



"Placerville, a Unique Historical Past Forging into a Golden Future"

City Manager's Report
November 11, 2014 City Council Meeting
Prepared by: Susan Zito, MMC, City Clerk
Item #: 8.4

Subject: Recommendation to notify the media and public, by approval of this request, to cancel the regularly scheduled City Council meetings of November 25, 2014 and December 23, 2014

Recommendation:

By approval of this request, the media and the public are notified of the cancellation of the November 25, 2014 and December 23, 2014 regularly scheduled City Council meetings.

Discussion: The City Council, which regularly meets the second and fourth Tuesday of each month, has for many years cancelled the second meeting in December of each year. During December, the agenda preparation schedule is interrupted due to the holidays, and it is difficult for staff to complete their reports with the appropriate review. If there was a need for a special meeting to deal with Consent Calendar items, the Council could be polled for a tentative date; the meeting would be set, and the media and public notified under the guidelines of The Brown Act.

The November 25, 2014 regularly scheduled City Council falls within Thanksgiving week this year. City employees observe Thanksgiving Day and the day after Thanksgiving as paid holidays, shifting the alternating furlough day to Wednesday for at least half of the City staff. If there were a compelling issue that arose, the meeting could be re-scheduled, but staff requests that the Council cancel the meeting at this time to allow employees to make Thanksgiving plans.

Options: The City Council could choose to require meetings on both November 25th and/or December 23rd.

Cost: Minimal cost savings in elimination of production of two City Council agendas.

Budget Impact: Minimal impact.

M. Cleve Morris, City Manager

Susan Zito, MMC, City Clerk