

**CITY OF PLACERVILLE  
CITY COUNCIL AGENDA**

Regular City Council Meeting

**August 13, 2013**

City Council Chambers – Town Hall  
549 Main Street, Placerville, CA 95667  
5:00 P.M. Closed Session  
6:00 P.M. Open Session



2013

Patricia Borelli, Councilmember  
Carl Hagen, Vice-Mayor  
Carol A. Patton, Councilmember  
Wendy Thomas, Mayor  
Trisha Wilkins, Councilmember

**NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas on the City Hall window and on the City's website: [www.cityofplacerville.org](http://www.cityofplacerville.org)

## 5:00 CLOSED SESSION

Govt. Code § 54956.8 Conference with Real Property Negotiator: 718 Main Street

Govt. Code § 54956.9 Conference with Legal Counsel – One Existing Claim:  
William Carey and Lewis Oettinger

Govt. Code § 54957 Public Employee Appointment: Chief of Police

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*Materials related to an item on this Agenda,  
submitted to the City Council either with or after  
distribution of the agenda packet,  
are available for public inspection in the  
City Clerk's Office at City Hall, 3101 Center Street,  
during normal business hours.*

### **Courtesy Announcement**

Before we proceed, please turn off all cellular telephones, personal pagers, and other communication devices, as a courtesy to others, and to limit interference with our audio and video broadcast equipment.  
Thank you for your cooperation.

## 6:00 P.M. OPEN SESSION

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **ROLL CALL:** Borelli, Hagen, Patton, Thomas, Wilkins
3. **ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**
4. **CLOSED SESSION REPORT – City Attorney Driscoll**
5. **ADOPTION OF AGENDA**
6. **CEREMONIAL MATTERS – None Scheduled**

## **7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS**

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the Agenda that is within the subject matter jurisdiction of the City Council. State law prohibits the Council from acting on items not listed on the Agenda except by special action of the City Council under specified circumstances. The Mayor reserves the right to limit the speaker's time to three minutes. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

### **7.1 Written Communications**

### **7.2 Oral Communication**

**Speakers are limited to three minutes.** State law prohibits the Council from acting on items not listed on the Agenda except by special action of the City Council under specified circumstances. PLEASE GIVE ANY WRITTEN MATERIAL PRESENTED AT THE MEETING TO THE CITY CLERK FOR THE PUBLIC RECORD.

## **8. CONSENT CALENDAR**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

### **8.1 Minutes of the Regular City Council Meeting of July 9, 2013 (Ms. Zito)**

*Recommendation by the City Clerk that the City Council approve the Minutes of the regularly scheduled Council meeting of July 9, 2013.*

### **8.2 Account Payable Registers (Mr. Warren)**

*Recommendation by the Director of Finance that the City Council approve the Account Payable Registers dated July 16, 2013 and August 6, 2013.*

**8.3 Payroll Registers (Mr. Warren)**

*Recommendation by the Director of Finance that the City Council approve the Payroll Registers for Pay Period 1 and 2.*

**8.4 Adopt a Resolution Approving an Agreement with Pun & McGeady, LLP for Professional Auditing Services and Authorize the City Manager to Execute Same (Mr. Warren)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the Director of Finance that the City Council adopt a Resolution approving an agreement with Pun & McGeady, LLP for professional auditing services and authorize the City Manager to execute same.*

**8.5 Adopt a Resolution Approving a Consulting Services Agreement with Omni-Means in an Amount not to Exceed \$25,000 for Final Engineering Design Services for the El Dorado Trail – Ray Lawyer Drive to Main Street Project (CIP #41204), and Authorizing the City Manager to Execute Same and Approving a \$25,000 Budget Appropriation of Transportation Enhancements (TE) Revenue for the El Dorado Trail – Ray Lawyer Drive to Main Street Project (CIP #41204) (Mr. Stong)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the City Engineer that the City Council adopt a Resolution for the following action:*

- 1. Approving a Consulting Services Agreement with Omni-Means in an amount not to exceed \$25,000 for final engineering design services for the El Dorado Trail – Ray Lawyer Drive to Main Street Project (CIP #41204), and authorizing the City Manager to execute same; and*
- 2. Approving a \$25,000 budget appropriation of Transportation Enhancement (TE) revenue for the El Dorado Trail – Ray Lawyer Drive to Main Street Project (CIP #41204)*

**8.6 Adopt a Resolution Approving Three Agreements with Herrera Engineering Consultants, Inc., for Technical Support with Hangtown Creek Water Reclamation Facility NPDES Permit, Small Municipal Separate Storm Sewer System (MS4), and Potable Water Discharge Permit (Mr. Stong)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the City Engineer that the City Council adopt a Resolution for the following action:*

- 1. Approving a Consulting Services Agreement with Herrera Engineering Consultants, Inc. in an amount not to exceed \$100,000 for FY 2013/2014 to provide technical support with the City's NPDES Permit for the Hangtown Creek Water Reclamation Facility, and authorizing the City Manager to execute same; and*
- 2. Approving a Consulting Services Agreement with Herrera Engineering Consultants, Inc., in an amount not to exceed \$10,000 for FY 2013/2014 to provide technical support with the City's Small Municipal Separate Storm Sewer System (MS4) Permit, and authorizing the City Manager to execute same; and*
- 3. Approving a Consulting Services Agreement with Herrera Engineering Consultants, Inc. in an amount not to exceed \$5,000 for FY 2013/2014 to provide technical support with the City's Potable Water Discharge Permit, and authorizing the City Manager to execute same.*

**8.7 Adopt a Resolution Authorizing the City Manager to Execute Right-of-Way Acquisition for the Cedar Ravine Sewer Relocation Project (Mr. Stong)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the City Engineer that the City Council adopt a Resolution for the following action:*

- 1. Authorizing the City Manager to execute the Right-of-Way Contract with Roland and Joan Kling for the right-of-way acquisition from Assessor's Parcel Numbers: 003-255-06, 051-340-12 and 051-263-01 (3210 and 3212 Cedar Ravine Road) for the Cedar Ravine Sewer Line Relocation Project (CIP #41212); and*
- 2. Authorizing the Finance Director to issue payment in the amount of \$7,100 as agreed upon; and*
- 3. Accepting the Grant Deeds for Sewer and Access Easement and for Sewer Access Easement referenced in said Contract, and directing the City Clerk to record said deeds with the Office of the El Dorado County Recorder following delivery and acceptance of said payment; and*
- 4. Approving the contract plans and specifications and authorizing advertisement of the project for construction bids.*

**8.8 Adopt a Resolution Approving the New and Revised Job Descriptions, and Associated Salary Schedules for the Following Public Works Positions: Public Works Division Manager, Public Works Superintendent, Public Works Maintenance Mechanic, Utility Services Technician (Mr. Morris)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the City Manager that the City Council adopt a Resolution approving the following new and revised job descriptions, and associated salary schedules:*

1. *Public Works Division Manager*
2. *Public Works Superintendent*
3. *Public Works Maintenance Mechanic*
4. *Utility Services Technician*

**9. ORDINANCES**

*Two First Readings are listed below under Public Hearings.*

**10. PUBLIC HEARINGS**

**10.1 Marshall Medical Center Campus – General Plan Amendment (GPA) 2012-03; Zone Change (ZC) 2012-04; Environmental Assessment (EA) 2012-04; Conditional Use Permit (CUP) 2012-02; Site Plan Review (SPR) 2012-04 (Mr. Rivas)**

**Resolution No. \_\_\_\_\_**

**Ordinance No. \_\_\_\_\_**

*Recommendation by the Director of Development Services that the City Council take the following action, specifically outlined in the staff report, to include:*

1. *Adopt the staff report, make findings with respect to the Mitigated Negative Declaration, make findings with respect to the General Plan Amendment, adopt a Resolution approving the General Plan Amendment 2012-03, introduce and waive the First Reading of an Ordinance, make findings with respect to Conditional Use Permit 2012-02 and Site Plan Review 2012-04, and conditionally approve Conditional Use Permit 2012-02.*

## **10.2 Entitlement Extensions – Zone Change (ZC) 2013-03 (Mr. Rivas)**

**Ordinance No. \_\_\_\_\_**

*Recommendation by the Director of Development Services that the City Council take the following action:*

- 1. Consider the recommendation by the City of Placerville Planning Commission to approve the request and conduct a public hearing to receive comment; and*
- 2. Find that the Ordinance amending Section 10-1-0 of the Zoning Ordinance (Municipal Code Title 10), under Zone Change (ZC) 2013-03 is exempt from the California Environmental Quality Act Guidelines; and*
- 3. Introduce the Ordinance amending Section 10-1-0 of the Zoning Ordinance (Municipal Code Title 10), under ZC 2013-03, and waiving its First Reading.*

## **11. DISCUSSION/ACTION ITEMS**

### **11.1 Reconsideration of the Declaration of the Roof Sign Located at 301 Main Street (aka: Herrick Building) as a Public Nuisance and its Abatement Thereof by the City Council (Mr. Rivas)**

*Recommendation by the Director of Development Services that the City Council take the following action:*

- 1. Deny the request of the current owners (Timothy and Sue Taylor) to declare the existing roof sign located on the building at 301 Main Street (Assessor's Parcel No. 001:212:14) building as a legal nonconforming use; and*
- 2. Direct the owners to remove the roof sign within 60 days; and*
- 3. Direct staff to monitor the removal of the sign within the specified time period and proceed with administrative abatement proceedings should the sign not be removed within the 60-day time period.*

### **11.2 Adopt a Resolution Approving a Supplement to the Application Service Provider Agreement with Sungard Public Section, Inc. for the Click2Gov On-Line Bill Pay Software and Authorize the City Manager to Execute Same (Mr. Warren)**

**Resolution No. \_\_\_\_\_**

*Recommendation by the Director of Finance that the City Council adopt a Resolution approving a supplement to the Application Service Provider Agreement with Sungard Public Sector, Inc. for the Click2Gov online bill pay software and authorize the City Manager to execute same.*

**12. COUNCIL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

**13. ITEMS PULLED FROM THE CONSENT CALENDAR**

**14. CITY MANAGER AND STAFF REPORTS**

**15. UPCOMING ITEMS**

**16. ADJOURNMENT**

The next Regular Council meeting will be held on August 27, 2013, 5:00 P.M. Closed Session; 6:00 P.M. Regular Session.

Susan Zito, MMC  
City Clerk

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**CERTIFICATION OF AGENDA POSTING**

I, Susan C. Zito, MMC, City Clerk of the City of Placerville, declare that the foregoing Agenda for the August 13, 2013 regular meeting of the Placerville City Council was posted and available for review on August 8, 2013 at the City Hall of the City of Placerville, 3101 Center Street, Placerville, CA 95667. The Agenda is also available on the City website at: [www.cityofplacerville.org](http://www.cityofplacerville.org)

Signed this 8<sup>th</sup> day of August, 2013 at Placerville, California.

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Susan C. Zito, MMC, City Clerk