

**CITY OF PLACERVILLE
CITY COUNCIL**

MINUTES

Regular City Council Meeting

June 10, 2014

City Council Chambers – Town Hall
549 Main Street, Placerville, CA 95667
No Closed Session Scheduled
6:00 P.M. Open Session

NO CLOSED SESSION SCHEDULED

6:00 P.M. OPEN SESSION

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG

The Mayor called the meeting to order at 6:02 P.M. The Pledge of Allegiance to the Flag was recited.

- 2. ROLL CALL:** **Present:** Borelli, Hagen, Patton, Wilkins
 Absent: Thomas

3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC

Rich Mason, also known as Uncle Fuzzy, addressed the Council regarding the 2016 World Gold Panning Championships that will take place at the El Dorado County Fair Grounds, with additional activities planned for the historic downtown area.

4. CLOSED SESSION REPORT

No Closed Session was held.

5. ADOPTION OF AGENDA

The City Manager noted that Item 11.4 would be removed from the Agenda. When the report was initially written, neither the City Manager, nor Councilmember Wilkins were aware that Vice-Mayor Borelli would be attending the 2014 Chamber of Commerce Study Mission to Minneapolis, Minnesota with

expenses paid by another agency. Based on Council representation on this study mission, Councilmember Wilkins withdrew her request to attend.

It was also noted that Item 11.3 would be heard prior to 11.1 on this evening's agenda. It was then moved by Councilmember Patton, and seconded by Vice-Mayor Borelli that the Agenda be adopted as modified. The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

6. CEREMONIAL MATTERS

6.1 A Proclamation Declaring June 11-15, 2014 as El Dorado County Fair Week in the City of Placerville

The Mayor noted that the Proclamation would be read at the opening ceremonies of the County Fair on Thursday, June 12th.

6.2 Oath of Office to New Maintenance Worker Nicholas Stone

The City Clerk administered the Oath of Office Mr. Stone and the Council welcomed him to the City workforce.

7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the Agenda that is within the subject matter jurisdiction of the City Council. State law prohibits the Council from acting on items not listed on the Agenda except by special action of the City Council under specified circumstances.

7.1 Written Communications

No written communications were noted.

7.2 Oral Communication

Public comment was received from Lorenzo Smith thanking the Police Department for their efforts on Reservoir Street, Don Corvin addressed the Council regarding the water/sewer bills, Kirk Smith addressed the Council

regarding the roundabout initiative, and Sue Rodman addressed the Council regarding the World Gold Panning Championships.

8. CONSENT CALENDAR

NOTE: All matters listed under the Consent Calendar are considered routine and are enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion.

8.1 Minutes of the Regular City Council Meeting of May 27, 2014 (Ms. Zito)

Approved the Minutes of the regularly scheduled Council meeting of May 27, 2014.

8.2 Accounts Payable Register (Mr. Warren)

Approved the Accounts Payable Register.

8.3 Payroll Register (Mr. Warren)

Approved the Payroll Register.

8.4 Adopt a Resolution for Consolidation of the City of Placerville City Council Election with the November 4, 2014 General Election and Authorize the El Dorado County Registrar of Voters, at the City's Expense, to Provide All Necessary Services, Which Shall Include but Not Limited to, Publications, Ballots, Sample Ballots, Election Officers, Polling Places, and Canvass of Votes, and in the Event of a Tie Vote, the Winning Candidate Shall be Decided by Lot (Ms. Zito)

Resolution No. 8201

Adopted a Resolution for the following action:

- 1. Consolidation of the November 4, 2014 City Council election with the El Dorado County General Election; and*
- 2. Authorize and direct the Registrar of Voters, at the City's expense, to provide all necessary services, which shall include, but not be limited to: publications, ballots, sample ballots, election officers, polling places and canvass; and*
- 3. In the event of a tie vote, the winning candidate shall be decided by lot.*

- 8.5 Acknowledge and File the City Clerk's Certification of the Sufficiency of the Initiative Signatures, Based on Verification by the El Dorado County Registrar of Voters Certification of Signatures Collected for an Initiative Measure Entitled, "An Initiative to Amend the City of Placerville General Plan to Prohibit "Traffic Circles", and Order a Report as Allowed in Elections Code § 9212 (a) and (b) (Ms. Zito)**

Pulled by Councilmember Wilkins and re-numbered as Item 14.1

- 8.6 Adopt a Resolution Approving a Service Contract with Telstar Instruments in the Amount of \$18,900 for Lift Station Communication Upgrade Project (CIP #41415) and authorizing the City Engineer to Execute Same and Approving a \$21,000 Budget Appropriation from the Sewer Enterprise Fund Contingency for Unforeseen Expenditures for Said Project (Mr. Rivas)**

Resolution No. 8202

Adopted a Resolution for the following action:

- 1. Approving a Service Contract with Telstar Instruments in the amount of \$18,900 for Lift Station Communication Upgrade Project (CIP #41415); and*
- 2. Authorizing the City Engineer to execute same; and*
- 3. Approving a \$21,000 budget appropriation from the Sewer Enterprise Fund Contingency for Unforeseen Expenditures for the said project.*

- 8.7 Adopt a Resolution Approving Contract Change Order #1 with Wunschel & Sons, Inc., in the Amount of \$29,545.44 for Additional Items, Conflicts, and Conditions Encountered in the Field for the Pleasant Street Sewer Replacement Project (CIP #41411); and Authorizing the City Engineer to Execute a Notice of Completion and Instructing the City Clerk to Record Said Notice with the El Dorado County Recorder's Office and Authorizing the Director of Finance to Release All Remaining Retention Being Held for Construction Security, Thirty (30) Days After the Date of Notice of Completion Filing (Mr. Rivas)**

Resolution No. 8203

Adopted a Resolution for the following action:

1. *Approving Contract Change Order #1 with Wunschel & Sons, Inc., in the Amount of \$29,545.44 for additional items, conflicts, and conditions encountered in the field for the Pleasant Street Sewer Replacement Project (CIP #41411); and*
2. *Authorizing the City Engineer to Execute a Notice of Completion and instructing the City Clerk to record said Notice with the El Dorado County Recorder's Office; and*
3. *Authorizing the Director of Finance to release all remaining retention being held for construction security, thirty (30) days after the date of the Notice of Completion filing.*

8.8 Adopt a Resolution Approving Amendment No. 3 to the Existing Consulting Services Agreement with Omni Means in the Amount of \$23,936 for Additional Engineering and Design Services for the Placerville Station II Project (CIP #40708), and Authorizing the City Manager to Execute Same, and Approving a Budget Appropriation in the Amount of \$100,000 from the Measure H Fund for Design and Construction of the Replacement of a One-Inch Water Main on Mosquito Road with a New Eight-Inch Line, and Approving a Budget Appropriation in the Amount of \$200,000 in Regional Surface Transportation Program Exchange Funds for Design and Construction of Repaving of Mosquito Road from Clay Street to City Limits (Mr. Rivas)

Resolution No. 8204

Adopted a Resolution for the following action:

1. *Approving Amendment No. 3 to the existing Consulting Services Agreement with Omni-Means in the amount of \$23,936 for additional engineering and design services for the Placerville Station II Project (CIP #40708), and authorizing the City Manager to execute same; and*
2. *Approving a budget appropriation in the amount of \$100,000 from the Measure H Fund for design and construction of the replacement of a one-inch water main on Mosquito Road with a new eight-inch line; and*
3. *Approving a budget appropriation in the amount of \$200,000 in Regional Surface Transportation Program Exchange Funds for design and construction of repaving of Mosquito Road from Clay Street to the City limits.*

8.9 Adopt a Resolution Approving a Consultant Services Agreement with NCE in an Amount Not to Exceed \$34,900 for an Update to the City's Pavement Management System and Authorizing the City manager to Execute Same and Approving a \$20,000 Budget Appropriation from the Gas Tax Fund for the Pavement Management System Update Project (CIP #41403) (Mr. Rivas)

Resolution No. 8205

Adopted a Resolution for the following action:

- 1. Approving a consulting services agreement with NCE in an amount not to exceed \$34,900 for an update to the City's Pavement Management System and authorizing the City Manager to execute same; and*
- 2. Approving a \$20,000 budget appropriation from the Gas Tax Fund for the Pavement Management System Update project (CIP #41403).*

It was moved by Vice-Mayor Borelli and seconded by Councilmember Patton that the City Council approve the Consent Calendar as modified. The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

9. ORDINANCES

9.1 Second Reading of an Ordinance Repealing Title 6, Chapter 17 of the Placerville Municipal Code (Chief Heller)

Ordinance No. 1662

No public comment was received on this item. It was moved by Councilmember Patton and seconded by Vice-Mayor Borelli that the City Council take the following action:

- 1. Waive the Second Reading of an Ordinance repealing Title 6, Chapter 17 of the Placerville Municipal Code; and*
- 2. Adopt said Ordinance.*

The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

10. PUBLIC HEARINGS

10.1 **A Budget Hearing for the Proposed Fiscal Year 2014/2015 Operating and Capital Improvement Program Budget Proposals, Provide Any Additional Input to Staff in Developing the Budget Proposals, and Direct Staff to Bring Back the Fiscal Year 2014/2015 Operating and Capital Improvement Budget for Adoption at the June 24, 2014 Council Meeting (Mr. Warren)**

The Director of Finance summarized the proposed budget and responded to Council questions. Public comment was received from Jan Kaar and Kathi Lishman. No action was requested or taken at this meeting. The 2014/2015 Operating and Capital Improvement Budget will be presented for adoption at the June 24, 2014 Council meeting.

11. DISCUSSION/ACTION ITEMS

11.1 **Receive Public Input and Direct Staff to Prepare Final Documents to Place a Sales Tax Measure on the November 2014 Ballot (Mr. Morris)**

The City Manager summarized the proposal and responded to Council questions. Public comment was received from Sue Rodman, Kirk Smith, Dave Machado, and Evelyn Veerkamp. No action was requested or taken on this item. Staff will prepare final documents for the June 24, 2014 Council meeting to place a sales tax measure on the November, 2014 ballot.

11.2 **Authorize Staff to Enter Into an Agreement with EvoGov for Website Redesign, Hosting, and Maintenance for an Estimated Cost of \$17,800 (Mr. Morris)**

Darin Baldy, the City's Information Technology Analyst presented a opportunity for the City to enter into an agreement with EvoGov for website redesign, hosting, and maintenance for an estimated cost of \$17,800. Mr. Baldy presented the cost savings realized by this new provider and summarized the cost savings to the City over a five year period. Following Council discussion, it was moved by Councilmember Patton and seconded by Vice-Mayor Borelli that the City Council enter into an agreement with

EvoGov for website redesign, hosting and maintenance for an estimated cost of \$17,800. The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

11.3 Adopt a Resolution Approving a Consulting Services Agreement with R.E.Y. Engineers, Inc. in an Amount not to Exceed \$165,622 for engineering design services for the Central Main Street Rehabilitation Project (CIP #41412) and Authorizing the City Manager to Execute Same, and Approve Budget Appropriations (Mr. Rivas)

Resolution No. 8206

Staff presented an overview of the Central Main Street Rehabilitation Project and responded to Council questions. Public comment was received from Kathy Dean, Kirk Smith, Sue Rodman, and Dave Machado. Following Council discussion, it was moved by Councilmember Patton and seconded by Vice-Mayor Borelli that the City Council adopt a Resolution for the following actions:

- 1. Approving a Consulting Services Agreement with R.E.Y. Engineers, Inc. in an amount not to exceed \$165,622 for engineering design services for the Central Main Street Rehabilitation Project (CIP #41412) and authorizing the City Manager to execute same; and*
- 2. Appropriating \$350,000 from the Measure H Fund for water system improvements for the said project; and*
- 3. Appropriating \$175,000 from the Measure H Fund for sewer system improvements for the said project; and*
- 4. Appropriating \$56,717 from the City Hall Capital Lease proceeds for the Center Street Plaza improvements to the said project.*

The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

11.4 Consider Request by Councilmember Wilkins to Attend the Chamber of Commerce Study Mission on July 17 – 20, 2014 at a cost of \$3,000 (Mr. Morris)

This item was removed from the Agenda.

12. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS

- El Dorado County Transit Authority – Vice-Mayor Borelli noted that the remodel of the Transit offices were underway
- El Dorado County Transportation Commission –Mayor Hagen noted that a reception had been held for Jody Jones, CalTrans District 3 Director, in honor of her retirement following a 34 year career at CalTrans.
- LAFCO – Councilmember Patton noted that the appointment of the Member at Large position had taken place at the most recent meeting
- SACOG – Mayor Hagen noted that SACOG 2014/2015 workplan and budget had been discussed at the most recent meeting.
- SEDCorp. – Vice-Mayor Borelli reported that South Lake Tahoe had hosted the most recent meeting which included a tour of the California Conservation Corps headquarters and housing. She also noted that she had attended the annual Agricultural tour which included tours of several apple ranches and a museum.

13. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)

Councilmember Wilkins questioned the placement of Items Pulled from the Consent, and requested that a presentation on Human Trafficking be placed on a future agenda.

Councilmember Patton requested a workshop or Council meeting presentation on individual fund balances.

14. ITEMS PULLED FROM THE CONSENT CALENDAR

14.1 Acknowledge and File the City Clerk’s Certification of the Sufficiency of the Initiative Signatures, Based on Verification by the El Dorado County Registrar of Voters Certification of Signatures

Collected for an Initiative Measure Entitled, “An Initiative to Amend the City of Placerville General Plan to Prohibit “Traffic Circles”, and Order a Report as Allowed in Elections Code § 9212 (a) and (b) (Ms. Zito)

Staff responded to Council questions regarding the report. Public comment was received from Kirk Smith and Evelyn Veerkamp. Following Council discussion, it was moved by Councilmember Patton and seconded by Councilmember Wilkins that the City Council acknowledge and file the City Clerk’s Certification of Sufficiency of the initiative signatures, based on verification by the El Dorado County Registrar of Voters Certification of Signatures, collected for an initiative measure entitled, “An Initiative to Amend the City of Placerville General Plan to Prohibit “Traffic Circles”, and order a report as allowed in Elections Code § 9212 (a) and (b). The motion was passed by the following vote:

AYES: Borelli, Hagen, Patton, Wilkins
NOES: None
ABSENT: Thomas
ABSTAIN: None

15. CITY MANAGER AND STAFF REPORTS

No staff reports were noted.

16. UPCOMING ITEMS

Items tentatively scheduled for the next regularly scheduled City Council meeting on June 24, 2014 include: pension resolutions, FY 2014/2015 budget adoption, sales tax measure, LLMD Assessment approval, Proposition 218 certifications, water/sewer rate adjustments, Unrepresented employees salary and benefit resolution.

17. ADJOURNMENT at 9:25 P.M.

The next Regular Council meeting will be held on June 24, 2014, 5:00 P.M. Closed Session; 6:00 P.M. Regular Session.

Susan Zito, MMC
City Clerk