

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 4/11//2017**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input checked="" type="checkbox"/>	Mr. John Malouf	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice Chairman)
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	(Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input type="checkbox"/>	Mr. Rod Bray	
<input type="checkbox"/>	Mr. Mike Lindgren	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Malouf	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Rod Bray	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Mike Lindgren	<input checked="" type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

MINUTES:

MOTION was made by Walker to accept the minutes of the meeting of the Port & Harbors Advisory Board from March 14th, 2017 as revised. **MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY; Bray, Lindgren absent.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

Katy Suiter, City of Ketchikan City Clerk, was present to be heard. Ms. Suiter explained there was a misunderstanding between her and Mr. Corporon when composing the memo presented at last meeting in regards to the Motion to Reconsider the motion in support of the modified 408 dredge permit to be submitted to the Army Corp of Engineers by Rob Scheer on behalf of the Great Alaska Lumberjack Show, and that she is here today to try and clear up some of that confusion. She presented a document that outlined the roles of Board Members, code of conduct, and basic rules for parliamentary procedure.

OLD BUSINESS:

None

NEW BUSINESS:

None

Director's Report:

CPV funding update: 2016 CPV check for \$2,165,570.00 was received in March. In addition to the \$1.7 million already in the CPV account, there is a total of \$3.8 million on hand. Mr. Corporon suspects funds will be allocated to Berth III and Berth II current Capital Improvement Projects.

50/50 Harbor Grant Update- No funding update. Mr. Corporon plans on modifying the 2017 request slightly and resubmitting for the 2018 funding cycle.

Update on implementation of approved changes to KMC Title 14, Boat Harbors Facilities- The United States Coast Guard issued a bulletin addressing Live Aboard Boat Rental Requirements, declaring rental live aboard vessels as commercial operations. This also provides one more piece of backing for Ketchikan Port and Harbors when dealing with live aboard owners that want to rent their vessels. All vessels are currently compliant with marine sanitation rules, except for a few new vessels that are working with Mr. Berg to become compliant.

Update on Great Alaska Lumberjack Show sheet pile project: The City Manager sent a letter to the Army Corp Of Engineers in support of the modified 408 dredge permit that will be submitted by Rob Scheer on behalf of the Great Alaska Lumberjack Show. Mr. Scheer has offered to come and talk with The Board again, if The Board would like to request that.

Update on Hole In The Wall breakwater enhancement proposal: Council approved awarding Pool Engineering the contract at the last meeting, for \$169,200.00. The

deadline is 7/1/17 for the project to allow a lag time for the Ketchikan Salmon Derby.

Berth I&II Rehabilitation Phase IVa is underway. New waterline was installed today, totaling 500", approximately 1/3 of the total project. Pool Engineering is replacing bull rails, and ladders. A Change Order is being issued to address additional repairs needed on the Berth I dolphin.

Design for the Berth III Improvements and Barge Overhaul contract was awarded by the Council at the last meeting to Moffatt and Nichol.

Planning and Permitting for the Berth II Rock Pinnacle contract was awarded by the Council at the last meeting to Moffatt and Nichol.

Work has begun downtown paving streets up to new handicap ramps, as well as utility work. Stedman is down to one lane as the temp sewer bypass line is being installed. This line may be left in to allow for a lighter work load if another bypass is needed in the future.

David Dixon has been hired at the Port Operations Coordinator and is working out well. He is a retired Coast Guard officer, retiring as the Commanding Officer of the Anthony Petit. He worked one year after retirement as a captain for Allen Marine.

3 temporary harbor masters, 2 temporary maintenance workers, and 1 temporary customer service representative have been hired and started work April 3rd. The harbor masters and maintenance workers are working on painting and pressure washing. May 1st night shift begins for the harbor masters.

April 22nd is the first small cruise ship, May 4nd is the first large ship.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen: Thank you Ms. Suiter for the good review of rules and responsibilities tonight.

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker::

Mr. Dale "Mickey" Robbins: Absent next meeting as will be out of town.

Mr. Mark Flora:

Mr. Richard "Dick" Allen: Absent next meeting for medical reasons.

Mr. Rod Bray:

Mr. Mike Lindgren:

ADJOURNMENT:

MOTION TO ADJOURN was made by Allen at 8:29 pm **MOTION SECONDED** by Malouf. **MOTION PASSED UNANIMOUSLY. Bray, Lindgren absent.**


Chair/Vice-Chair Signature

5/9/2017
Date