



City of Placerville

Development Services Department

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MEMORANDUM

DATE: April 17, 2017

TO: Planning Commission

FROM: Andrew Painter, Executive Secretary
Placerville Planning Commission

SUBJECT: PC Memo 17-02: Planning Commission Request to Review and Potentially Amend Commission Bylaws

At the April 4, 2017 regular meeting, the Commission by general consent requested that staff place on an upcoming agenda the opportunity to potentially amend the Planning Commission Bylaws relative to the election of Commission officers: Chair and Vice Chair. Per Article 7(g) of the Bylaws, there must be five members present to vote to repeal, amend or to add to the Bylaws.

As of this date, Member Wolfe has informed the City of his request for a leave of absence from his duties as Planning Commission while he is away (late April to early July 2017) on a bicycle tour. His request is to be placed on City Council's Regular Meeting, April 25, 2017, for their disposition. Member Wolfe therefore is not expected to be present at the Commission's May 2, 2017 regular meeting. Bylaw Article 7(g) would apply should the quorum vote to amend or add to the Bylaws. Article 11(f) of the Bylaws however would allow the Commission, by motion passed by a majority of the quorum, to suspend or vary the application of the rules.

Each Member should have in their possession a copy of the Bylaws as reference. The Planning Commission webpage contains a link to the current adopted version:

<https://www.cityofplacerville.org/planning-commission-home>