

LINDSBORG CITY COUNCIL

December 18, 2017 – 6:30 p.m.

Meeting Minutes

Members Present – Betty Nelson, Rick Martin, Blaine Heble, Corey Peterson, David Higbee, Mark Friesen, Kathy Richardson & Bill Taylor

Absent – Ed Radatz

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Larry Lindgren, Chris Lindholm, Holly Lofton, Bill Gusenius, DanCarr & Becky Anderson

The meeting was called to order at 6:30 p.m. by Mayor Bill Taylor and the Pledge of Allegiance was said.

Public Input – Anna D’Andrea of Lazy D Kennel spoke in support of allowing the dog owned by Angie Mitchell to be in her home from December 22, to the 27th due to all spots being pre-booked at her kennel. Bob D’Andrea also spoke in support of his wife and her efforts for the dog.

Amendments to the Agenda – Betty Nelson moved to add “Garfield Construction Agreement” to the agenda under new business. Motion seconded by Kathy Richardson and passed.

Mayor’s Report – Mayor Taylor wished everyone a Merry Christmas and thanked them for their support during his term as Mayor of Lindsborg.

Consent Agenda – Betty Nelson moved to approve the minutes of the December 04, 2017 regular council meeting, Payroll Ordinance 5090 and Purchase Order Ordinance 5091. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – Rick Martin moved to approve the appointment of Bill Daggett to the CVB Advisory Board. Motion seconded by Kathy Richardson and passed.

Planning & Zoning – ORDINANCE 5092 – ANNEXATION – Rick Martin moved to adopt Ordinance 5092 which annexes approximately 5 acres on the west side of Coronado Avenue just north of Lindsborg Veterinary Hospital with the map attached. Motion seconded by Mark Friesen and passed unanimously by roll call vote.

Old Business – none

New Business – LETTER OF REQUEST – DOG ORDINANCE - A request for a temporary exception to Section 8-260 of the Lindsborg Municipal Code. This section prohibits pit bulls, as defined by Section 8-259 in the city limits of Lindsborg. The dog in question was removed from the community when it was reported running at large on November 6, 2017. The dog has been boarded at Lazy D Kennel since November 22, 2017. The request is that the dog “Marley” be temporarily allowed to stay at the owners’ residence within the city limits of Lindsborg from December 22, 2017 through December 27, 2017. Rick Martin moved to enforce the code as it is. Motion seconded by David Higbee and passed by voice vote.

GARFIELD DRAINAGE PROJECT BID AWARD - The Garfield Drainage Project has been let. Six bids were submitted for the project. The project scope includes installing restrictor plates on the Burma Road bridge, developing a grassed waterway, constructing a berm and installing concrete box culverts on Garfield Street over the Westview drainage channel. General obligations bonds in the amount of \$610,173 were issued for this project. \$550,000 is budgeted for the construction and \$60,173 was for engineering. Rick Martin moved to award the bid to Mies Construction in the amount of \$406,271.90. Motion seconded by David Higbee and passed unanimously by roll call vote.

GARFIELD DRAINAGE PROJECT – TEMPORARY CONSTRUCTION EASEMENTS –

Temporary construction easements are needed as part of the Garfield Drainage Project. Two easements on the properties located on the west side of the Garfield Street drainage channel crossing need to be secured. Both properties owners have agreed to the temporary construction easements. To finalize, the easements need City Council approval. Rick Martin moved to approve temporary construction easements with William M. Kennedy & Amy E. Kennedy and Steven W. & Patricia A. Reed. Motion seconded by David Higbee and passed unanimously by roll call vote.

WATERLINE MEMORANDUM OF UNDERSTANDING – As part of the Garfield Drainage Project permanent easements for a grassed waterway and a berm need to be secured on the 40 acres located north east of

the intersection of Swensson Street and Coronado Avenue. In addition, temporary construction easements are needed to construct the waterway and berm. The property is owned by the Dorothy Runbeck Stout Trust. The memorandum of understanding outlines that the City of Lindsborg will provide the materials, labor and equipment to install a waterline to property located east of the wastewater treatment plant, in exchange for the permanent and temporary easements. The estimated cost to install the waterline is \$3,785.01. Betty Nelson moved to approve the Memorandum of Understanding between the City of Lindsborg, the Dorothy Runbeck Stout Trust, and the V. Ellis Stout Trust. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

GARFIELD DRAINAGE PROJECT – PERMANENT & TEMPORARY CONSTRUCTION EASEMENTS – Part of the Garfield Drainage Project includes the construction of a grassed waterway and a berm on the property located northeast of the intersection of Swensson Street and Coronado Avenue. In addition, temporary construction easements are needed to construct the waterway and berm. The property is owned by the Dorothy Runbeck Stout Trust. Attached are the permanent easements for the grassed waterway and the berm, along with the temporary construction easements. David Higbee moved to approve the permanent and temporary construction easements on the property located northeast of the intersection of Swensson Street and Coronado Avenue owned by the Dorothy Runbeck Stout Trust. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

PUBLIC SAFETY PAGERS – On Monday, December 04, 2017 the McPherson County Commission met and approved the purchase of dual mode Unication P25 pagers. The pagers in the original RFP from Harris (KaComm) listed the G4 single mode pager at \$595/each and the G5 dual mode pagers at \$700/each. Because of the delays, plus several agencies are needing the pagers right away, the County agreed to purchase the dual pagers that will work on VHF, which is the current system along with the new P25 system when it is up and running. The County had agreed to purchase the single mode but agreed to purchase the dual mode pager if each agency would pick up the difference in cost, which was presented to each agency at \$100/each. The request is for thirty (30) pagers for the Fire Department and ten (10) pagers for EMS. This amounts to \$3,000.00 for the Fire Department pagers and \$1,000.00 for EMS or a total of \$4,000.00. Kathy Richardson moved to approve the purchase of forty (40) G5 dual mode pagers in the amount of \$4,000.00 to be paid to McPherson County. Motion seconded by Rick Martin and passed unanimously by roll call vote.

BALLFIELD DEVELOPMENT DESIGN AGREEMENT – USD 400 and the City of Lindsborg jointly purchased 20 acres of undeveloped ground in the northeast section (800 North Kansas) of Lindsborg for the development of ballfields. Attached is an agreement for ballfield development from Schwab-Eaton. The agreement is designed to develop a phased in program with the idea of development of an initial baseball practice field to occur in the near future. There would also be a master plan of development for ballfields with a full buildout to be a minimum of 5-10 years from now. The total cost of the agreement with Schwab Eaton and their subcontracted engineer of OSE is \$46,800. This cost will be jointly split between USD 400 and the City of Lindsborg. Betty Nelson moved to approve the ballfield design agreement with Schwab Eaton in the amount of \$23,400. Motion seconded by David Higbee and passed unanimously by roll call vote.

BALLFIELD CONSTRUCTION MANAGEMENT AGREEMENT – USD 400 and the City of Lindsborg jointly purchased 20 acres of undeveloped ground in the northeast section (800 North Kansas) of Lindsborg for the development of ballfields. Attached is an agreement for ballfield construction management services from McCown Gordan Construction. The agreement is divided into two phases. Phase I is for design assistance and estimate preparation and has a lump sum cost of \$10,000. Phase II is to provide construction management services with a weekly cost of \$2,750. The weekly cost of Phase II would be on an as-needed basis and the use of those services would be managed jointly by USD 400 and the City of Lindsborg. The costs of this agreement are to be shared equally between USD 400 and the City of Lindsborg. designed to develop a phased in program with the idea of development of an initial baseball practice field to occur in the near future. There would also be a master plan of development for ballfields with a full buildout to be a minimum of 5-10 years from now. The total cost of the agreement with Schwab Eaton and their subcontracted engineer of OSE is \$46,800. This cost will be jointly split between USD 400 and the City of Lindsborg. Rick Martin moved to approve the ballfield construction management agreement with McCown Gordon Construction in the amount of \$5,000 and to encumber the funds for Phase II of the agreement after the project has been bid successfully. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

SALES TAX TRANSFER –Local sales tax is collected and then allocated to specific capital items (the ½% sales tax) or to: 1) property tax relief; 2) economic development; and 3) infrastructure (the 1% sales tax). December sales tax numbers are not yet available, so an update will be given at the January 8, 2018 meeting. Unallocated local sales tax (the ½% sales tax) is budgeted to be transferred at year-end to either the Equipment Reserve Fund or the Capital Improvement Reserve Fund.

The Sundstrom Conference Center is still operating at a deficit, so portions of the 1% local sales tax are annually allocated to cover the shortfall. Betty Nelson moved to transfer the budgeted amount of \$50,000 local ½% sales tax to the Capital Improvement Reserve Fund. Motion seconded by Blaine Heble and passed unanimously by roll call vote. Betty Nelson moved to allow the allocation of local 1% sales tax funds sufficient to cover the 2017 Sundstrom Conference Center operating shortfall. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

COST OF LIVING ALLOWANCE (COLA) - Annually City Council reviews a Cost of Living Allowance. Historically, the benchmark used has been the Consumer Price Index (CPI) for the Midwest Region. Through November 2017, the CPI is 1.9%. 2.15% is budgeted for a COLA increase. Rick Martin moved to approve a 1.9% COLA effective January 1, 2018. Motion seconded by David Higbee and passed unanimously by roll call vote.

GARFIELD CONSTRUCTION AGREEMENT – Rick Martin moved to approve the construction agreement with Mies Construction for the Garfield Drainage Project. Motion seconded by Mark Friesen and passed unanimously by roll call vote.

Executive Session - none

Department Head Reports – COMMUNITY DEVELOPMENT/PARKS – Housing availability continues on the radar. We are seeing a bit of an upward trend with two potential developments for 2018. We are looking at ways to facilitate incentives but not at taxpayer expense.

RECREATION – Interviews have been completed and an offer has been made pending the background check. The new director will begin January 15.

ADMINISTRATION /FINANCE – Members reviewed the financial statement for all departments through November of 2017. The final citizen survey results have been received and will be placed in Dropbox. The Moving Forward Together event is scheduled for January 18, 2018 at the JOS Conference Center. There will be a little bit of a change in format this time with more small group discussions. There will be a Strategic Planning Session in early 2018. The January 8, 2018 study session will begin at 4:00 pm to discuss the survey results.

Other – Betty Nelson asked council to consider a proposal to amend the animal ordinances to allow an appeals process.

Adjournment - Mayor Taylor declared the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk