

**RESOLUTION NO. 7896**

**RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF PLACERVILLE ESTABLISHING THE  
HISTORICAL ADVISORY COMMITTEE**

WHEREAS, the City of Placerville is home to many resources of historical interest and significance; and

WHEREAS, the City desires to preserve such resources to the greatest extent possible; and

WHEREAS, on February 26, 1980, the City Council established a Historical Advisory Committee which, among other things, caused an inventory of resources of historical interest within the City to be prepared; and

WHEREAS, said Historical Advisory Committee has ceased to exist for many years; and

WHEREAS, the City Council desires to reestablish a Historical Advisory Committee with Committee members who are committed to preserving the historic resources that currently exist.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby establish the Historical Advisory Committee (Committee) and specify the following as it relates to said Committee:

1. Committee Title: The Committee shall be officially known as the City of Placerville Historical Advisory Committee.

2. Definitions:

A. Discretionary Permit: Any permit requiring a decision-making body to exercise judgment prior to its approval. Depending on the specifics of a given application and its accompanying circumstances, discretionary permits may be approved, conditionally approved, or denied.

B. Historical Resource: Any building, structure or site within the City that is located within a City-designated historic district, or listed on the City of Placerville's Historic Resources Inventory, the California Register of Historic Resources, or the National Register of Historic Resources.

3. Membership: The membership shall consist of five (5) members appointed by the City Council in a manner herein described. The five members shall be composed as follows: three citizens who are either residents of the City or own real property or a business in the City and reside in the City Limits; one historian, registered architect, or landscape architect or building designer; and one state-licensed general building contractor. Members must meet the qualifications as set forth herein below.

Committee members shall be appointed from among professionals in the disciplines of architecture, history, architectural history, planning, archeology, or other historic preservation-related disciplines, such as urban planning, American Studies, American Civilization, cultural geography, or cultural anthropology, to the extent that such professionals with relevant experience are available in the community. Committee members shall also include lay members who have demonstrated special interest, competence, experience, or knowledge in historic preservation, American Studies, cultural anthropology, cultural geography, or other historic preservation-related disciplines.

4. Appointment: The appointment to membership shall be made by at least two members of the City Council, subject to confirmation by a majority of the City Council at a regular scheduled City Council Meeting.

5. Terms of Office: The term of office shall be four (4) years, and shall expire on March 1 of odd-numbered years. The terms of three (3) members of the Committee shall run simultaneous to the same year in which a City Council election is held for three seats. The terms of the other two (2) members of the Committee shall run simultaneous to the same year in which a Council election is held for two seats.

6. Vacancy: Vacancies on the Committee shall be filled by appointment by the City Council members who made the original appointment. If those members are unavailable, the Mayor shall appoint two members of the Council to make the appointments to fill such vacancy. Such appointments shall be subject to Council confirmation by majority. All vacancies on the Committee shall be immediately reported to the City Council.

7. Officers: The Committee shall elect one of its members as Chairperson, Vice-Chairperson and Secretary, who shall hold office for a term of one (1) year and until the election of their successors. The Chairperson and Vice-Chairperson shall not serve for more than two (2) consecutive terms.

8. Meetings: The Committee shall meet periodically, as needed but shall have not less than six (6) regularly scheduled meetings per year. All meetings shall be held open to the general public and proper notices shall be given for all meetings in accordance with state law.

9. Organization: The Committee shall follow the applicable protocols described in the *City of Placerville Committee, Commission & Board Policy Manual* as adopted by City Council Resolution No. 7578 on December 11, 2007, and as may be amended from time to time. The Committee may make and alter all rules and regulations governing its organization and procedures not inconsistent with the Resolution or any other ordinance of the City. Three (3) of the Five (5) members shall constitute a quorum. The affirmative vote of a majority of the quorum is required to take any action. The Committee shall keep an accurate record of its proceedings and actions. A copy of the adopted minutes shall be maintained by the Executive Secretary of the Planning Commission in accordance with the Public Records Act.

10. Staff Liaison to the Historical Advisory Committee: The City manager shall appoint an officer or employee of the City who shall act as staff liaison to the Committee.

11. Purpose: The Committee shall advise or consult with the City Council, Planning Commission or City staff with respect to identification, development and preservation of the historic resources (eg., structures, sites or objects) of the community in accordance with the Secretary of the Interior's Standards for the Treatment of Historic Properties and other recognized state and federal preservation programs.

The Committee shall act in an advisory capacity to the Placerville Planning Commission, City Council and the Director of Community Development on matters requiring discretionary approval. In addition, the Committee is charged to work in a cooperative effort with other governmental agencies and civic groups (e.g., the Heritage Association of El Dorado County) for the advancement of historical preservation.

12. Duties: The Committee's major function is preservation of historic resources, including buildings, structures, objects, monuments and markers as our legacy to future generations. The duties of the Committee may include the following:

A. Act in an advisory capacity to the Planning Commission and City Council in all matters pertaining to historical resources/districts.

B. Review applications to alter façades visible from a public right of way or to demolish all or part of any structure which is listed on an inventory of historic buildings, structures, site or resource.

C. The Committee shall advise and make recommendations to the Planning Commission with respect to discretionary permit requests within 300' (three hundred feet) of historic resources, and shall advise the Commission on appropriate means to maintain the integrity of the historic resource(s). The Committee shall make recommendations to the Planning Commission with respect to such applications within ten days of the Committee meeting scheduled to hear such requests. In the event that the Committee fails to assemble a quorum or make a recommendation to the Planning Commission within ten (10) calendar days of receipt or consideration on the resources, then the matter shall be forwarded to the Planning Commission without a recommendation from the Committee.

D. Maintain a local inventory of historic resources within the City, as established by the City Council. Make recommendations to the City Council to update the inventory.

E. Investigate and report to the City Council on the use of various federal, state, local or private funding sources and mechanisms available to promote historical preservation in the City.

F. Make recommendations to the Planning Commission and the City Council on amendments to the Natural, Cultural and Scenic Resources Element of the City's General Plan.

G. Advise City Council and City boards and commissions as necessary on historic preservation issues.

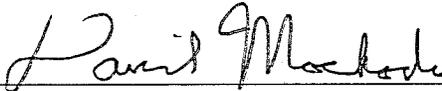
H. Provide advice and guidance upon the request of the property owner or occupant, on the restoration, alteration, decoration, landscaping or maintenance of any historical resource, or property within historic district.

I. To perform any other functions that may be designated by resolution or motion of the City Council.

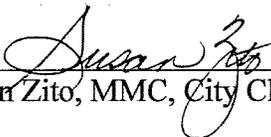
The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Placerville held on May 10, 2011, by Councilmember Hagen, who moved its

adoption. The motion was seconded by Councilmember Mattson. A poll vote was taken which stood as follows:

AYES: Acuna, Hagen, Machado, Mattson  
NOES: None  
ABSENT: Borelli  
ABSTAIN: None

  
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Mayor David Machado

ATTEST:

  
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Susan Zito, MMC, City Clerk

