

**CITY OF PLACERVILLE
MEASURE H SALES TAX COMMITTEE MEETING
MINUTES**

May 26, 2011

Town Hall
Small Upstairs Room
549 Main Street, Placerville, CA 95667
6:00 P.M.



2011

Susan Rodman, Chairperson
Anthony Granados, Vice-Chairperson
Elizabeth Zangari, Secretary
Thomas Cumpston, Committee Member
Stacy Mecklenberg, Committee Member
Art Edwards, Alternate Committee Member

6:00 P.M. OPEN SESSION

1. CALL TO ORDER:

The meeting was called to order at 6:01 PM by Chairperson Rodman.

2. ROLL CALL:

Present: Cumpston, Granados, Mecklenberg, Rodman, Zangari, and Edwards.

3. ADOPTION OF AGENDA:

Alternate Committee Member Edwards requested that an item be added to the agenda to further discuss the draft budget information that was handed out at the May 19, 2011 Committee meeting. It was moved by Committee Member Cumpston and seconded by Chairperson Rodman to adopt the agenda with the additional item as requested by Alternate Committee Member Edwards.

The motion was passed by the following vote:

AYES: Cumpston, Granados, Mecklenberg, Rodman, Zangari
NOES None
ABSENT: None
ABSTAIN: None

4. DISCUSSION REGARDING THE DRAFT BUDGET INFORMATION HANDED OUT AT THE MAY 19, 2011, COMMITTEE MEETING:

Alternate Committee Member Edwards posed questions about the draft operating and CIP budget analysis for the Sewer Enterprise Fund and Water Enterprise Fund. The Staff Liaison responded to the questions and provided additional background information regarding the draft budgets.

5. COMMUNICATIONS:

No oral or written communications were noted.

6. MINUTES OF THE MEASURE H SALES TAX COMMITTEE MEETING OF MAY 19, 2011 (Mr. Warren):

It was moved by Vice-Chairperson Granados and seconded by Committee Member Cumpston to adopt the minutes as presented.

AYES: Cumpston, Granados, Mecklenberg, Rodman, Zangari
NOES None
ABSENT: None
ABSTAIN: None

7. BUDGETARY AND FINANCIAL ANALYSIS FOR THE SEWER ENTERPRISE FUND AND WATER ENTERPRISE FUND (Mr. Warren):

The Staff Liaison presented the revised draft Fiscal Year 2011/2012 Operating Budgets for the Sewer Enterprise Fund and Water Enterprise Fund, a revised analysis of the potential reduction in sewer rates or water rates, and augmentation to the capital improvement program budget that could be afforded by the Measure H sales tax in Fiscal Year 2011/2012. The presentation was followed by discussion by the Committee.

8. RECOMMENDATION(S) TO THE CITY COUNCIL:

The Staff Liaison summarized the forecasted Measure H sales tax revenues available in Fiscal Year 2011/2012 and the uses for such revenues as discussed by the Committee. Following the Staff Liaison's comments, the Committee discussed its recommendations to the City Council for Fiscal Year 2011/2012. Following discussion by the Committee, it was moved by Chairperson Rodman and seconded by Committee Member Cumpston to adopt the following recommendations to the City Council for Fiscal Year 2011/2012:

Uses for Measure H Sales Tax Revenues in Fiscal Year 2011/2012:

1. Appropriate \$541,300 in Measure H Sales Tax revenues to provide a discount to sewer charges based on a formula effective April 16, 2011; and
2. Discount should be shown as a separate line item on the utility bill that reads, "Measure H Discount"; and
3. Discount Formula should be the equivalent dollar amount of a 10% decrease in forecasted Fiscal Year 2009/2010 sewer user rate revenue allocated by the aggregate weight (as a percentage) of residential revenues in Fiscal Year 2009/2010 divided by the number of residential accounts and the aggregate weight of non-residential revenues in Fiscal Year 2009/2010 divided by the number of non-residential accounts; and
4. Discount should be a flat dollar amount rounded down to the nearest five dollars (\$5.00) that will remain static for the next six billing periods; and
5. Remaining Measure H revenues (approximately \$211,793) but not less than \$200,000 should augment the existing Sewer Enterprise Fund Capital Improvement Program as recommended by the Director of Public Works.

Roles and Responsibilities of the Alternate Committee Member:

An Alternate Committee Member who is either a residential Member or a commercial property/business owner Member should be authorized to vote in the absence of either a residential or commercial property/business owner Member.

9. UPCOMING ITEMS:

No items were scheduled.

10. NEXT MEETING:

No meetings were scheduled.

11. ADJOURNMENT:

Chairperson Rodman adjourned the meeting at 8:21 PM.

Dave Warren, Staff Liaison/Director of Finance



Elizabeth Zangari, Committee Secretary