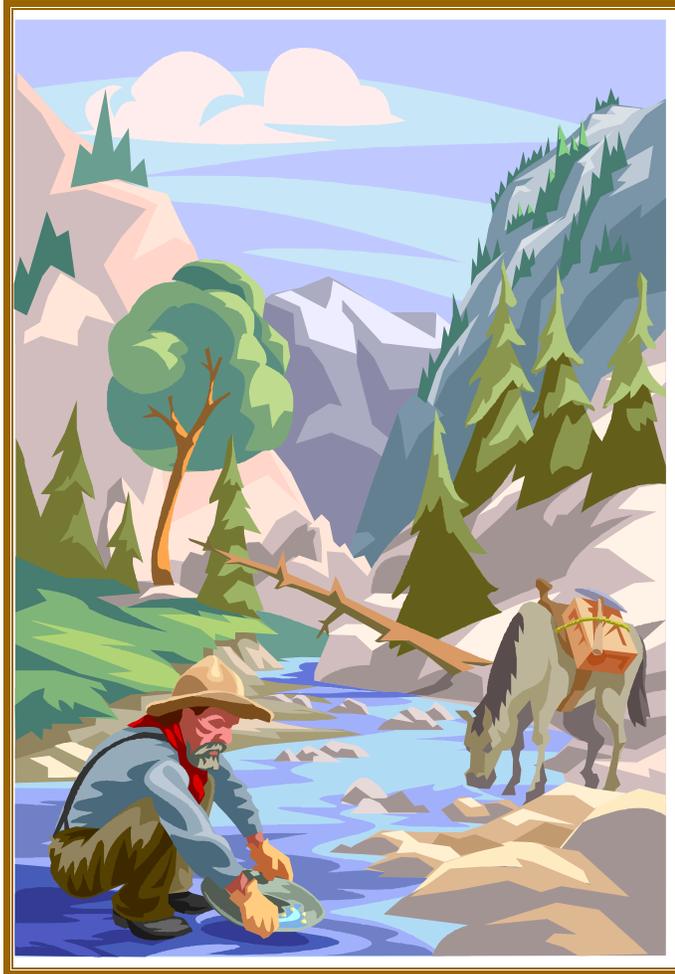


CITY OF PLACERVILLE



PROPOSED GENERAL FUND AND SPECIAL FUND OPERATING BUDGET 2009/2010

CITY OF PLACERVILLE
PROPOSED OPERATING BUDGET
2009/2010

CITY COUNCIL

Patty Borelli, Mayor
Pierre Rivas, Vice-Mayor
Mark Acuna
Carl Hagan
Dave Machado

CITY CLERK

Susan Zito

CITY TREASURER

Kathy Trumbly

CITY MANAGER/CITY ATTORNEY

John Driscoll

DEPARTMENT HEADS

Steve Calfee, Director of Community Development
George Nielsen, Chief of Police
Randy Pesses, Director of Public Works
Dave Warren, Director of Finance
Steve Youel, Director of Community Services

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July 1, 2009

Honorable Mayor and
City Councilmembers of the
City of Placerville

Re: Fiscal Year 2009-2010 Proposed Budget Message

Dear Mayor Borelli and Councilmembers:

I present to you the proposed operating budget for the City of Placerville for the Fiscal Year 2009-2010. The budget format is similar to last year's in that it again addresses revenues and expenditures on a departmental basis, as well as on a division/activity basis. This produces a more comprehensive document and allows the user to more readily identify revenues and expenditures on a department-by-department basis. The proposed budget continues to identify workload indicators for each department, by division thereof, as the foundation for the departmental expenditures.

This year's budget does not include proposed budgets for both the Water Enterprise Fund and the Waste Water Enterprise Fund. Staff will be asking Council for a continuing appropriation resolution for funds as we are just in the process of adopting revised Capital Improvement Charges for the two funds and are still in the process of completing the rate study for both funds. The continuing appropriation will be based on the budgets for the funds for the previous fiscal year. Once the rate study is completed, staff will be able to prepare an appropriate budget for the Water Enterprise Fund and the Waste Water Enterprise Fund.

The process in developing a proposed budget involves the Budget Team (comprised of the department heads) meeting as a group on several occasions and reviewing each department's ongoing annual expenditures, Capital Outlay requests and Alternative Service Levels requests. These requests are measured against each department's goals and objectives and ultimately the Council's identified goals. The requests are then prioritized, and the requests included in the proposed budget are arrived at through consensus only after lengthy and critical analysis.

Priorities are established by consideration of Council directives and goals, revenue generation, cost efficiency, health and safety, critical staffing needs, cost recovery, project delivery and improved public service and efficiency. Previous operating budget line item expenditures are reviewed with each department head and modified where warranted by past history.

For the Fiscal Year 2009-2010 budget, the process differed slightly. Staff entered the process knowing that while expenses for the Fiscal Year 2008-2009 were actually under budget, revenues were well below budgeted amounts. In fact revenues were below budgeted amounts to the point that the City was actually experiencing a deficit. Staff immediately made cuts in expenditures, but these cuts were not sufficient to eliminate the deficit. As a result, staffing reductions, along with salary reductions in the form of mandatory time off, were instituted. The result is that, contrary to previous years, there is no surplus to carry over into the 2009-2010 fiscal year. Such surpluses have been traditionally used to fund Capital Outlay requests and partially fund Capital Improvement projects.

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This year's general fund budget expenditures do not include any Capital Outlay requests or any Capital Improvement projects. In fact, the proposed budget includes a transfer in of \$90,109 from liquidated Capital Improvement projects. Unlike previous years, there is no funding for Community Promotions. This year's proposed budget, as presented, also reflects certain assumptions. Sales tax revenues are projected at approximately the same level as those for 2008-2009.

The proposed budget reflects projected increases in health insurance, including medical, dental and vision. The budget also reflects a temporary change from full-exposure personnel cost budgeting to anticipated personnel costs based on actual employee trends. As a result, the Fiscal Year 2009-2010 General Fund Budget is \$1,504,115, or 17.56% less than the Fiscal Year 2008-2009 adopted budget.

In order to achieve a balanced proposed budget, the proposed budget assumes \$810,796 adjustments to personnel costs. These adjustments will be accomplished through a combination of salary reductions, layoffs and retirements. All existing vacant positions will remain unfilled in the proposed budget. The proposed budget also does not include any personnel salary increases either as a result of cost of living adjustments or the compensation and classification study. Finally, the budget does include a prudent contingency.

The result is a balanced budget, which maintains necessary and essential public services. Staff feels the proposed budget reflects a reduction in expenditures necessitated by difficult economic times without compromising essential program delivery or vital public services. The budget process is designed to achieve a balanced budget by providing for the best use of the taxpayers' dollars while maintaining these services in fiscally constrained years. This year, even more than in previous years, the budget is a living document and will be revisited periodically as circumstances require.

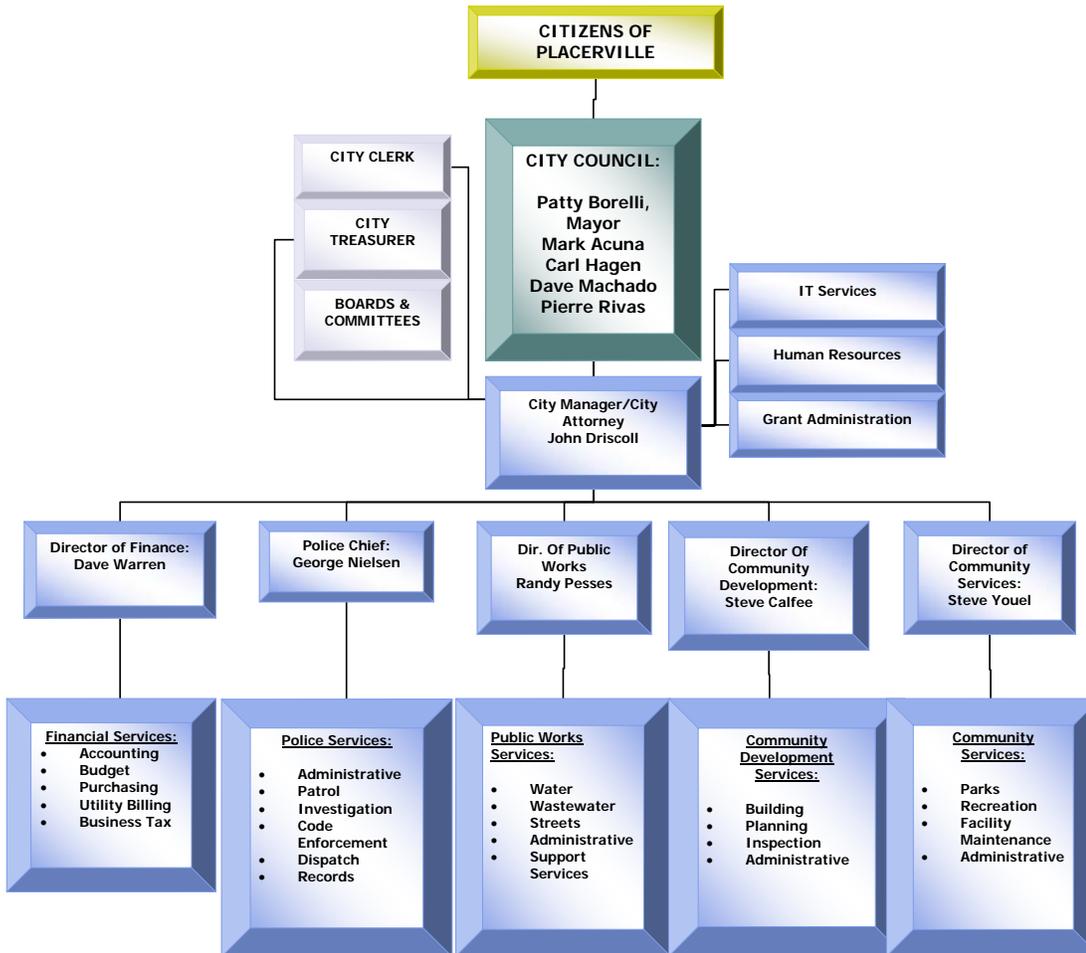
Very truly yours,

John W. Driscoll
City Manager/City Attorney
City of Placerville

JWD:lrm

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Organization Chart



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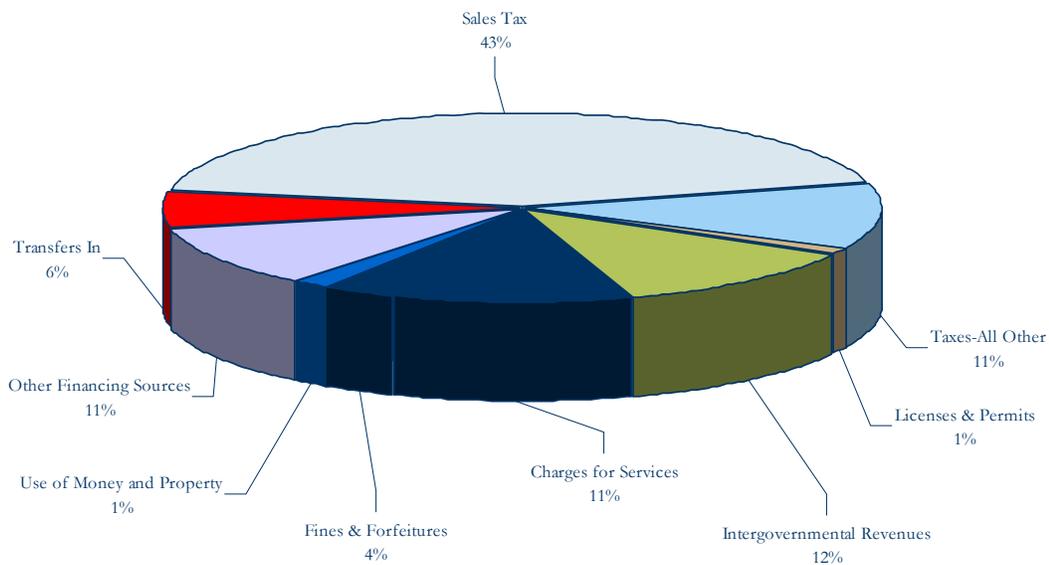


Revenue and Expenditure Summaries

**Projected General Fund Revenues & Transfers
In By Source
Fiscal Year 2009/2010**

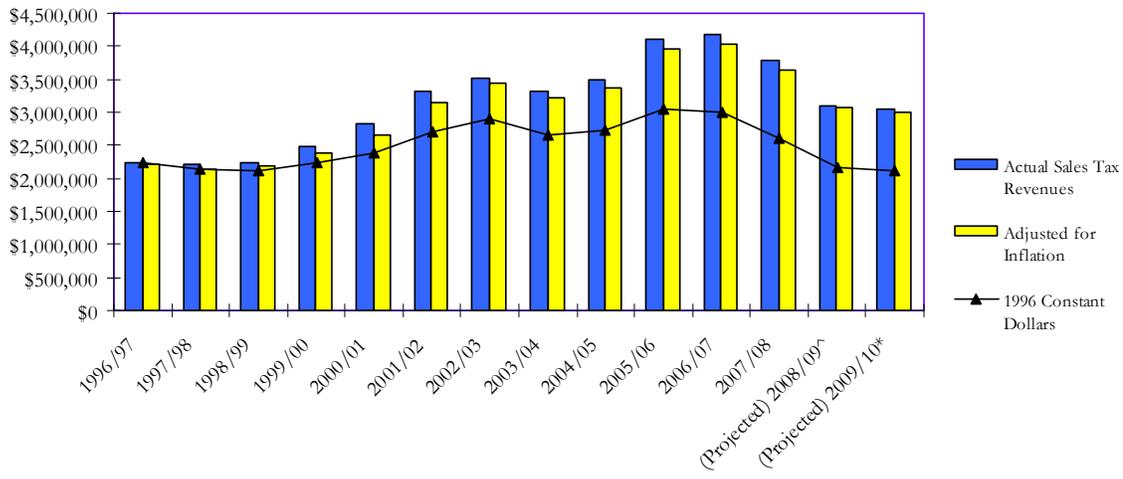
Sales Tax	\$ 3,039,162	43.04%
All Other Taxes	807,216	11.43%
Licenses & Permits	75,000	1.06%
Intergovernmental Revenues	823,837	11.67%
Charges for Service	760,423	10.77%
Fines & Forfeitures	251,200	3.56%
Use of Money & Property	98,870	1.40%
Other Financing Sources	<u>783,662</u>	11.10%
Total revenues	<u>6,639,370</u>	
Transfers In	<u>422,312</u>	5.98%
 Total revenues & transfers in	 <u><u>\$ 7,061,682</u></u>	 100.00%

Projected General Fund Revenues & Transfers In By Source Fiscal Year 2009/2010



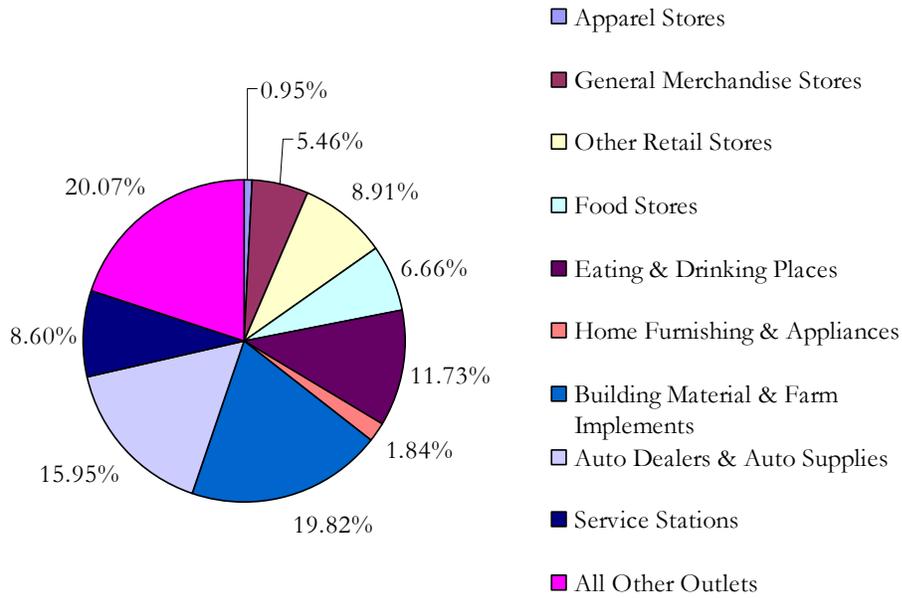
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Local Sales Tax Trend



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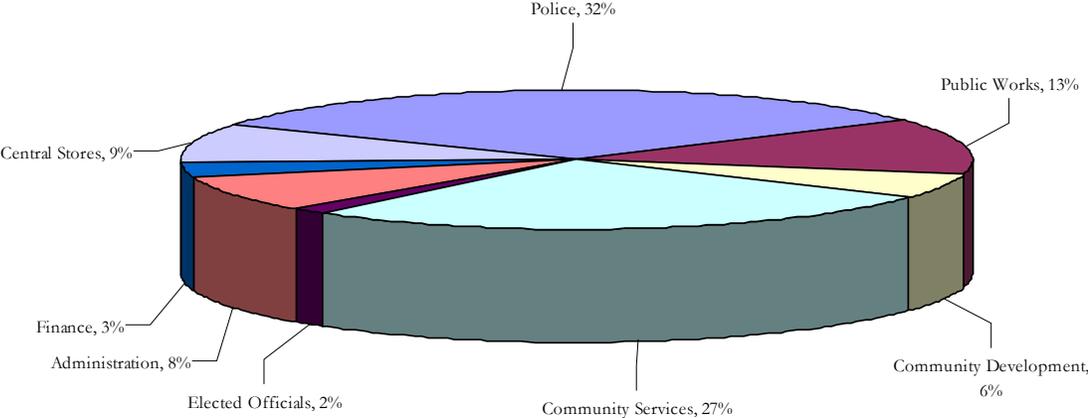
Sales Tax Revenue Sources



**Proposed General Fund Operating Budget
Expenditures & Transfers Out By Department
Fiscal Year 2009/2010**

Police	\$ 2,267,971	32.12%
Public Works	905,455	12.82%
Community Development	424,048	6.00%
Community Services	1,886,621	26.72%
Elected Officials	115,875	1.64%
City Administration	587,586	8.32%
Finance	245,952	3.48%
Central Stores	628,174	8.90%
Total	<u>\$ 7,061,682</u>	100.00%

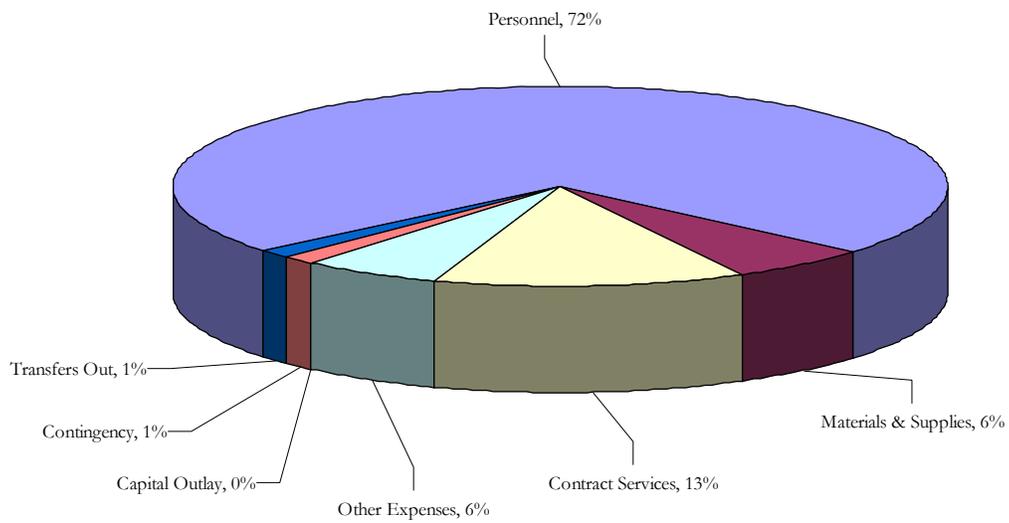
Proposed General Fund Operating Budget Expenditures & Transfers Out By Department Fiscal Year 2009/2010



**Proposed General Fund Operating
Expenditures By Category
Fiscal Year 2009/2010**

Personnel	\$ 5,111,368	72.38%
Materials & Supplies	417,638	5.91%
Contract Services	933,437	13.22%
Other Expenses	401,129	5.68%
Capital Outlay	-	0.00%
Contingency	100,000	1.42%
Subtotal expenditures	<u>6,963,572</u>	
Transfers Out	<u>98,110</u>	1.39%
Total expenditures & transfers out	<u><u>\$ 7,061,682</u></u>	100.00%

Proposed General Fund Operating Expenditures By Category Fiscal Year 2009/2010



Fiscal Year 2009/2010 Proposed Operating Budget

Summary of Revenues – All Funds

	<i>Actual 2006/2007</i>	<i>Actual 2007/2008</i>	<i>Revised 2008/2009</i>	<i>Forecast 2008/2009</i>	<i>Proposed 2009/2010</i>
GENERAL FUND					
Sales Tax	\$ 4,120,874	\$ 3,789,735	\$ 3,877,155	\$ 3,106,268	\$ 3,039,162
Taxes - All Other	922,289	909,576	909,582	820,186	807,216
Licenses and Permits	204,620	146,161	120,000	88,202	75,000
Intergovernmental Revenues	796,473	833,402	851,734	887,778	823,837
Charges for Services	1,182,622	972,176	972,819	932,021	786,023
Fines and Forfeitures	584,504	374,851	410,697	224,320	251,200
Use of Money and Property	91,093	93,435	139,503	144,080	73,270
Other Financing Sources	597,326	715,561	746,761	746,763	783,662
Subtotal	<u>\$ 8,499,801</u>	<u>\$ 7,834,897</u>	<u>\$ 8,028,251</u>	<u>\$ 6,949,618</u>	<u>\$ 6,639,370</u>
GAS TAX FUND					
Gas Tax	\$ 304,885	\$ 260,825	\$ 314,687	\$ 314,687	\$ 313,291
Intergovernmental Revenues	1,954	-	-	-	-
Use of Money and Property	31,688	11,507	12,587	8,000	5,000
Subtotal	<u>\$ 338,527</u>	<u>\$ 272,332</u>	<u>\$ 327,274</u>	<u>\$ 322,687</u>	<u>\$ 318,291</u>
MEASURE J					
Sales Tax	\$ 991,615	\$ 965,004	\$ 932,004	\$ 789,640	\$ 789,640
Intergovernmental Revenues	25,000	12,500	-	-	-
Use of Money and Property	48,301	33,459	35,000	15,000	6,000
Subtotal	<u>\$ 1,064,916</u>	<u>\$ 1,010,963</u>	<u>\$ 967,004</u>	<u>\$ 804,640</u>	<u>\$ 795,640</u>
PARKING DISTRICT FUND					
	\$ 107,892	\$ 163,603	\$ 185,335	\$ 128,189	\$ 112,727
GRANT FUNDS					
	\$ 257,024	\$ 156,973	\$ 101,024	\$ 130,000	\$ 100,000
LLMD FUNDS					
	\$ 34,579	\$ 31,260	\$ 38,720	\$ 38,720	\$ 36,719
BA/CFD DISTRICT FUNDS					
	\$ -	\$ 50,634	\$ 27,594	\$ -	\$ 27,594
GENERAL RESERVE FUNDS					
	\$ 197,087	\$ 453,543	\$ -	\$ 54,818	\$ -
TOTAL REVENUE SOURCES	<u>\$ 10,499,826</u>	<u>\$ 9,974,205</u>	<u>\$ 9,675,202</u>	<u>\$ 8,428,672</u>	<u>\$ 8,030,341</u>
Operating Expenditures					
	\$ 10,141,786	\$ 10,528,183	\$ 10,281,344	\$ 9,338,872	\$ 8,394,822
Capital Improvement					
	246,652	-	-	-	-
Reserves and Contingencies					
	111,388	(553,978)	(606,142)	(910,200)	(364,481)
TOTAL EXPENDITURE USES	<u>\$ 10,499,826</u>	<u>\$ 9,974,205</u>	<u>\$ 9,675,202</u>	<u>\$ 8,428,672</u>	<u>\$ 8,030,341</u>

**Fiscal Year 2009/2010 Proposed Operating Budget
Summary of Expenditures by Division and Funding Source**

	<i>Actual</i> <u>2006/2007</u>	<i>Actual</i> <u>2007/2008</u>	<i>Revised</i> <u>2008/2009</u>	<i>Forecast</i> <u>2008/2009</u>	<i>Proposed</i> <u>2009/2010</u>
OPERATING EXPENDITURES					
Patrol Services	\$ 2,448,374	\$ 2,593,413	\$ 2,389,425	\$ 2,150,922	\$ 2,031,752
Investigations	246,824	152,395	280,288	147,821	146,251
Police Records / Dispatch	611,881	705,728	719,060	596,078	607,539
Police Administration	555,826	687,671	731,343	676,290	527,993
Engineering	984,320	902,997	754,039	695,793	467,119
Streets & Roads	541,510	591,392	626,064	505,765	458,260
Downtown Parking	257,862	165,785	144,890	141,403	130,131
Planning	122,846	129,500	120,406	123,416	117,609
Building Inspection	184,657	288,284	230,942	231,480	115,489
CDD Administration	217,717	252,288	231,585	225,710	198,650
Parks	589,733	543,991	513,110	538,079	506,375
Recreation	908,750	903,496	1,069,851	978,923	856,124
Facility Maintenance	297,882	348,260	341,269	344,003	331,519
CSD Administration	180,543	210,153	217,763	213,215	207,149
City Council, Clerk and Treasurer	164,226	136,840	162,010	136,102	115,875
City Attorney	201,582	444,324	103,070	232,038	78,805
City Management	348,401	370,817	343,779	349,628	269,340
Information Services	126,747	132,554	136,380	132,021	129,545
Human Resources	116,092	127,609	122,596	114,878	109,896
Grant Administration	93,942	107,420	104,543	105,081	98,766
Financial Management	290,159	289,755	365,318	274,783	245,952
Central Stores	651,912	443,511	573,613	425,443	644,683
Total Operating Expenditures	<u>\$ 10,141,786</u>	<u>\$ 10,528,183</u>	<u>\$ 10,281,344</u>	<u>\$ 9,338,872</u>	<u>\$ 8,394,822</u>
FUNDING SOURCES					
General Fund	\$ 8,398,608	\$ 8,389,949	\$ 8,028,251	\$ 7,176,048	\$ 6,639,370
Gas Tax Fund	(45,000)	65,372	216,140	216,140	216,773
Transportation Fund	-	-	-	-	100,000
Measure J Fund	1,015,685	1,148,623	1,311,669	1,191,740	953,460
Downtown Parking Fund	265,458	148,382	147,486	126,987	112,727
Grant Funds	233,102	245,236	210,541	205,081	198,766
General CIP Fund	-	(55,778)	-	-	90,109
LLMD Funds	50,602	42,290	38,257	39,179	40,593
BAD Funds	-	875	27,594	456	27,594
CFD Funds	-	3,772	-	2,469	-
General Liability Fund	223,331	883,005	21,406	100,772	15,430
Economic Impact Reserve Fund	-	(343,543)	280,000	280,000	-
Total Funding Sources	<u>\$ 10,141,786</u>	<u>\$ 10,528,183</u>	<u>\$ 10,281,344</u>	<u>\$ 9,338,872</u>	<u>\$ 8,394,822</u>

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Table of Contents

<u>POLICE DEPARTMENT</u>	<u>27</u>
<u>Patrol Services</u>	<u>30</u>
<u>Investigations</u>	<u>32</u>
<u>Police Records/Dispatch</u>	<u>34</u>
<u>Police Administration</u>	<u>36</u>
<u>PUBLIC WORKS DEPARTMENT</u>	<u>39</u>
<u>Engineering</u>	<u>42</u>
<u>Streets and Roads</u>	<u>44</u>
<u>Downtown Parking</u>	<u>46</u>
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>	<u>49</u>
<u>Planning</u>	<u>52</u>
<u>Building Inspection</u>	<u>54</u>
<u>CDD Administration</u>	<u>56</u>
<u>COMMUNITY SERVICES DEPARTMENT</u>	<u>59</u>
<u>Parks</u>	<u>62</u>
<u>Recreation</u>	<u>64</u>
<u>Facility Maintenance</u>	<u>66</u>
<u>Community Services Administration</u>	<u>68</u>
<u>ELECTED OFFICIALS</u>	<u>71</u>
<u>City Council, Clerk, and Treasurer</u>	<u>72</u>
<u>CITY ADMINISTRATION</u>	<u>75</u>
<u>City Attorney</u>	<u>78</u>
<u>City Manager</u>	<u>80</u>
<u>Information Services</u>	<u>82</u>
<u>Human Resources/City Clerk</u>	<u>84</u>
<u>Grant Administration</u>	<u>86</u>
<u>FINANCE</u>	<u>89</u>
<u>Financial Management</u>	<u>92</u>
<u>CENTRAL STORES</u>	<u>95</u>

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Public Safety Police

Provide the City's general law enforcement services using sound police administration practices within the guidelines of current law.

Provide community crime awareness by establishing a partnership with the community and working in a collective effort to solve problems to improve our quality of life while promoting a safer living environment.

Special emphasis shall be placed on enhancing community policing and problem solving strategies including emphasis on effective tactics and planning, rapid deployment to chronic problems and relentless assessment and follow-up to all public safety issues.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Police

All Divisions

Workload Indicators	Actual	Actual	Estimated	Proposed
	2006/2007	2007/2008	Actual 2008/2009	2009/2010
Patrol Services				
Arrests	1,047	1,057	1,100	1,100
Citations	*1,597	*1,965	*2,000	*2,000
Calls for service	17,664	17,633	18,000	18,000
Crime / incident	2,614	2,344	2,600	2,600
Shield hours	3,800	3,800	3,800	3,800
Community Oriented Policing				
Hours	2,300	2,500	2,500	2,500
Investigations				
Abuse	21	14	20	20
Robberies	6	8	7	7
Reports	233	240	250	250
Administrative Investigations	7	7	7	7
Background	13	7	5	5
Arson	-	3	1	1
Homicide	1	-	1	1
Narcotics	65	65	65	65
Records / Support				
Calls	40,000	42,000	42,000	42,000
Customers	6,500	6,500	6,500	6,500
Crime reports	2,614	2,344	2,700	2,500
Abatement reports	27	64	60	60

*excludes any parking citations

**includes all parking citations

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
Police

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	3,486,658	3,761,193	3,829,047	3,344,705	3,027,960	-	-21%
Materials and supplies	115,242	124,015	118,115	87,897	109,265	-	-7%
Contract Services	177,539	146,758	145,900	128,738	149,952	-	3%
Overhead	-	-	-	-	-	-	0%
Other expense	14,039	23,832	27,054	9,774	26,358	-	-3%
Capital outlay	69,427	83,409	-	-	-	-	0%
Total	3,862,905	4,139,207	4,120,116	3,571,112	3,313,535	-	-20%

Budget by Division	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Patrol Services	2,448,374	2,593,413	2,389,425	2,150,922	2,031,752	-	-15%
Investigations	246,824	152,395	280,288	147,821	146,251	-	-48%
Records and Dispatch	611,881	705,728	719,060	596,078	607,539	-	-16%
Police Administrative Support	555,826	687,671	731,343	676,290	527,993	-	-28%
Total	3,862,905	4,139,207	4,120,116	3,571,112	3,313,535	-	-20%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	2,110,789	2,444,033	2,236,335	1,959,124	1,943,739	-	-13%
Measure J	1,005,884	1,139,016	1,265,567	1,183,844	945,564	-	-25%
Grants	139,160	137,813	105,998	100,000	100,000	-	-6%
Booking Fees	30,601	-	-	-	-	-	0%
Fines and Forfeitures	553,903	374,851	410,697	224,320	251,200	-	-39%
POST Reimbursement	-	2,366	10,000	6,000	15,232	-	52%
Police Services Revenues	22,568	41,128	91,519	97,823	57,800	-	-37%
Total	3,862,905	4,139,207	4,120,116	3,571,111	3,313,535	-	-20%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Police

Division: Patrol

2008/09 REVIEW

- Made 1,057 physical arrests (excluding cited and released). 878 arrests were billable bookings. (Calendar year 2008)
- Wrote approximately 1,965 citations for moving and non-moving violations. (Calendar year 2008 – note: excludes any parking citations -parking enforcement conducted via contract with Diamond Parking)
- Responded to 17,633 calls for service and wrote 2,344 crime/incident reports. (Calendar year 2008)
- Average response time to Priority “A” calls for 2008 was approximately 3:16 minutes. Our 2008 response time to Priority “B” (non-emergency) calls was approximately 3:24 minutes.
- Experienced decrease in injury related traffic collisions from 47 (2007) to 42 (2008). There were no fatal collisions for 2008.
- Continued full-time School Resource Officer on the El Dorado High School campus for the tenth year in a row.
- Community Services Officer was once again instrumental in our very successful National Night Out Program in 2008. Received national recognition as the #1 outstanding program for cities in our population category in the entire nation – this makes for 3 times #1 and 2 times #2 over the last 5 years.
- Average Officer experience level has remained stable at approximately 8 years as compared to 2 to 3 years experience 8-9 years ago.
- Completed directed community policing projects with the Historic Downtown, Vagrants, the Skate park/Fairgrounds and Placerville Drive/Gangs.
- Continued popular and successful K-9 Program an eighth year in a row. Bloodhound program was added as a pilot program funded by community donations.
- Trained all officers to use Bennelli shotguns, Armalite AR15 rifles, the new Glock 22 handguns and the Taser device. Taser X26 devices have been obtained and issued to all patrol personnel.
- Handled significant, high profile incidents well. These cases have included the Terrorist Threats/Lockdown case at EDHS, a stolen weapons case, a stabbing case, a shooting case, a violent sexual assault and a violent child abuse case. There were no homicide cases for 2008.
- Continued the Special Response Team (SRT) the ninth year in a row. The program was suspended April 1, 2009, due to budget cuts.
- Continued full deployment of Traffic Enforcement Officer using both the traffic motorcycle and Dodge Police vehicle.

2009/10 BUDGET

- Continue to promote our COPPS philosophy in our neighborhoods and business areas. Special emphasis will be placed on problem oriented policing including effective tactics and planning, rapid deployment to identified chronic problems, and relentless assessment and follow-up to all public safety issues.
- Continue focus on four chronic problem areas/issues – Historic Downtown/Center Street Garage, Transients/Vagrants, Skatepark/Fairgrounds, Placerville Drive and Gangs.
- Continue to strengthen our volunteer programs and our crime prevention outreach programs with the assistance of our CSO and supervisory staff.
- Continue to manage all aspects of the Traffic Enforcement and Education Program as well as the EDHS SRO Program.
- Institute 2 Problem Oriented Policing (POP) Officers to concentrate on chronic problems and vacation relief.
- Continue to submit ARRA grant proposals to help offset the fiscal distress.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Patrol

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	2,253,599	2,369,011	2,251,681	2,043,163	1,903,296	-	-15%
Materials and supplies	94,247	102,577	94,410	72,652	88,340	-	-6%
Contract Services	37,744	34,971	31,250	31,779	35,145	-	12%
Overhead	-	-	-	-	-	-	0%
Other expense	7,886	11,114	12,084	3,328	4,971	-	-59%
Capital outlay	54,898	75,740	-	-	-	-	0%
Total	2,448,374	2,593,413	2,389,425	2,150,922	2,031,752	-	-15%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Patrol Services	2,319,059	2,463,600	2,256,664	2,026,753	1,996,935	-	-12%
Community Services	69,820	73,528	68,903	69,649	16,259	-	-76%
Property/Evidence	59,495	56,285	63,858	54,520	18,558	-	-71%
Total	2,448,374	2,593,413	2,389,425	2,150,922	2,031,752	-	-15%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	936,505	1,175,808	931,887	798,912	861,703	-	-8%
Measure J	765,637	861,447	839,324	923,867	745,817	-	-11%
Grants	139,160	137,813	105,998	100,000	100,000	-	-6%
Booking Fees	30,601	-	-	-	-	-	0%
Fines and Forfeitures	553,903	374,851	410,697	224,320	251,200	-	-39%
POST Reimbursement	-	2,366	10,000	6,000	15,232	-	52%
Police Services Revenues	22,568	41,128	91,519	97,823	57,800	-	-37%
Total	2,448,374	2,593,413	2,389,425	2,150,922	2,031,752	-	-15%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Police

Division: Investigations

2008/09 REVIEW

- Burglary clearance rate for 2008 was 31%, up from 16% in 2007. There were 96 burglaries reported for 2008, up 28 burglaries from the 68 reported in 2007 – possibly a reflection of our widespread economic distress.
- Estimated dollar value amount of property reported stolen for 2008 was \$578,931. This continues to be down from the 2005 figure of \$662,701. The recovery rate was 23%, (\$131,646).
- Staffed one detective to the bureau with the Lieutenant and/or Captain assisting.
- No homicides within the City for 2008.
- Investigated 14 cases involving suspected child abuse/neglect and child molestation.
- Investigated 1 reported case of sexual assault in 2008. This was a decrease from the 7 reports in 2007. For 2009 year to date there has been one violent sexual assault.
- Monitored approximately 30 registered sex offenders during 2008, which resulted in an approximate 95% compliance rate.
- Continued to update our crime scene investigation equipment and provided advanced training to CSI personnel.
- Completed some renovation and updating of the detective office allowing for a more organized workspace.
- Continued to use the TRAK System that was purchased through grant funding and Measure J funds.

2009/10 BUDGET

- Continue conducting thorough investigations on all serious criminal offenses.
- Maintain our burglary clearance rate at a minimum of 20%.
- Continue our involvement in the Domestic Violence Coordinating Council and the El Dorado County Child Abuse Prevention Council to increase public awareness and education.
- Continue our involvement in the El Dorado County Elder Abuse Task Force to coordinate investigations and increase public awareness.
- Achieve and maintain investigations staffing at two detectives (this may only be achieved by redeployment of management personnel).
- Increase our effectiveness with surveillance efforts for all types of reported crimes.
- Continue to aggressively investigate cases involving narcotics and gang related crimes.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Investigations

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	232,820	137,651	267,908	140,908	134,993	-	-50%
Materials and supplies	1,172	2,145	2,350	1,136	1,850	-	-21%
Contract Services	12,731	9,723	9,250	5,778	9,000	-	-3%
Overhead	-	-	-	-	-	-	0%
Other expense	101	2,876	780	-	408	-	-48%
Capital outlay	-	-	-	-	-	-	0%
Total	246,824	152,395	280,288	147,821	146,251	-	-48%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Crime Scene Investigations	246,824	152,395	280,288	147,821	146,251	-	-48%
Total	246,824	152,395	280,288	147,821	146,251	-	-48%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	196,663	102,880	106,876	92,614	98,463	-	-8%
Measure J	50,161	49,515	173,412	55,208	47,788	-	-72%
Total	246,824	152,395	280,288	147,821	146,251	-	-48%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Police

Division: Records and Dispatch

2008/09 REVIEW

- Received a high volume of customer service telephone calls, each taking several minutes to handle.
- Responded to over 6,500 customers at our front counter consuming several minutes per contact.
- Processed approximately 2,344 crime/incident reports.
- Purged appropriate records and property in accordance with state law and retention procedures.
- Processed 60+ vehicle abatement reports, resulting in 52 voluntary and 12 mandatory removals.
- Conducted approximately 700+ live scan sessions involving arrest bookings, youth league coaches and employment background checks.
- Dispatched approximately 18,000 calls for service from our 9-1-1 dispatch center.
- Continued implementation of an alternative work schedule in the Dispatch Center to help reduce overtime.
- Completed replacement of the RMS/CAD mainframe server, the dispatch printer and the records office copy machine.
- Made progress towards a paperless records system.
- Coordinated another citywide effort to get surplus property to an auction company.
- Continued implementation of the false alarm billing process.
- Continued implementation of the wireless E911 call taking and related geographic mapping.
- Submitted ARRA grant proposals to help offset the fiscal distress.

2009/10 BUDGET

- Continue to work with department staff in an effort to comply with on-going training requirements for our dispatchers.
- Create and maintain a perpetually current eligibility list for dispatch/records technicians in an effort to expedite the hiring process when an opening exists.
- Continue efforts toward total automation of our records handling process to become nearly paperless.
- Continue the process of auctioning surplus property.
- Continue implementation of annually revising the general orders and loading the manual onto network computers.
- Continue efforts to achieve compliance with our alarm permit ordinance.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Records and Dispatch

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	570,108	663,975	678,040	562,742	558,872	-	-18%
Materials and supplies	6,786	8,275	8,675	5,259	7,925	-	-9%
Contract Services	23,408	23,403	26,850	26,447	26,425	-	-2%
Overhead	-	-	-	-	-	-	0%
Other expense	85	2,406	5,495	1,631	14,317	-	161%
Capital outlay	11,494	7,669	-	-	-	-	0%
Total	611,881	705,728	719,060	596,078	607,539	-	-16%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Records Management	138,238	103,729	87,310	96,979	84,758	-	-3%
Dispatch	473,643	601,999	631,750	499,099	522,781	-	-17%
Total	611,881	705,728	719,060	596,078	607,539	-	-16%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	611,881	705,728	719,060	596,078	607,539	-	-16%
Total	611,881	705,728	719,060	596,078	607,539	-	-16%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Police

Division: Police Administration

2008/09 REVIEW

- Continued recruitment efforts, test and train sworn and civilian personnel in an attempt to maintain staffing.
- Submitted ARRA grant proposals to help offset the fiscal distress.
- Modified staff deployment and scheduling for patrol and dispatch to account for reduced staffing and cost savings.
- Worked with community members in an effort to develop alternatives for our youth and worked with the West Slope Boys and Girls Club and New Morning Youth and Family Services.
- Continued to seek alternatives for the police building facility needs.
- Continued participation with community outreach serving with Marshall Foundation for Community Health and the Sierra Law Enforcement Chaplaincy.
- Completed another comprehensive Department meeting with all police department staff.
- Completed a comprehensive and detailed update to the Department General Policy Manual.
- Achieved POST approval regarding audits of background investigations and mandated training.
- Chief of Police completed the American Leadership Forum leadership training course and used principals and theories learned to share with staff for growth and development.
- Completed Police Facility organization units project.
- Completed and implemented PD Master Fee Schedule.
- Obtained "Platescan" mobile license plate reader was via HLS funding and deployed on the traffic vehicle.
- Continued implementation of the Citizen's Academy outreach program to enhance community awareness of the Police Department.
- Participated actively in regional disaster preparedness including pandemic flu preparations, evacuation and shelter planning and revision of the regional Emergency Operations Plan.
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2009/10 BUDGET

- Continue with the recruitment, testing, hiring and training of sworn and civilian personnel.
- Continue submitting ARRA grants and/or other funding opportunities that might become available.
- Continue to streamline and improve our Community Oriented Policing and Problem Solving (COPPS) practices including continuation of a Community Survey and use of random Customer Satisfaction Surveys.
- Continue involvement with the Police Chief's Associations both on the regional and State levels in an effort to learn/share ideas and enhance administrative effectiveness.
- Continue involvement in both the County and Regional Law Enforcement Manager's Associations.
- Continue professional growth of Command Staff by using the Upward Appraisal/Feedback process and written Command Staff expectations.
- Continue implementing staff deployment and scheduling plans for allocation and assignment of all positions with an approach towards balance of service, efficiency and cost savings as the current primary goal.
- Continue collaboration with El Dorado High School to provide a School Resource Officer if possible.
- Complete a training plan for all sworn and non-sworn personnel in an effort to maintain POST compliance and satisfy State mandated training requirements.
- Continue to manage the Citizen's Option for Policing (COPS) grant and the Federal Homeland Security grant programs that we have received over the past few years.
- Coordinating and implement a Team Building Workshop as authorized by POST on a biennial basis – if funding is available.
- Continue to research information to address the police building facility needs and carry out recommendations made in the Public Safety Building Needs Assessment/Master Plan.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Police Administration

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	430,131	590,556	631,418	597,892	430,799	-	-32%
Materials and supplies	13,037	11,018	12,680	8,850	11,150	-	-12%
Contract Services	103,656	78,661	78,550	64,734	79,382	-	1%
Overhead	-	-	-	-	-	-	0%
Other expense	5,967	7,436	8,695	4,815	6,662	-	-23%
Capital outlay	3,035	-	-	-	-	-	0%
Total	555,826	687,671	731,343	676,290	527,993	-	-28%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Police Department Admin	555,826	687,671	731,343	676,290	527,993	-	-28%
Total	555,826	687,671	731,343	676,290	527,993	-	-28%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	365,740	459,617	478,512	471,521	376,034	-	-21%
Measure J	190,086	228,054	252,831	204,769	151,959	-	-40%
Total	555,826	687,671	731,343	676,290	527,993	-	-28%

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Public Works

Provide the City's streets, parking facilities, water distribution and wastewater collection/storm drainage systems maintenance and operation in a manner that is consistent with sound practices and legal requirements, and that are applicable and responsive to the long-term and current needs and interests of the City within limits of current economic constraints.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Public Works

All Divisions

Workload Indicators	Actual 2007/08	Proposed 2008/09	Actual 2008/09	Proposed 2009/10
Engineering				
Capital improvement projects	20	16	16	9
Speed surveys	12	10	3	-
Permits	17	195	19	15
USA dig notices	725	600	356	350
Calls for service	40	40	43	50
Parcel / subdivision map review	18	25	9	10
Building plan review	61	50	25	15
Building inspection	125	100	100	50
Construction Inspection		400	540	500
Encroachment Permits			42	50
Transportation Permits			88	80
Streets and Roads				
Calls for service	262	250	237	250
Maintenance hours	9440	9,440	9,440	9,440
Miles of streets maintained	52	52	52	52
Green waste diverted (tons)	500	500	100	100

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Public Works (General Fund and Special Funds Only)

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	1,029,334	1,114,132	1,079,288	980,149	652,605	-	-40%
Materials and supplies	68,251	81,228	103,541	82,583	104,550	-	1%
Contract Services	460,209	433,194	320,464	258,050	277,355	-	-13%
Overhead	-	-	-	-	-	-	0%
Other expense	21,890	24,018	21,700	22,019	21,000	-	-3%
Capital outlay	204,008	7,602	-	161	-	-	0%
Total	1,783,692	1,660,174	1,524,993	1,342,961	1,055,510	-	-31%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Engineering	984,320	902,997	754,039	695,793	467,119	-	-38%
Streets and Roads	541,510	591,392	626,064	505,765	458,260	-	-27%
Downtown Parking	257,862	165,785	144,890	141,403	130,131	-	-10%
Total	1,783,692	1,660,174	1,524,993	1,342,961	1,055,510	-	-31%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	1,134,524	1,148,590	869,039	710,039	330,086	-	-62%
Engineering Fees	374,717	145,930	75,000	88,593	76,000	-	1%
Gas Tax Fund	50,000	65,372	216,140	216,140	216,773	-	0%
Transportation Fund	-	-	-	-	100,000	-	0%
Daily Parking Revenues	17,401	39,563	40,855	25,600	27,767	-	-32%
Leased Parking Revenues	93,385	124,115	104,035	102,589	84,960	-	-18%
Cost Recovery	113,665	136,604	200,000	200,000	200,000	-	0%
Benefit Assessment Districts	-	-	19,924	-	19,924	-	0%
Total	1,783,692	1,660,174	1,524,993	1,342,961	1,055,510	-	-31%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Public Works

Division: Engineering

2008/09 REVIEW

- Continued implementation of Capital Improvement Program.
- Continued Public Works Department Fee update as part of an overall City fee review process.
- Continued to review of City Code relating to public works, private development.
- Implementation of NPDES required Storm Water Management Plan.
- Continued development of Citywide GIS system and public works inventory.
- Continued to process dig notices and work service requests.
- Continued to expand and update City's long range Capital Improvement Program, including funding identification.
- Continued participation in updating City's development standards.
- Continued to provide construction inspection of subdivision and commercial development projects.
- Continued to process Transportation and Encroachment Permits.
- Continued to work with EDCTC, El Dorado County, and State on development of regional transportation projects.
- Adopted Pedestrian Circulation Plan.
- Completed construction on the upper Main St Rehabilitation Project.
- Continued to work with Caltrans on the Highway 50 Operational Improvements Project.
- Began work on Pavement Management Program.
- Completed the update on the City Traffic Impact Mitigation fee program

2009/10 BUDGET

- Continue implementation of Capital Improvement Program.
- Complete Public Works Department Fee update as part of an overall City fee review process.
- Continue to review of City Code relating to public works, and private development.
- Continue implementation of Storm Water Management Plan.
- Continue development of Citywide GIS system and public works inventory.
- Continue to process dig notices and work service requests.
- Continue to expand and update City's long range Capital Improvement Program, including funding identification.
- Maintain the City pavement management system for evaluating all City streets.
- Continue participation in updating City's development standards.
- Continue to provide construction inspection of subdivision and commercial development projects.
- Continue to process Transportation and Encroachment Permits.
- Continue to work with EDCTC, El Dorado County, and State on development of regional transportation projects.
- Continue implementation of the Pedestrian Circulation Improvement Plan.
- Continue preliminary design and environmental work on the Clay Street and Cedar Ravine roundabouts.
- Continue to work with Caltrans on the Highway 50 Operational Improvements Project.
- Develop a 10 year Capital Improvement Program.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Engineering (General Fund Only)

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	730,315	734,102	712,469	680,824	451,869	-	-37%
Materials and supplies	7,914	7,557	7,020	7,667	7,350	-	5%
Contract Services	236,158	149,562	29,350	5,810	3,900	-	-87%
Overhead	-	-	-	-	-	-	0%
Other expense	8,370	6,960	5,200	1,493	4,000	-	-23%
Capital outlay	1,563	4,816	-	-	-	-	0%
Total	984,320	902,997	754,039	695,793	467,119	-	-38%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Engineering	984,320	902,997	754,039	695,793	467,119	-	-38%
Total	984,320	902,997	754,039	695,793	467,119	-	-38%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	495,938	620,463	479,039	407,200	191,119	-	-60%
CIP Cost Recovery	113,665	136,604	200,000	200,000	200,000	-	0%
Engineering Fees	374,717	145,930	75,000	88,593	76,000	-	1%
Total	984,320	902,997	754,039	695,793	467,119	-	-38%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Public Works

Division: Streets and Roads

2008/09 REVIEW

- Maintained approximately 53 miles of city streets.
- Began Durapatcher street repair program
- Purchased equipment approved in Capital Outlay and Capital Improvement Programs.
- Patched pavement throughout city.
- Continued street painting, sign installation, repair and graffiti removal program.
- Swept streets weekly.
- Completed work service requests for street work.
- Removed hazardous trees.
- Sanded streets during winter conditions.
- Cleaned storm drains.
- Continued planning for upgrade to the Corporation Yard.
- Continued weed abatement program in conjunction with Recreation and Parks Department.
- Continued support activities for special events.
- Continued to support Engineering in inventorying infrastructure.

2009/10 BUDGET

- Continue to maintain approximately 53 miles of city streets.
- Utilize Durapatcher to maintain pavement throughout city.
- Continue street painting, sign installation, repair and graffiti removal program.
- Continue to sweep streets weekly.
- Continue to complete work service requests for street work.
- Identify and remove hazardous trees.
- Continue to remove snow and sand streets during winter conditions.
- Continue to clean storm drains.
- Begin the design and construction of upgrades to the Corporation Yard.
- Continue weed abatement program in conjunction with Recreation and Parks Department.
- Continue support activities for special events.
- Continue to support Engineering in inventorying infrastructure

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Streets and Roads (General Fund and Special Funds Only)

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	299,019	380,030	366,819	299,325	200,736	-	-45%
Materials and supplies	44,640	72,742	93,821	73,047	96,400	-	3%
Contract Services	125,843	120,946	148,924	112,707	144,124	-	-3%
Overhead	-	-	-	-	-	-	0%
Other expense	12,365	15,485	16,500	20,526	17,000	-	3%
Capital outlay	59,643	2,189	-	161	-	-	0%
Total	541,510	591,392	626,064	505,765	458,260	-	-27%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Street Sweeping	30,079	23,633	78,287	35,264	26,277	-	-66%
Sidewalks, Curbs and Gutters	25,520	26,452	34,626	21,015	29,870	-	-14%
Street Signs and Marking	30,055	34,480	36,753	35,639	36,827	-	0%
Storm Drains	3,905	1,018	13,115	4,506	13,615	-	4%
Traffic Signals and Lights	95,473	90,590	93,313	88,987	92,313	-	-1%
Street Sanding / Snow Removal	2,669	2,812	2,500	3,597	5,200	-	108%
General Street Maintenance	353,809	412,407	367,470	316,756	254,158	-	-31%
Total	541,510	591,392	626,064	505,765	458,260	-	-27%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	491,510	526,020	390,000	289,625	121,563	-	-69%
Gas Tax	50,000	65,372	216,140	216,140	216,773	-	0%
Transportation Fund	-	-	-	-	100,000	-	0%
Development Impact Fund	-	-	-	-	-	-	0%
Benefit Assessment Districts	-	-	19,924	-	19,924	-	-
Total	541,510	591,392	626,064	505,765	458,260	-	-27%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Public Works

Division: Downtown Parking

2008/09 REVIEW

- Performed M & O as needed including lighting, signage, patching, striping, and landscape maintenance.
- Continued to develop beautification to selected parking lots.
- Conducted maintenance/capital reserve costs analysis for parking district.
- Provided special event support.
- Continued to work with El Dorado Transit and the courts to provide juror parking and shuttle.
- Continued regular steam cleaning of Parking Structure, trash enclosures, trash cans and sidewalks.
- Met with PDA Parking Committee.
- Reviewed parking rules and regulations.
- Monitored occupancy in parking facilities.
- Operated the leased parking program.
- Worked with Diamond Parking in operating the parking system.

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2009/10 BUDGET

- Continue to perform M & O as needed, including lighting, signage, patching, striping, and landscape maintenance.
- Continue to work with El Dorado Transit and the courts to provide juror parking and shuttle.
- Conduct maintenance/capital reserve costs analysis for parking district.
- Continue to provide special event support.
- Continue to monitor occupancy in the parking facilities.
- Continue regular steam cleaning of parking structure, trash enclosures, trash cans and sidewalks.
- Continue with improvements at Placerville Station II.
- Operate leased parking program.
- Continue to meet with PDA Parking Committee.
- Continue to review parking regulations.
- Work with parking enforcement agent to administer parking program.

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Please Note: The Parking program is collectively administered by the Administration Department, Public Works Department, and the Finance Department.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Downtown Parking

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	-	-	-	-	-	-	0%
Materials and supplies	15,697	929	2,700	1,870	800	-	-70%
Contract Services	98,208	162,686	142,190	139,534	129,331	-	-9%
Overhead	-	-	-	-	-	-	0%
Other expense	1,155	1,573	-	-	-	-	0%
Capital outlay	142,802	597	-	-	-	-	0%
Total	257,862	165,785	144,890	141,403	130,131	-	-10%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Downtown Parking	257,862	165,785	144,890	141,403	130,131	-	-10%
Total	257,862	165,785	144,890	141,403	130,131	-	-10%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	147,076	2,107	-	13,214	17,404	-	0%
Daily Parking Revenues	17,401	39,563	40,855	25,600	27,767	-	
Leased Parking Revenues	93,385	124,115	104,035	102,589	84,960	-	-18%
Total	257,862	165,785	144,890	141,403	130,131	-	-10%

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Community Development

Provide current and long-range planning, building inspection, and economic/redevelopment in a manner that is consistent with the City's General Plan, related ordinances and sound planning and inspection practices, and that is applicable and responsive to the current and long-term needs and interests of the City.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Development

All Divisions

<u>Division Budget By Category</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Estimated 2008/2009</u>	<u>Proposed 2009/2010</u>
Administration (Hours)				
Budget administration	300	300	300	300
Planning division support	500	500	500	250
Building division support	300	250	300	250
Interdepartmental support	700	700	800	500
Personnel matters	100	100	100	100
Clerical/Records	400	400	400	400
Special projects (Creek Plan, Annexations, Placerville Drive & Broadway Plans)	350	400	500	400
City Council/Planning Commission & misc. meetings	350	350	350	275
Planning (Projects)				
Discretionary development				
Applications	31	27	15	12
Miscellaneous applications	18	15	20	15
Housing Element implementation	10	100	250	300
Parcel and subdivision maps	11	9	6	8
Inquiries	2,300	2,300	2,000	1,600
Code Enforcement Cases		16	15	20
Building				
Inspections	1,656	1,700	1,655	1300
Building permits	440	275	311	160
Plan review	219	98	136	100
Inquiries	2,500	2,500	2,500	2,300
Code Enforcement Cases	65	75	122	150

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
Community Development

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	476,908	576,229	531,162	538,117	414,998	-	-22%
Materials and supplies	4,814	3,686	4,400	3,042	3,550	-	-19%
Contract Services	29,040	77,137	40,071	34,065	6,500	-	-84%
Overhead	-	-	-	-	-	-	0%
Other expense	11,552	11,516	7,300	5,383	6,700	-	-8%
Capital outlay	2,906	1,504	-	-	-	-	0%
Total	525,220	670,072	582,933	580,606	431,748	-	-26%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Planning	122,846	129,500	120,406	123,416	117,609	-	-2%
Building	184,657	288,284	230,942	231,480	115,489	-	-50%
CDD Administration	217,717	252,288	231,585	225,710	198,650	-	-14%
Total	525,220	670,072	582,933	580,606	431,748	-	-26%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	181,035	398,837	366,833	437,635	295,448	-	-19%
Planning Fees	139,565	125,074	96,100	54,769	61,300	-	-36%
Building Permits	204,620	146,161	120,000	88,202	75,000	-	-38%
TIM Fees	-	-	-	-	-	-	0%
Total	525,220	670,072	582,933	580,606	431,748	-	-26%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Development

Division: Planning

2008/09 REVIEW

- Continued to monitor and, when appropriate, comment on development activities located in the County but affecting the City.
- Continued to provide customer service regarding information relating to zoning and other planning matters.
- Continued to provide staff support to the Planning Commission and City Council where approximately 18 discretionary projects were submitted for review.
- Assisted in the preparation of the Hangtown Creek Master Plan.
- Processed 6 Parcel Maps.
- Completed Tentative Subdivision Map 08-04 Capitol Consultants Business Park.
- Processed request for an Acute Care Facility for Marshall Hospital.
- Processed a Tentative Subdivision Map for Quartz Mountain Estates Phase II.
- Processed Environmental Impact Report and Tentative Subdivision Map 06-02, Lumsden Ranch.
- Processed Tentative Subdivision map 07-04, Placerville Cottages.

2009/2010 BUDGET

- Continue to provide customer service regarding information relating to zoning and other planning matters.
- Continue to provide staff support to the Planning Commission and City Council where it is expected that approximately 12 discretionary projects will be submitted for review.
- Assist in the completion and implementation of the Hangtown Creek Master Plan.
- Process 3 Parcel Maps.
- Complete Tentative Subdivision Map 08-04 Capitol Consultants Business Park.
- Continue to process a Tentative Subdivision Map for Quartz Mountain Estates Phase II.
- Continue to process Site Plan Review 08-03, Placerville Marriott on Forni Road.
- Assist the El Dorado County Transportation Commission with the development of the Broadway Multi-Modal Plan.
- Explore the implementation of design review guidelines for the downtown area.
- Process miscellaneous Code projects.
- Continue to process Tentative Subdivision Map 08-01, Madrone Heights.
- Continue to process Tentative Subdivision Map 08-03, Aggregate Court.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Planning

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	117,343	124,058	116,306	119,391	114,734	-	-1%
Materials and supplies	1,186	726	1,100	714	800	-	-27%
Contract Services	750	750	800	1,238	-	-	-100%
Overhead	-	-	-	-	-	-	0%
Other expense	3,567	3,966	2,200	2,073	2,075	-	-6%
Capital outlay	-	-	-	-	-	-	0%
Total	122,846	129,500	120,406	123,416	117,609	-	-2%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Planning	122,846	129,500	120,406	123,416	117,609	-	-2%
Total	122,846	129,500	120,406	123,416	117,609	-	-2%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	-	4,426	24,306	68,647	56,309	-	132%
Planning Fees	122,846	125,074	96,100	54,769	61,300	-	-36%
Total	122,846	129,500	120,406	123,416	117,609	-	-2%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Development

Division: Building

2008/09 REVIEW

- Issued 311 building permits, performed 136 plan reviews, 1,655 inspections, and responded to 122 complaints.
- Continued to work with the public to obtain compliance with the City Code relating to property use, non-conforming construction and substandard housing conditions.
- Provided plan review and inspection services for the City's Capital Improvement projects.
- Responded to an estimated 2,500 phone calls, email inquiries and counter contacts.
- Implemented a program of complimentary walk-through for proposed residential and commercial projects to minimize surprises in the review and permitting process.

2009/10 BUDGET

- Expect plan review, building permit and inspection activity to be much lower than last fiscal year with the slowdown in the general economy, large inventory of new and resale houses and vacant commercial properties.
- Expect code enforcement activity to increase significantly, typical in bad economic times.
- Projected and on-going projects in addition to several new single family residences and a duplex include remodels and additions, the Eskaton subdivision with approximately 60 houses remaining to be built, the Eskaton Clubhouse and pool, Hilton Garden Inn, Coffee Depot, Mosquito Creek Outfitters, The Ridge at Orchard Hills with 49 houses, several commercial tenant improvements and EID's Phase 3 Welding Shop and Warehouse addition.
- Assist in enhancing the Building Division webpage with Code information and forms, to assist the public.
- Assist in organizing archived building plans and address file records.
- Process archived records for imaging.
- Will seek economical opportunities locally, for required continuing education of inspectors.
- Continue the complimentary walk-through program.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Building

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	146,066	202,905	188,242	193,588	108,989	-	-42%
Materials and supplies	2,969	2,843	2,950	2,075	2,400	-	-19%
Contract Services	28,290	76,387	35,750	32,827	500	-	-99%
Overhead	-	-	-	-	-	-	0%
Other expense	4,426	5,857	4,000	2,991	3,600	-	-10%
Capital outlay	2,906	292	-	-	-	-	0%
Total	184,657	288,284	230,942	231,480	115,489	-	-50%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Building Plan Review /Inspection	184,657	288,284	230,942	231,480	115,489	-	-50%
Total	184,657	288,284	230,942	231,480	115,489	-	-50%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	-	142,123	110,942	143,278	40,489	-	-64%
Building Permits	184,657	146,161	120,000	88,202	75,000	-	-38%
TIM Fees	-	-	-	-	-	-	
Total	184,657	288,284	230,942	231,480	115,489	-	-50%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Development

Division: Community Development Administration

2008/2009 REVIEW

- Managed daily activities of the Planning and Building Divisions of the Community Development Department.
- Provided budget management and technical assistance to the department staff.
- Started implementation of the programs and strategies established in the Housing Element.
- Enhanced the Department web page.
- Conducted public hearings and completed the adoption of the Placerville Drive Development and Implementation Plan.
- Completed the Final Draft of the Hangtown Creek Master Plan with assistance of the local biological consultant.
- Participated in the Placerville Drive Multi-Modal Study sponsored by the El Dorado County Transportation Commission.

2009/2010 BUDGET

- Continue to manage activities of the Planning and Building Divisions of the Community Development Department.
- Provide budget management and technical assistance to department staff.
- Continue the enforcement of illegal/temporary signs and other community nuisances.
- Assist the Public Works Department with the implementation of various Capital Improvement Projects, including preparation of environmental documents related thereto.
- With the assistance of the Placerville Drive Business Association, begin implementation of the Placerville Drive Development and Implementation Plan.
- Seek adoption of the Hangtown Creek Master Plan.
- Continue refinement of the Department web page.
- Update the Housing Element as required by State law.
- Act as local liaison to the Bureau of Census for the 2010 canvass.
- Assist the Broadway Village Association with the development of a vision plan.
- Assist the El Dorado County Transportation Commission with the development of the Broadway Multi-Modal Plan.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Community Development Administration

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	213,499	249,266	226,614	225,138	191,275	-	-16%
Materials and supplies	659	117	350	253	350	-	0%
Contract Services	-	-	3,521	-	6,000	-	70%
Overhead	-	-	-	-	-	-	0%
Other expense	3,559	1,693	1,100	319	1,025	-	-7%
Capital outlay	-	1,212	-	-	-	-	0%
Total	217,717	252,288	231,585	225,710	198,650	-	-14%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Community Development Admin	217,717	252,288	231,585	225,710	198,650	-	-14%
Total	217,717	252,288	231,585	225,710	198,650	-	-14%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	181,035	252,288	231,585	225,710	198,650	-	-14%
Planning Fees	16,719	-	-	-	-	-	0%
Building Permits	19,963	-	-	-	-	-	0%
Total	217,717	252,288	231,585	225,710	198,650	-	-14%

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Community Services

Provide the City's parks, recreation activities, and public facilities maintenance and operations in a manner that is consistent with sound practices and legal requirements, and that is applicable and responsive to the long-term and the current needs and interests of the City.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Services

All Divisions

<u>Workload Indicators</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Estimated 2008/2009</u>	<u>Proposed 2009/2010</u>
Parks Maintenance Hours				
Gold Bug Park	1700	1700	1700	1700
Lions Park	1650	1650	1650	1650
City Park	600	600	600	600
Rotary Park	600	600	600	600
Lumsden Park	500	500	500	500
Orchard Hill Park	350	350	350	350
George Duffey Park	100	100	100	100
El Dorado Trail	0	0	200	200
Community Gardens	0	0	200	200
Cemeteries	0	0	200	200
Other Parks and Grounds	800	800	200	200
Recreation (FT hrs / PT hrs)				
General	3,000/200	3,000/200	3,000/200	3,000/200
Activity Guide				
Gold Bug Tours	300/2,500	300/2,500	300/2,500	300/2,600
Adult Program	450/2,100	450/2,100	450/2,100	450/2,100
Youth Programs	350/500	350/500	350/500	350/500
Aquatics	1,900/10,000	1,900/10,000	2,000/15,000	2,000/15,000
Youth Sports	800/2,100	800/2,100	700/2,100	700/2,100
Adult Sports	1,750/2,900	1,750/2,900	1,750/2,900	1,750/2,900
Facilities Maintenance				
City Hall	350	350	300	300
Town Hall	850	850	850	850
Scout Hall	100	100	100	100
Pool	700	700	750	750
Park and Ride	0	0	50	100
Old City Hall	0	0	25	15
Police Department	0	0	0	20
Other	100	100	25	15

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
Community Services

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	1,337,506	1,378,063	1,509,459	1,413,541	1,294,447	-	-14%
Materials and supplies	177,220	175,214	173,975	184,868	163,486	-	-6%
Contract Services	361,804	391,916	392,534	408,466	385,084	-	-2%
Overhead	-	-	-	-	-	-	0%
Other expense	55,998	51,636	66,025	66,377	58,150	-	-12%
Capital outlay	44,380	9,071	-	969	-	-	0%
Total	1,976,908	2,005,900	2,141,993	2,074,220	1,901,167	-	-11%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Parks	589,733	543,991	513,110	538,079	506,375	-	-1%
Recreation	908,750	903,496	1,069,851	978,923	856,124	-	-20%
Facilities M & O	297,882	348,260	341,269	344,003	331,519	-	-3%
CSD Administration	180,543	210,153	217,763	213,216	207,149	-	-5%
Total	1,976,908	2,005,900	2,141,993	2,074,220	1,901,167	-	-11%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	1,270,910	1,321,438	1,386,430	1,362,132	1,286,371	-	-7%
Orchard Hill / Duffey LLMD	44,440	35,143	28,733	29,655	31,973	-	11%
Recreation Fees	661,558	649,319	726,830	682,433	582,823	-	-20%
Total	1,976,908	2,005,900	2,141,993	2,074,220	1,901,167	-	-11%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Services

Division: Parks

2008/09 REVIEW

- Maintained 103 acres of parks, four miles of trails and ten acres of open space.
- Spent approximately 5,500 hours in the maintenance of parks and open space.
- Spent approximately 1,800 hours at Gold Bug Park in both grounds and building maintenance.
- Spent approximately 1,200 hours at Lions Park in a variety of maintenance functions including: grounds, turf, playground/tot-lot, tennis courts, athletic fields and facility maintenance.
- Spent approximately 800 hours at City Park to maintain all grounds.
- Spent approximately 600 hours at Rotary Park to maintain all grounds.
- Spent approximately 500 hours at Lumsden Park to maintain all grounds.
- Spent approximately 400 hours at Orchard Hill Park to maintain grounds and landscape areas.
- Spent approximately 1,000 hours within other grounds areas, such as: trails, cemeteries, adopt-a-spots, caboose visitor center, right-of-ways, and several small park areas performing grounds and facility maintenance.
- Spent approximately 400 hours in weed abatement program along streets and parkways.
- Worked with local volunteer groups to make improvements to the El Dorado Trail.
- Worked with local volunteer groups to make improvements to Gold Bug Park.
- Worked with local volunteer groups to make improvements to Lumsten Park.
- Worked with local volunteer group to replace dirt infield at Rotary Park.
- Placed fall material in tot-lots throughout the City's park system.
- Made fire safety improvements to trails and roadways at Gold Bug Park.
- Performed tree trimming/removal work.
- Installed new entrance sign at Lumsden Park.
- Completed Basketball Court Improvements at Benham Park.
- Completed Safety Fencing Project at Lions Park.
- Replaced stairs at Lions Park (Upper Field).
- Assisted volunteer effort to install playground equipment at Lions Park.
- Constructed automated of sewer lift station at Lions Park.
- Completed renovation of Gold Bug Park restrooms.
- Renovated of softball infields at Lions Park.
- Completed renovation of stairs at Lions Park (upper field).

2009/10 BUDGET

- Maintain 105 acres of park, four miles of trails, and eight acres of open space.
- Complete playground project at Lions Park.
- Initiate a maintenance program for Duffy Park.
- Complete Parks and Facilities Master Plan.
- Continue implementation of Fire Safe Plan for Gold Bug Park.
- Continue to make structural improvements to the Maher House at Gold Bug Park.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Parks

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	418,007	404,861	390,010	393,102	386,365	-	-1%
Materials and supplies	59,902	65,947	46,500	56,149	51,250	-	10%
Contract Services	69,084	63,778	76,300	87,842	68,460	-	-10%
Overhead	-	-	-	-	-	-	0%
Other expense	1,016	356	300	102	300	-	0%
Capital outlay	41,724	9,049	-	885	-	-	0%
Total	589,733	543,991	513,110	538,079	506,375	-	-1%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Parks Maintenance	100,759	75,286	56,891	68,084	71,631	-	26%
Lions Park	125,085	115,150	112,508	115,873	100,520	-	-11%
Gold Bug Park	98,011	83,287	85,270	84,756	81,751	-	-4%
Rotary Park	57,954	60,367	58,284	58,504	52,218	-	-10%
City Park	60,599	62,914	60,013	62,245	58,655	-	-2%
Lumsden Park	37,918	35,221	32,635	38,773	35,979	-	10%
City Cemeteries*	-	21,225	23,105	23,711	21,486	-	-7%
Community Gardens*	-	5,483	7,388	6,160	7,311	-	-1%
El Dorado Trail*	-	11,755	11,505	9,643	7,644	-	-34%
Orchard Hill /Duffey LLMD	44,440	35,143	28,733	29,655	31,973	-	11%
Other Grounds	64,967	38,160	36,778	40,674	37,207	-	1%
Total	589,733	543,991	513,110	538,079	506,375	-	-1%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	545,293	508,848	484,377	508,423	474,402	-	-2%
Orchard Hill / Duffey LLMD	44,440	35,143	28,733	29,655	31,973	-	11%
Total	589,733	543,991	513,110	538,079	506,375	-	-1%

*City Cemeteries, Community Gardens, and El Dorado Trail are new divisions within the Community Services Department budget that were previously accounted for in the Other Grounds division.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Services

Division: Recreation

2008/09 REVIEW

- Created three Recreation Program Activity Guides with a distribution of approximately 14,000 per issue.
- Developed strategies to increase visibility and public awareness of recreation offerings.
- Implemented new Sports Camps with a special emphasis on younger age groups.
- Conducted a Youth Basketball League consisting of 736 participants participating in four divisions.
- Accommodated over 1,400 participants in learn to swim program.
- Implemented "extended" aquatics activities to include Junior Lifeguard Camps, Swimming Lesson Aide Training and Water Exercise.
- Administered Youth Assistance Fund. Solicited for and distributed over \$9,000 of assistance to local youths.
- Conducted four Adult 5 on 5 Basketball Leagues with an average of thirteen teams per league. Each league ran for approximately two months.
- Conducted six Adult 3 on 3 Basketball Leagues with an average of ten teams per league. Each league ran for approximately two months.
- Conducted three Adult Softball Leagues with approximately 228 teams combined in spring, summer, fall leagues.
- Co-sponsored six Special Events (Halloween Spooktacular, Fishing Derby, Festival of Lights, Christmas Parade, Hattie's Tea Party and Founders Day).
- Co-sponsored El Dorado County Special Olympics year-round programs and special events serving 75 athletes.
- Made improvements to newly created program brochure and distribution system.
- Conducted guided tours of Gold Bug Mine and Stamp Mill.
- Accommodated general public tours of Gold Bug Mine.
- Expanded Adult Volleyball Program.
- Created new soccer camp with 38 participants.
- Created new softball "wood bat" division.

2009/10 BUDGET

- Increase customer user base and program revenue.
- Expand program opportunities at the Placerville Aquatic Center.
- Expand recreation programs at the newly constructed Markham Gymnasium.
- Use new software program to improve mailing lists and marketing opportunities.
- Analyze customer user survey to improve upon programs and delivery.
- Generate community support and funding for the Youth Assistance Fund.
- Increase participation levels by 5% in the following program areas: Aquatics, Adult Sports, Youth Sports Camps, and Special Interest Classes.

Fiscal Year 2009/2010 Annual Operating Budget
Department: Community Services
Division: Recreation

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	671,108	675,361	814,201	716,886	606,292	-	-26%
Materials and supplies	43,123	39,068	52,275	47,244	51,100	-	-2%
Contract Services	137,566	138,287	138,850	150,616	143,082	-	3%
Overhead	-	-	-	-	-	-	0%
Other expense	54,866	50,780	64,525	64,095	55,650	-	-14%
Capital outlay	2,087	-	-	83	-	-	0%
Total	908,750	903,496	1,069,851	978,923	856,124	-	-20%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Special Interest Programs	45,879	40,892	38,540	37,152	40,022	-	4%
Sports Camps and Teams	324,076	369,798	406,663	376,292	348,808	-	-14%
Gold Bug Park Admissions	47,000	50,255	56,325	47,756	52,259	-	-7%
Aquatics	292,833	291,123	382,867	353,729	260,521	-	-32%
Special Events	-	4,957	6,603	6,562	6,646	-	-
Recreation - General	198,962	146,471	178,853	157,432	147,868	-	-17%
Total	908,750	903,496	1,069,851	978,923	856,124	-	-20%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	247,192	254,177	343,021	296,490	273,301	-	-20%
Recreation Fees	661,558	649,319	726,830	682,433	582,823	-	-20%
Total	908,750	903,496	1,069,851	978,923	856,124	-	-20%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Services

Division: Facilities Maintenance

2008/09 REVIEW

- Maintained approximately 40,000 sq. ft. of buildings/facilities/grounds, including: Town Hall, City Hall, Public Safety Building, Scout Hall, Aquatics Center, El Dorado High School Pool, Corporation Yard, Downtown Restrooms, Mosquito Park and Ride, Bike Trail, Caboose, Stamp Mill Building and the Museum/Visitor Center at Gold Bug Park.
- Improved the landscape at the Aquatics Center.
- Completed training for the maintenance and operation of the Placerville Aquatics Center.
- Made improvements to the main hall at Town Hall.
- Installed new exterior wall clock at Aquatics Center donated by Placerville Rotary Club.
- Installed new kiosk at Aquatics Center
- Built new parks maintenance facility at Corporation Yard.

2009/10 BUDGET

- Maintain approximately 40,000 sq. ft. of buildings/facilities/grounds.
- Accomplish maintenance program with approximately 2,000 hours of staff time.
- Continue annual carpet cleaning program at City facilities.
- Work towards the completion of ongoing Capital Improvement Projects.
- Complete Projects to bring Scout Hall and Town Hall into Fire Code Compliance.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Facilities Maintenance

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personal services	67,848	87,697	87,485	90,338	94,641	-	8%
Materials and supplies	74,195	70,190	75,200	81,476	61,136	-	-19%
Contract Services	155,154	189,851	177,384	170,009	173,542	-	-2%
Overhead	-	-	-	-	-	-	0%
Other expense	116	500	1,200	2,180	2,200	-	0%
Capital outlay	569	22	-	-	-	-	0%
Total	297,882	348,260	341,269	344,003	331,519	-	-3%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Old City Hall	15,586	9,881	6,312	10,954	9,564	-	52%
New City Hall	67,327	89,709	88,631	80,668	86,915	-	-2%
Town Hall	42,877	47,999	49,031	60,164	56,209	-	15%
Scout Hall	11,171	18,850	19,013	16,655	16,456	-	-13%
Corporation Yard	12,039	14,810	13,800	15,265	11,700	-	-15%
City Pool Facilities	125,613	138,204	134,075	137,544	127,509	-	-5%
Public Safety Building	2,560	9,565	6,250	2,944	5,950	-	-5%
Downtown Public Restroom	12,016	12,072	13,000	12,276	10,550	-	-19%
Mosquito Road Park & Bus	8,693	7,170	11,157	7,533	6,666	-	0%
Total	297,882	348,260	341,269	344,003	331,519	-	-3%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	297,882	348,260	341,269	344,003	331,519	-	-3%
Total	297,882	348,260	341,269	344,003	331,519	-	-3%

Fiscal Year 2009/2010 Annual Operating Budget

Department: Community Services

Division: Community Services Administration

2008/09 REVIEW

- Met with community groups in the support of various City programs.
- Completed annual review and recommendation of the Recreation & Parks Capital Improvement Program.
- Assisted City in implementation of several safety related improvements at City facilities.
- Began implementation of Gold Bug Park Fire Safe Plan.
- Provided risk management services for Citywide Special Events.
- Conducted citywide safety audit.
- Conducted LAFCO Cemetery Survey.
- Continued efforts to complete Citywide Parks and Facilities Master Plan.

2009/10 BUDGET

- Implement additional marketing strategies, which will increase program users and enhance recreation program delivery.
- Develop strategies to reduce utility costs associated with the Aquatics Center.
- Continue to work with community groups in the funding of the Youth Assistance Program.
- Continue efforts with community groups in the coordinated delivery of Recreation & Parks programs.
- Continue Risk Management training and implementation of policies.
- Create partnerships with schools towards improved delivery of Special Interest Classes and Youth Sports Camps.
- Continue to work with local volunteer group to reconstruct the Lions Park Tot-Lot.
- Develop a maintenance program for Duffy Park.
- Complete Recreation and Parks Facilities Master Plan.
- Continue to work on the implementation of the Fire Safe Plan for Gold Bug Park.
- Develop State of California (Proposition 84) grant applications.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Community Services Administration

<u>Division Budget by Category</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Revised 2008/2009</u>	<u>Estimated Actual 2008/2009</u>	<u>Proposed 2009/2010</u>	<u>Council Approved 2009/2010</u>	<u>% Change from 08/09 Budget</u>
Personnel	180,543	210,144	217,763	213,215	207,149	-	-5%
Materials and supplies	-	9	-	-	-	-	0%
Contract Services	-	-	-	-	-	-	0%
Overhead	-	-	-	-	-	-	0%
Other expense	-	-	-	-	-	-	0%
Capital outlay	-	-	-	-	-	-	0%
Total	180,543	210,153	217,763	213,215	207,149	-	-5%

<u>Division Budget by Category</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Revised 2008/2009</u>	<u>Estimated Actual 2008/2009</u>	<u>Proposed 2009/2010</u>	<u>Council Approved 2009/2010</u>	<u>% Change from 08/09 Budget</u>
Public Services Administration	180,543	210,153	217,763	213,215	207,149	-	-5%
Total	180,543	210,153	217,763	213,215	207,149	-	-5%

<u>Division Budget by Category</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Revised 2008/2009</u>	<u>Estimated Actual 2008/2009</u>	<u>Proposed 2009/2010</u>	<u>Council Approved 2009/2010</u>	<u>% Change from 08/09 Budget</u>
General Fund							
Discretionary Revenues	180,543	210,153	217,763	213,215	207,149	-	-5%
Total	180,543	210,153	217,763	213,215	207,149	-	-5%

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Elected Officials

The City Council shall establish policy direction and priorities for City government; fund administratively viable programs to implement approved policies; consider and resolve appeals of the public from actions of various City officials; coordinate City policy development with appropriate agencies; and keep informed on various matters affecting the City.

The City Clerk shall provide services at all City Council meetings, including the recording of all votes of the City Council, assuring that meetings are electronically recorded, and the speakers are identified.

The City Treasurer shall provide for the daily deposit of cash receipts to the City's bank account.

Fiscal Year 2009/2010 Annual Operating Budget

Department Budget:

Elected Officials



<u>Workload Indicators</u>	<u>Actual 2006/2007</u>	<u>Actual 2007/2008</u>	<u>Estimated 2008/2009</u>	<u>Proposed 2009/2010</u>
Regular City Council Meetings	22	22	22	22
Resolutions	145	98	87	100
Ordinances	8	8	3	3

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
Elected Officials

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	68,866	62,936	81,375	57,543	71,890	-	-12%
Materials and supplies	1,232	522	1,300	1,157	900	-	-31%
Contract Services	33,813	26,601	29,450	37,202	27,450	-	-7%
Overhead	-	-	-	-	-	-	0%
Other expense	60,315	46,781	49,885	40,201	15,635	-	-69%
Capital outlay	-	-	-	-	-	-	0%
Total	164,226	136,840	162,010	136,102	115,875	-	-28%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
City Council	146,786	127,062	145,991	123,997	106,108	-	-27%
City Clerk	15,260	7,575	13,652	9,967	7,401	-	-46%
City Treasurer	2,180	2,203	2,367	2,139	2,366	-	0%
Total	164,226	136,840	162,010	136,102	115,875	-	-28%

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	164,226	136,840	162,010	136,102	115,875	-	-28%
Total	164,226	136,840	162,010	136,102	115,875	-	-28%

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City Administration

Manage the daily operations of the City. Ensure that City Council approved policies are translated into administrative instruction and budgeted programs, and that they are implemented and administered in a manner consistent with the spirit in which they were adopted.

Provide legal advice and services to the City Council and City staff that City actions, staff recommendations, City Council policies, and administrative procedures are undertaken after consideration of sound legal advice. Provide or arrange for appropriate representation for the City in all legal and quasi-judicial proceedings.

Provide the City's human resources and technology support services in a manner that is applicable and responsive to the needs and interests of the City. Provide that City records are preserved and archived.

Provide grant services and administration, economic development special event planning and coordination, and code enforcement.

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

All Divisions

Workload Indicators	Actual 2006/2007	Actual 2007/2008	Estimated 2008/2009	Proposed 2009/2010
City Manager (hours)				
Council agenda and meeting prep.	500	500	500	500
Attend Council meetings	105	120	120	120
Personnel	250	250	300	300
Bonds	175	200	200	150
Intergovernmental relations	75	100	125	150
Citizen inquiries	130	150	150	130
Public Works/Comm. Develop. Proj.	530	540	600	600
Claims and litigation	100	100	140	120
Franchise	60	100	100	75
Bids and contracts	150	125	140	125
Special Events	45	50	75	75
Utility fees	50	50	90	140
Main Street & Parking	300	200	200	200
Ordinances and resolutions	140	140	150	150
City Attorney (hours)				
Council agenda and meeting prep.	70	70	100	70
Attend Council meetings	45	50	60	50
Personnel	120	130	150	200
Bonds	150	150	150	100
Respond to subpoenas/records reqs.	70	70	90	100
Public Works/Comm. Develop. Proj.	75	90	100	150
Claims	90	100	100	100
Litigation	75	90	120	120
Bids and contracts	80	90	90	100
Ordinances and resolutions	110	120	120	120
Collections	50	30	30	50
Utility fees	40	50	75	125
Parking	65	100	100	75
Franchise	60	60	75	50
Grant Administration (hours)				
Loan Reuse Program	500	500	500	200
Small Business Loans	400	400	400	400
Code Enforcement - Citizen Inquiries	500	500	500	500
Downtown Streetscape-Parking	200	200	200	200
Grant Development				300
City Clerk (#/Hrs)				
Agendas/Minutes	58/740	54/689	60/765	54/689
Resolutions	145/73	98/49	87/170	100/200
Ordinances	8/12	8/12	3/6	3/6
Economic Interest Statements	62/33	62/93	62/93	62/93
Citizen calls & inquires	2000/10	2000/10	2000/10	2000/10
Council Mtg. Attendance			85 hrs.	80 hrs.
Public records requests	350/350	200/200	200/200	200/200
Human Resources (#/hrs)				
Recruitments	20/720	6/216	5/180	5/180
Reclassifications	2/32	Perf. By Finance		
Orientations	20/20	6/6	5/5	5/5
Process new hires including seasonals			5 FT ees/70 Seasonal 100/20 hrs	5FTees/70 Seasonal 100/220 hrs
Risk Management				
Liability claims processed	8/64	9/72	12/96	6/48
Worker's Comp claims existing			16/32	24/96
Worker's comp. claims	31/248	18/144	8/64	5/40
COBRA Administration	5/5	7/7	5/5	15/15
Information Services (% hrs)				
Network administration	15%	20%	20%	25%
Computer service calls/training	25%	20%	25%	25%
Project management	45%	40%	35%	30%
Updating skills/administration	15%	20%	20%	20%

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
City Administration (General Fund and Special Funds Only)

Division Budget by Category	Actual	Actual	Revised	Estimated	Proposed	Council	% Change
	2006/2007	2007/2008	2008/2009	Actual 2008/2009	2009/2010	Approved 2009/2010	from 08/09 Budget
Personnel	642,657	688,407	672,503	678,770	572,619	-	-15%
Materials and supplies	3,787	4,392	7,337	1,742	5,087	-	-31%
Contract Services	228,854	473,243	120,727	245,852	102,237	-	-15%
Overhead	-	-	-	-	-	-	0%
Other expense	10,715	9,681	9,801	6,255	6,409	-	-35%
Capital outlay	751	7,001	-	1,027	-	-	0%
Total	886,764	1,182,724	810,368	933,646	686,352	-	-15%

Budget by Division	Actual	Actual	Revised	Estimated	Proposed	Council	% Change
	2006/2007	2007/2008	2008/2009	Actual 2008/2009	2009/2010	Approved 2009/2010	from 08/09 Budget
Legal Services	88,005	78,424	103,070	104,617	78,805	-	-24%
Litigation	113,577	365,900	-	127,421	-	-	0%
City Management	348,401	370,817	343,779	349,628	269,340	-	-22%
Information Services	126,747	132,554	136,380	132,021	129,545	-	-5%
Human Resources/City Clerk	116,092	127,609	122,596	114,878	109,896	-	-10%
Grant Administration	93,942	107,420	104,543	105,081	98,766	-	-6%
Total	886,764	1,182,724	810,368	933,646	686,352	-	-15%

Source of Funds:	Actual	Actual	Revised	Estimated	Proposed	Council	% Change
	2006/2007	2007/2008	2008/2009	Actual 2008/2009	2009/2010	Approved 2009/2010	from 08/09 Budget
General Fund							
Discretionary Revenues	679,245	709,404	705,825	701,144	587,586	-	-17%
General Liability Fund	113,577	365,900	-	127,421	-	-	0%
Grant Funds	93,942	107,420	104,543	105,081	98,766	-	-6%
Total	886,764	1,182,724	810,368	933,646	686,352	-	-15%

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

Division: City Attorney

2008/09 REVIEW

- Monitored 3-cart garbage pick-up system.
- Reviewed solid waste disposal rate adjustments.
- Drafted mandatory solid waste disposal ordinance.
- Bonds – Worked with Trustee/Financial Advisor/Bond Counsel regarding Workouts of defaulted bonds.
- Bonds – Responded to inquiries from property owners and bond holders.
- Bonds – Assisted bond counsel and trustee in developing procedure for sale of over-encumbered parcels.
- Monitored legal issues regarding grant funds.
- Monitored legal issues regarding transportation funds and EDCTC.
- Smith Flat Annexation.
- Reviewed contracts, RFPs and bid documents.
- Prepared and reviewed ordinances/resolutions.
- Assisted in personnel matters.
- Reviewed CEQA documents.
- Supervised claims and litigation.
- Monitored pending and new legislation.
- Assisted in Cal/OSHA matters.
- Monitored water regulations.
- Monitored WWTP regulation issues.
- Assisted in labor negotiations.
- Advised Planning and Engineering on legal issues.
- Personnel training.
- Code enforcement.
- Advised on legal issues for TIM fees and water and waste water FCCs.
- Advised on legal issues regarding parking regulations.

2009/10 BUDGET

- Bonds – Continue to work with trustee/financial advisor/bond counsel regarding workouts of defaulted bonds.
- Bonds – Continue to respond to inquiries from property owners and bond holders.
- Develop “First-Time Buyer’s” home loan program.
- Monitor legal issues regarding grant funds.
- Monitor legal issues regarding transportation funds.
- Smith Flat Annexation.
- Review contracts, RFPs and bid documents.
- Prepare and review ordinances/resolutions/contracts.
- Assist in personnel matters.
- Review CEQA documents.
- Supervise claims and litigation.
- Monitor pending and new legislation.
- Assist in Cal/OSHA matters.
- Monitor water regulations.
- Monitor and assist in WWTP regulation issues.
- Assist in labor negotiations.
- Advise Planning and Engineering on legal issues.
- Personnel training.
- Code enforcement.
- Advise on legal issues for TIM fees.
- Advise on legal issues regarding parking regulations.
- Advise on new FCCs for water and waste water.
- Advise on rate reviews for water and waste water.
- Advise on legal documents for sale of old City Hall.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
City Attorney

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	49,113	51,132	55,620	54,837	50,955	-	-8%
Materials and supplies	-	-	-	-	-	-	0%
Contract Services	149,323	390,453	45,000	174,743	25,000	-	-44%
Overhead	-	-	-	-	-	-	0%
Other expense	3,146	2,739	2,450	2,458	2,850	-	16%
Capital outlay	-	-	-	-	-	-	0%
Total	201,582	444,324	103,070	232,038	78,805	-	-24%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Legal Services	88,005	78,424	103,070	104,617	78,805	-	-24%
Litigation	113,577	365,900	-	127,421	-	-	#DIV/0!
Total	201,582	444,324	103,070	232,038	78,805	-	-24%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	88,005	78,424	103,070	104,617	78,805	-	-24%
General Liability Reserve	113,577	365,900	-	127,421	-	-	0%
Total	201,582	444,324	103,070	232,038	78,805	-	-24%

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

Division: City Manager

2008/09 REVIEW

- Participated in conferences and reviewed documents relating to Highway 50 OPS Project.
- Met with bond consultants, counsel, developers, and other interested parties regarding defaulted subdivisions.
- Assisted bond counsel and trustee in developing a procedure for sale of over-encumbered parcels.
- Supervised claims and litigation.
- Monitored pending legislation.
- Pursued Economic Development/Redevelopment.
- Monitored 3-Cart Program.
- Explored potential mandatory pick-up with Waste Connections and drafted ordinance.
- Supervised water regulatory issues.
- Supervised Waste Water Treatment Plant regulatory issues.
- Monitored Waste Connections' performance.
- Assisted in coordination of City committees.
- Monitored parking regulations and downtown parking.
- Continued to implement downtown revitalization.
- Continued to work with merchants regarding cleaning downtown and solid waste pick-up.
- Reviewed and assisted in Personnel matters – discipline/salaries/benefits.
- Assisted in code enforcement.
- Located and prepared grant applications.
- Continued to assist in web page development.
- Monitored development of Placerville Station II.
- Monitored Smith Flat Annexation.
- Participated in Cap-to-Cap Program.
- Met and conferred with League of California Cities.
- Monitored State's budget process.
- Monitored Eskaton/Weatherstone Project.
- Participated with PDA in planning and coordinating downtown events.
- Assisted in City budget preparation.
- Assisted and reviewed new TIM fees.
- Monitored transportation-related projects.
- Monitored Sidewalk Repair Project.
- Continued to work with Fire District to establish new fees.
- Continued to search for alternatives for new Public Safety Bldg.
- Reviewed all new hires and personnel forms.
- Assisted consultant with Facilities Impact Fee Study.
- Assisted in providing LAFCO MSR information.
- Continued to work with Transit regarding jury issues.
- Developed and published City Newsletter.
- Participated in Placerville Drive planning process.
- Participated in Broadway development process.
- Attended PACT meetings and provided City input

2009/10 BUDGET

- Meet with Caltrans and review Highway 50 OPS expenditures/claims and reimbursements.
- Meet with bond consultants, counsel, developers, and other interested parties regarding defaulted subdivisions.
- Supervise claims and litigation.
- Monitor pending legislation.
- Pursue Economic Development/Redevelopment.
- Explore funding for business attraction/retention study.
- Continue to monitor 3-cart system and implement mandatory solid waste service.
- Supervise Waste Water Treatment Plant regulatory issues.
- Monitor Waste Connections' performance.
- Assist in coordination of City committees.
- Monitor parking regulations and downtown parking and meet with PDA parking committee.
- Continue to implement downtown revitalization.
- Continue to work with merchants regarding cleaning downtown and solid waste pick-up.
- Review and assist in personnel matters - salaries/benefits/discipline.
- Assist in code enforcement.
- Continue to assist in web page development.
- Monitor development of Placerville Station II.
- Monitor Smith Flat Annexation.
- Participate in meetings with elected representatives in Washington and Sacramento.
- Monitor State's budget process.
- Establish a first-time buyer's home loan program.
- Participate with PDA in planning and coordinating downtown events.
- Assist in City budget preparation.
- Assist and review new TIM fees.
- Monitor transportation related projects.
- Monitor sidewalk repair project.
- Continue to search for alternatives for new Public Safety Bldg.
- Review all new hires and personnel forms.
- Continue to work with transit regarding jury issues.
- Continue to publish City Newsletter.
- Participate in Placerville Drive planning process.
- Participate in Broadway development process.
- Participate in development of new FCCs for sewer and water.
- Establish revised sewer and water rates.
- Continue efforts to sell old City Hall.
- Complete plaza improvements for new City Hall.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
City Manager

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	314,934	333,419	312,337	324,142	237,690	-	-24%
Materials and supplies	918	2,030	3,750	679	2,000	-	-47%
Contract Services	31,726	31,790	25,950	23,079	29,200	-	13%
Overhead	-	-	-	-	-	-	0%
Other expense	823	1,923	1,742	1,728	450	-	-74%
Capital outlay	-	1,655	-	-	-	-	0%
Total	348,401	370,817	343,779	349,628	269,340	-	-22%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
City Manager	348,401	370,817	343,779	349,628	269,340	-	-22%
Total	348,401	370,817	343,779	349,628	269,340	-	-22%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	348,401	370,817	343,779	349,628	269,340	-	-22%
Total	348,401	370,817	343,779	349,628	269,340	-	-22%

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

Division: Information Services

2008/09 BUDGET REVIEW

- Provided email responses to the public for our website.
- Provided network support and/or changes needed at WRF during construction phases.
- Provided computer and projector needs to City Council meetings.
- Installed wireless Internet access at Town Hall for meetings.
- Provided wireless Internet access for computer class at Town Hall.
- Upgraded financial software from version 4.0 to version 5.0.
- Upgraded our security camera archiving ability.
- Upgraded software used for credit card transactions at Recreation and Parks.
- Provided software and hardware support for Digital (parking meter project).
- Moved all users to a City-wide domain (PV).
- Provided support for phone system at City Hall, Town Hall, Corp Yard, Water and WRF.
- Moved firewall to new City Hall.
- Removed all existing network equipment from 487 Main to new City Hall.
- Provided support for VPN connections.
- Provided support for CAD and TRACNET at the PPD.
- Provided support for the security camera system at the parking structure and Main Street.
- Continued to support Police computer room equipment in EOC.
- Continued to update and monitor computer-related City policies.
- Provided support for network connecting COP with the District Attorney.
- Provided support for network connecting COP with the El Dorado County Sheriff.
- Continued to support data lines and data center at 3101 Center Street.
- Support for the existing and ever growing needs of our website.

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2009/10 BUDGET

- Provide email responses to the public for our website.
- Hire and train replacement Computer Technician.
- Upgrade Class software to newer version.
- Perform AS400 Operating System upgrade.
- Upgrade Planetpress application in Finance Department.
- Provide computer and projector needs to City Council meetings.
- Monitor our security camera archiving ability.
- Upgrade software used for credit card transactions at Recreation and Parks.
- Provide software and hardware support for parking meters.
- Install and support computers and Internet for Corp Yard portable.
- Support phone system at City Hall, Town Hall, Corp Yard, Water and WRF.
- Support VPN connections.
- Support CAD and TRACNET at the PPD.
- Support the security camera system at the parking structure and Main Street.
- Continue to support Police computer room equipment in EOC.
- Continue to support parking garage and Bell Tower cameras.
- Continue to update and monitor computer-related city policies.
- Support network connecting COP with the District Attorney.
- Support network connecting COP with the El Dorado Sheriff.
- Continue to support data lines and data center at 3101 Center Street.
- Provide support for the existing and ever growing needs of our website.

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Fiscal Year 2009/2010 Annual Operating Budget

*Division Budget
Information Services (General Fund Only)*

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	80,364	84,775	88,402	85,912	81,707	-	-8%
Materials and supplies	1,817	2,076	2,837	944	2,837	-	0%
Contract Services	43,142	40,247	44,677	44,138	44,537	-	0%
Overhead	-	-	-	-	-	-	0%
Other expense	673	110	464	-	464	-	0%
Capital outlay	751	5,346	-	1,027	-	-	0%
Total	126,747	132,554	136,380	132,021	129,545	-	-5%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Information Services	126,747	132,554	136,380	132,021	129,545	-	-5%
Total	126,747	132,554	136,380	132,021	129,545	-	-5%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	126,747	132,554	136,380	132,021	129,545	-	-5%
Total	126,747	132,554	136,380	132,021	129,545	-	-5%

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

Division: Human Resources/City Clerk

2008/2009 BUDGET REVIEW

- Continued the process of converting City records into a digital format.
- Continued a comprehensive program of identification and preservation of vital and historic City documents in accordance with the State Retention Schedule.
- Continued to prepare the agendas and minutes of all regular and special City Council meetings.
- Continued document processing and follow-up of all items approved by the City Council and attend all regularly scheduled City Council meetings.
- Began handling all election related responsibilities including candidate statements and campaign reporting for all City Council and City Treasurer elections in conjunction with El Dorado County Elections department.
- Continued the removal of all paper records from the Old City Hall into either off-site storage of permanent documents, document imaging of records within our retention schedule, and shredding of non-record documents.
- Continued to respond to procedural duties related to claims against the City.
- Continued to seek creative avenues of attracting top candidates for positions within City service.
- Continued to track Statement of Economic Interest filers for annual, assuming office and leaving office statements for 62 filers.
- Administered the opening, notification, application, interviewing process and appointment process for City committees, commissions and boards with term expirations of March 1, 2009.
- Continued to closely monitor liability and workers compensation claims in coordination with City Manager/Attorney and third party claims administrators.
- Continued to expand low-cost or free training opportunities to City staff through Gold Country Consortium, Public Agency Risk Management Association, and other local agencies.
- Developed Records Retention and Management Training program for City's Administrative Secretaries and Executive Assistant to the Chief of Police to develop a City-wide, cohesive records management program.
- Worked in conjunction with El Dorado County and the City of Roseville Employee Development Academy, developed a regional mentoring program to develop staff for future career opportunities in anticipation of the retirement wave in the five to seven year horizon.
- Analyzed the feasibility of offering passports through the City Clerk's office as a potential revenue stream, modeled on very successful programs throughout the state.

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2009/2010 BUDGET

- Continue the process of converting City records into a digital format; to date, 19 years of Council agenda packets covering the years of 1985 to present are either scanned or in the process of scanning, and 88.5 years of Resolutions have been scanned, covering the years of 1920 to present.
- Continue a comprehensive program of identification and preservation of vital and historic City documents in accordance with the State Retention Schedule.
- Continue document processing and follow-up of all items approved by the City Council and attend all regularly scheduled City Council meetings.
- Will begin handling all election related responsibilities including candidate statements and campaign reporting for all City Council and City Treasurer elections in conjunction with El Dorado County Elections department.
- Continue the removal of all paper records from the Old City Hall into either off-site storage of permanent documents, document imaging of records within our retention schedule, and shredding of non-record documents.
- Continue to respond to procedural duties related to claims against the City.
- Continue to seek creative avenues of attracting top candidates for positions within City service.
- Continue to track Statement of Economic Interest filers for annual, assuming office and leaving office statements for 62 filers.
- Administer the opening, notification, application, interviewing process and appointment process for City committees, commissions and boards with term expirations of March 1, 2009.
- Continue to closely monitor liability and workers compensation claims in coordination with City Manager/Attorney and third party claims administrators.
- Continue to expand low-cost or free training opportunities to City staff through Gold Country Consortium, Public Agency Risk Management Association, and other local agencies.
- Develop Records Retention and Management Training program for City's Administrative Secretaries and Executive Assistant to the Chief of Police to develop a City-wide, cohesive records management program.
- Working in conjunction with El Dorado County and the City of Roseville Employee Development Academy, develop a regional mentoring program to develop staff for future career opportunities in anticipation of the retirement wave in the five to seven year horizon.
- Analyze the feasibility of offering passports through the City Clerk's office as a potential revenue stream, modeled on very successful programs throughout the state.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Human Resources/City Clerk

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	105,304	111,676	112,201	108,798	103,501	-	-8%
Materials and supplies	52	286	250	119	250	-	0%
Contract Services	4,663	10,753	5,000	3,892	3,500	-	-30%
Overhead	-	-	-	-	-	-	0%
Other expense	6,073	4,894	5,145	2,069	2,645	-	-49%
Capital outlay	-	-	-	-	-	-	0%
Total	116,092	127,609	122,596	114,878	109,896	-	-10%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Human Resources	116,092	127,609	122,596	114,878	109,896	-	-10%
Total	116,092	127,609	122,596	114,878	109,896	-	-10%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	116,092	127,609	122,596	114,878	109,896	-	-10%
Total	116,092	127,609	122,596	114,878	109,896	-	-10%

Fiscal Year 2009/2010 Annual Operating Budget

Department: City Administration

Division: Grant Administration

2008/09 REVIEW

- Researched developing First-Time Home Buyer's Program
- Continued the City's Small Business Loan Program Reuse Funds.
- Continued to assist the Downtown Advisory Board with PBIA.
- Attended Placerville Downtown Association Meetings.
- Continued to assist the City Manager and the Community Development Director with Economic Development efforts.
- Assisted in implementing programs outlined in the General Plan Housing Element.
- Continued the City of Placerville Housing Rehabilitation Loan Program.
- Sought grant funding and other sources for major economic development projects within the City of Placerville.
- Sought funding sources for implementation of Americans with Disabilities Act requirements prioritized by the City's Americans with Disabilities Advisory Committee.
- Sought funding for Storefront Improvement Program.
- Continued administering PBIA/PBID Storefront Improvement Program.
- Continued City Code enforcement of dangerous building abatement.
- Continued City Nuisance Abatement Program.
- Continued to assist public at Community Development Department counter.
- Conducted building inspections when required.
- Coordinated commercial building plan check process with other departments or agencies.
- Assisted with efforts to encourage retail business to locate within the City.
- Researched development of the Downtown Historic District.
- Assisted City Manager with Downtown Parking Review Committee.
- Assisted with Downtown parking management.
- Assisted City Manager with Blue Ribbon City Hall Committee.
- Assisted all departments in an ombudsman capacity.
- Assisted in programming and managing special events.
- Continued Community Clean-Up Day.
- Researched Neighborhood Clean-Up Programs.
- Continued to assist in the management of solid waste pick-up issues.
- Implemented ADA Transition Plan.
- Assisted in development of CFL collection program.
- Assisted in selection of broker for old City Hall.
- Assisted with contract negotiations for Waste Connections.
- Organized and developed 2009 Founders' Day/Wagon Train event.

2009/10 BUDGET

- Complete a First-Time Home Buyer's Program.
- Continue the City's Small Business Loan Program Reuse Funds.
- Continue to assist the Downtown Advisory Board with PBIA.
- Attend Placerville Downtown Association Meetings.
- Continue to assist the City Manager and the community.
- Assist with Economic Development efforts.
- Assist in implementing programs outlined in the General Plan Housing Element.
- Continue the City of Placerville Housing Rehabilitation Loan Program. The target is to complete three (3) rehabilitation loans during the fiscal year.
- Seek grant funding and other sources for major economic development projects within the City of Placerville.
- Seek funding sources for implementation of Americans with Disabilities Act requirements prioritized by the City's Americans with Disabilities Advisory Committee.
- Continue administering PBIA/PBID Storefront Improvement Program.
- Continue City Code enforcement of dangerous building abatement.
- Continue City Nuisance Abatement Program.
- Continue to assist public at Community Development Department counter.
- Conduct building inspections when required.
- Coordinate commercial building plan check process with other departments or agencies.
- Assist with effort to encourage retail business to locate within the City.
- Assist with development of the Downtown Historic District.
- Assist City Manager with Downtown Parking Review Committee.
- Assist with downtown parking management.
- Assist City Manager in the sale of the old City Hall building
- Assist all departments in an ombudsman capacity.
- Assist in programming and managing special events.
- Continue Community Clean-Up Day.
- Develop Neighborhood Clean-Up Program.
- Continue to assist in the management of solid waste pickup issues.
- Continue to implement the ADA Transition Plan.
- Assisted in monitoring the 3-Cart Program.
- Monitor the performance of solid waste disposal franchisee.
- Continue to explore ways to increase diversion rate.
- Organize and develop 2010 Founders' Day/Wagon Train event.
- Assist City Manager with developing grant funding through ARRA, CDBG, EDBG, EDA, CEC and other sources.
- Assist City Manager in obtaining funding for energy savings program.

Fiscal Year 2009/2010 Annual Operating Budget
Department: City Administration
Division: Grant Administration

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	92,942	107,405	103,943	105,081	98,766	-	-5%
Materials and supplies	1,000	-	500	-	-	-	0%
Contract Services	-	-	100	-	-	-	0%
Overhead	-	-	-	-	-	-	0%
Other expense	-	15	-	-	-	-	0%
Capital outlay	-	-	-	-	-	-	0%
Total	93,942	107,420	104,543	105,081	98,766	-	0%

Division Budget by Program	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Grant Administration	93,942	107,420	104,543	105,081	98,766	-	-6%
Total	93,942	107,420	104,543	105,081	98,766	-	-6%

Source of Funds:	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	-	-	-	-	-	-	0%
Grant Funds	93,942	107,420	104,543	105,081	98,766	-	-6%
Total	93,942	107,420	104,543	105,081	98,766	-	-6%

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Finance

Provide the City's financial and investment activities in a manner that is consistent with sound and prudent accounting practices and legal requirements. Provide the City's accounts receivable, accounts payable, budget, financial analysis, payroll, purchasing, records management in a manner that is applicable and responsive to the needs and interests of the City.

Fiscal Year 2009/2010 Annual Operating Budget

Department: Finance

All Divisions

Workload Indicators	Actual 2006/2007	Actual 2007/2008	Estimated 2008/2009	Projected 2009/2010
Financial Management				
State mandated reports	8	8	8	8
Audits (including pre-award)	9	9	9	9
Special Projects / Analysis	80	80	80	80
Grant Reporting	40	50	50	50
Deposits/revenues	732/\$15m	788/\$22m	788/\$22m	790/\$17m
Accounts receivable billings	3,000	3,100	3,100	3,100
Payable checks processed	3,941/\$28m	3,603/\$22m	3,300/\$13m	3,300/\$12m
Business license applications	200	175	175	150
Bad checks recovered	31/\$5,000	31/\$5,000	55/\$19,965	60/\$20,000
Payroll				
Payroll transactions processed	4,219/\$8.0m	4,362/\$8.3m	4,320/\$7.6m	4,500/\$7.0m
Processed payroll (FT/PT)	102/177	111/204	107/171	100/170
Action forms processed (FT)	172	237	54	25
New hire orientation	16	16	7	5
State and Federal reports	60	60	60	60
Reports to other outside agencies	135	135	135	135

Fiscal Year 2009/2010 Annual Operating Budget
Department Budget
Finance (General Fund Only)

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Personnel	250,845	266,529	357,221	268,321	238,252	-	-33%
Materials and supplies	107	190	397	56	200	-	-50%
Contract Services	25,326	15,266	5,600	2,310	4,600	-	-18%
Overhead	-	-	-	-	-	-	0%
Other expense	4,970	2,885	2,100	3,233	2,900	-	38%
Capital outlay	8,911	4,885	-	863	-	-	0%
Total	<u>290,159</u>	<u>289,755</u>	<u>365,318</u>	<u>274,783</u>	<u>245,952</u>	<u>-</u>	<u>-33%</u>

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
Financial Management	<u>290,159</u>	<u>289,755</u>	<u>365,318</u>	<u>274,783</u>	<u>245,952</u>	<u>-</u>	<u>-33%</u>
Total	<u>290,159</u>	<u>289,755</u>	<u>365,318</u>	<u>274,783</u>	<u>245,952</u>	<u>-</u>	<u>-33%</u>

<u>Division Budget by Category</u>	<u>Actual</u> <u>2006/2007</u>	<u>Actual</u> <u>2007/2008</u>	<u>Revised</u> <u>2008/2009</u>	<u>Estimated</u> <u>Actual</u> <u>2008/2009</u>	<u>Proposed</u> <u>2009/2010</u>	<u>Council</u> <u>Approved</u> <u>2009/2010</u>	<u>% Change</u> <u>from 08/09</u> <u>Budget</u>
General Fund							
Discretionary Revenues	290,159	289,755	365,318	274,783	245,952	-	-33%
Water Enterprise Fund	-	-	-	-	-	-	0%
Sewer Enterprise Fund	-	-	-	-	-	-	0%
Total	<u>290,159</u>	<u>289,755</u>	<u>365,318</u>	<u>274,783</u>	<u>245,952</u>	<u>-</u>	<u>-33%</u>

Fiscal Year 2009/2010 Annual Operating Budget

Department: Finance

Division: Financial Management

2007/08 REVIEW

- Successfully completed several audits including TDA, Federal single, and year-end.
- Managed City's short and long-term cashflow and investment needs.
- Monitored economic data and provided analysis to management and the City Council.
- Prepared analysis and attended meetings related to collective bargaining.
- Circulated monthly budget reporting to all City departments.
- Administered medical insurance open enrollment process.
- Co-facilitated both the operating and Capital Improvement Program budget development process.
- Assisted all departments with budgetary controls and analysis.
- Completed comprehensive interim budget report.
- Administered City's Section 125 plan.
- Administered the Placerville Finance Authority's revenue bond accounting needs including collections for assessments, levies, and delinquencies.
- Managed City's IRS Section 457 Deferred Compensation Plan.
- Administered City's CalPERS Retirement plan.
- Revised budget according to City Council action.
- Administered LLMD assessment districts.
- Co-represented the City in labor negotiation meetings and provided financial analysis to the City Manager related to collective bargaining.
- Completed exhaustive medical insurance study.
- Closely monitored State budget proposals affecting local government and provided analysis to management and the City Council.
- Secured three-year agreement with SDRMA to provide medical insurance services to City employees.
- Updated the 2004 class and compensation study for all regular, non-sworn positions.
- Completed comprehensive update of the Master Fee Schedule to further improve the City's cost recovery efforts.
- Developed and implemented a formal capital asset management policy to further improve the management and protection of City capital assets.
- Assisted the City Manager/City Attorney in negotiating an animal control service agreement with El Dorado County.
- Developed and implemented a formal fraud policy to further improve the protection and management of all of the City's assets.
- Represented the City at meetings for both the PARSAC Finance Committee and the NCCSIF Board of Directors.

2008/09 BUDGET

- Facilitate actuarial study to determine post-employment medical insurance liability (GASB 43 & 45).
- Prepare interim budget reports and analysis to keep City Council and staff apprised of City's financial position.
- Continue to monitor economic data and provide analysis to management and the City Council.
- Manage City's short and long-term cashflow and investment needs.
- Refine the archival of development project cost accounting by implementing the new work order program.
- Administer medical insurance open enrollment process.
- Develop an OMB Circular A-87 Federally audited overhead rate in an effort to recover all costs related to Federally funded CIP projects.
- Continue to assist all departments with budget controls and provide financial analysis.
- Provide analysis and representation for the collective bargaining process.
- Administer City's Section 125 plan.
- Manage City's IRS Section 457 Deferred Compensation Plan.
- Closely monitor State budget proposals affecting local government and provide analysis to management and the City Council.
- Administer City's CalPERS Retirement plan.
- Revise budget according to City Council action.
- Successfully complete mandated audits including gas tax, single, TDA, Federal Single, and year-end.
- Complete implementation of the new purchase order software.
- Pilot online time sheets with the Engineering Division.
- Continue to represent the City at meetings for both the PARSAC Finance Committee and the NCCSIF Board of Directors.

Fiscal Year 2009/2010 Annual Operating Budget
Division Budget
Financial Management

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	250,845	266,529	357,221	268,321	238,252	-	-33%
Materials and supplies	107	190	397	56	200	-	-50%
Contract Services	25,326	15,266	5,600	2,310	4,600	-	-18%
Overhead	-	-	-	-	-	-	0%
Other expense	4,970	2,885	2,100	3,233	2,900	-	38%
Capital outlay	8,911	4,885	-	863	-	-	0%
Total	290,159	289,755	365,318	274,783	245,952	-	-33%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Financial Analysis	174,095	173,853	219,191	164,870	147,571	-	-33%
Account Payable / Receivable	87,048	86,927	109,595	82,435	73,786	-	-33%
Bond Administration	23,213	23,180	29,225	21,983	19,676	-	-33%
Mandated Reporting	5,803	5,795	7,306	5,496	4,919	-	-33%
Total	290,159	289,755	365,318	274,783	245,952	-	-33%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	290,159	289,755	365,318	274,783	245,952	-	-33%
Total	290,159	289,755	365,318	274,783	245,952	-	-33%

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Central Stores

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Fiscal Year 2009/2010 Annual Operating Budget
Central Stores (General Fund and Special Funds Only)

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Personnel	-	-	-	-	-	-	0%
Materials and supplies	71,531	32,304	34,024	22,602	33,500	-	-2%
Contract Services	117,948	130,122	131,875	146,937	149,421	-	13%
Overhead	-	-	-	-	-	-	0%
Other expense	462,433	281,085	407,714	255,133	461,762	-	13%
Capital outlay	-	-	-	771	-	-	0%
Total	651,912	443,511	573,613	425,443	644,683	-	12%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
Central Stores	651,912	443,511	573,613	425,443	644,683	-	12%
Total	651,912	443,511	573,613	425,443	644,683	-	12%

Division Budget by Category	Actual 2006/2007	Actual 2007/2008	Revised 2008/2009	Estimated Actual 2008/2009	Proposed 2009/2010	Council Approved 2009/2010	% Change from 08/09 Budget
General Fund							
Discretionary Revenues	563,600	256,355	26,957	(63,191)	215,589	-	700%
Gas Tax Fund	(45,000)	65,372	216,140	216,140	216,773	-	0%
Transportation Fund	-	-	-	-	100,000	-	
Development Impact Fund	-	-	-	-	-	-	0%
Parking District Fund	7,596	(17,404)	2,596	(1,202)	(17,404)	-	-770%
Grant Funds	-	-	-	-	-	-	0%
Measure J Fund	9,801	9,607	9,320	7,896	7,896	-	-15%
General CIP Fund	-	(55,778)	-	-	90,109	-	0%
LLMD Funds	6,162	7,148	9,524	9,524	8,620	-	-9%
Benefit Assessment Districts	-	875	7,670	456	7,670	-	0%
Community Facility Districts	-	3,772	-	2,469	-	-	0%
Storm Drainage Fund	-	-	-	-	-	-	0%
General Liability Fund	109,753	517,107	21,406	(26,649)	15,430	-	-28%
Equipment Replacement Fund	-	-	-	-	-	-	0%
Economic Impact Reserve	-	(343,543)	280,000	280,000	-	-	-100%
Total	651,912	443,511	573,613	425,443	644,683	-	12%

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