



City of Placerville

Development Services Department

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MEMORANDUM

DATE: March 21, 2017

TO: Planning Commissioners

FROM: Andrew Painter, Executive Secretary
Placerville Planning Commission

SUBJECT: PC Memo 17-01: Election of Officers.

REQUEST: Separate nominations are requested for the Planning Commission Officer positions of Chair and Vice Chair. Officer terms are retroactive from March 1, 2017, and will serve to February 28, 2018.

BACKGROUND: Article 5 (b) of the Planning Commission By-Laws provides that at the first regular meeting of each year or the first meeting after the appointment of new Planning Commissioners, the Commissioners shall elect the officers of Chair and Vice Chair for one-year terms. The Chair and Vice Chair shall take office at the following meeting.

Per Article 7(g) of the Commission Bylaws, there must be five members present at the meeting to elect officers otherwise the matter will be continued.

RECOMMENDATION: Proceed with the nominations and elections of officers by voice vote.