

From: **Rebecca Neves** [rneves@cityofplacerville.org](mailto:rneves@cityofplacerville.org)  
Subject: Employee Justification Summary  
Date: December 06, 2016 at 4:10 PM America/Los\_Angeles  
To: Pierre Rivas [privas@cityofplacerville.org](mailto:privas@cityofplacerville.org)



Hi Pierre,

Please see the attached spreadsheet with the hours spent by myself and Katy on tasks that have outside funding sources besides General Fund (i.e. development review fees, CIP projects with fed, state, or Measure H funding, etc.)

There is a summary table at the bottom. This spreadsheet looked at the current fiscal year through pay period 9, which represents 35% of the total business hours within the fiscal year. Prorating that amount, hours spent on tasks with outside funding sources have taken up 74% of our total hours, meaning mine and Katy's salaries are both 74% fully billable outside of the General Fund. The remaining 26% is tied up in Engineering general/admin, DSD general/admin, training, vacation/time off, and sick time.

With keeping all that in mind, it's also time to consider the incredible backlog of development/plan reviews that the Engineering Division is not keeping up with, which are additional billable hours. That coupled with the kick off of Measure L projects starting next month, I'm respectfully requesting the consideration of hiring another associate engineer for the Engineering Division on the grounds that 74% (or greater) of their salary could be paid for under project and review funding.

Please review the information provided and let me know if you have any questions or concerns.

Thank you for your consideration.

Best Regards,

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**Attachments:**

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