



**APPEAL FORM  
VIOLATION OF PARKING ORDINANCE**

NAME \_\_\_\_\_

DAYTIME PHONE \_\_\_\_\_

TICKET NO. \_\_\_\_\_

VEHICLE LICENSE NO. \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ DATE: \_\_\_\_\_

**REASON FOR APPEAL:**

- No Sign Posted
- DMV/Owner Change Pending  
*(Proof of title transfer required)*
- Time Limit Incorrect  
*(Explain under Comments)*
- Have Current Registration  
*(Copy of registration required)*
- Mechanical Problems  
*(Explain under Comments)*
- Tags Lost  
*(Proof of replacement required)*
- Have Current Parking Lot Permit  
*(Proof required)*
- Have Current Handicap Placard  
*(Copy of placard required)*
- Paid Launch Ramp Fee **-or-**  
Have Reserved Moorage Stall  
*(Copy of receipt required)*
- OTHER (Explain below)

**OTHER COMMENTS/EXPLANATION:**

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**YOU WILL BE NOTIFIED BY MAIL THE DETERMINATION OF YOUR APPEAL  
YOUR APPEAL MUST BE RECEIVED WITHIN TEN DAYS OF CITATION ISSUE DATE TO BE CONSIDERED**

NOTE: Parking citation statements are mailed by the City on or around the 21st of the month. These Statements do not recognize or reference violations on appeal nor the outcome of such.

<b>FOR INTERNAL USE ONLY</b>				
<input type="checkbox"/> DISMISS	<input type="checkbox"/> DENY	<input type="checkbox"/> AS-400 ENTRY	DATE:	INITIALS:

CITY OF KETCHIKAN, PARKING APPEAL OFFICE, 334 FRONT STREET, KETCHIKAN, ALASKA 99901  
PHONE: 225-6631 FACSIMILE: 228-5608

Visit our website at [www.city.ketchikan.ak.us](http://www.city.ketchikan.ak.us)