

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 10/16/2018**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

Mr. Dan Christensen
 Mr. John Kimmel
 Vacant
 Mr. Richard "Dick" Allen
 Mr. Timothy Walker
 Mr. Dale "Mickey" Robbins (Chairman)
 Mr. Mark Flora (Council member)
 Mr. Rod Bray (Vice-Chair)
 Vacant

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>

Harbor Staff Present:

Mr. Steve Corporon
 Mr. Dan Berg
 Ms. Angel LaDuke

MINUTES:

MOTION was made by Walker to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from July 10th, 2018. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

Don Westlund: Inquired as to why the drive down dock was winterized on the 15th of October, when shrimp season is not over. Staff informed him there is no set date for winterization, and that water had been restored for him to use as soon as he requested. He suggested waiting until the first frost, and staff informed him we cannot wait until freezing temperatures, but they will plan on winterizing the drive down dock last.

Mr. Westlund also asked as to why there is no water on the south side of the drive down dock. He suggested engineering an apparatus to thread hose through to prevent hoses from being driven over when being strung from the north to the south side of the dock. Staff acknowledged his suggestions and said they will take it into consideration.

Mr. Westlund also wanted to know water was sold to cruise ships all summer, knowing it was a dry summer, and now we have to pay for diesel surcharge on our electric bill because we are low on water for hydroelectric. The Director explained that water that was sold to the cruise ships does not come from the lakes that are used for hydropower. Also, the cruise ships only took 38,000 gallons all season, which is not enough water to power Ketchikan for one day.

OLD BUSINESS:

None

NEW BUSINESS:

1. Review of the draft 2019 Port budget:

Corporon presented the draft 2019 Port budget that was reviewed by the City Manager's office, and returned to finance. The major changes noted were: increase in the travel and training budget, to account for the Miami SeaTrade conference in April, that the Manager wants Corporon, the Mayor, two City Council members, and himself to attend; increase from \$50 million to \$60 million to the Berths I&II expansion CIP to be used as a placeholder for the project. Discussion followed and questioned were answered. No objections were noted.

2. Review of the draft 2019 Harbors budget:

Corporon presented the draft 2019 Harbors budget that was reviewed by the

City Manager's office, and returned to finance. Discussion followed and questioned were answered. No objections or changes were noted.

MOTION was made by Walker to recommend to the City Council that they approve the Port and Harbors 2019 Operating Budgets and CIP Program Budgets, as presented. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

Acting Director's Report:

1. **Alaska Association of Harbormasters and Port Administrators Conference:** The annual conference was held in Seward, and was attended by Steve Corporon, Dan Berg, and Angel LaDuke.
 - **Harbor Grant:** The State Grant Program is about the same as last year: there is one Tier I project, and six Tier II projects, for a total of \$7.4 million; Bar Harbor North ranked 5th. Staff is recommending full funding.
 - **SB92 Derelict Vessels:** The bill was signed into law by Governor Walker at the AAHPA conference in Seward. The next step is to lobby for money to be appropriated to DNR to help enforce this bill.
 - **Executive Board Meeting:** The AAHPA board met with Senator Begich where they encouraged him to lobby for full funding of the State Harbor Grants program.
 - **TWIC Readers:** The temporary delay of implementation of the TWIC reader requirement is in place, and a permanent exemption for Alaskan Ports is under consideration.
 - **2023 Conference:** Ketchikan is tentatively scheduled to host the 2023 AAHPA conference.
 - **Total Marina Package:** After some research and meeting with the owner/creator of the Total Marina Package in Seward, the office staff will be requesting the purchase of the Total Marina Package sometime in the coming years.
 - **Employee of the Year:** Angel LaDuke, administrative assistant, was awarded Ketchikan's employee of the year for 2018.
2. **Berth III Barge:** Vigor and the City's attorneys are meeting tomorrow, the 17th to discuss negotiations.
3. **Berth II Rock Pinnacle:** A request for an essential fish habitat assessment came in from the National Marine Fisheries Service. Approval for a budget

amendment to cover this request is on the Council agenda for the 18th.

4. **Berth I&II Expansion:** It has been decided the combination project of the Berth I&II Expansion and the Berth II Rock Pinnacle Removal, should be separated to individual projects to allow for the progression of the Pinnacle Removal, and to account for delays on the Berth I&II Expansion project. The Berth I&II Expansion contract is under review, and will be presented to the Council soon.
5. **Highliner Wall Failure:** The project is complete, and the potable water hose has been installed. The Harbors are responsible for approximately \$184,000 of the project.
6. **Ramp 2 Trestle:** Compromises to the trestle have been assessed, and the budget transfer has been approved. Maintenance will do all the work in house, and have ordered supplies. R&M Engineering will survey the property lines next week. It appears the Harbormaster Condos are encroaching on the property line.
7. **Staffing:** Paul White, temporary assistant harbormaster from the 2018 season, has been hired as the new full time assistant harbormaster.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker: Good to see everyone present.

Mr. Dale "Mickey" Robbins: Will be out next of state month.

Mr. Mark Flora:

Mr. Richard "Dick" Allen:

Mr. Rod Bray:

ADJOURNMENT:

MOTION TO ADJOURN was made Bray at 8:10 pm **MOTION SECONDED** by Walker.
MOTION PASSED UNANIMOUSLY.

Jon R. Bell 11-12-18
Chair/Vice Chair Signature Date