

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 03/10/2015**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., at the Harbormaster's Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

[X]	Mr. James Castle	
[X]	Mr. John Kimmel	
[X]	Mr. Tony Knuteson	
[X]	Mr. John Malouf	
[X]	Mr. Richard "Dick" Allen	
[X]	Mr. Timothy Walker	(Chairman)
[X]	Mr. Dale "Mickey" Robbins	(Vice Chairman)
[]	Ms. Judy Zenge	(Council member)
[]	Mr. Dave Hashagen	

MEMBERS ABSENT:

		Excused
[]	Mr. James Castle	[]
[]	Mr. John Kimmel	[]
[]	Mr. Tony Knuteson	[]
[]	Mr. John Malouf	[]
[]	Mr. Richard "Dick" Allen	[]
[]	Mr. Timothy Walker	(Chairman) []
[]	Mr. Dale "Mickey" Robbins	(Vice Chairman) []
[X]	Ms. Judy Zenge	(Council member) [Y]
[X]	Mr. Dave Hashagen	[N]

Harbor Staff Present:

[X]	Mr. Steve Corporon
[X]	Mr. Dan Berg
[X]	Ms. Angela Pool

MINUTES:

MOTION was made by Mr. Robbins to accept the minutes of the meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Kimmel. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS: None

PERSONS TO BE HEARD: Gail Jackson re: Hole In The Wall

- Ms. Jackson provided the board with a dredge survey which she said was drawn when HITW was first constructed, approximately 1967. She made several suggestions to the 35% design, including additional dredging, blasting of rock, and moving the ramp to the south of the current switchback design.
- Steve replied that he would take these suggestions to PND and come back with possible alternatives to the current design, much of which will depend on the current budget that is set for HITW. He is hoping PND will have the 65% design ready for the next board meeting on April 14.
- Other board member comments regarding HITW included: If 65% design was not done in time for next meeting, a special meeting may be necessary to keep the public involved. There is not enough money in the budget to replace the breakwater, but it will be improved with better floatation. Board agreed that the aesthetics of the harbor are important, and should try to be retained.

OLD BUSINESS:

1. CPV funding update

- SC reported that the City respond to an indirect expense report regarding the use of CPV funds. Cruise Line Agency, other harbors in SE, and City staff explained to the State budget office the logistics of how these funds must be used. SC said that it is unlikely the State will pull funds from CPV, but we will have to wait and see.

2. Berth I & II Phase IV Update

- The City Council at its' February 19 meeting approved 100% design of Phase IV, minus the covered shelter. SC thinks there is a possibility of a Phase V if there are funds left in the project, which could then be used to build a smaller shelter.

3. 50/50 Harbor Grant Update

- SC commented that 'no news was good news'. The \$10.4 million survived the Governor's revised budget, and is now in the hands of the Legislature. SC has spoken at length to Ketchikan's representatives and feels comfortable that they understand how the 50/50 program works.

Port and Harbor Director's Report:

- The contract has been awarded for the Berth III project. Work will include installation of bollards near the new bus stops, replacement of expansion joints, and improving access with ADA compliant ramps and curbs.
- Thomas Basin is nearing 100% design. The Fire Marshall has concluded that dry fire stand pipes will be required on this project. This will affect how the project is put out to bid, with the re-decking of Float 5 being the priority and Floats 3 & 4 possibly being additive bid items.
- Floats 1N & 9 construction is going well. The majority of pilings are in on 9, and most of the fingers on the south side have been installed. The electrical contractors are in town and have begun work.
- Dan Berg provided the board with his proposed Float Plan for 1N & 9, and explained that he and staff have come up with an equitable plan, which also coincides with the Float Plan in the rest of our harbors. Dan informed the board that some stallholders have expressed their dislike of the proposed Float Plan, but that he is following past procedures and the Ketchikan Municipal Code.
- The Joint Co-op Relations Committee has directed the City Attorney to draft an ordinance regarding barking/hawking in the downtown area. The draft ordinance is on the 3/19 Council agenda, and would ban vendors to solicit anywhere outside of a structure/booth.
- The City Manager has increased the budget for the Port Planters this year, and 3 proposals were submitted. Mr. Kimmel volunteered to review and score the proposals and meet with City staff to determine which of these to choose.
- The search for a Public Works Director is continuing.
- Personnel: Temp CSR has started work, 2 Temp Maintenance workers will be re-hired, at least 1 Temp HM will be re-hired, and 20-25 Port Security workers are recommended for hire.

COMMITTEE MEMBER COMMENTS:

Mr. James Castle: thanks to Mr. Kimmel for volunteering

Mr. John Kimmel

Mr. John Malouf

Mr. Timothy Walker: have heard many positive comments regarding use of the DDF, and also the new gangway at BHS

Mr. Dale "Mickey" Robbins: encourage all to visit the local Legislative Information Office and tell them your opinion on daylight savings and time zones changes, and the ferry system continuing to run

Ms. Judy Zenge:

Mr. Richard "Dick" Allen:

Mr. Dave Hashagen

Mr. Knuteson: another amazing meeting

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Robbins at 8:35 pm, **MOTION SECONDED** by Mr. Castle. **MOTION PASSED**

MINUTES APPROVED:

Chair/Vice Chair Signature

Date

