVB was able to negotiate this to include a full page of editorial and photos for an additional \$250. Lindsborg would be featured on page seven of the magazine, giving excellent ad placement. Eight businesses have agreed to partner with the CVB office to pay for this ad and editorial.

The CVB would be responsible for \$900 of the ad with the remainder of the cost to be paid by local business partners by December 15, 2017. Each business will be responsible for \$231.25. This offer, with an editorial option, would include each of the participating businesses in the editorial. This would also include social media coverage that we can share to individual business audiences. The ad would run in the December 2nd issue to a national, not regional, audience. Betty Nelson moved to approve \$2750 initial spend from the CVB with all but \$900 to be reimbursed by local businesses for the Food Traveler Magazine Ad. Motion seconded by Ed Radatz. The motion passed with Corey Peterson and Kathy Richardson abstaining and all others voting yes.

EMS BUILDING APPLIANCE BIDS - Chris Matthews requested bids from 4 different vendors for appliances that included a refrigerator, stove and microwave. Only 2 vendors responded and that was Jim's Appliances of Inman and Suburban TV & Appliance Center, Inc. The low bid was from Jim's Appliances of Inman with a total of \$1,477.00. Kathy Richardson moved to purchase a refrigerator, range/stove and microwave from Jim's Appliances of Inman for \$1,477.00. Motion seconded by Mark Friesen and passed unanimously by roll call vote.

EMS OFFICE CHAIRS - Chris Matthews requested bids from 4 different vendors for one office chair and nine chairs for counter/sitting area as well as the documentation work station. Sam's Club was the low bid at \$787.30. Blaine Heble moved to approve the purchase of 10 office chairs from Sam's Club at a cost of \$787.30. Motion seconded by David Higbee and passed unanimously by roll call vote.

EMS BUILDING RECLINERS – The EMS Director requested bids from 3 different vendors for 3 recliners. Sam's Club was the low bid at \$1,197.00, however it did not have any information about warranty. The next low bid was from Furniture Store of Kansas at \$1,235.25 with a 1 year parts and labor, 5 year frame parts only and lifetime mechanism parts only warranty. Fire Station had a very good warranty however the cost was \$2,250.00. After further consideration, Chief Berggren recommended the purchase of 2 recliners from the Fire Station at a cost of \$1,500.00. Betty Nelson moved to approve the purchase of 2 recliners from Fire Station in the amount of \$1,500.00. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

Executive Session – none

Department Head Reports – PUBLIC SAFETY – Chief Berggren reminded citizens that with the holiday season approaching, it is important to remain safe by wearing seatbelts, no mobile phone use while driving and remain sober if you are driving. He is also working on active shooter training with USD 400.

PUBLIC WORKS – Chris Lindholm updated council on the lab report concerning the piping at the well. The initial results point toward material defects. They continue to work to find the best resolution.

CVB/SUNDSTROM – Holly Lofton expressed thanks for the many community volunteers to help the CVB accomplish so much. She introduced Amy Roraback, the new administrative assistant. They are working on a project to name all of the photos in their data base.

Other – Kate Elliott has submitted her resignation, effective November 21, 2017.

The proposed federal tax bill, if passed, will present cities with some issues: a) cities will not be allowed to refinance bonds, b) private activity bonds would impact non-profits, c) the repeal of historic tax credits.

Effective 1/1/2018 we can no longer prohibit firearms in public buildings, however we can prohibit “open” carry

Rick Martin reminded council of the performance evaluation for the City Administrator. Please return the evaluations to City Hall by November 13.

He also noted that council had received a letter regarding the city’s ban on specific breeds of dogs. This topic will go to a study session.

Adjournment - David Higbee moved to adjourn the meeting. Motion seconded by Mark Friesen and passed. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk