

**PORT & HARBORS ADVISORY BOARD
SPECIAL MEETING MINUTES
DATE: 6/13/2017**

CALL TO ORDER:

The Port & Harbors Advisory Board special meeting was called to order at 6:55 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input type="checkbox"/>	Mr. John Kimmel	
<input checked="" type="checkbox"/>	Mr. John Malouf	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice Chairman)
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	(Chairman)
<input type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	
<input checked="" type="checkbox"/>	Mr. Mike Lindgren	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. John Malouf	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Mark Flora	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mike Lindgren	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

MINUTES:

MOTION was made by Christensen to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from May 9th, 2017. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY; Robbins, Flora, Malouf absent.**

MOTION was made by Christensen to accept the minutes of the special meeting of the Port & Harbors Advisory Board from May 23rd, 2017. **MOTION SECONDED** by Bray.

MOTION PASSED UNANIMOUSLY; Robbins, Flora, Malouf absent.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None.

OLD BUSINESS:

None

NEW BUSINESS:

1. Discussion of interest in researching viability of a floating breakwater for Knudson Cove.

Steve Corporon opened discussion by providing background on the agenda item. Allen had asked for the discussion of installation a floating breakwater at Knudson Cove be added to the agenda. Corporon contacted Mike Troina, owner/operator of Knudson Cove Marina (the private marina immediately north of the Port and Harbors public dock), and Mr. Troina provided documents dating back to 1984 showing designs for a floating breakwater, with multiple modifications to the plans and permits throughout the years. The northern most float of Knudson Cove Marina appears to be where the designs had located a floating breakwater. Corporon feels that installation of a breakwater at Knudson Cove would most likely be placed on the northern side of Knudson Cove Marina's northern most float, and estimates the cost would be about \$500,000. Corporon suggests that if the installation of a breakwater is favorable and supported, that Knudson Cove Marina take the lead on this project and the City of Ketchikan could potentially enter as a partner.

Discussion by The Board followed. It was expressed that the liability associated with the potential damage to vessels or docks, which could be caused by wave action in winter storms, lies on the City of Ketchikan. It was noted that during the engineering and installation of the public dock at Knudson Cove, The City of Ketchikan invested in infrastructure that would withstand the potential severe winter storms and does not advise using the public dock for winter moorage.

The Board requested that Port and Harbors staff invest research time into the feasibility of installing a floating breakwater at Knudson Cove, as well as make contact with the owner of Knudson Cove Marina and gauge to what extent they would like to be involved in the potential project. Corporon acknowledged and will have an update at the July meeting.

Director's Report:

1. **50/50 Harbor Grant Update:** The Legislature has yet to approve the 2018

capital budget. The current proposed budget still contains \$5M which would fund only Wrangell's project. If Ketchikan's Bar Harbor Ramp 3 project is not funded, staff will prepare an application for the 2019 program for consideration by the PHAB and the City Council in July. Application packages for 2019 program must be submitted by August 4th, 2017.

2. **The Great Alaskan Lumberjack Show (TGALS) Sheet Pile Wall Project**

Update: At their June 1, 2017 meeting the City Council directed the City Manager to provide comments to the Corps in support of the TGALS section 408 request for revising the dredge limits and acknowledging the effects on the extent of Federal responsibility in the future. The Corps states that it will be late June or early July before a permit will be issued, and that the permit will likely have stipulations for TGALS. City staff is preparing to begin negotiations with TGALS regarding the agreement(s) that will be necessary for TGALS to preform work on City tidelands, assignment of responsibility for future maintenance and dredging and long term ownership of the wall. The City Council was provided a memo that outlined the PHAB's position on these issues.

3. **Hole In The Wall Breakwater Update:** The contractor has proposed increasing the size of the steel piling to be used for the core of the 60 foot long section from an outside diameter of 30 inches up to 32 inches and decreasing the size of the steel piling to be used for the core of the 110 foot long section from an outside diameter of 30 inches down to 24 inches. Steve Corporon, the Engineer of Record, and Public Works Director Mark Hilson are in agreeance that the proposed changes are acceptable. The 60 foot section will be slightly larger than originally designed which will help breakup the large southeast swells it will encounter. The slight reduction in the diameter of the 110 foot long section will actually allow a better fit in between the existing pilings that will hold this section in place. The contractor has proposed a credit of \$1,643.50 for the new contract amount of \$167,556.50 and a two week extension to perform the work once approved. The change order will be considered by the City Council at their June 15th meeting.

4. **2017 Electrical Code Change:** It is going to be required that signage be posted on all approaches to docks that warns of the chances of electrical shock if entering the water. Corporon wanted to introduce this change, and ask The Board to think about whether they would like to ban swimming from City docks. The formal information will be presented at the July meeting, and if they would like to see a ban on swimming to reduce the chances of electrical shock, warns that it will require modification to municipal code, having to be approved by The City Council.

5. **Thomas Basin Float 4 Repair:** Repairs have been completed after the seiner Crystal Bay ran up on float 4. Western Dock and Bridge completed the emergency work order, and the total cost was about \$55,000.00; roughly \$17,000 was for just electrical work. All invoices have been processed and sent to the vessel's insurance company for reimbursement.

6. **Bar Harbor South Boat Fire:** At approximately 0745 on 6/8/17 Fire Engine 1 was on their way to the Hospital when they saw smoke coming from Bar Harbor

South ramp 1. The truck responded to the area and called a general alarm for a vessel fire. Corporon was right behind the fire truck on his way to work, and immediately responded after hearing the call. Port and Harbors staff responded and quickly relocated adjacent vessels, and placed dewatering pumps on the burning vessel. Damage to Port and Harbors infrastructure was minimal, and the only permanent damage was to the light fixture in the area; this fixture will require replacement. Damage was reported to Port and Harbors on one vessel in the area. The burned vessel was removed from the Harbor immediately after the scene was cleared, and was transported the land fill for further inspection. The vessel was released to the owner later that day, but still has not been claimed.

Port and Harbors is grateful for the diligent and quick response of the Ketchikan Fire Department and Port and Harbors employees, and is aware of the potential for a much larger emergency than the vessel fire was, had the response not happened so quickly.

7. **Discussion on Wastewater:** Bray questioned Corporon as to the fees and procedures in place for commercial use of the harbor pump out stations. It has been brought to Bray's attention that commercial port users are using the harbor pump out stations, and it was questioned as to if commercial users are charged a wastewater fee, as harbor users are. Corporon said there has been some discussion on this topic in the past, but nothing has ever been adopted into Municipal Code. Corporon will do some research on this topic and report back to The Board as to his suggestions on dealing with this issue.
8. **Port Security Updates:** Dave Dixon and Corporon are working on fine tuning the Port Security crossing guards and operating procedures, as many of the employees are new this season. Dixon is working hard on developing training for employees and standard operating procedures to alleviate any confusion or inconsistencies. A few issues have come up, and are being addressed; it is the hopes of Corporon and Dixon that fine tuning can be in place in the coming weeks to ensure the smooth flow of traffic, and safety of pedestrians and motorists in the downtown area.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker:

Mr. Dale "Mickey" Robbins:

Mr. Mark Flora:

Mr. Richard "Dick" Allen:

Mr. Rod Bray:

Mr. Mike Lindgren: Will be absent July, August, September, and maybe October, due to work obligations.

ADJOURNMENT:

MOTION TO ADJOURN was made by Bray at 7:58 pm **MOTION SECONDED** by Lindgren. **MOTION PASSED UNANIMOUSLY. Robbins, Flora, Malouf absent.**

 

Chair/Vice Chair Signature

Date