



City of Placerville MEMORANDUM

DATE: April 11, 2006

TO: City Council

FROM: John Driscoll, City Manager/City Attorney

SUBJECT: **EXECUTION OF CONSULTING AGREEMENT WITH
MATTHEW C. BOYER AND ASSOCIATES**

RECOMMENDATION

That the Council adopt a resolution authorizing the City Manager to execute a consulting agreement with Matthew C. Boyer and Associates pertaining to planning and funding for transportation related projects.

DISCUSSION

The City is currently involved in several transportation related projects. These projects include the Highway 50 Operational Improvements Project, Western Placerville Interchanges, Upper Main Street Repaving and Placerville Station II. Many of these projects involve federal funding as well as funding obtained through the El Dorado County Transportation Commission (EDCTC). Tasks associated with these projects include attendance at EDCTC Policy Advisory Committee meetings as well as EDCTC meetings, identification and negotiation for funding sources, and implementing and obtaining the federal "earmarks" and appropriations for projects funded in part with federal dollars.

In the past, these tasks have been typically performed by either the City Manager, Public Works Director, or both. It has become increasingly apparent, however, that the workload incumbent with both of these staff positions is such that neither individual can devote as much time to these very important matters as is necessary.

Additionally, issues have been raised at the EDCTC regarding establishing a different mechanism such as a formula for the allocation of RSTP exchange dollars between the City and the County. Staff feels there is a need for an additional set of "eyes" to review these matters as well as to provide insight and expertise in the upcoming negotiations for transportation dollars.

Matthew Boyer has been identified as an individual who possesses significant expertise and qualifications in this area. Mr. Boyer in the past has served as the executive director of the EDCTC and more recently as the Director of the El Dorado County Department of Transportation. He has the requisite knowledge and experience to not only assist staff in the negotiations for transportation dollars but also the ability to assist the City in the implementation of the various funding programs.

Staff is requesting that the Council approve the proposed Consulting Agreement with Mr. Boyer. It is envisioned that Mr. Boyer will attend the EDCTC Policy Advisory Committee meetings on behalf of the City, as well as represent the City at the Commission meetings. Mr. Boyer's expertise will also be utilized in performing the necessary steps to obtain and utilize federal funds that have been previously earmarked for City projects. Mr. Boyer's assistance will not only expedite these matters, but will also free up staff time for other important projects.

FISCAL IMPACT

It is anticipated that Mr. Boyer's services will be utilized on an as-needed basis, and staff expects that he will provide between five and ten hours of consulting services each month. These costs can be absorbed in the Public Works Department's existing budget and will be budgeted for in the upcoming fiscal year.

Respectfully submitted,

Reviewed for fiscal impact:

John Driscoll
City Manager/City Attorney

David Warren
Finance Director