

**CITY OF PLACERVILLE
CITY COUNCIL**

MINUTES

Regular City Council Meeting

May 22, 2018

City Council Chambers – Town Hall
549 Main Street, Placerville, CA 95667

5:30 P.M. Closed Session

6:00 P.M. Open Session

5:30 P.M. CLOSED SESSION

Item 1: Claimant: Sylvia Surtees-Countryman
Agency Claimed Against: City of Placerville

6:00 P.M. OPEN SESSION

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG

The Mayor called the meeting to order at 6:00 P.M. and The Pledge of Allegiance to the Flag was recited.

2. ROLL CALL: Present: Acuna, Borelli, Thomas
Absent: Clerici, Wilkins

3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC

3.1 Brief Comments by City Council

Before the City Council made comments, the City Manager noted that residents had received a notice in their solid waste utility bill notifying them of a public hearing that was supposed to be scheduled for tonight regarding a potential rate increase; however, due to scheduling conflicts, the item did not get on the agenda and, therefore, will instead be scheduled for the upcoming June 12th City Council meeting.

Mayor Thomas provided highlights of the latest Western Placerville Interchange project update, stating Caltrans will be moving forward on their grind and overlay project on Highway 50, just East of Weber Creek to Carson Road, where nighttime construction is scheduled to begin the first week of June. Mayor Thomas invited the public to attend the Memorial Day ceremony taking place at the County Veterans' Monument on

Monday, May 28th, and announced a cannabis workshop scheduled for Tuesday, May 29th. She also expressed gratitude to the many people and organizations that came together to make the Amgen event a success, which included more than 700 school children who welcomed the athletes as they passed through Placerville. Mayor Thomas read aloud a letter of appreciation from the Amgen USA technical director.

Councilmember Borelli commented on the Amgen event saying it was a, “delicious day” and reported that she and Vice-Mayor Acuna had also attended a Lions Club speech contest earlier in the week.

Vice-Mayor Acuna echoed the Mayor’s sentiments regarding Amgen and said it was a World-class event and Placerville shined. He also reminded the public that the rarely-seen Priest Mine will be open for tours on Saturday at Gold Bug Park in honor of Memorial Day.

3.2 Schnell School Art Project (Mayor Thomas)

Mayor Thomas introduced the project by stating that while she was at Schnell Elementary School awarding prizes to the winners of the Amgen poster contest, she visited a third-grade classroom where she discovered the class had been learning about community and created models of downtown Main Street businesses. She was so impressed by the project that she asked to display them for the public at tonight’s meeting. The principal of the school, Patrick Paturel, was present and explained that the downtown community projects have been in the curriculum for many years and described the different phases of the project, which includes interviewing the manager or business owner regarding the history of the building, giving a written and sometimes verbal report, and finally, constructing a model of the building. The projects can be seen on display each year during Open House the first week of May.

3.3 Presentation and Receipt of Softball Grant for Improvements to Lions Park (Mr. Youel)

This item has been tabled to the June 12th City Council meeting.

3.4 Community Hubs Presentation

Kathleen Guerrero, Executive Director of First 5 El Dorado Commission, presented information on the Community Hubs outreach program.

3.5 Report on Broadband Program from Entry Point (Mr. Morris)

Jeff Christensen of Entry Point Networks presented information regarding a potential broadband program to provide broadband service to Placerville residents and businesses.

4. CLOSED SESSION REPORT – City Attorney Driscoll

The City Attorney stated that, with all Councilmembers present except Councilmember Clerici and Councilmember Wilkins, the claim of Sylvia Surtees-Countryman was unanimously rejected.

5. ADOPTION OF AGENDA

It was moved by Vice-Mayor Thomas and seconded by Councilmember Borelli that the City Council adopt the agenda as presented. The motion was passed by the following vote:

AYES: Acuna, Borelli, Thomas
NOES: None
ABSENT: Clerici, Wilkins
ABSTAIN: None

6. CEREMONIAL MATTERS

6.1 Proclamation in Honor of Memorial Day (Mayor Thomas)

Mayor Thomas encouraged the public to attend Monday’s Memorial Day ceremony at the County Veterans’ Monument where the proclamation will be read to honor our fallen heroes and their families.

6.2 *At this time, the Director of Development Services introduced new employee, Diane Palmer, who has accepted the position of Building Inspector II/ Code Enforcement Officer. The Council welcomed her to the City of Placerville.*

7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS

7.1 Written Communication

The City Manager noted a letter received from Sue Rodman regarding the last budget workshop and stated her letter will be included on the next budget workshop agenda where her comments will then be addressed by Council.

7.2 Oral Communication

Oral communication was received from Jennifer Chapman regarding speeding on Clay Street, from Sue Rodman regarding the new parking signs, and from Kirk Smith regarding historical preservation issues.

8. CONSENT CALENDAR

NOTE: All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

8.1 Approve the Minutes of the Regular City Council Meeting of May 8, 2018 (Ms. O'Connell)

Approved the minutes of the regular City Council meeting of May 8, 2018.

8.2 Approve the Accounts Payable Register (Mr. Warren)

Approved the accounts payable register.

8.3 Approve the Payroll Register (Mr. Warren)

Approved the payroll register.

8.4 Adopt a Resolution Approving the Amended Job Description for the Community Services Officer Position within the Police Department (Chief Ortega)

Resolution No. 8626

Adopted a resolution approving the amended job description for the Community Services Officer position within the Police Department.

8.5 Adopt a Resolution:

- 1. Approving a Construction Services Contract with Joe Vicini, Inc. in the amount of \$43,415 to Remove and Replace Approximately 17,500 Square Feet of Failed Asphalt located within the City's Corporation Yard (CIP #40415); and**
- 2. Authorizing the Director of Community Services to Execute the Same (Mr. Youel)**

Resolution No. 8627

Adopted a resolution for the following actions:

- 1. Approving a Construction Services Contract with Joe Vicini, Inc. in the amount of \$43,415 to Remove and Replace Approximately 17,500 Square Feet of Failed Asphalt located within the City's Corporation Yard (CIP #40415); and*
- 2. Authorizing the Director of Community Services to Execute the Same*

No public comment was received on the consent calendar. It was moved by Vice-Mayor Acuna and seconded by Councilmember Borelli that the City Council approve the consent calendar as presented. The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
NOES: None
ABSENT: Clerici, Wilkins
ABSTAIN: None

9. ITEMS PULLED FROM THE CONSENT CALENDAR

No items were pulled from the consent calendar.

10. ORDINANCES

No ordinances were scheduled.

11. PUBLIC HEARINGS

11.1 Adopt a Resolution:

- 1. Approving the Engineer's Reports Attached Hereto and Referenced Herein: and**
- 2. Confirming the Assessments and the Diagrams as Described in Full Detail in the Reports on File with the City Clerk; and**
- 3. Directing NBS to Prepare and Submit the Levy of Assessments to El Dorado County for the Placement of the Fiscal Year 2018/2019 Secured Property Tax Roll; and**
- 4. Confirming the Adoption of this Resolution Shall Constitute the Levy of Assessments for the Fiscal Year Commencing July 1, 2018 and Ending June 30, 2019, Pursuant to Section 22631 of the Act (Mr. Warren)**

Resolution No. 8628

The Director of Finance led the hearing and responded to Council questions. Public comment was received from Jennifer Chapman. Following Council discussion, it was moved by Vice-Mayor Acuna and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:

- 1. Approving the Engineer's Reports Attached Hereto and Referenced Herein: and*

2. *Confirming the Assessments and the Diagrams as Described in Full Detail in the Reports on File with the City Clerk; and*
3. *Directing NBS to Prepare and Submit the Levy of Assessments to El Dorado County for the Placement of the Fiscal Year 2018/2019 Secured Property Tax Roll; and*
4. *Confirming the Adoption of this Resolution Shall Constitute the Levy of Assessments for the Fiscal Year Commencing July 1, 2018 and Ending June 30, 2019, Pursuant to Section 22631 of the Act*

The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
 NOES: None
 ABSENT: Clerici, Wilkins
 ABSTAIN: None

12. DISCUSSION/ACTION ITEMS

12.1 Adopt a Resolution:

1. **Approving an agreement between the City and the El Dorado County Certified Farmer’s Market Association to conduct a Farmers Market at the Ivy House Parking Lot and the El Dorado Trail between Clay and Locust Street in Placerville and Authorize the Director of Community Services to execute the same; and**
2. **Approving a \$10,000 budget appropriation from the Park Development Fund for the El Dorado Trail Improvements Near Clay Street project (CIP #41835) (Mr. Youel)**

Resolution No. 8629

The Director of Community Services introduced the item and responded to Council questions. Public comment was received from James Colwell, Sue Taylor, Jackie Neau, Sue Rodman, Marian Washburn, Kirk Smith, Lisa Perdichezzi, and Jennifer Chapman. Following Council discussion, it was moved by Councilmember Borelli and seconded by Vice-Mayor Acuna that the City Council adopt a resolution for the following actions:

1. *Approving an agreement between the City and the El Dorado County Certified Farmer’s Market Association to conduct a Farmers’ Market at the Ivy House Parking Lot and the El Dorado Trail between Clay and Locust Street in Placerville and Authorize the Director of Community Services to execute the same; and*

2. *Approving a \$10,000 budget appropriation from the Park Development Fund for the El Dorado Trail Improvements Near Clay Street project (CIP #41835)*

The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
NOES: None
ABSENT: Clerici, Wilkins
ABSTAIN: None

12.2 Adopt a Resolution:

1. **Approving a Construction Services Contract with Doug Veerkamp General Engineering, Inc. in the amount of \$8,501 for the Clay Street Pavement Repair Project (CIP #41834);and**
2. **Approving a \$22,000 budget appropriation in Measure L Funds for the said project; and**
3. **Approving a \$22,000 Measure L Fund budget Liquidation from the Canal Street Reconstruction Project (CIP #41821); and**
4. **Authorizing the City Manager to Execute said Contract and Negotiate any Necessary Contract Change Orders for a not-to-exceed aggregate amount of \$11,499 for said project (Mr. Youel)**

Resolution No. 8630

The Director of Community Services summarized the item and responded to Council questions. Public comment was received from Jennifer Chapman and Kirk Smith. Following Council discussion, it was moved by Vice-Mayor Acuna and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:

1. *Approving a Construction Services Contract with Doug Veerkamp General Engineering, Inc. in the amount of \$8,501 for the Clay Street Pavement Repair Project (CIP #41834);and*
2. *Approving a \$22,000 budget appropriation in Measure L Funds for the said project; and*
3. *Approving a \$22,000 Measure L Fund budget Liquidation from the Canal Street Reconstruction Project (CIP #41821); and*
4. *Authorizing the City Manager to Execute said Contract and Negotiate any Necessary Contract Change Orders for a not-to-exceed aggregate amount of \$11,499 for said project*

The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
NOES: None

ABSENT: Clerici, Wilkins

ABSTAIN: None

12.3 Adopt a Resolution:

- 1. Approving Amendment #2 in an amount not-to-exceed \$409,716 to the consulting services agreement with R.E.Y. Engineers, Inc. for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508) to complete 65% Plans and Estimate and right-of-way engineering and authorizing the City Manager to execute the same contingent upon Caltrans' written approval of \$510,000 in State and Federal Active Transportation Program funds; and**
- 2. Approving a budget appropriation in the amount of \$500,000 in State Active Transportation Program funds for the said project; and**
- 3. Approving a budget appropriation in the amount of \$10,000 in Federal Active Transportation Program funds for the said project; and**
- 4. Authorizing staff to issue Notice to Proceed #5 to R.E.Y. Engineers, Inc. related to Amendment #2 in an amount not-to-exceed of \$409,716 for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508); and**
- 5. Approving a Cooperative Agreement with El Dorado County Transit Authority (EDCTA) for design and construction of a new bus stop and transit turnout on Broadway included in the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508) and authorizing the City Manager to execute the same; and**
- 6. Approving a budget appropriation in the amount of \$85,858 in State Transit Assist funds for the said project. (Mr. Rivas)**

Resolution No. 8631

The City Engineer summarized the item. No public comment was received. Following Council discussion, it was moved by Vice-Mayor Acuna and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:

- 1. Approving Amendment #2 in an amount not-to-exceed \$409,716 to the consulting services agreement with R.E.Y. Engineers, Inc. for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508) to complete 65% Plans and Estimate and right-of-way engineering and authorizing the City Manager to execute the same contingent upon Caltrans' written approval of \$510,000 in State and Federal Active Transportation Program funds; and*

2. *Approving a budget appropriation in the amount of \$500,000 in State Active Transportation Program funds for the said project; and*
3. *Approving a budget appropriation in the amount of \$10,000 in Federal Active Transportation Program funds for the said project; and*
4. *Authorizing staff to issue Notice to Proceed #5 to R.E.Y. Engineers, Inc. related to Amendment #2 in an amount not-to-exceed of \$409,716 for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508); and*
5. *Approving a Cooperative Agreement with El Dorado County Transit Authority (EDCTA) for design and construction of a new bus stop and transit turnout on Broadway included in the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508) and authorizing the City Manager to execute the same; and*
6. *Approving a budget appropriation in the amount of \$85,858 in State Transit Assist funds for the said project*

The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
 NOES: None
 ABSENT: Clerici, Wilkins
 ABSTAIN: None

12.4 Adopt a Resolution Authorizing the City Manager to enter into an agreement with HdL Companies to Provide Subject Matter Expertise and Technical Support, Develop a Cannabis Regulatory Ordinance, Establish Cost Recovery Fees, Create a Cannabis Tax Measure and Conduct Compliance & Financial Audits for the City of Placerville for a not to exceed cost of \$29,500. (Mr. Morris)

Resolution No. 8632

The City Manager explained the item. Public comment was received from Kelly Chiusano, Rod Miller, Gwen Woodward, and Jackie Neau. Following Council discussion, it was moved by Vice-Mayor Acuna and seconded by Councilmember Borelli that the City Council adopt a resolution authorizing the City Manager to enter into an agreement with HdL Companies to provide subject matter expertise and technical support, develop a cannabis regulatory ordinance, establish cost recovery fees, create a cannabis tax measure and conduct compliance and financial audits for the City of Placerville for a not to exceed cost of \$29,500. The motion was passed by the following roll call vote:

AYES: Acuna, Borelli, Thomas
NOES: None
ABSENT: Clerici, Wilkins
ABSTAIN: None

13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS

- **El Dorado County Transit Authority**

Meeting cancelled.

- **El Dorado County Transportation Commission**

Meeting cancelled. Councilmember Borelli read a message from the executive director of the transportation commission announcing the California Transportation Commission awarded \$1 million in SB-1 local partnership competitive funding to the Western Placerville Interchange project and granted the time extension request for the active transportation program funds to the Upper Broadway Bike Lanes project and the El Dorado Trail project. He added that funding was not received for the Camino project.

- **LAFCO (El Dorado Local Agency Formation Commission)**

LAFCO meets tomorrow.

- **SACOG (Sacramento Area Council of Governments)**

Councilmember Borelli attended the meeting on Councilmember Clerici's behalf and attended a workshop regarding Highway 50 hotspots centered on reducing congestion and generating revenue.

- **Two by Two**

No meeting.

14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)

No requests for future agenda items.

15. CITY MANAGER AND STAFF REPORTS

No City Manager and Staff reports.

16. UPCOMING ITEMS

Items tentatively scheduled for the next regularly scheduled City Council meeting of June 12, 2018 include: PPOA and UCASE MOUs, HDL Sales Tax Administration/Reporting Agreement, Placerville Station II Utility Agreement, Fair Proclamation, Placerville Drive Bike PED Engineering Services, Title VI, and Missouri Flat County Maintenance Agreement.

17. ADJOURNMENT @ 8:39 P.M.

The City Council Budget Workshop is scheduled for May 30th, 2018, 3:00 P.M. The next regularly scheduled Council meeting will be held on June 12, 2018, 5:30 P.M. Closed Session, 6:00 P.M. Regular Meeting.

Mayor Thomas reminded the public of the Cannabis workshop on Tuesday, and said the May 30th Budget Workshop has been tentatively postponed to June 6th.

Regina O'Connell, City Clerk