

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 02/10/2015**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., at the Harbormaster's Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

[X] Mr. James Castle
[X] Mr. John Kimmel
[X] Mr. Tony Knuteson
[X] Mr. John Malouf
[X] Mr. Richard "Dick" Allen
[X] Mr. Timothy Walker (Chairman)
[X] Mr. Dale "Mickey" Robbins (Vice Chairman)
[X] Ms. Judy Zenge (Council member)
[] Mr. Dave Hashagen

MEMBERS ABSENT:

	Excused
[] Mr. James Castle	[]
[] Mr. John Kimmel	[]
[] Mr. Tony Knuteson	[]
[] Mr. John Malouf	[]
[] Mr. Richard "Dick" Allen	[]
[] Mr. Timothy Walker (Chairman)	[]
[] Mr. Dale "Mickey" Robbins (Vice Chairman)	[]
[] Ms. Judy Zenge (Council member)	[]
[X] Mr. Dave Hashagen	[N]

Harbor Staff Present:

[X] Mr. Steve Corporon
[] Mr. Dan Berg
[X] Ms. Angela Pool

MINUTES:

MOTION was made by Mr. Robbins to accept the minutes of the meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Castle. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS: None

PERSONS TO BE HEARD: Gail Jackson, business owner at Hole In The Wall, was present to comment on the proposed design. See New Business item #3 for Ms. Jackson's comments.

OLD BUSINESS:

1. CPV funding update

- No change. All funds for 2015 and 2016 are committed. No funds are earmarked for the Spruce Mill sheet pile wall at this time.

2. Berth I & II Phase IV Update

- A public meeting was held February 3 to discuss the final phase of Berth I& II Rehab. Approximately 40 members of the public attended, and were shown 4 options for a covered shelter at Berth I. The majority supported Option #4. **MOTION** was made by Mr. Knuteson to show board support for Option #4. **MOTION** seconded by Mr. Allen. **MOTION PASSED UNANIMOUSLY.** Steve noted that 100% design will be complete in May 2015.

3. 50/50 Harbor Grant Update

- The Tier I Harbor projects are currently in the Governor's revised budget.

4. Update on 2015 budget

- No update: Steve recommends removing this item from future agendas, board agrees.

NEW BUSINESS:

1. Resolution in support of the addition of Port & Harbor employees to the list of employees covered by AS 12.55.135

- The City Council approved the resolution, which establishes minimum sentencing for misdemeanor offenses against P&H employees. **MOTION** was made by Mr. Robbins to support the resolution. **MOTION** was seconded by Mr. Allen. **MOTION PASSED UNANIMOUSLY.**

2. Review of board member attendance requirements

- Section 2.72 (g) of the City Charter states that a board member who misses more than 3 regular meeting in a 12-consecutive-month period without being excused by the board shall automatically forfeit membership on the board. Discussion led to the directive of tracking absences by the secretary, and also held a vote on whether to excuse the absence of a board member at this meeting. The board voted unanimously to count this absence as unexcused.

3. Review of Hole In The Wall Replacement Design

- Brandon Ivanowicz with PND was present to go over the 35% Design drawings with the board. The biggest change to the harbor is the addition of a 285' long ramp with switchbacks, which is ADA compliant. There will also be a set of concrete stairs leading down to the floats. The floats are 10' wide, ballasted, and include interior pile hoops, similar to the design at Knudson Cove. One 15' moorage slip will be lost due to construction. The cost is estimated at \$2,307,000 plus 10% contingency. There was lengthy discussion of the ramp design. Gail Jackson commented that the switchback doesn't seem to fit the needs of the local users of this harbor, and she thinks people will continue to use the gravel walkway on her property to get to the harbor. Mr. Knuteson asked if a ramp from the south side of the harbor might be possible. Board members commented that is a DOT right-of-way, the ramp would be even longer, and parking spots would be lost. Mr. Knuteson asked about the possibility of a trail/road in addition or instead of the ramp, and Brandon said he would come back with some alternative design concepts.
- Other topics discussed regarding HITW: Maintenance-15 years for the wood handrails, etc; Water supply-still working on the design; Public Meeting-April 14; 65% Design to be complete by March 31.

4. Review of Thomas Basin Improvements Design

- Thomas Basin is at 95% Design stage. It is slated for construction to begin October 2015. **MOTION** was made by Mr. Knuteson to add sides to the ramp design, similar to the new one at BHS. **MOTION** seconded by Mr. Castle. **MOTION PASSED UNANIMOUSLY.** Steve will take the request to the Council.

Port and Harbor Director's Report:

- Steve said progress on 1N & 9 is going well, and that a public meeting was being held tonight at the Civic Center regarding the GFI electrical requirements on the new floats. Dan Berg and Mr. Ben Haight were in attendance to answer questions.
- The search for a new Public Works Director is continuing.
- P&H staff are performing winter maintenance tasks, and preparing to re-deck BHS Floats 1 & 7.

COMMITTEE MEMBER COMMENTS:

Mr. James Castle: glad to be back in town and involved on the board, been in Wrangell for boat work

Mr. John Kimmel

Mr. John Malouf

Mr. Timothy Walker

Mr. Dale "Mickey" Robbins: thanks to Brandon for the presentation

Ms. Judy Zenge: thanks to Brandon

Mr. Richard "Dick" Allen: glad to be back after some serious health issues

Mr. Dave Hashagen

Mr. Knuteson: thanks to Brandon

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Robbins at 9:00 pm **MOTION SECONDED** by Ms. Zenge. **MOTION PASSED**

MINUTES APPROVED:

Chair/Vice Chair Signature

Date