

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 01/12/16**

**CALL TO ORDER:**

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., at the Harbormaster's Building at 2933 Tongass, Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

[X]	Mr. James Castle	
[X]	Mr. John Kimmel	
[ ]	Mr. Tony Knuteson	
[X]	Mr. John Malouf	
[X]	Mr. Richard "Dick" Allen	
[X]	Mr. Timothy Walker	(Vice Chairman)
[X]	Mr. Dale "Mickey" Robbins	(Chairman)
[X]	Ms. Judy Zenge	(Council member)
[X]	Mr. Rod Bray	

**MEMBERS ABSENT:**

		Excused
[ ]	Mr. James Castle	[ ]
[ ]	Mr. John Kimmel	[ ]
[ ]	Mr. Tony Knuteson	[N]
[ ]	Mr. John Malouf	[ ]
[ ]	Mr. Richard "Dick" Allen	[ ]
[ ]	Mr. Timothy Walker	[ ]
[ ]	Mr. Dale "Mickey" Robbins	[ ]
[ ]	Ms. Judy Zenge	[ ]
[ ]	Mr. Rod Bray	[ ]

**Harbor Staff Present:**

[X]	Mr. Steve Corporon
[X]	Mr. Dan Berg
[X]	Ms. Angela Pool

**MINUTES:**

**MOTION** was made by Mr. Walker to accept the minutes of the meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED.**

**COMMUNICATIONS:** none

**PERSONS TO BE HEARD:** none

**OLD BUSINESS:**

**Agenda Item #1:** CPV funding update

- The State contracted auditors to review projects that have used CPV funding. They were in town last month and Steve showed them the various City and Borough projects. The Governor's budget includes a proposal that would delete the credit cruise lines receive for the local head taxes that are imposed. No further details are known at this time. The CPV money from 2015, which is being used to fund the Thomas Basin project, is due to be deposited in the next month or so.

**Agenda Item #2:** Berth I&II Phase IV Update

- The new Ryus float will be installed next week. Expansion joints are ready to install, and the bollards and planters are in. Benches and bus stops should be going in next month.

**Agenda Item #3:** 50/50 Harbor Grant Update

- The State has increased the administrative fees from 1.5% to 4%, retroactive to any grant-funded projects that had not closed out before the fee increase was in place. This includes the Float 1N&9 project.

**Agenda Item #4:** Review of draft cruise ship berth assignments

- Minor changes to the previous schedule have been put in place. Moffat & Nichol will be in town this week to discuss future port planning, including proposals on how to fit the post-panamax ships at Berth I & II. **MOTION** was made by Mr. Walker that the board give the draft cruise ship schedule a vote of confidence. **MOTION SECONDED** by Ms. Zenge. **MOTION PASSED** by unanimous voice.

**NEW BUSINESS:**

1. Review of recommended changes to Port moorage rates for non-passenger vessels
  - Port moorage rates have stayed the same since 2004, while Harbor rates have increased several times. The recommended increases are for non-passenger vessels under 150 feet, and will bring the rates more in line with Harbors. It is hoped that closing this rate gap between the Port and the Harbors will provide an incentive for transient fishing vessels and packers to request moorage in the Harbors, which would benefit from the increased revenues. **MOTION** was made by Mr. Walker to accept the proposed Port rates. **MOTION SECONDED** by Ms. Zenge. **MOTION PASSED** by unanimous voice.

**Director's Report**

- HITW: The ADA ramp foundations are currently in progress, and the contractor is waiting for more float materials before beginning installation.
- Thomas Basin: The piling are in on the Stedman side, and work is continuing on the pile caps and batter piles. The foundation under the Salvation Army building has been reinforced.

- The new Public Works director began work on January 1<sup>st</sup> and Steve has officially handed off those duties.
- Steve is meeting with KPFF, Millard & Associates, and Rob Scherer to discuss the plan for the sheet pile wall behind the Lumberjack Show arena. The land owner plans to install a sloped rock wall to reinforce the wall. The proposal includes leaving at least 20 feet behind the arena so a promenade could possibly be built in the future. Steve has recommended to the owners that they do a current study before submitting the application to the Corps of Engineers.

### **COMMITTEE MEMBER COMMENTS:**

Mr. James Castle: apologize for being late tonight, take duties of being on the board seriously, regret not being here for roll call

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker: good meeting

Mr. Dale "Mickey" Robbins:

Ms. Judy Zenge: happy to back on the board for a final year

Mr. Richard "Dick" Allen:

Mr. Rod Bray:

Mr. Tony Knuteson:

### **ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Mr. Allen at 8:15 pm **MOTION SECONDED** by Mr. Castle. **MOTION PASSED.**

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Chair/Vice Chair Signature

Date