

LINDSBORG CITY COUNCIL

February 19, 2018 – 6:30 p.m.

Meeting Minutes

Members Present –Rick Martin, Blaine Heble, David Higbee, Mark Friesen, Betty Nelson, Kathy Richardson, Ed Radatz & Becky Anderson

Absent – Corey Peterson

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Larry Lindgren, Chris Lindholm, Holly Lofton, Bill Gusenius, Beth Ferguson, Gary Shogren, Dan Carr, Michele Hofer, Mim Carlson & Sharon Barber

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson and the Pledge of Allegiance was said.

Public Input – Michele Hofer and Mim Carlson, representing the Midsummers Festival Committee, asked if council would consider sponsoring a free swim event from 9 – 11 p.m. on June 16, 2018.

Sharon Barber thanked council for their consideration of proposed changes to the dog breed ban and encouraged them to continue to study the situation with the possibility of addressing aggressive dogs via the vicious animal ordinance that is currently in the Code.

Amendments to the Agenda – none

Mayor's Report – Mayor Anderson made note of the remainder of the February meetings. Looking forward to Spring as March will be a very busy month. Spring is an ideal time to clean up & fix up!

Consent Agenda – Betty Nelson moved to approve the minutes of the February 5, 2018, regular council meeting and Payroll Ordinance 5100 and Purchase Order Ordinance 5101. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – none

Planning & Zoning – none

Old Business – SPROUT HOUSE TAX EXEMPTION REQUEST – This item was tabled at the February 5, 2018, City Council meeting pending the determination of the non-profit status of the Sprout Housing Learning Center. Ed Radatz moved to remove this item from the table. Motion seconded by David Higbee and passed. The corporate non-profit status is 501(c)(3). Section 501(c)(3) is the portion of the US Internal Revenue Code that allows for federal tax exemption of nonprofit organizations, specifically those that are considered public charities, private foundations or private operating foundations. It is regulated and administered by the US Department of Treasury through the Internal Revenue Service. There are other 501(c) organizations, indicated by categories 501(c)(1) – 501(c)(28). This discussion will focus on 501(c)(3). After discussion, the original motion: “Corey Peterson moved to provide a letter of support for the tax exemption. Motion seconded by David Higbee.” Passed with 4 yes votes and 3 no votes from council and 1 yes vote from Mayor Anderson.

FIRE DEPARTMENT REPORTING SOFTWARE - This item was tabled at the February 5, 2018, City Council meeting pending information regarding data security and cyber security. Kathy Richardson moved to remove this item from the table. Motion seconded by Ed Radatz and passed. It has been confirmed that sufficient security measures are in place for the Firehouse cloud-based software program. After discussion the original motion: “Betty Nelson moved to purchase the FH Cloud FIREHOUSE Software

from Conduent Government Systems, LLC in the amount of \$2,520.00. Motion seconded by Mark Friesen.” Passed unanimously by roll call vote.

New Business – TREE TRIMMING BIDS - This year’s annual tree trimming for the electric distribution lines is for Zone 1. This year will also include 12 additional trees from Zone 3 that were not trimmed two years ago by Weis Tree Service because of the limited height of his truck. It is critical to trim these extra trees because they overhang the primary circuit. If one of those limbs were to fall it would possibly take down lines and cause damage to cross arms and even poles. Bids were sought from three companies capable of trimming these taller trees. Wright Tree Service, Solida Tree Service and Salina Tree. Solida showed interest however they have too much work on their schedule and thus do not have the time. Wright did not follow up with a bid after they received the Scope of Work. Salina Tree submitted a bid to do Zone 1 at a price of \$16,640 and a per tree price of \$375 per tree to trim however many trees we add from Zone 3. Betty Nelson moved to approve the contract with Salina Tree for the Annual Line Clearing Program of Zone 1 for \$16,640 and up to 12 additional trees in Zone 3 for \$4500 for a total a cost of \$21,140. Motion seconded by Blaine Heble and passed unanimously by roll call vote.

AUTOMATED METERING INFRASTRUCTURE ELECTRIC METER QUOTE - Staff has explored options on how to best deal with utility shutoffs located at high turnover residences, homes with inaccessible meters and frequent delinquent customers. Some utility shutoffs have become confrontational and the best solution we have found is to not put employees into that situation. Nighthawk Total Control offers an electric meter which is the same Itron electric meter we currently use with the addition of a cellular unit and a disconnect relay inside. This allows the meter to be disconnected thru a secure website from City Hall or from a tablet logged on to the website. This meter has many different functions such as amperage/time limits, outage and tamper notification alerts, prepay options as well as other options. Currently, remote disconnect is our primary concern for employee safety. The Nighthawk meter allows that function plus the numerous options for possible future use. Betty Nelson moved to approve the purchase of 12 Nighthawk electric meters and associated Adaptiv hosting fees in the amount of \$4,100 plus tax and shipping. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

FRONT END LOADER REPLACEMENT - The Street Dept. staff has talked with four different loader manufacturers; Kawasaki/Hitachi, Doosan, Caterpillar and John Deere. Bids were requested from Cat and John Deere with the low bid coming from Murphy Tractor & Equipment for the John Deere 524K-II Loader. Rick Martin moved to approve the purchase of the John Deere 524K-II Loader from Murphy Tractor & Equipment in the amount of \$99,093.59. Motion seconded by Mark Friesen and passed unanimously by roll call vote.

PATROL CAR RADAR QUOTE - The police department is working to replace radar units in our patrol cars. The current radar units have been in use for approximately 25 years and have required considerable service to keep them working correctly. We purchased a replacement radar from Stalker four years ago and we have budgeted for the third radar in 2021. Rick Martin moved to approve the purchase of a Stalker Patrol radar unit in the amount of \$1,499.00 from Applied Concepts, Inc. Motion seconded by Kathy Richardson and passed unanimously by roll call vote.

PATROL CAR CAMERA QUOTE - Currently two of the patrol cars are using the system that ties into the body camera and the third does not. In purchasing the additional camera, it would allow the department to sync with the body camera and upload video onto our server. The purchase price of the in-car camera system to include an additional body camera which would bring the number of body cameras for the department to three. The cost of the in-car system with a body camera bundled is priced at \$6,325.00. Betty Nelson moved to approve the purchase of the Watchguard Vista in-car camera system with the body camera at a cost of \$6,325.00. Motion seconded by Ed Radatz and passed unanimously by roll call vote.

BALLFIELD DEVELOPMENT – GEOTECHNICAL SERVICES - USD 400 & the City of Lindsborg have jointly purchased 20 acres in the northeast section of Lindsborg for ballfield development. At the December 18, 2017, City Council meeting approved an agreement with Schwab-Eaton for engineering design services and McCown Gordon for construction management services. For engineering design, dirt core samples need to be taken to determine type of soil, elasticity of the soil, and the compaction factors of the soil. A Request for Proposal (RFP) was sent to four firms for these geotechnical services; Terracon, Geosource, GSI Engineering and Kaw Valley Engineering. An additional proposal for materials observation and testing was also requested. The firms submitting proposals were Terracon and Kaw Valley Engineering. Terracon proposes to do the core drilling and testing for \$4,500, with materials observation and testing

estimated between \$3,000 - \$4,000. Kaw Valley proposed to do the core drilling in the amount of \$4,100, with the materials observation and testing in the amount of \$24,000. The City of Lindsborg and USD 400 have agreed to jointly share in the costs. Rick Martin moved to approve the Terracon proposal for core drilling and testing in the amount of \$4,500, with USD 400 paying \$2,250 of the cost and the City of Lindsborg paying \$2,250. Motion seconded by Betty Nelson and passed unanimously by roll call vote.

PLANNING WORKSHOP PROPOSAL - Jim Kaup is a Topeka attorney who offers training to Planning and Zoning committees, governing bodies, and staff members on land use and regulation topics. He was the former general counsel for the League of Kansas Municipalities, and worked closely with former Mayor Don Anderson during his tenure on the Board. Jim conducted two workshops for City Council and P&Z in 2014. The sessions were well-received by both groups. Staff proposes a single joint workshop to be held in late March or early April. The focus of the session will be on community growth, with topics to include annexation, platting, and subdivision regulation. Jim's fee for the workshop is \$2,000, plus printing and travel expenses. Kathy Richardson moved to approve funds not to exceed \$2,500 payable to Kaup Law Office for the workshop. Motion seconded by Rick Martin and passed unanimously by roll call vote.

After discussion by members, April 10, 2018 is the selected date for the workshop.

Executive Session - none

Department Head Reports – COMMUNITY DEVELOPMENT/PARKS – Director Gary Shogren updated council on possible changes to the sign code as it relates to digital LED signs in S-1 & C-3 zoning districts.

RECREATION – Director Beth Ferguson updated council on current rec activities, the golf course and “Spring Break Camp” to provide activities for youth during spring break.

ADMINISTRATION/FINANCE – Administrator Greg DuMars updated council on efforts to get survey results and statistics posted on social media. Council discussed ways to get the message out via possible “ward” gatherings or “Civic Saturday” sessions. It was determined to hold the first on March 17th, 10:00 am at the White Peacock. Details to follow.

Other – Betty Nelson proposed ceasing the department head reports for a time and instead use department heads for council study sessions so that council can learn more in depth information about the various departments within the city. She also volunteered to contact TACOL for invocations at council meetings.

THE REQUEST FROM THE MIDSUMMERS FESTIVAL COMMITTEE – Betty Nelson moved to approve the request of the committee to hold a “Free Swim” from 9 – 11 p.m. on June 16, 2018. Motion seconded by Ed Radatz and passed.

Adjournment – David Higbee moved to adjourn the meeting. Motion seconded by Ed Radatz and passed. Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk