



APPLICATION FOR APPOINTMENT TO THE MEASURE H/L SALES TAX COMMITTEE

Applications should be delivered to: City Clerk, 3101 Center Street, Placerville, CA 95667,
OR faxed to 530-642-5538. **Deadline for submitting applications is Monday, June 25, 2018.**

NAME: _____

MAILING ADDRESS:

PHONE: HOME _____ CELL _____

REASON YOU ARE REQUESTING APPOINTMENT: _____

QUALIFICATIONS: _____

Date: _____ Signature: _____

You may attach additional sheets as necessary. Thank you.

Membership: The membership shall consist of five (5) members appointed by the City Council. The five members shall be composed as follows: three citizens who are residents of the City and no more than one of the three shall be a renter, two commercial property or business owners within the City.

Appointment: The Mayor shall appoint two members of the City Council to interview Committee applicants and make a recommendation of appointment to the City Council.

Terms of Office: The term of office shall be four (4) years, and shall expire on March 1 of odd numbered years. The terms of three (3) members of the Committee shall run simultaneous to the same year in which a City Council election is held for three seats. The terms of the other two (2) members of the Committee shall run simultaneous to the same year in which a Council election is held for two seats.

Vacancy: Vacancies on the Committee shall be filled by appointment by the City Council members who made the original appointment. If one or both of those members is unavailable, the Mayor shall appoint up to two members of the Council to make the appointments to fill such vacancy. Such appointments shall be subject to Council confirmation by majority. All vacancies on the Committee shall be immediately reported to the City Council.

Officers: The Committee shall elect one of its members as Chairperson, Vice-Chairperson and Secretary, who shall office for a term of one (1) year and until the election of their successors. The Chairperson and Vice-Chairperson shall not serve for more than two (2) consecutive terms.

Meetings: The Committee shall meet not less than annually during the City's Budget Process at a time designated. All meetings shall be held open to the general public and proper notices shall be given for all meetings in accordance with the Ralph M. Brown Act, State Government Code Section 54950. Additional meetings may be called by the Chairperson as necessary.

Staff Liaison: The City Manager or his/her designee shall act as staff liaison to the Committee.

Purpose: The purpose of the Committee shall be to review revenue and expenditure of funds collected from the Tax. The Committee shall act in an advisory capacity to the City Council. The Committee shall not have authority to approve expenditure of tax funds, but may make recommendations for expenditures to the City Council.

Duties: The Committee's major function is to ensure the accurate collection, accounting and expenditure of Measure H and Measure L Tax funds. The duties of the Committee may include the following:

- A. Act in an advisory capacity to the City Council in all matters pertaining to the Measure H and Measure L Sales Tax.
- B. The Committee shall prepare a written or oral report of findings to the City Council following each quarterly meeting.
- C. To perform any other functions that may be designated by resolution or motion of the City Council.