

MINUTES

**REGULAR MEETING
CITY OF PLACERVILLE PLANNING COMMISSION
TUESDAY, JUNE 16, 2015, 6:00 P.M.
TOWN HALL, 549 MAIN STREET, PLACERVILLE, CALIFORNIA**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

*The meeting was called to order at 6:00 p.m. by **Chair Wolfe** who led those in attendance in the Pledge of Allegiance.*

2. ROLL CALL

Members Present: Frenn, List, Lowry, Robey, Wolfe

Staff Present: Executive Secretary and City Planner Painter

3. ADOPTION OF AGENDA

Agenda approved by general consent.

4. CONSENT CALENDAR

ADOPTION OF MINUTES – MAY 19, 2015 REGULAR MEETING

***Member Frenn** moved to adopt the Minutes as submitted. **Member Robey** seconded the motion. Motion carried viva voce.*

5. ITEMS OF INTEREST TO THE PUBLIC:

None received.

6. COMMUNICATION

Executive Secretary Painter announced the receipt of a letter from Michael Drobesh prior to the Planning Commission meeting. Letter discusses Item 7.2 of the draft minutes of the May 19, 2015 Regular Meeting.

*After discussion amongst the Members, **Member Frenn** moved to reconsider adoption of the Consent Calendar, and hold over adoption of the May 19, 2015 Minutes until the next Regular Meeting to allow time for Member Frenn to review the draft minutes and video of the Meeting. **Member Robey** seconded the motion. Motion carried by unanimous consent.*

7. INFORMATIONAL PRESENTATION

PLACERVILLE COMMONS PROJECT - 1990 / 2000 BROADWAY - CUP 2014-02; SPR 2014-05; EA 2014-05: STAFF APPROVED PROJECT BUILDING ELEVATIONS:

This item was provided for information only. City Planner Painter summarized the item. Jerry Walls, property owner and developer of the Placerville Commons Project addressed the Commission. No action was taken.

8. NEW BUSINESS

8.1 WESTERN SLOPE BOYS & GIRLS CLUB FINAL LANDSCAPING AND IRRIGATION PLAN – SITE PLAN REVIEW (SPR) 2014-01, 2840 MALLARD LANE: Per Condition 3 of the City’s conditional approval of the project, a final landscaping plan and irrigation plan in accordance with City Code Section 10-4-9 (Site Plan Review), is subject to the review and approval of the Planning Commission prior to issuance of a construction permit for the construction of the Club facility building and infrastructure improvements for the use.

Member List moved, seconded by Member Frenn to:

1. *Find the request is consistent with the §10-4-9 of the Zoning Ordinance, as analyzed in this report, and*
2. *Conditionally approve the landscape and irrigation plans for the Boys & Girls Club facility subject to the following conditions of approval:*

CONDITIONS:

- 1) *Increase the quantity from two (2) to four (4) of the Lavendar Cotton within the planter containing the backflow prevention device, as shown on Sheet A1.1: Overall Site Plan that was approved on September 2, 2014, to better screen the backflow device.*
- 2) *Revise the plan legend to show correct direction of north, and then submit three complete sets of the Planning Commission approved landscape and irrigation plans for construction permit processing.*

Motion carried by the following vote:

Yeas: List, Frenn, Robey, Lowry, Wolfe

Nays: None

8.2 ANNUAL PLANNING COMMISSION BYLAW REVIEW: This annual review of the City of Placerville Planning Commission Bylaws is an opportunity for the Planning Commission to repeal, amend or add to the Bylaws by majority vote. Per Article 7(g) of the Bylaws, there must be five members present to vote to repeal, amend or to add to the Bylaws, otherwise the matter will be continued.

City Planner Painter introduced item and provided history of the Bylaws.

Member Frenn moved to make the following amendments to the Planning Commission Bylaws, and seconded by the unanimous consent of the Commission, to amend Article 4. Meetings, Article 9. Order Of Business and Article 10. Order for Each Specific Agenda Item, as indicated using ~~strikethrough~~ and underline format as follows:

ARTICLE 4. MEETINGS

- (a) *Regular meetings of the Commission shall be held in the City Council Chambers, 549 Main Street, Placerville, starting at 6:00 p.m., on the first and third Tuesday of each month. When either date falls on a legal holiday, the meeting may be held on the next City business day with the consensus of the Commission.*

- (b) *Special meetings of the Commission may be called in accordance with Government Code Section 54956.*
- (c) *The Planning Commission normally ends its meetings by 10:00 p.m. even if it necessitates carrying items over to another meeting. The Planning Commission will consider only "Reports of the Commission and Staff" on the agenda after 9:30 p.m., unless otherwise changed by a majority vote of the quorum.*
- (d) *Meetings may be adjourned to another time and place by the Chair. The Chair shall ~~give public notice of the time and place during the meeting so adjourned~~ announce the time and place.*

ARTICLE 9. ORDER OF BUSINESS at regular meetings ~~shall~~ should be as follows:

- (a) *Adjourn to Closed Session (if applicable)*
- (b) *Call to Order and Pledge of Allegiance*
- (c) *Roll Call*
- (d) *Election of Chair Pro-Tem in the event of the absence or inability to act by both the Chair and Vice Chair*
- (e) *Closed Session Report (if applicable)*
- (f) *Consent Calendar*

All matters listed under the Consent Calendar are considered routine and will be enacted by general consent, unless any Commissioner requests a roll call vote, or unless any member of the Commission or Staff or audience wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Commission member requests otherwise.

Typical Consent Calendar items: Adoption of Minutes and Agenda, follow-up items or conditions specific to an approved entitlement, such as a Conditional Use Permit or site plan review.

- (g) *Items Pulled From Consent Calendar*
- (h) *Items of Interest to the Public (the Planning Commission ~~shall~~ is not permitted to take action on issues raised under this item)*

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the Agenda that is within the subject matter jurisdiction of the Planning Commission. State law prohibits the Commission from acting on items not listed on the Agenda except by special action of the Planning Commission under specified circumstances. The Chair reserves the right to limit the speaker's time to three minutes. The Chair will recognize the speaker and ask that they state their name for the record. Personal attacks on individuals or comments which are slanderous or which may invade an individual's personal privacy will not be tolerated.

- (i) *Communications*
- (j) *Presentations and Educational Workshop Sessions*
- (k) *Environmental Assessments/Public Hearings*
- (l) *Continued Items*
- (m) *New Business*
- (n) *Matters from Commissioners and Staff*
- (o) *Adjournment*

ARTICLE 10. ORDER FOR EACH SPECIFIC AGENDA ITEM

- (a) *Chair announces matter next to be discussed*
- (b) *Chair calls on Planning staff to:*
 - 1) *Present staff report and describe findings*
 - 2) *Explain application and outline any unique problems*
 - 3) *Present staff recommendations*
 - 4) *Present summary alternatives and necessary recommendations*
 - 5) *Read communications received which are concerned with application*
 - 6) ~~*Answer questions of the Commission*~~
- (c) *Chair invites questions and clarifications of Planning Staff by Commission*
- ~~(e)~~(d) *Chair calls on applicant, counsel or agent to:*
 - 1) *Present request*
 - 2) ~~*Attempt to prove,*~~ *Demonstrate* *when necessary, that the granting of the request will be in the public interest*
- ~~(d)~~(e) *Commission hears those present:*
 - 1) *Chair opens the public hearing if applicable*
 - 2) *Each person speaking is invited to the lectern, state their name and address (and spell name if necessary)*

3) Chair closes the public hearing if applicable

~~(e)~~(f) Commission acts to:

- 1) Close or continue hearing until later date
- 2) Discuss
- 3) To approve, conditionally approve, deny or take under advisement
- 4) To recommend approval, conditional approval, or denial to the City Council

Motion carried by unanimous consent.

9. MATTERS FROM COMMISSIONERS AND STAFF:

9.1 COMMISSIONERS

Member Robey, Chair Wolfe and Vice Chair List informed the Commission regarding their participation at the State Office of Historic Preservation Workshop on June 4, 2015 in Placerville. Member Frenn reminded all of the Placerville Bell Tower Brewfest on June 27, 2015. Frenn further encouraged staff to use projects like Placerville Commons, the Fausel Professional Center and Home Depot as examples to show prospective applicants.

9.2 STAFF

Executive Secretary Painter informed the Commission of upcoming agenda items.

9.3 PLANNING COMMISSION PHOTO

Executive Secretary Painter took photo of current Planning Commission.

10. ADJOURNMENT

Chair Wolfe adjourned the meeting at 7:25 p.m. to the regular meeting of July 7, 2015.

Andrew Painter, Executive Secretary
Placerville Planning Commission