CITY OF KETCHIKAN

REGULAR CITY COUNCIL MEETING

April 17, 2014

7:00 P.M.

AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL

Please Rise for the Pledge of Allegiance

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PUBLIC HEARING ON RESOLUTION NO. 14-2547 - AMENDING THE 2014 KPU ANNUAL BUDGET - WATER DEPARTMENT - \$100,000

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PUBLIC HEARING ON RESOLUTION NO. 14-2548 - AMENDING THE 2014 GENERAL GOVERNMENT ANNUAL BUDGET - TOURISM & ECONOMIC DEVELOPMENT - \$37,422



PUBLIC HEARING ON RESOLUTION NO. 14-2544 – REGARDING THE COST OF DEMOLITION OF THE BUILIDING LOCATED AT 420/422 WATER STREET



- 3. **COMMUNICATIONS**
 - a. Mayoral Proclamation Sexual Assault Awareness Month
- 4. PERSONS TO BE HEARD
- 5. CONSENT AGENDA

Items listed under Consent Agenda 5 are considered to be routine by the City Council and will be approved in one motion unless a Councilmember requests an item be considered separately.

- a. General Government
- (1) Approval of Minutes Work Session of March 31, 2014 and Regular Meeting of April 3, 2014
- (2) Memorandum Between the City of Ketchikan and the International Professional Firefighters Association - IAFF Local 2761

b. Ketchikan Public Utilities

- (1) Exempting the Annual Maintenance and Support Services for the Telecommunications Division's Satellite Network Television Receiver Systems From the Competitive Bid/Written Quotation Requirements RGB of Sunnyvale, California
- (2) Award of Contract No. 14-14 Baily Powerhouse Title V Permit Renewal SLR International Corporation

6. UNFINISHED BUSINESS

a. General Government

(1) Appointments to Boards and Commissions - Mayor Williams

b. Ketchikan Public Utilities

7. NEW BUSINESS

a. General Government

- (1) Budget Transfer Publication of the Sixth Edition of Our Town
- (2) Budget Transfer Reimbursement to the Ketchikan Gateway Borough of the Cost of Merchant Notification of the One-Half Percent Increase in the City Sales Tax
- (3) Budget Transfer Amendment No. 2 to Contract No. 13-37 Thomas Basin Seawall Design PND Engineers, Inc.
- (4) Resolution No. 14-2548 Amending the 2014 General Government Annual Budget Tourism & Economic Development Department in the Amount of \$37,422
- (5) Third Avenue Extension Fence Installation
- (6) Resolution No. 14-2544 Confirming the Director of Public Works' "Report on the Demolition of the Building Located at 420/422 Water Street"; Confirming the Costs for the Demolition of said Building; Providing for the City's Remedies for the Recovery of Costs
- (7) Ordinance No. 14-1755 Amending the Ketchikan Municipal Code Utilization of and Prohibited Activities Related to the Drive Down Float and Crane; Providing for a Fine for Prohibited Activities First Reading

b. Ketchikan Public Utilities

- (1) Contract No. 14-06 Utility Service Truck Nelson Truck and Equipment
 - A. Appeal of Award of Contract No. 14-06 Utility Service Truck Cal Worthington Ford
 - B. Award of Contract No. 14-06 Utility Service Truck Nelson Truck and Equipment

- (2) Award of Contract No. 14-07 Electric Digger Derrick Time Manufacturing Co.
- (3) Contract No. 08-39 Change Order No. 4 UV Disinfection Facility Construction Phase Services CH2M Hill, Inc.
- (4) Resolution No. 14-2547 Amending the 2014 Ketchikan Public Utilities Annual Budget Water Division in the Amount of \$100,000
- **8. VOUCHERS** Ketchikan Daily News \$448.26

9. MANAGER'S REPORTS

a. General-Government

- (1) Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of April 3, 2014
- (2) Contract No. 13-38 Pre-Construction Services for the Ketchikan Medical Center Expansion Project Owner/Executive Committee Meeting Summary Minutes of March 28, 2014
- (3) Contract No. 13-08 Phase III of Berths I and II Rehabilitation Project Construction Meeting Minutes of March 28, 2014
- (4) Contract No. 13-09 Bar Harbor Drive Down Float Facility Construction Meeting Minutes of March 28, 2014
- (5) Police Department Canine Activity Report March 2014
- (6) Public Works Department Project Status Report March 2014
- (7) Contract No. 13-08 Phase III of Berths I and II Rehabilitation Project Construction Meeting Minutes of April 4, 2014
- (8) Contract No. 13-09 Bar Harbor Drive Down Float Facility Construction Meeting Minutes of April 4, 2014
- (9) Classification and Compensation Plan Updates Ralph Andersen & Associates
- (10) Public Meeting on the Replacement of the Water Street Viaduct
- (11) Audit of City of Ketchikan's Deferred Status for Building and Fire Code Enforcement

b. Ketchikan Public Utilities

- (1) Project Status Report of the KPU Operating Divisions March 2014
- (2) Whitman Lake Hydroelectric Project Construction Meeting Minutes of March 25, 2014
- (3) Whitman Lake Hydroelectric Project Powerhouse Equipment Installation Meeting Minutes of March 25, 2014

- (4) Whitman Lake Hydroelectric Project Construction Meeting Minutes of April 1, 2014
- (5) Whitman Lake Hydroelectric Project Powerhouse Equipment Installation Meeting Minutes of April 1, 2014

10. CITY CLERK'S FILE

- 11. <u>CITY ATTORNEY'S FILE</u>
- 12. FUTURE AGENDA ITEMS
- 13. MAYOR AND COUNCIL COMMENTS
- 14. OTHER NEW BUSINESS
- 15. <u>EXECUTIVE SESSION</u>

Items listed under Executive Session are items for which an executive session is requested and on which the City Council may or may not take action.

a. General Government

(1) Request for Executive Session - Discussion of Litigation Strategies with Legal Counsel Within the Attorney-Client Privilege Regarding the Recovery From Joseph Burns and Rehabilitation Research Institute of the Cost that the City of Ketchikan has Incurred as a Result of the Demolition of 347 Bawden Street

Recommended Motion: I move that the City Council declare that consistent with the General Manager's memorandum dated April 3, 2014, it is in the best interests of the City to go into executive session in accordance with KMC 2.04.025(a)(3) and AS 44.62.310(c)(3) to discuss litigation strategies with legal counsel within the attorney-client privilege regarding the recovery from Joseph Burns and Rehabilitation Research Institute of the costs that the City of Ketchikan has incurred as a result of the demolition of 347 Bawden Street.

b. Ketchikan Public Utilities

16. ADJOURNMENT

FYI:

a. General Government

- (1) Unapproved Minutes of the March 28, 2014 Ketchikan Gateway Borough/City of Ketchikan Cooperative Relations Committee Meeting
- (2) Ketchikan Area Arts & Humanities Council's Quarterly Activity and Financial Reports January Through March 2014

b. Ketchikan Public Utilities

(1) Lake Levels and System Generation Report for the Month of March 2014

Official Proclamation 3a

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and impacts every community member of Ketchikan; and

WHEREAS, rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that one in four women (Alaska Justice Center, 2013) and one in ten men will be victims of sexual violence at some point in their lives (US Bureau of Statistics, 2009); and

WHEREAS, child sexual abuse prevention and education must be a priority to confront the reality that 44% of victims of sexual assault are under the age of eighteen (Dube et al., 2005); and

WHEREAS, 96% of juvenile sexual assault victims know their attacker (US/Bureau of Statistics, 2009); and,

WHEREAS, we must work together to educate our community about sexual violence prevention, support survivors, and speak out against harmful attitudes and actions; and

WHEREAS, with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing sexual violence in Ketchikan through increased education, awareness, and community involvement; and

WHEREAS, Women In Safe Homes and Ketchikan Indian Community strongly support dialogue and education while providing support to victims and survivors of sexual violence. And, in addition to the efforts of national, state, and local partners, and of every citizen, we actively engage in public and private efforts to prevent and report sexual violence.

NOW, THEREFORE, BE IT RESOLVED, that I, Lew Williams III, Mayor of the City of Ketchikan, Alaska, do hereby proclaim April 2014 as

SEXUAL ASSAULT AWARENESS MONTH

And urge all citizens to join advocates and communities across Alaska toward having an active role to prevent sexual violence.

Signed this 17th day of April, 2014

Lew Williams III, Mayor

City of Ketchikan, Alaska

Work session of the Ketchikan City Council was called to order by Vice Mayor West at 7:00 p.m., March 31, 2014, with the following members present: Dick Coose, Kj Harris, DeAnn Karlson, Matthew Olsen, Robert Sivertsen, Marty West and Judy Zenge. Mayor Williams was absent.

The Pledge of Allegiance was given by all persons in the Chambers.

Staff present were Manager Amylon, Finance Director Newell, Human Resources Manager Miller and City Clerk Suiter.

COMMUNICATIONS – None

PERSONS TO BE HEARD

Jay Rhodes, Assistant Business Manager for International Brotherhood of Electrical Workers, said this is an issue that needs to be addressed and the study reflects that. He pointed out when they go into negotiations, wages are constantly the major issue to be discussed. He expressed there are many employees that the City hires that get trained and find a better paying job and leave; then the cycle starts over again. He didn't feel that cutting positions was the answer because over the years the work load has increased on employees substantially, saying there is more work for the number of employees there are. He went on to say it will be very difficult to handle, given the gravity of the study, suggesting it could possibly be phased in.

NEW BUSINESS

Classification and Compensation Plan Update, Ralph Andersen & Associates

Manager Amylon reminded last year the Council directed an update of the City's Classification and Compensation Plan, and Ralph Andersen & Associates was contracted to do that. He said the results of the plan are summarized in a memorandum from the City's Human Resources manager and himself covering the bullet points.

Human Resources Manager Miller introduced Doug Johnson, Vice President of Ralph Andersen & Associates (formerly Johnson and Associates).

Doug Johnson reminded the study before the Council was an update to the 2006 project, which was a bit more extensive and broader effort. He said in this study they focused on 56 surveyed job titles, which represented benchmarks within the organization. He noted the same group of comparison employers that was used in 2006 was used again.

Mr. Johnson provided some background on the surveys, saying wages in the United States are market based. He went on to say the whole idea of a survey is to get data to measure what the market is doing and then allow the City to be very deliberate as to

when, how and how much the pay plan is adjusted in response to that. He continued it is a reality that the market moves when we go through a recession, things slow down, we see organizations that don't do any pay increases for many years and organizations that sometimes have to go through workforce reductions and maybe reduce pay. He said then as the economy comes back you see the opposite occur and it is all in response to the availability and supply of labor and the types of skills and abilities the organization needs to recruit in order to attract and retain employees. He explained this is the bottom line of any business when you are looking at your pay plan is you want the ability to recruit those positions when there is an opening, and minimize employees leaving the organization when they are trained.

Mr. Johnson went on to say Ketchikan has a more unique market in the aspect of location. He said normally people can travel outside their own city for work and not change where they live, but this is not the case for Ketchikan because it is an island community. He explained there is a little more flexibility within the City relative to the market. He said the City could be off the market maybe as much as eight to ten percent at times and not have it really hurt the ability to recruit and retain, whereas in a densely populated/multiple city marketplace being off even three to four percent will have an impact in terms of the ability to recruit.

He highlighted several areas in the survey, saying they try to plot the median, or fiftieth percentile. He said this is a very common position that organizations will adopt. He noted when they started taking a snapshot of the jobs that were surveyed, they found that the majority of them are below median. He explained where they ideally like to see jobs are within plus or minus five percent of median. He went on to say if you arguably had all the jobs within plus or minus five percent of median, they would say the pay plan is probably pretty much at market and there are no adjustments that need to be made other than taking care of jobs that are beyond that window for market. He explained when looking at the City's data, there are as many as 30 or 40 jobs that are more than five percent below market median, which is an indication that there are differences between the City and what the competition is. He emphasized it is data to look at, but if the City wants a pay plan that is closer to market trends then the Council would need to do some adjustments to bring that up to what the median in the market place is.

Mr. Johnson went on to say they provided a couple ways in their report to do that, and he said the most effective way of doing it is by benchmarking. He explained this means that out of the 100+ job titles in the organization, you would choose jobs that have good solid data points in the marketplace and use that as an anchoring point. He said you would build relationships around that point, and he reminded this is what was done in the 2006 study. For purposes of being able to calculate cost and look at the impact of doing that, he noted they have done a rough update and it was pointed out a couple of days ago that when plugging in data there are relationships that are tied internally and market relationships, and there can be changes in the marketplace that alter things in a way where they need to revisit whether an internal relationship is more effective. He felt there may be some of that tweaking that needs to be done before this is ultimately

implemented, but in order to complete costs, they ran the numbers on that in their report debut.

Mr. Johnson continued by saying the report gave the Council the total implementation costs with the benefit roll out costs and those impacts, and then a three year spread. He noted they provided up to a three-year costing of what it would take in terms of budget impacts in order to implement the increases over a three-year period. He said usually when they provide those, at a minimum it is giving a starting point if the organization needs to tweak those cost estimates and do something a little bit different, such as focus on prioritizing dollars for those jobs that are further out.

In response to Councilmember Harris, Mr. Johnson said the Council would have to treat this information as an equity adjustment to get to the 2013-2014 data, and then they would have to continue to make sure the City is doing adjustments for 2014-2017 to be able to stay in the market. He said there are some simple measures with the data sets they have and if there are further adjustments of one, two or three percent it can be considered as to whether that needs to be built on top. He went on to say in 2006 he didn't know how much of that was done, and when there is a gap like this the priority is to bridge the gap as quickly as you can and then you do your best to stay on top of the market changes. He said sometimes you have to decide what is more important: getting the equity adjustments in place or doing those on top of other types of market adjustments. He continued what this is doing is making sure the City is spending the dollars where the market says the deviations are, which he felt was the fairest, most efficient way of being able to give an increase.

Vice Mayor West felt it would be difficult for the City to give those adjustments this quickly over a three-year period, and she asked what it would look like if the Council were to just tackle the jobs that are really out of whack. Mr. Johnson replied they have not quantified the costs, but it would be very easy to do. He went on to describe how to do that, and suggested a method for accomplishing that.

Councilmember Sivertsen felt there should be equity in the plan first, and then the Council could think about moving the whole plan forward. He said there was a big bite to try to do everything at once. He expressed concern that when comparisons are done in the market, they should be compared to the City's ability to pay. He compared Ketchikan to other communities that may have more opportunities for revenues. He went on to say there is a need to adjust our package, but he is not sure how it will be paid for.

Councilmember Coose asked for clarification of different aspects of the report, during which Mr. Johnson noted they don't always get responses for comparison because not all communities have the same positions as the City of Ketchikan. Councilmember Coose said we are not just competing against other communities, we are competing against private industry. Mr. Johnson responded the project was an update from what was done in 2006, and there was not a desire at that time to look at private sector data, nor was there a detailed look at benefits in that survey. He said that would be something that requires

more data, and they are very familiar with getting that data. He reminded there are some jobs that have private matches and some that do not. He said they could get that information, but in the end it doesn't end up providing a whole lot of additional information because you have some jobs that are a whole lot higher and some that are a whole lot lower, and it doesn't necessarily track with what you're finding in public sector agencies.

Councilmember Harris said the hypothetical is that the Council will adjust some wages, but questioned what happens to those who don't get a raise. He pointed out there is nobody in this town who are going to be quiet about that, even if their scale is lower.

Councilmember Sivertsen said he compared the numbers with Sitka and Petersburg, and really the City is on par with those two communities. He felt within our own geographical location we are equitable, but the problem is, that is not where we are recruiting people from. He went on to say we are competing with Seattle, Portland and other areas, and he didn't know if we could. He said we needed to have a fair wage if we have a chance of moving forward, and a lot of our ability is to hire good people and train them in the duties that we need to have. He provided suggestions, and felt we needed to get creative. He agreed with the fact that the City needs to look at those who are maybe below ten percent and get them up so we get equity in the plan first, and then addressing the plan as a whole. He stated he has a problem with the spot raises that are done because they get everything out of balance and then we're back to a situation where there are inequities due to hiring someone in at a Step R when other people are working their way through the steps.

Councilmember Olsen declared his wife's position is mentioned in the study. Vice Mayor West said she felt it was appropriate for Councilmember Olsen to make comments even though his wife's position is mentioned in the study. He commented when the survey was done in 2006, he remembered negotiated agreements were done sometime after that. He questioned whether the needed adjustments are due more to negotiated agreements or market fluctuations. Mr. Johnson said it is a combination of the two. Councilmember Olsen expressed his concern that there was a big adjustment in 2006, and here we are eight years and three negotiations later, and we're right back in a situation where we are behind market. He wondered if the Council was fine with that, or is the Council making sure employees are allowed to advance and keep up with a living wage. He felt this was a distinction that should be addressed at this point, otherwise the Council would find itself in this position again.

In response to Councilmember Coose, Mr. Johnson said all the organizations have pay ranges with a minimum and maximum progression, so we're looking at comparable steps. He reiterated range structure is what the focus is, not an employee's actual salary.

Vice Mayor West said this needed to be tackled sooner rather than later. Councilmember Coose requested a summary document, without identifying anyone, of the reasons people leave employment with the City. He felt this would help the Council understand why the

City loses employees. Human Resources Manager Miller said there was a draft of such a document on her desk right now, and she could get it to the manager for the second meeting in April.

Councilmember Sivertsen said we've had employees leave and go over to the Borough, noting the cost of health insurance is one of the issues. He didn't feel the City had kept up with cost of living increases so we continue to fall further and further behind. He said it comes down to how we are going to pay for it and where the money comes from. He reminded there are very few places to get that except from increased revenue streams, which means taxes or rates. He said he didn't want to move ahead on a compensation plan without first knowing where the funding would come from.

Manager Amylon said it is a two-edged sword. He said clearly we have lost employees due to salary and benefits, and on the other hand the community is challenged relative to the amount of revenue it can raise. He reminded we just raised our sales tax a half percent. He commented he talked to our lobbyist today, who said there are a number of legislators who are certain that the PERS contribution rates will increase, which will be a huge impact on us. He said he understood the need to do something, but he remembered what the Council went through last November and December trying to balance the current budget. He said it will be a balancing act.

Councilmember Olsen asked if the Council could get a report of what it would cost to bring those who are below ten percent to ten percent, and those that are below five percent up to five percent. He felt it would be nice to have the numbers, and felt it would be beneficial for the Council. He asked if there was any information for the annual inflation rate since 2006.

Councilmember Coose asked about the PERS issue, and Manager Amylon said it is being worked on in the current language of the bill but there is no definitive on how it will turn out. He said whether it will apply to the number of municipalities that have incurred termination, it is unclear. He pointed out they are trying their best to get that in there. There was further discussion relative to the PERS unfunded liability.

Councilmember Olsen asked to get a copy of the 2006 compensation and classification report.

Vice Mayor West asked if the reports referred to by Councilmember Olsen could be provided at the meeting of April 17, 2014. Councilmember Sivertsen also asked for what union employees are paying on their insurance, which will show how far their wages are going as part of the compensation package.

Councilmember Coose asked about the building official and the building inspector, noting the wage was down by forty percent but that employee took the job at that wage.

MAYOR AND COUNCIL COMMENTS

Councilmember Sivertsen said he was glad it looked like spring out there.

March 31, 2014

Councilmember Harris said he has a real problem raising anybody's wage without raising everybody's wage.

Councilmember Zenge felt this was a good idea to look at this now instead of closer to the budget.

Councilmember Karlson said she was overwhelmed by the fact that the Council just raised taxes and raised some rates, and then before even catching its collective breath in those endeavors, the Council is faced with another hurdle right out of the shoot. She said it is one that is pretty significant, and she spoke to hardship in finding money for this.

Councilmember Olsen said he was able to walk through the first floor of City Hall, and it looks really nice, like a professional office building. He thought it was a pleasure to walk through there.

Vice Mayor West agreed with everything that Councilmember Karlson said because that summed it up.

ADJOURNMENT

As there was no further business, the Council adjourned at 7:43 p.m.

	Mary West White, Vice Mayor	
ATTEST:		

Regular Ketchikan City Council meeting was called to order by Mayor Williams at 7:02 p.m., April 3, 2014, with the following members present: Dick Coose, Kj Harris, Matthew Olsen, Robert Sivertsen, Marty West and Judy Zenge. Councilmember DeAnn Karlson was absent.

The Pledge of Allegiance was given by all persons in the Chambers.

Staff present were Manager Amylon, Assistant Manager Martin, Finance Director Newell, City Attorney Seaver, Civic Center Manager Bolling, Library Director Gens, Port and Harbors Director Corporon, Police Chief Bengaard, Public Works Director Allen, Electric Division Manager Donato, Telecommunications Division Manager Cushing, Water Division Manager Kleinegger and City Clerk Suiter.

COMMUNICATIONS

Mayor Williams said there were several items laid on the table, including: a map relative to traffic patterns during hospital construction; a new business item relating to the removal of trees at the Southeast Alaska Discovery Center; a new business item concerning a resolution supporting Senate Bill No. 99(L&C) in part authorizing Alaska Industrial Development and Export Authority to issue bonds to finance the Bokan-Dotson Ridge and Niblack mine projects; additional information regarding one hundred design development of Bar Harbor South Floats 1N & 9; additional information regarding the Red Snapper liquor licenses; additional information regarding the 2014 agreement with Akeela, Inc. concerning the relocation of KAR House; and information from Jay Farmwald regarding the possibility of using a biomass boiler at the hospital.

Mayor Williams asked if there were any objections to adding the two new business items to the Consent Agenda, and none were heard.

PERSONS TO BE HEARD

Jim Quick, representing Layton-Dawson Construction, reminded that Phase I of the PeaceHealth Medical Center Construction Project is the large addition being put in between the existing hospital and Tongass Avenue. He displayed a picture depicting the flow of traffic around the project. He said he is here to address recent articles in the Ketchikan Daily News of what the traffic impacts will be during the project. He went on to describe the aspects of the drawing as well as the reasoning for choosing specific areas. He emphasized it will not impact Tongass Avenue traffic with the exception of moving equipment and materials, and he said they will make every effort to minimize the impact during these times. He also discussed parking and explained options that are being considered. He noted they would be attending the meeting for port users and will be making a presentation at the Borough Assembly meeting as well. Mr. Quick answered questions from the Council.

Bill Hardy spoke against the use of chloramine, saying he has informed himself about it. He didn't feel the City made its case and he only wants to be able to drink water out of the faucet. He felt it was the Council's job to represent all the citizens of Ketchikan and protect our community's best interest. He informed the citizens of Ketchikan don't want just safe water, they want healthy water.

Kathleen Light, Director of Ketchikan Area Arts and Humanities Council, spoke of activities that occurred during March. She went on to say the 2014-2015 season has been selected and they will be notifying artists soon. She informed the Juneau Economic Council came to Ketchikan to talk about creating a Southeast Alaska Arts Cluster. She described their visit and the people they talked with. She also described the Torchnights season, and other activities that are coming in the near future. She concluded by discussing their education programming.

Sally Balch spoke against the use of chloramination, saying she was born and raised in Ketchikan. She felt putting chloramine in water will make people sick. She urged the Council to hold off putting the chloramine in the water.

Leslie Swada, representing the Southeast Alaska Discovery Information Center, spoke regarding their request to remove trees around the Center. She said the trees are encroaching and the plan is to get them off the facility. She answered questions from the Council, confirming the plan to have at least one tree of each species remain on the property.

Mj Cadle spoke against the use of chloramination, describing skin issues her granddaughter has. She also described health issues she has had, and said she chooses to live here away from chemicals that are added in other areas. She said there are low-cost ways to clean the water and not require the City to add chemicals. She encouraged the Council to refrain from throwing good money after bad.

Councilmember Harris left the meeting at this point due to illness.

CONSENT AGENDA

Mayor Williams suggested adding two items to the Consent Agenda, the liquor license renewals for the Red Snapper and the award of Contract No. 14-05 for an aerial lift truck. No objections were heard.

Approval of Minutes

Moved by Sivertsen, seconded by West approval of the minutes of the regular meeting of March 20, 2014.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Resolution No. 14-2542 – Amending the City of Ketchikan Compensation Plan to Increase the Salary Grade of the Position of Civic Center Building Superintendent

Moved by Sivertsen, seconded by West the City Council approve Resolution No. 14-2542 amending the City of Ketchikan Compensation Plan to increase the salary grade of the position of Civic Center Building Superintendent; and establishing an effective date.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

<u>Public Works Department's 2014 Programmed</u> <u>Maintenance of City Streets</u>

Moved by Sivertsen, seconded by West the City Council approve the Public Works Department's programmed maintenance of City streets for 2014 as detailed in the senior project engineer's report dated March 19, 2014.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Amendment No. 3 to Contract No. 11-24 – Project Management Services for Jackson/Monroe Streets and 4th/7th Avenues Reconstruction, DOWL HKM

Moved by Sivertsen, seconded by West the City Council authorize the city manager to enter into Amendment No. 3 in the amount of \$40,710 to Contract No. 11-24 with DOWL HKM of Juneau, Alaska to provide for Project Management Services for the reconstruction of Jackson/Monroe Streets & 4th/7th Avenues and extending the contract completion date to December 31, 2014.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Application for Restaurant Designation Permit

<u>Moved by Sivertsen</u>, seconded by West the City Council approve the restaurant/eating place designation permit application of the Pizza Mill, and authorize the city clerk to sign the application on behalf of the City Council.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Assignment of Tidelands Lease ADL 105881

Moved by Sivertsen, seconded by West the City Council approve the assignment of Tidelands Lease ADL 105881 from Seaborne Marine Services to Jerome Land

Investment Corporation and authorize the city manager to execute the assignment of the tidelands lease on behalf of the City Council.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Budget Transfer - Outreach Services Division

Moved by Sivertsen, seconded by West the City Council authorize the city manager to transfer \$100 from the Adult Technical Services Division's Travel-Training Account No. 600.02 to the Outreach Services Division's Travel-Training Account No. 600.02 to provide for the additional funds required by the Outreach Services Division.

Councilmember Coose commented he felt it was ridiculous to require the manager to come to the Council relative to a transfer such as this, and Manager Amylon said the provisions of the Code do not allow transfers into Travel-Training accounts or Vehicle-Moving Equipment accounts. Councilmember Coose said this is something the Council can fix, and we need to have that discussion at some point.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Liquor License Renewals

Moved by Sivertsen, seconded by West the City Council approve the renewal of liquor licenses: Beverage Dispensary – 1st City Saloon, Narrows Inn & Thornlow's Water Front Bar – Tourism, and O'Brien's Pub & Eatery at New York Hotel & Café – Public Convenience.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Removal of Trees Adversely Affecting the Southeast Alaska Discovery Center

<u>Moved by Sivertsen</u>, seconded by West the City Council authorize the Forest Service to remove trees adjacent to the Southeast Alaska Discovery Center that are adversely impacting the building.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Resolution No. 14-2546 Strongly Supporting CS For Senate Bill No. 99(L&C) in Part, Authorizing the Alaska Industrial Development and Export Authority to Issue

Bonds to Finance the Infrastructure and Construction Costs of the Bokan-Dotson Ridge Rare Earth Element Project and the Niblack Project

Moved by Sivertsen, seconded by West the City Council approve Resolution No. 14-2546 strongly supporting CS for Senate Bill No. 99(L&C) in part, authorizing the Alaska Industrial Development and Export Authority to issue bonds to finance the infrastructure and construction costs of the Bokan-Dotson Ridge Rare Earth Element Project and the Niblack Project; and establishing an effective date.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

<u>Liquor License Renewal – Red Snapper Beverage</u> <u>Dispensary and Red Snapper Package Store</u>

Moved by Sivertsen, seconded by West the City Council approve the renewal of Beverage Dispensary – Red Snapper #864 and Package Store – Red Snapper #870 liquor licenses.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

Award of Contract No. 14-05 – Aerial Lift with Fiberglass Body Installed on a 2014 Ford F550 Chassis, Time Manufacturing

Moved by Sivertsen, seconded by West the City Council accept the bid of Time Manufacturing of Waco, Texas in the amount of \$89,478 for Contract No. 14-05, Aerial Lift with Fiberglas Body Installed on a 2014 Ford F550 Chassis; authorize funding from the Telecommunications Division's 2014 Vehicle Acquisition Capital Account; and direct the city manager to execute the contract documents on behalf of the City Council.

Motion passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

UNFINISHED BUSINESS

Appointments to Boards and Commissions - Mayor Williams

Mayor Williams submitted the following names for appointment to the Museum Advisory Board: Alaire Stanton, Chuck Slagle, Karla Sunderland and David Kiffer. He asked if there were any objections, and none were heard.

Ordinance No. 14-1754 – Approving a Rooftop, Building, and Ground Space Lease Agreement Between South Tongass Alliance Church of the Christian and Missionary Alliance and the City of Ketchikan d/b/a Ketchikan Public Utilities for Certain Rooftop, Building, and Ground Space and Power Located at 376 Homestead Road, Ketchikan, Alaska – Second Reading

Copies of Ordinance No. 14-1754 were available for all persons present.

Moved by Coose, seconded by Olsen the City Council approve in second reading Ordinance No. 14-1754 approving a Rooftop, Building, and Ground Space Lease Agreement between South Tongass Alliance Church of the Christian and Missionary Alliance and the City of Ketchikan d/b/a Ketchikan Public Utilities for certain rooftop, building and ground space and power located at 376 Homestead Road, Ketchikan, Alaska; providing for the filing of referendum petitions; and establishing an effective date.

Motion passed with West, Olsen, Coose, Sivertsen and Zenge voting yea; Karlson and Harris absent.

NEW BUSINESS

<u>Procurement Specifications for Equipment and Materials</u> for Ketchikan Lakes Road Concrete Joint Repair

Moved by Sivertsen, seconded by Olsen the City Council authorize the Engineering Division to proceed with the competitive procurement of equipment and materials to repair concrete joints within the surface of Ketchikan Lakes Road using Public Works Department employees as detailed in the senior project's engineer's memorandum dated March 25, 2014.

Motion passed with Zenge, Coose, West, Sivertsen and Olsen voting yea; Karlson and Harris absent.

100% Design Development – Contract No. 13-24, Design of Bar Harbor South Floats 1N & 9 Reconstruction, PND Engineers, Inc.

Moved by Olsen, seconded by West the City Council authorize 100% design development under Contract No. 13-24, Design of Bar Harbor South Floats 1N & 9 Reconstruction, between the City of Ketchikan and PND Engineers, Inc. based on such design elements of the project as detailed in the Port and Harbors director's reports dated March 25 and April 2, 2014.

Motion passed with Olsen, West, Coose, Sivertsen and Zenge voting yea; Karlson and Harris absent.

2014 Agreement Between the City of Ketchikan and Akeela, Inc. – Relocation of KAR House

Moved by Olsen, seconded by West the City Council approve the 2014 Agreement between the City of Ketchikan and Akeela, Inc. for the relocation of KAR House in substantially the same form as attached to the assistant city manager's report dated April 2, 2014 and direct the city manager to execute the agreement on behalf of the City Council.

Councilmember Olsen asked about building permits, and staff responded it is virtually impossible without seeing any plans for the remodel. Mr. Olsen felt it seems silly to give them \$300,000 and ask for some of it back in building fees.

Moved by Olsen, seconded by West to amend by waiving the permit fees for the Akeela KAR House relocation.

Motion to amend passed with Sivertsen, Olsen, Zenge and West voting yea; Coose voting nay; Karlson and Harris absent.

Motion, as amended, passed with Zenge, Sivertsen, West, Olsen and Coose voting yea; Karlson and Harris absent.

<u>Discussion Regarding Use of Biomass Heating at</u> Ketchikan Medical Center – Councilmember Coose

Councilmember Coose said he thought there were two oil boilers in the hospital right now that run the building, and in part of a presentation to the Cooperative Relations Committee it was said there is space for new boilers in the future because they know they will be replaced. He reported he asked the question about a biomass boiler, and he was told it would be looked at. He pointed out an email provided by the designers, which said, "My gut feeling is that we could not accommodate a biomass boiler only system, including space for pellet storage...." Mr. Coose went on to say without delaying the project we don't want to allow them to put inside storage for pellets because it works when you have them sitting outside the building somewhere. He felt the Council should encourage them to look at this or get a preliminary design because the space is still there and we ought to move forward with it. He pointed out the savings between oil and biomass. He questioned whether direction should be given to management about using a biomass boiler, putting storage outside. He commented he was tired of being told it is too late.

Councilmember Sivertsen felt the designers misconstrued what Mr. Coose wanted, and they were talking about a system large enough to serve the entire hospital. He didn't think

that was what was being discussed, and actually they were talking about augmenting the oil fired furnaces they already have. He went on to say there have been some problems with the one at the library, which he felt might be in the engineering or control systems. He said he had a chance to look at one that was working very efficiently, causing very little ash and no clinkers, and he knew the Borough was looking at putting two smaller boilers into the airport. He thought the trick is that you want to design your system so that your furnaces are running at maximum performance for the period of time they are running.

Manager Amylon said following discussions he had with Councilmember Coose, he spoke at length with NAC Architects following the Cooperative Relations Committee meeting. He continued his understanding is that in Phase I we are not putting in new boilers, and what is called shelf space or reserved space in the new addition is intended for replacement of new boilers to do the entire facility when the old boilers give out in the existing building. He went on to say the way he reads Mr. Jardine's note is based on the fact that the new boilers would not go back into the old boilers space, he is questioning right now whether you could do the new boilers and have storage within that space as is currently designed. He said if the Council wants to authorize Phase I to go forward, before Phase II he can get a proposal from NAC Architects to start looking at the issue of whether a biomass system can go into that space or how we could reconfigure things to make it work.

Councilmember West said when we were looking at this for the library, there was concern about the availability of pellets. She said with the hospital being so much larger, can we be assured there will be a sufficient supply.

Councilmember Coose replied there are pellets at Prince Rupert, more than we'll ever need. He felt as we get more and more business here, he didn't feel availability would be a problem.

Councilmember Zenge said if it is not working at the library all that well, shouldn't we make it work well in a building that doesn't save lives first.

Councilmember Sivertsen thought the situation at the library would be corrected with some adjustments, some control issues, that type of stuff. He said that is a fairly good sized unit up there and they find that if they don't burn them in that 75%-85% efficiency range, they create clinkers and that sort of thing. He felt this one might actually be getting too hot. He reminded we are not putting a boiler in during this particular phase of the project and we haven't decided how we're going to fund the second phase. He went on to say if we are going to take boilers out at some point, that might free up room where we can do something. He continued we are just saying if we are looking down the line at saving some money, doing some efficiency, going to alternative heat, saying there might be something to look at here that is feasible.

Councilmember Coose said if you get the right engineer it works. He pointed out the SEAlaska Building in Juneau has been working fine for two to three years, and the federal building is working fine. He expressed his opinion that on the library we had a designer that did not want to fool with changing the system. He said the last engineers were totally unversed at using biomass. He stated European engineers and engineers from down south – this is a common every day thing for them. He felt we've got to quit experimenting with engineers that don't know what they are doing, and make sure the engineering that is done is done properly. He said we're not experimenting if we are hiring the right people.

Councilmember Zenge expressed she would be more comfortable if this was in use in several buildings in town for a few years working well, than going to the hospital and having problems.

Councilmember Olsen said his only concern would be if we had to move the boiler room to make it more effective to use biomass. Manager Amylon replied it is an exterior wall.

Mayor Williams asked if there were four hands to look at it in Phase II, and at least four were shown.

The Council took a short break at 8:13 p.m. and reconvened at 8:20 p.m.

Electric Division Meter Presentation

Electric Division Manager Donato provided a presentation explaining electric meters. He began by noting the local residential electric rate of 9.58 cents per kW is the lowest in Alaska, and the bottom ten percentile in the nation. He provided a graph showing the cost for 1000 KWh in several different Alaskan communities, and he provided a history on metering electricity.

Mr. Donato pointed out that electro-mechanical meters were designed and built to meter, or totalize, the amount of electric energy consumed by a residence or business. He continued that periodic readings of the meter established billing cycles and energy used during that cycle. He said electro-mechanical meters reached their state-of-the-art early in the 20^{th} century with manufacturing ending by the mid-1990s.

He went on to say these were replaced with solid state electronic meters, which provide unparalleled digital accuracy, reliability, serviceability and cost-effectiveness. He explained these meters were able to capture more energy consumption than was measured in the past by electro-mechanical meters due to the ability to measure very low levels and low losses. He displayed examples of each.

Mr. Donato continued by explaining Advanced Metering Infrastructure (AMI), which features two-way communications to the meter, along with computer driven collection, to manage data. He noted some utility companies use the system as a proactive tool to

manage generation and distribution resources, all to ensure the customer the most in distribution integrity. He said KPU integrates the time data for monthly bill creation and nothing more. He said KPU started to "remotely read" meters in 2004 and does not technically utilize "Smart Meters." He noted smart meters offer additional functionality and he explained what he called some hysteria related to such information gathering.

He emphasized AMR meters measure how much power you use, not what you use it on. He also noted KPU has kept this data private since inception in 1935. He displayed a graphic showing RF exposure from smart meters. He went on to explain that the meter belongs to the utility and the Ketchikan Municipal Code allows KPU to maintain and access meters at all times.

VOUCHERS

Moved by West, seconded by Olsen for approval of vouchers to Ketchikan Daily News in the amount of \$7,332.51.

Motion passed with West, Olsen, Coose, Sivertsen and Zenge voting yea; Karlson and Harris absent.

CITY MANAGER'S REPORT

Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of March 20, 2014

In his report, Manager Amylon provided the Council a schedule of the current balance of Appropriated Reserves of various funds of General Government and KPU through the City Council meeting of March 20, 2014.

Contract No. 13-38, Pre-Construction Services for the Ketchikan Medical Center Expansion Project – Owner/Executive Committee Meeting Summary Minutes of March 14 and 21, 2014

Manager Amylon included reports containing the minutes of the Owner/Executive Committee meetings held between the City of Ketchikan and Layton Dawson JV Constructors on Friday, March 14 and 21, 2014.

2014 Sales Tax Report No. 2

Manager Amylon provided for Council review a memorandum from Finance Director Newell regarding anticipated 2014 sales tax collections in light of the sales tax increase to four percent, as well as sales tax collections through February.

Contract No. 13-08, Phase III of Berths I and II Rehabilitation Project - Construction Meeting Minutes of March 7, 14 and 21, 2014

Manager Amylon transmitted the March 7, 14 and 21, 2014 construction meeting minutes for Contract No. 13-08, Phase III of Berths I and II Rehabilitation Project.

<u>Contract No. 13-09, Bar Harbor Drive Down Float</u> <u>Facility – Construction Meeting Minutes of March 14 and</u> 21, 2014

Manager Amylon included copies of the March 14 and 21, 2014 construction meeting minutes for Contract No. 13-09, Bar Harbor Drive Down Float Facility.

Notice of Complete Application for Certificate of Need – Ketchikan Medical Center Expansion Project

Manager Amylon included email correspondence from Alexandria Hicks, the Department of Health and Social Services, indicating that the department has accepted the application for the Certificate of Need for the Ketchikan Medical Center Expansion Project as complete. He informed comments on the application are due April 28, 2014.

K.P.U. MANAGER'S REPORT

<u>Whitman Lake Hydroelectric Project - Construction</u> Meeting Minutes of March 18, 2014

Manager Amylon provided the March 18, 2014 minutes of construction meeting No. 56 for the Whitman Lake Hydroelectric Project.

Whitman Lake Hydroelectric Project – Powerhouse Equipment Installation Meeting Minutes of March 18, 2014

Manager Amylon transmitted the minutes of Powerhouse Equipment Installation Meeting No. 11 that was held on Tuesday, March 18, 2014.

Chloramination Startup and Flushing Procedures

Manager Amylon copied the Council with a memorandum prepared by Water Division Manager Kleinegger, which details the steps that will be taken during the conversion to chloramination relative to public notice.

Potential Loss of Viacom Programming

Manager Amylon forwarded a memorandum from Telecommunications Division Manager Cushing relative to the potential loss of programming from Viacom due to

failed contract negotiations between the company and NCTC, the cooperative purchasing consortium to which KPU, MTA and GCI belong. Mr. Cushing explained the reason for the failed negotiations is caused by a large rate increase.

CITY CLERK'S FILE - None

CITY ATTORNEY'S FILE – None

FUTURE AGENDA ITEMS

Councilmember Coose said at the Cooperative Relations Committee the topic of covering some of the costs of the sales tax increase advertising came up, and he would like to add it to the agenda for the second meeting in April.

MAYOR AND COUNCIL COMMENTS

Councilmember West said she wanted people to know the Council has been listening to their concerns about the chloramine situation. She said the Council did a lot of work in preparing to decide what method to do, noting we had to do something because of a federal mandate about the water. She stated the Council looked at a lot of different options and this one was the best: it's proven science and the Council hasn't taken a cavalier approach to this. She worried about people being so fearful, and she didn't think there was a sense on the Council that it will stop at this time implementing the method that has been chosen.

Mayor Williams said he testified at the LIO for the Swan Lake Expansion, so they heard from us. He reported they actually asked us a question and didn't ask one of anyone else. He asked Manager Amylon when chloramine would begin, and Manager Amylon confirmed it is scheduled for April 7.

OTHER NEW BUSINESS – None

EXECUTIVE SESSIONS

Request for Executive Session – Discussion of Issues Related to Ketchikan Medical Center Expansion Project Survey and Title Questions

Moved by West, seconded by Sivertsen the City Council declare that consistent with the city manager's memorandum dated March 24, 2014, it is in the best interest of the City to go into executive session in accordance with KMC 2.04.025(a0(1)(B) and (3) to discuss issues related to survey and title questions concerning the Hospital Expansion Project, which includes the need to discuss subjects the knowledge of which could have an adverse impact upon the finances of the City and to discuss potential litigation strategies with legal counsel within the attorney-client privilege.

Motion passed with Sivertsen, Coose, Zenge, Olsen and West voting yea; Karlson and Harris absent.

The Council recessed into executive session at 8:55 p.m. and reconvened at 9:25 p.m.

Mayor Williams said during the executive session, the Council discussed issues concerning the fact that the title reports for the hospital expansion property revealed a cloud on the title to portions of that property based on record interests of the Estate of Nelson Hoadley who died in 1939.

Hospital Expansion Project Zoning Permit

Moved by West, seconded by Olsen the City Council authorize the city manager to execute a Ketchikan Gateway Borough Zoning Permit Application for the Hospital Expansion Project representing that the City shall take the actions necessary to obtain clear title for the property involved in that project and that the city manager and city attorney take appropriate actions to acquire such clear title, keeping the Council advised of their progress.

Motion passed with Zenge, Coose, West, Sivertsen and Olsen voting yea; Karlson and Harris absent.

Contract No. 14-19 – Pre-Construction/Design Phase Commissioning Agent Services for the Ketchikan Medical Center Expansion Project, Affiliated Engineers, Inc.

Moved by Coose, seconded by Olsen the City Council approve Contract No. 14-19, Pre-Construction/Design Phase Commission Agent Services for the Ketchikan Medical Center Expansion Project, between the City of Ketchikan and Affiliated Engineers, Inc. of Seattle, Washington at a cost not to exceed \$40,255; authorize funding from the Ketchikan Medical Center Expansion Project Capital Account; and direct the city manager to execute the contract documents on behalf of the City Council.

Motion passed with Sivertsen, Coose, Zenge, Olsen and West voting yea; Karlson and Harris absent.

Amendment No. 3 to Contract No. 10-21, Ketchikan Medical Center Master Plan Schematic Design of Option 10-A, Phases 1-4, NAC Architecture

Moved by West, seconded by Coose the City Council authorize the city manager to enter into Amendment No. 3 to Contract No. 10-21, Ketchikan Medical Center Master Plan Schematic Design of Option 10-A, Phases 1-4, between the City and NAC Architecture of Seattle, Washington, in an amount not to exceed \$1,221,616; approve funding from the

Ketchikan Medical Center Expansion Project Capital Account; and direct the city manager to execute the amendment on behalf of the City Council.

Motion passed with Zenge, Coose, West, Sivertsen and Olsen voting yea; Karlson and Harris absent.

Amendment and Limited Notice to Proceed No. 1 Under Contract No. 13-38 – Pre-Construction Services for the Ketchikan Medical Center Expansion Project, Layton Construction Co. Inc. / Dawson Joint Venture

Moved by West, seconded by Olsen the City Council authorize Amendment and Limited Notice to Proceed No. 1 in the amount of \$1,196,060 to Contract No. 13-38, Pre-Construction Services for the Ketchikan Medical Center Expansion Project, between the City of Ketchikan and Layton Construction Co. Inc. / Dawson Joint Venture; increase the contract amount from \$86,000 to \$1,282,060; authorize funding from the Ketchikan Medical Center Expansion Project Capital Account; and direct the city manager to execute the contract amendment and limited notice to proceed on behalf of the City Council.

Motion passed with Olsen, West, Coose, Sivertsen and Zenge voting yea; Karlson and Harris absent.

ADJOURNMENT

As there was no further business, the Council adjourned at 9:30 p.m.

Lew Williams III, Mayor	

FYI ITEMS INCLUDED

Ketchikan Area Arts & Humanities Council's 2013 Annual Report
Ketchikan Visitors Bureau's Quarterly Report of the President and Chief Executive
Officer – October Through December 2013
First City Homeless Services 2013 Annual Financial Report



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 9, 2014

RE:

Approving Memorandum Between the City of Ketchikan and the International Professional Firefighters Association, IAFF, Local 2761

The motion detailed below was prepared at the request of Human Resources Manager Marie Miller, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion approves a Memorandum of Understanding between the City of Ketchikan and the Ketchikan Professional Firefighters Association, IAFF, Local 2761 that provides for employee health insurance coverage through the Northwest Fire Fighters Benefits Trust (NWFFBT) at a substantially reduced cost. Ms. Miller's transmittal memorandum is attached and requires no elaboration on the part of my office. I concur with the Human Resources Manager's recommendation.

Ms. Miller will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving the Memorandum of Understanding between the City of Ketchikan and the Ketchikan Professional Firefighters Association, IAFF, Local 2761 providing for employee health insurance coverage through the Northwest Fire Fighters Benefits Trust (NWFFBT) and directing the City Manager to execute the MOU on behalf of the City Council.

<u>Recommended Motion</u>: I move the City Council approve the Memorandum of Understanding between the City of Ketchikan and the Ketchikan Professional Firefighters Association, IAFF, Local 2761 providing for employee health insurance coverage through the Northwest Fire Fighters Benefits Trust (NWFFBT) and direct the City Manager to execute the MOU on behalf of the City Council.

TRANSMITTAL MEMORANDUM

CITY OF KETCHIKAN HUMAN RESOURCES DEPARTMENT

Marie Miller, Human Resources Manager Jason Alderson, Safety Coordinator Heidi Bengaard, Administrative Assistant

TO:

Karl R. Amylon, City/General Manager

FROM:

Marie K. Miller, Human Resources Manager

DATE:

April 7, 2014

RE:

Fire Department Re-opener / Health Insurance

As you know, the current collective bargaining agreement with the International Association of Fire Fighters (IAFF), Local 2761 provided a re-opener clause in Article 9.1, which states:

9.1 All employees shall participate in the City's group medical-hospital and life insurance programs according to each program's eligibility requirements. During the term of this Agreement, the deductible levels will not be increased above \$500/\$1,500. A prescription drug program will remain in effect. Any other contemplated changes to the terms of the medical plan shall be by mutual agreement.

The specific re-opener language states:

The employer agrees to a re-opener of Article 9.1 on the sole subject of healthcare coverage should the IAFF identify a significantly more favorable plan that does not increase the cost to the City of Ketchikan.

The IAFF has found a health insurance plan that will decrease the cost to both the employee and the City of Ketchikan. IAFF employees currently have the same insurance coverage as non-represented employees, who have the highest monthly copays within the City/KPU. Presently, IAFF employees pay the following monthly co-pay:

	Employer Share	Employee Share
Employee Only	\$ 631.59	\$185.28
Employee & Child	\$1,201.05	\$328.22
Employee & Spouse	\$1,452.81	\$404.36
Employee/Spouse/Child	\$2,032.68	\$548.50

The City of Ketchikan and IAFF members have come to terms relative to new health insurance and employee co-pay. IAFF members will be removed from the City's Premera Blue Cross Plan and will receive coverage through the Northwest Fire Fighters Benefits Trust (NWFFBT) plan. The monthly co-pay under the NWFFBT plan would be:

Memo to Karl Amylon Fire Department – Health Insurance Page 2

	Employer Share	Employee Share
Employee Only	\$ 530.69	\$ 58.97
Employee/Spouse	\$1,143.90	\$127.10
Employee + 1 child	\$ 876.71	\$ 97.41
Employee + 2 children	\$1,092.27	\$121.36
Employee, Spouse + 1 child	\$1,504.77	\$167.20
Employee, Spouse + 2 children	\$1,664.14	\$184.91

Currently, the annual cost to the City to cover IAFF employees under the Blue Cross plan is \$257,871.96. Under the NWFFBT plan the cost will be \$217,165.00. Attached for your approval is the Memorandum of Understanding (MOU), which outlines the changes made to Article 9 of the IAFF collective bargaining agreement.

MEMORANDUM OF UNDERSTANDING Between the City of Ketchikan And

Ketchikan Professional Firefighters Association IAFF Local 2761

This Memorandum of Understanding (MOU) will serve as an agreement to amend Article 9 of the Collective Bargaining Agreement as outlined below:

All employees shall participate in the Northwest Fire Fighters Benefit Trust 9.1 (NWFFT) & Northwest Fire Fighters Dental Trust, unless the employee has alternative coverage. The Ketchikan Professional Firefighters Association - IAFF, Local 2761 shall monitor healthcare costs and manage deductible levels at a fair and equitable standard. Should the City of Ketchikan (City) elect to change coverage and/or insurance providers following the adoption of the NWFFT plan, the co-pays applied to employees covered by this agreement shall reflect those of non-represented general government employees. 9.2 Effective _____, the City and employees (via payroll deduction) shall contribute the following amounts toward the monthly premiums for employee medical, dental, and vision coverage: MONTHLY HEALTH INSURANCE PREMIUMS Total Employer Employee **Premium** Pick-Up Pick-Up **Type of Coverage** \$ 530.69 \$ 58.97 \$ 589.66 Employee Only \$127.10 \$1,271.00 Employee, Spouse \$1,143.90 Employee, 1 child \$ 876.71 \$ 97.41 \$ 974.12 \$1,213.63 Employee, 2+ children \$1,092.27 \$121.36 \$1,504.77 \$167.20 \$1,671.97 Employee, spouse, 1 child Employee, spouse, 2+ children \$1,664.14 \$184.91 \$1,849.05 If and when the NWFFT and the Northwest Fire Fighters Dental Trust increases the premiums from the amounts shown above, the City and employees will share equally with each picking up one-half (1/2) of any future increases in the cost of employee health insurance premiums. This Agreement shall become effective at on

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly

executed on this _____ day of _____, 2014.

ATTEST:	THE CITY OF KETCHIKAN, ALASKA
By Katy Suiter, City Clerk	By Karl Amylon, City Manager
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 2761	
By Tracy Mettler, President	
ByAndrew Tighe, Secretary/Treasurer	



General Manager 334 Front Street Ketchikan, AK 99901

Your Community, Your Utility

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 8, 2014

Re:

Exempting the Procurement of the Annual Maintenance and Support Services for the Telecommunications Division's Satellite Network Television Receiver Systems from the Competitive Bid/Written Quotation Requirements of the Ketchikan Municipal Code - RGB of

Sunnyvale, California

The motion detailed below was prepared at the request of Telecommunications Division Manager Ed Cushing, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion provides for exempting the procurement of the annual maintenance and support services for the Telecommunications Division's satellite network television receiver systems from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code and authorizing the acquisition of such maintenance and support services from RGB of Sunnyvale, California at a cost of \$28,541.18.

Subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code provides for exempting the purchase of such billing support from competitive bidding/quotations when:

> "Supplies, materials, equipment or contractual services which should be purchased from a specific source in order to prevent incompatibility with previously purchased supplies, materials, equipment or contractual services. For the purpose of this paragraph, the term 'incompatibility' is defined as:

- (A) The inability to interconnect, combine, interchange, or join; or
- (B) That which causes substantial duplication in maintenance, expertise or training or in the stocking of parts, materials, supplies or replacements. Any purchase which is to be excluded from competitive bidding by authority of this subparagraph which exceeds \$10,000, must first be approved by the council."

The rationale for the exemption is detailed in Mr. Cushing's transmittal memorandum and requires no elaboration on the part of my office. I concur with the Telecommunications Division Manager's recommendation.

Mr. Cushing will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

Pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, it is recommended that the City Council adopt the motion exempting the procurement of the annual maintenance and support services for the Telecommunications Division's satellite network television receiver systems from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorizing the General Manager to enter into an agreement for such annual maintenance and support services with RGB of Sunnyvale, California at a cost not to exceed \$28,541.18; and approving funding from the Telecommunications Division's 2014 Software Maintenance Services account (Account No. 635-04).

Recommended Motion: Pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, I move the City Council exempt the procurement of the annual maintenance and support services for the Telecommunications Division's satellite network television receiver systems from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorize the General Manager to enter into an agreement for such annual maintenance and support services with RGB of Sunnyvale, California at a cost not to exceed \$28,541.18; and approve funding from the Telecommunications Division's 2014 Software Maintenance Services account (Account No. 635-04).



KPU Telecommunications

2930 Tongass Avenue Ketchikan, AK 99901

Phone (907) 228-5440 FAX (907) 225-1788

Memorandum

To:

Karl R. Amylon, KPU General Manager

From:

Ed Cushing, KPU Telecommunications Division Manager

Date:

April 7th, 2014

Subject:

Annual Renewal of RGB Maintenance and Support from Account 520-5300-5355-

6810-635.04 - Contractual Services Software & Equip Maint Services.

The purpose of this memorandum is to request that the General Manager seek City Council approval of the annual software and maintenance agreement with RGB of Sunnyvale, CA, from Account **520-5300-5355-6810-635.04**. This purchase is in keeping with the 2014 expense budget plan, and procures the vendor support necessary to operate and maintain critical satellite-network-television-receiver systems - ensuring KPU Telecommunications' ongoing ability to provide Video services to residential and business customers.

Background

The KPU Telecommunications Video Distribution Network employs Trans-Rating and Trans-Coding technologies (via equipment manufactured by RGB) to ensure incoming video transmissions are received and delivered in a reliable and efficient manner. RGB charges an annual fee for software and hardware maintenance and technical support, in the amount of \$28,541.18. Due to the complex and specific nature of the RGB system, the purchase will be sole-source purchased in accordance with Municipal Code 3.12.050-A-6 to ensure compatibility (I.e., the support can only be provided by the original vendor RGB). The Purchase will be made from RGB in the amount of \$28,541.18.

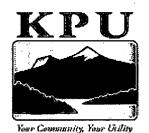
Recommended Motion:

I move that the City Council authorize the renewal of the Annual Maintenance and Support agreement from RGB of Sunnyvale, California, in the amount of \$28,541.18 from Account **520-5300-5355-6810-635.04** under municipal code 3.12.050 paragraph a section 6.

Cc:

David Martin, Assistant KPU Manager

Bob Newell, City Finance Director



General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 10, 2014

RE:

Approving Contract No. 14-14 - Bailey Powerhouse Title V Permit

Renewal, SLR International Corporation

The motion detailed below was prepared at the request of Electric Division Manager Andy Donato, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion provides for approving a professional services agreement with SLR International Corporation of Anchorage, Alaska for the preparation of a Department of Environmental Conservation Title V permit application for the Bailey Power House. SLR International Corporation has proposed a cost of \$30,800 to undertake this work on the Utility's behalf. Mr. Donato is proposing a twenty percent (20%) contingency in the amount of \$6,200, bringing the total project cost to \$37,000. Funding is available from the Electric Division's 2014 Management and Consulting Services account (Account No. 640-04).

The Electric Division Manager will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving Contract No. 14-14, Bailey Powerhouse Title V Permit Renewal, between Ketchikan Public Utilities and SLR International Corporation in an amount not to exceed \$30,800; establishing a twenty percent (20%) contingency in the amount of \$6,200, bringing the total project cost to \$37,000; authorizing funding from the Electric Division's 2014 Management and Consulting Services account (Account No. 640-04); and directing the General Manager to execute the contract documents on behalf of the City Council.

Recommended Motion: I move the City Council approve Contract No. 14-14, Bailey Powerhouse Title V Permit Renewal, between Ketchikan Public Utilities and SLR International Corporation in an amount not to exceed \$30,800; establish a twenty percent (20%) contingency in the amount of \$6,200, bringing the total project cost to \$37,000; authorize funding from the Electric Division's 2014 Management and Consulting Services account (Account No. 640-04); and direct the General Manager to execute the contract documents on behalf of the City Council.



Electric Division 1065 Fair Street Ketchikan, AK 99901

Phone: (907) 225-5505 Fax: (907) 247-0755

Your Community, Your Utility

TRANSMITTAL MEMORANDUM

TO:

Karl Amylon, KPU General Manager

FROM:

Andy Donato, KPU Electric Division Manager

DATE:

April 9, 2014

SUBJECT:

KPU Bailey Powerhouse – Title V Permit Renewal Proposal

Operation of the Bailey diesel generators require an Alaska Department of Environmental Conservation (ADEC) Title V permit. This requirement comes from "Title V" of the "Clean Air Act" of 1990. The existing Title V permit expires February 23, 2015 and a renewal application needs to be submitted before August 23, 2014. ADEC now requires that the renewal application be prepared using the ADEC prescribed forms. Since we have little familiarity with this process, we have in the past asked SLR International Corp. for professional services in the preparation and submittal of this permit.

This is a request for Council approval to utilize the professional services of SLR for the preparation and submittal of the 2015 Title V application renewal. SLR has quoted a not to exceed value of \$30,800 for the services. An additional contingency of 20% is requested in the event of any unforeseen work required or future correspondence necessary in support of the permit or its application. This would make a total requested budget amount of \$37,000. Funding for the services comes from the approved 2014 Electric Division Budget, #640 management and consulting services.

From:

Al Trbovich < Atrbovich@slrconsulting.com>

To:

Jennifer Holstrom < jenniferh@city.ketchikan.ak.us>

CC:

Alana Riste <ariste@sirconsulting.com>, Brian Hoefler

 bhoefler@sirconsu...

Date:

2/24/2014 10:07 AM

Subject:

KPU Bailey Powerhouse - Title V Permit Renewal Proposal

Attachments: SLR Rate Schedule 2014_013114.pdf

Jennie,

The scope of work for preparing the Title V permit renewal application and supporting KPU while ADEC processes the application is as follows:

- Prepare permit application
- Form A General forms.
- Form B Equipment forms. Individual forms must be completed for each engine (7) and must include all state and federal (Subpart ZZZZ) requirements.
- Form C Equipment emission control devices (not applicable in this case).
- Form D Emission calculations. Must be completed for all equipment (significant and nonsignificant). Includes criteria pollutants, hazardous air pollutants, and greenhouse gases.
- Form E Permit shields, stationary source wide requirements, and condition change requests.
- Red-line permit. A copy of the current permit with any requested changes and additions.
- Application review and final
- Internal SLR QA/QC review.
- KPU review.
- 2. ADEC application processing
- Respond to ADEC questions and comments
- Preliminary permit review 3.
- Review preliminary permit and prepare comments for submitting to ADEC
- Final permit review
- Review final permit and advise KPU of any inconsistencies or potential problems

This permit application renewal work will be conducted by Alana Riste, a Senior Engineer in the SLR Alaska air quality group. Dawn Laster, also a senior engineer in the Alaska air quality group will assist Ms. Riste. Al Trbovich, leader of the SLR Alaska air quality group, will provide QA/QC review and senior oversight.

The estimated cost for completing this work is \$30,800. The actual work will be bill on a time and material basis. Note that this cost estimate assumes that ADEC will not identify any unusual or atypical issues during application processing. Responding to such issues could cause higher costs than estimated. Cost estimate detail is provided below. This estimate assumes that travel outside of Anchorage is not required. The 2014 SLR Rate Schedule is attached.

- Al Trbovich (Principal Scientist): 20 hours * \$185.00 per hours = \$3,700.00
- Alana Riste (Senior Scientist): 140 hours * \$125.00 per hour = \$17,500.00
- Dawn Laster (Senior Scientist): 80 hours * \$120.00 per hour = \$9,600.00
- Total = \$30,800.00

I agree that KPU could authorize this work as a task/change order under the existing SLR/KPU contract.

Per Condition 53 of Permit No. AQ0108TVP03, the renewal application must be submitted to ADEC no later than August 23, 2014. SLR recommends submitting the application to ADEC no later than June 15, 2014, to provide ADEC more than 60 days make a completeness determination before the August 23, 2014 submission deadline. Toward meeting this schedule, SLR will begin preparing the permit application upon receiving a notice to proceed from KPU.

Preparing the application would be more efficient if KPU can provide a copy of the previous renewal application (the application for Permit No. AQ0108TVP03.)

Please let me know if you have any questions about this proposal.

ΑI

AGREEMENT FOR

CONTRACT NO. 14-14 Bailey Powerhouse Title V Permit Renewal

RECITALS

- (a) The **Owner** desires the performance, provision and accomplishment of the work, services and/or materials described and set forth in Section 1.
- (b) Contractor represents that it is ready, able and qualified to perform, and will perform, in all respects, all of the work, services, and materials, and to otherwise perform all of the terms, covenants, conditions and provisions of the agreement in the manner, at the times, and for the consideration hereafter provided.

NOW, THEREFORE, for and in consideration of the terms, covenants, conditions, and provisions contained herein, and/or attached and incorporated herein and made a part hereof, the parties hereto agree as follows:

Section 1: Agreement to Perform. The Owner hereby agrees to engage the Contractor, and the Contractor hereby agrees to perform, complete, provide and furnish, in a timely and proper manner, and pursuant to and in accordance with all of the terms, covenants, conditions and provisions of this agreement, all of the work, services, labor and materials required to accomplish all of the work described in Section 2 [Scope of Work] hereof at the times, in the manner, and for the consideration and payments hereinafter set forth.

<u>Section 2</u>: <u>Scope of Work</u>. The Contractor shall perform, supply, and provide all of the work, services and materials [hereinafter collectively referred to as "work"] as follows:

As set forth and described on Exhibit A [KPU Bailey Powerhouse – Title V Permit Renewal Proposal] attached hereto and incorporated herein by this reference.

Section 3: Time for Commencement and for Completion of Work.

(a) <u>Commencement</u>. Contractor shall commence the work called for in this agreement upon the giving of a Notice to Proceed by the **Owner**.

(b) <u>Completion</u>. Upon giving of Notice to Proceed, the work called for in this Agreement shall be performed and completed as follows:

The renewal application shall be submitted to ADEC no later than August 23, 2014. Subsequently the **Contractor** shall assist KPU with responding to ADEC questions and comments, and reviewing preliminary and final permits.

<u>Section 4:</u> <u>Compensation and Payment</u>. For and in consideration of the timely and proper performance of work authorized as provided herein, the **Owner** shall pay the **Contractor** as follows:

The Contractor shall perform the work on a time and expense basis, to be compensated at the rates set forth in Exhibit B [SLR 2014 Rate Schedule] attached hereto and incorporated herein by this reference.

- <u>Section 5:</u> <u>No Additional Work.</u> No claim for additional work, services or materials, not specifically and expressly requested and authorized as provided for in this Agreement, or by a written amendment thereto signed by both parties, done or furnished by the **Contractor**, will be allowed or paid by the **Owner** and **Contractor** expressly waives any claim therefore.
- <u>Section 6</u>: <u>Owner's Contracting Officer</u>. For purposes of this agreement, the <u>Owner's</u> contracting officer shall be Karl R. Amylon, General Manager, or such other person as is designated in writing by such person.
- <u>Section 7</u>: <u>Compliance with Guidelines and Procedures</u>. The Contractor shall provide and perform all work, services and materials in full, strict and complete compliance with all the following procedures and guidelines:
- Section 8: Contractor Qualified. The Contractor expressly represents and warrants it is now and shall continue to be, at all times during the performance of this Agreement, the holder of all required or necessary professional, business or other licenses or permits and is qualified and capable of performing all of the work covered or called for by this Agreement; and is presently ready, able, and willing to undertake and perform all of such work and services, and to supply all necessary materials and equipment, at the times, and in a non-negligent professional and workmanlike manner, and pursuant to the terms, conditions, and provisions, and for the compensation and payments as herein provided.
- Section 9: Contractor Responsible for Personnel. The Contractor has or will secure, at Contractor's own cost and expense, all personnel required to perform this Agreement in a timely and proper manner. The parties hereto agree and understand that such personnel shall in no event be deemed to be, and are not, employees, agents, or representatives of the Owner and such persons shall have no contractual or other relationship with the Owner, and the Owner shall have no responsibility or liability whatsoever to any of said persons, or for the acts or omissions of any of such persons.

- <u>Section 10</u>: <u>Personnel Supervision</u>. Contractor agrees that all work and services required or provided under this agreement shall be performed personally by the Contractor, unless otherwise authorized in writing by the Owner's contracting officer, and in such event all personnel engaged in any such work shall be fully qualified, and shall be licensed and authorized under applicable federal, state and local laws to perform such services; provided, however, the Owner hereby authorizes the following persons to participate as follows:
- Section 11: Independent Contractor. The parties hereto expressly agree that the Contractor shall be and is an independent contractor and is not an employee or agent of the Owner, and is, therefore, entitled to no insurance coverage, whether worker's compensation or otherwise, and no other benefits accorded to Owner's employees. No withholding, FICA, or other taxes (whether income, sales or otherwise) or other amounts will be withheld from the payments due to the Contractor, it being understood that the Contractor is solely responsible therefor, provided Owner shall be entitled to withhold such retainage or other amounts from any progress or other payments as have been provided for elsewhere in this agreement.
- <u>Section 12:</u> <u>Forms to be Provided to Contractor.</u> The Owner shall provide the Contractor with any special forms required by the Owner for reporting to the Owner and the necessary instruction regarding proper use of the forms.
- <u>Section 13</u>: <u>Termination</u>. (a) <u>Termination for Cause</u>. This Agreement may be terminated in whole or in part, in writing by **Owner** in the event of failure by **Contractor** to fulfill any of the terms and conditions of this Agreement upon the giving of not less than five (5) calendar days prior written notice of intent to terminate in the manner provided in Section 25 hereof.
- (b) <u>Termination for Convenience of Owner</u>. This Agreement may be terminated in whole or in part in writing by the **Owner** for **Owner's** convenience provided the **Contractor** is given not less than thirty (30) calendar days, or such other prior written notice of intent to terminate in the manner provided in Section 25 hereof.
- (c) In the event termination by the **Owner** is effected pursuant to (a) above, the **Contractor** shall not be entitled to receive any further payment until the work is completed, or the **Owner** elects to not proceed further with the project. Upon completion of the work, or termination of the project in the event the **Owner** elects to not proceed with the project, the **Contractor** shall be paid as follows:
 - (1) In the event the costs and expense of taking over, re-advertising and completing the project or the costs of closing out the project if the **Owner** elects to not proceed with the project, (hereinafter referred to as "close out costs") exceed the remaining unpaid amount of this Agreement, any amount which was otherwise due and unpaid to **Contractor** at the time of termination shall be applied to such increased costs in taking over, re-advertising and completing the project, (or applied to close out costs) and the remaining amount of such costs, if any, shall be paid by the **Contractor** to the **Owner**.
 - (2) In the event said costs and expense of taking over, re-advertising and completing the project, (or close out costs) are less than the total amount which was otherwise due and

unpaid to the **Contractor** at the time of termination, the increased costs of taking over and completing the project (or the close out costs) shall be deducted from the amounts due the **Contractor** and the balance, if any, paid to the **Contractor** without interest.

- (d) In the event termination is for the convenience of the **Owner** pursuant to (b) above, the **Contractor** shall be paid for the services or other work that have been actually performed prior to the effective time of such notice of intent to terminate, and for reimbursement of any reimbursable expenses that were actually expended and paid prior to the effective time of such notice of intent to terminate, computed and fixed as provided for on Exhibit _____ and the **Owner** shall not be liable or responsible for any loss of profits or any other damages, amounts, or payments whatsoever to the **Contractor**.
- (e) Upon receipt of a termination notice pursuant to paragraphs (a) or (b) above, the **Contractor** shall promptly discontinue all services (unless the notice directs otherwise), and deliver or otherwise make available to the **Owner** all data, drawings, notes, specifications, reports, estimates, summaries, work in progress, and any and all other information and/or materials as may have been accumulated by the **Contractor** in performing this Agreement, whether completed or in process, and free and clear of any mechanics or other liens or claims in favor of **Contractor** or any other person.
- (f) Upon termination pursuant to paragraphs (a) or (b) above, the **Owner** may, but shall not be required to, take over the work and prosecute the same to completion by agreement with another person or otherwise, may elect to complete the work itself, or to not proceed further with the work and project.
- (g) If, after termination by the **Owner** pursuant to (a) above, it is determined that the **Contractor** had not so failed, the termination shall be deemed to have been effected for the convenience of the **Owner**. In such event, adjustment of the amounts to be paid to **Contractor** for termination shall be made as provided in paragraph (d) of this section.
- (h) No other damages, whether for lost profits or otherwise, other than the amounts allowed and computed as provided for in this Section 13 shall be due or payable to **Contractor** in the event of termination.
- <u>Section 14:</u> Changes or Modifications. Any change in any regulations or requirements applicable to the work called for herein, made, caused or imposed by, or as a result of, the action of any state, federal or other governmental agency that has or will provide all or any portion of any funds for payment for the work or project which is the subject of this Agreement shall automatically become a part of and amendment to this Agreement and the Contractor shall comply therewith.
- Section 15: Conflict of Interest. The Contractor covenants, warrants and represents that the Contractor has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the subject matter or the performance of this Agreement. The Contractor further covenants, warrants and represents that in the performance of this Agreement, no person having any such interest shall be employed.

Section 16: Information Confidential. All information, and work products relating to or generated pursuant to this Agreement shall be kept confidential and shall not be disclosed, discussed or made available to any other person or organization by the Contractor, its employees or representatives, without the prior written approval of the Owner and the further consent of any other agency as may be required by the Owner; provided, however, the Owner shall have the right to audit, inspect and otherwise obtain any information as provided in Section 17, or regarding performance of this Agreement by the Contractor.

Section 17: Reporting and Records. (a) At any time during normal business hours, and as often as the Owner or any agency providing any portion of the funds provided to the Owner for this project deems necessary, there shall be made available to the Owner or to such other funding agency and/or their representatives, at a location within the City of Ketchikan, or other location acceptable to the Owner, any and all books, records and documents regarding matters covered or related to this Agreement or the performance of, or payment for, the work called for herein, and the Owner and/or such agencies shall be entitled to make audits and copies of all books, records, contracts, invoices, receipts, payrolls, records of personnel, and other documents or data relating to any and all matters covered by this Agreement or performance or payment for the work called for herein.

- (b) The performance and administration of this program and this Agreement will be monitored by the **Owner** and such other agencies as may be required or authorized pursuant to the terms of any grant to the **Owner**. Necessary reports, in proper form, will be required as a prerequisite to any payment to the **Contractor**.
- (c) All project records shall be maintained by the **Contractor** for not less than three (3) years after completion and final acceptance of all work by the **Owner** and shall be subject to inspection and copying by the **Owner** or any funding agency during said period.

Section 18: Hold Harmless and Indemnity. The Contractor shall indemnify, defend, and hold harmless the Owner from and against any claim of, or liability for, negligent acts, errors, and omissions of the Contractor related to the performance or nonperformance of this Agreement. The Contractor is not required to indemnify, defend, or hold harmless the Owner for a claim of, or liability for, a joint negligent act, error, or omission of the Owner. If there is a claim of, or liability for, a joint negligent act, error, or omission of the Contractor and the Owner, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision "Contractor" and "Owner" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent negligent acts, errors, and omissions" means negligence other than in the Owner's selection, administration, monitoring, or controlling of the Contractor, or in approving or accepting the Contractor's work. In this provision "claim" and "liability" include penalties and fines, claims or liabilities for any damages to any goods or properties or personal injury, including death, whether or not valid, any cost or expense, including attorney fees, and include claims by reason of any negligent defects in any plans, drawings, and specifications, computer programs, technical reports, or other work product of Contractor prepared for or submitted to the Owner pursuant to this agreement, provided said claim is not based upon a use of said plans, drawings, specifications, or other work product for other than the purposes for which such data was prepared and submitted to the **Owner**.

- Section 19: Insurance. (a) Public Liability Insurance. Contractor agrees to keep and maintain in full force at Contractor's own expense during the entire period of the project or work called for herein, broad form comprehensive public liability insurance with limits of not less than One Million Dollars (\$1,000,000) combined single limit insuring Contractor, and the Owner as an additional named insured, from any and all claims for bodily injury and death, and for property damage, that may arise out of, or in relation to, this agreement. Such insurance shall require the insurance company give not less than thirty (30) days prior written notice to Owner prior to any cancellation, nonrenewal or reduction in the amount of coverage of such insurance coverage.
- (b) **Contractor** shall in addition to (a) above, keep and maintain any additional policies of insurance specified on Exhibit ____ hereto.
- (c) Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with the Owner prior to execution of this Agreement by the Owner, and on renewal of the policy not less than twenty (20) days before expiration of the term of the policy.
- Section 20: Ownership of Drawings and Contract Documents. All original documents, including but not limited to, tracings, plans, specifications, maps, basic work notes, sketches, charts, computations, photographs and original negatives thereof, and all other data prepared, obtained or received by Contractor, its employees, agents, or representatives, under the terms of, or in the performance of this Agreement, shall be and become the sole and exclusive property of the Owner, and shall upon request be delivered to the Owner at no cost and without restriction or limitation on their use; and provided further, the Owner shall be entitled to withhold payment of any amounts otherwise due Contractor unless and until all of said documents and writings are delivered to Owner free and clear of any liens or claims of Contractor or any third parties relating thereto. The Owner shall have the sole and exclusive right to copyright, patent, license, or otherwise protect, sell, dispose of, or otherwise use any of the materials or work produced pursuant to this Agreement.
- Section 21: Independent CONTRACTOR; No Authority to Bind OWNER. The parties hereto agree that Contractor is an independent Contractor and is not, and shall not be construed to be a partner, joint venturer, employee or agent of the Owner and shall not, and is not authorized to, enter into or make any contracts, agreements, or enter into any other understanding with any other person, corporation, partnership, joint venturer, or other entity, in the name of or for the benefit of the Owner.
- Section 22: No Third Party Beneficiaries. Nothing in this Agreement shall be construed to give any person other than the Owner and the Contractor any legal or equitable right, remedy or claim under this Agreement, but it shall be held to be for the sole and exclusive benefit of the Owner and the Contractor.
- <u>Section 23:</u> <u>Payment of Taxes.</u> The Contractor shall timely pay all federal, state and local sales, excise or other taxes or assessments incurred by the Contractor.

Section 24: Assignment and Subletting Prohibited. The Contractor shall not assign, transfer, convey, pledge, hypothecate, sublet, subcontract, or otherwise dispose of or encumber this Agreement, or the rights thereunder, nor shall the Contractor delegate any of his/her/its duties hereunder without the prior written consent of the Owner. Any such attempted assignment, transfer, conveyance, pledge, hypothecation, subletting, or other disposition, or the attempted assignment, disposition or delegation of duties or rights shall be null and void and of no force or effect and shall be grounds and cause for immediate termination of this Agreement without liability by and at the option of the Owner.

Section 25: Notice. Any notice, demand, request, consent, approval, or other communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail at the address set forth below. Either party may change its address by notifying the other party of its change of address in writing. Notice shall be deemed to have been duly made and given when delivered if served personally, or upon the expiration of twenty-four (24) hours after the time of mailing if mailed as provided in this section.

Owner:

Karl R. Amylon, General Manager

Ketchikan Public Utilities

334 Front Street Ketchikan, AK 99901

Contractor:

Brian G. Hoefler, Alaska Manager

SLR International Corp

3401 Minnesota Drive, Suite 300

Anchorage, AK 99503

Section 26: Equal Employment Opportunity.

- (a) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, or sex. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, national origin, ancestry, age or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- (b) The **Contractor** shall state in all solicitations or advertisements for employees to work on contract jobs to be let in the performance of this Agreement, that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age or sex.

- (c) The **Contractor** agrees to fully cooperate with the office or agency of the State of Alaska which seeks to deal with the problem of unlawful or invidious discrimination, and with all other State efforts to guarantee fair employment practices under this Agreement, and said **Contractor** will comply promptly with all requests and directions from the State Commission of Human Rights or any of its officers or against relating to prevention of discriminatory employment practice.
- (d) Full cooperation as expressed in the foregoing clause (c) shall include, but not be limited to, being a witness in any proceeding involving questions of unlawful or invidious discrimination if such is deemed necessary by any official or agency of the State of Alaska, permitting employees of said **Contractor** to be witnesses or complainants in any proceeding involving questions of unlawful or invidious discrimination, if such is deemed necessary by any official or agency of the State of Alaska, or the **Owner**, participating in meetings, submitting periodic reports on the equal employment aspects of present and future employment, assisting in inspection of relevant facilities, and promptly complying with all State directives deemed essential by any office or agency of the State of Alaska, or the **Owner**, to insure compliance with all Federal and State laws, regulations, and policies pertaining to the prevention of discriminatory employment practices.
- (e) Failure to perform any of the above agreement pertaining to equal employment opportunities shall be deemed a material breach of the contract and sufficient grounds for termination of this agreement for cause without liability.
- Section 27: Worker's Compensation Coverage. The Contractor, if subject to the provisions of the Alaska Worker's Compensation Act (AS 23.30), shall, upon request, provide the Owner and the State of Alaska with proof, furnished by the insurance carrier, of current coverage by worker's compensation with an insurance company or association authorized to transact such business in the State of Alaska, or an approved current certificate of self-insurance by the Alaska Worker's Compensation board. The policy or the certificate shall carry a waiver of subrogation against the City of Ketchikan. The Contractor further acknowledges and agrees that in the event it fails to maintain proper Worker's Compensation coverage, the State will implement the provisions of AS 23.30.045(c) and the Owner, at its option, may terminate this Agreement for cause without liability.

Section 28: Pay Requests, Statement Concerning Claims and Final Release.

- (a) All pay requests, whether for a progress payment or final payment, shall be made upon the form attached hereto as Exhibit C and upon requesting final payment shall be accompanied by an executed statement concerning claims on the form attached hereto as Exhibit D.
- (b) Upon satisfactory completion of all of the work to be performed hereunder, and prior to final payment under this Agreement for such work, or prior to payment of any amounts upon termination of the agreement, and as a condition precedent thereto, the **Contractor** shall execute and deliver to the **Owner** a release of all claims against the **Owner** arising under or by virtue of this agreement on the form attached hereto as Exhibit E.

- Section 29: Miscellaneous. (a) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither method of computation of payment nor any other provision contained herein, nor any acts of the parties hereto, shall be deemed to create any relationship between the parties hereto other than the relationship of **Owner** and an independent contractor.
- (b) <u>Terminology</u>. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
- (c) <u>Nonwaiver</u>. No delay or omission of the right to exercise any power by either party shall impair any such right or power, or be construed as a waiver of any default or as acquiescence therein. One or more waivers of any covenant, term or condition of this Agreement by either party shall not be construed by the other party as a waiver of a subsequent breach of the same covenant, term or condition. The consent or approval by either party to any act by the other party of a nature requiring consent or approval shall not be deemed to waive or render unnecessary consent to or approval of any subsequent similar act.
- (d) <u>Law Applicable</u>. The laws of the State of Alaska shall govern the construction, validity, performance and enforcement of this Agreement Venue as to any action, claim, or proceeding arising out of, or based upon this Agreement, including, but not limited to, any action for declaratory or injunctive relief, shall be the appropriate court sitting in the City of Ketchikan, First Judicial District, Alaska.
- (e) <u>Paragraph Headings</u>. The headings of the several sections and subsections contained herein are for convenience only and do not define, limit or construe the contents of such sections and subsections.
- (f) <u>Successors and Assigns</u>. Except as otherwise provided herein, the covenants, agreements and obligations herein contained shall extend to bind and inure to the benefit not only of the parties hereto but their respective personal representatives, heirs, successors and assigns.
- (g) <u>Compliance with Laws and Regulations</u>. Contractor shall, at Contractor's sole cost and expense, comply with all of the requirements of all local, state, or federal laws, ordinances, or regulations now in force, or which may hereafter be in force, pertaining to this Agreement, or the project or work to be performed, and shall faithfully observe in the performance of this Agreement, all local, state, and federal laws, ordinances and regulations now in force or which may hereafter be in force.
- (h) <u>Terms Construed as Covenants and Conditions</u>. Every term and each provision of this Agreement performable by Contractor shall be construed to be both a covenant and a condition.
- (i) <u>Time of the Essence</u>. Time is of the essence of each term, condition, covenant and provision of this Agreement.

- (j) <u>Entire Agreement</u>. This Agreement and any schedules, appendices or exhibits attached hereto sets forth all the covenants, promises, agreements, conditions and understandings between the parties hereto, and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than as herein set forth. Except as herein otherwise expressly provided, no contemporaneous or subsequent agreement, understanding, alteration, amendment, change or addition to this Agreement, or any schedule, appendix, exhibit or attachment thereto shall be binding upon the parties hereto unless reduced to writing and signed by both parties. This Agreement constitutes a final, complete, and exclusive statement of the agreement between the parties.
- (k) <u>Severability</u>. In the event any provision of this Agreement is adjudicated or held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
- (l) <u>Corporate Authority</u>. If Contractor is a corporation Contractor shall deliver to the Owner at the time of execution of this Agreement a certified copy of a resolution of its board of directors authorizing the execution of this Agreement and naming the officers that are authorized to execute this Agreement on behalf of the corporation.
- <u>Section 30</u>: <u>Additional Terms and Conditions</u>. This Agreement is subject to each of the additional terms, covenants, conditions and provision attached hereto as Exhibit(s) _____ which are hereby expressly referred to and incorporated herein as though set forth in full.

Section 31: Maximum Amount of Contract. Contractor acknowledges and agrees Owner's funding is of a limited nature and source and Owner shall in no event be liable for payment of any amounts under this Agreement, or otherwise, in excess of the total amount of Thirty Thousand Eight Hundred Dollars (\$30,800), and at such time as the total amount paid or due, or claimed by Contractor, reaches a total of Thirty Thousand Eight Hundred Dollars (\$30,800), Contractor shall forthwith notify Owner thereof. It shall be the Contractor's obligation to notify Owner and to assure no work in excess of said total sum of Thirty Thousand Eight Hundred Dollars (\$30,800), is done and any work done in excess thereof shall not entitle Contractor to any payment and Contractor expressly waives any claim therefore, unless such additional work was separately authorized in writing as a written change order or amendment to this Agreement prior to commencement and performance of any such additional work.

WHEREFORE the parties have entered into this agreement the date and year first above written at the City of Ketchikan, Alaska.

Owner:

CITY OF KETCHIKAN, ALASKA D/B/A KETCHIKAN PUBLIC UTILITIES

By:_		
-	Karl R. Amylon	
	General Manager	

ATTEST:	
	
Katherine M. Suiter City Clerk	
	Contractor:
	SLR International Corp
•	Ву:
	(signature of authorized officer)
	(title of person signing)
(Corporate Seal)	

CITY OF KETCHIKAN D/B/A KETCHIKAN PUBLIC UTILITIES ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss:
FIRST JUDICIAL DISTRICT)
	t on this day of, 20, before me,
the undersigned, a notary public in a	and for the State of Alaska, duly commissioned and sworn,
personally appeared KARL R. AMY	YLON and KATHERINE M. SUITER, to me known to be
the GENERAL MANAGER and	CITY CLERK of the CITY OF KETCHIKAN D/B/A
KETCHIKAN PUBLIC UTILITIE	ES, a municipal corporation, the corporation which executed
	who on oath stated that they were duly authorized to execute
	porate seal thereto on behalf of said corporation; who
	and sealed the same freely and voluntarily on behalf of said
corporation for the uses and purposes	
corporation for the above and purposes	
WITNESS my hand and offic	cial seal the day and year in the certificate first above written.
•	NOTARY PUBLIC FOR ALASKA
(Seal)	My Commission Expires:

CORPORATE CERTIFICATE

I,, certify that I am the S the foregoing instrument; that Contractor, was then signed for an in behalf of said Corporation by scope of its corporate powers.	secretary of the Corporation named as Contractor in , who signed said instrument on behalf of the of said Corporation; that said instrument was duly authority of its governing body and is within the
· · · · · · · · · · · · · · · · · · ·	(Corporate Seal)
<u>CORPORATE A</u>	ACKNOWLEDGEMENT
STATE OF ALASKA)) ssJUDICIAL DISTRICT)	
instrument and affix the corporate seal theraffixed thereto is the corporate seal thereof, and voluntarily on behalf of said corporation	day of
	NOTARY PUBLIC FOR ALASKA My Commission Expires:

STATE OF ALASKA)	
) ss.	
JUDICIAL DISTRICT)	
THIS IS TO CERTIFY	that on this day of	, 20, before me,
the undersigned, a Notary Publi	c in and for the State of	, duly
commissioned and sworn, person	onally appeared	known to be
the President of	<u> </u>	e corporation which executed the above
and foregoing instrument, and	who on oath stated he/sh	e corporation which executed the above e was duly authorized to execute said
instrument and affix the corpor	rate seal thereto on behalf	f of said corporation, and that the seal
affixed thereto is the corporate	seal thereof, and acknowle	dged that he/she signed the same freely
and voluntarily on behalf of said	corporation for the purpos	es therein mentioned.
MATERIA I	CC ' 1 1 d 1 1 1	
WITNESS my hand and	official seal the day and ye	ear in this certificate above written.
	NOT	ARY PUBLIC FOR ALASKA
	•	ommission Expires:
	<i>y</i>	

EXHIBIT A

Scope of Work

KPU Bailey Powerhouse – Title V Permit Renewal Proposal (Email from Al Trbovich to Jennifer Holstrom dated 2/24/2014)

From:

Al Trbovich < Atrbovich@slrconsulting.com>

To: CC: Jennifer Holstrom < jenniferh@city.ketchikan.ak.us> Alana Riste <ariste@slrconsulting.com>, Brian Hoefler

 Shoefler@slrconsu...

Date:

2/24/2014 10:07 AM

Subject:

KPU Bailey Powerhouse - Title V Permit Renewal Proposal

Attachments: SLR Rate Schedule 2014 013114.pdf

Jennie,

The scope of work for preparing the Title V permit renewal application and supporting KPU while ADEC processes the application is as follows:

- Prepare permit application
- Form A General forms.
- Form B Equipment forms. Individual forms must be completed for each engine (7) and must include all state and federal (Subpart ZZZZ) requirements.
- Form C Equipment emission control devices (not applicable in this case).
- Form D Emission calculations. Must be completed for all equipment (significant and nonsignificant). Includes criteria pollutants, hazardous air pollutants, and greenhouse gases.
- Form E Permit shields, stationary source wide requirements, and condition change requests.
- Red-line permit. A copy of the current permit with any requested changes and additions.
- Application review and final
- Internal SLR QA/QC review.
- KPU review.
- 2. ADEC application processing
 - Respond to ADEC questions and comments
- 3. Preliminary permit review
- Review preliminary permit and prepare comments for submitting to ADEC
- Final permit review 4
- Review final permit and advise KPU of any inconsistencies or potential problems

This permit application renewal work will be conducted by Alana Riste, a Senior Engineer in the SLR Alaska air quality group. Dawn Laster, also a senior engineer in the Alaska air quality group will assist Ms. Riste. Al Trbovich, leader of the SLR Alaska air quality group, will provide QA/QC review and senior oversight.

The estimated cost for completing this work is \$30,800. The actual work will be bill on a time and material basis. Note that this cost estimate assumes that ADEC will not identify any unusual or atypical issues during application processing. Responding to such issues could cause higher costs than estimated. Cost estimate detail is provided below. This estimate assumes that travel outside of Anchorage is not required. The 2014 SLR Rate Schedule is attached.

- Al Trbovich (Principal Scientist): 20 hours * \$185.00 per hours = \$3,700.00
- Alana Riste (Senior Scientist): 140 hours * \$125.00 per hour = \$17,500.00
- Dawn Laster (Senior Scientist): 80 hours * \$120.00 per hour = \$9,600.00
- Total = \$30,800.00

I agree that KPU could authorize this work as a task/change order under the existing SLR/KPU contract.

Per Condition 53 of Permit No. AQ0108TVP03, the renewal application must be submitted to ADEC no later than August 23, 2014. SLR recommends submitting the application to ADEC no later than June 15, 2014, to provide ADEC more than 60 days make a completeness determination before the August 23, 2014 submission deadline. Toward meeting this schedule, SLR will begin preparing the permit application upon receiving a notice to proceed from KPU.

Preparing the application would be more efficient if KPU can provide a copy of the previous renewal application (the application for Permit No. AQ0108TVP03.)

Please let me know if you have any questions about this proposal.

ΑI

From: Jennifer Holstrom [mailto:jenniferh@city.ketchikan.ak.us]

Sent: February 18, 2014 1:34 PM

To: Al Trbovich Cc: Alana Riste

Subject: RE: KPU Bailey Powerhouse - Title V permit renewal

Wonderful. That's one reason we need help. Could you put together a short proposal that includes a description of the anticipated work, rates, estimate and schedule? That should get us started. If you agree, we can probably just add this as a task/change order and extend our previous contract.

Jennie

JENNIFER HOLSTROM, Senior Project Engineer

Ketchikan Public Utilities | 2930 Tongass Avenue, Ketchikan, Alaska 99901

Telephone: 907-228-4733 | Email: jenniferh@city.ketchikan.ak.us<mailto:jenniferh@city.ketchikan.ak.us>

>>> Al Trbovich <Atrbovich@slrconsulting.com<mailto:Atrbovich@slrconsulting.com>> 2/18/2014 1:26 PM >>>

Jennifer,

SLR is, of course, interested in helping KPU with preparing the Title V permit application renewal. Unlike previous renewals, ADEC now requires that the renewal application be prepared using the ADEC-prescribed forms. The forms are do not necessarily promote efficiency, but we now have quite a bit of experience with the forms and can be as efficient as practical.

What do you need from SLR to get us started on the work?

Αl

Al Trbovich

Principal Scientist

SLR International Corporation

Email:

Atrbovich@slrconsulting.com<mailto:Atrbovich@slrconsulting.com>

Direct:

907-563-2140

Office:

907-222-1112

Fax:

907-222-1113

2700 Gambell Street, Suite 200, Anchorage, AK, 99503, United States

www.slrconsulting.comwww.slrconsulting.com

[cid:image001.jpg@01CF3142.84401AF0]

Confidentiality Notice and Disclaimer

This communication and any attachment(s) contain information which is confidential and may also be legally privileged. It is intended for the exclusive use of the recipient(s) to whom it is addressed. If you have received this communication in error, please email us by return mail and then delete the email from your system together with any copies of it. Any views or opinions are solely those of the author and do not represent those of SLR Management Ltd, or any of its subsidiaries, unless specifically stated.

From: Jennifer Holstrom [mailto:jenniferh@city.ketchikan.ak.us]

Sent: February 18, 2014 1:22 PM To: Alana Riste; Al Trbovich

Subject: KPU Bailey Powerhouse - Title V permit renewal

Al & Alana

We've been so focused on other projects that it nearly slipped my mind that our Bailey Powerhouse Title V permit needs to be renewed this year. It seems like this work would fit in with the general scope of the contract we've had previously, if we renew or extend it. Would you be interested in helping KPU with the renewal process and application?

Our existing permit expires February 23, 2015 and a renewal application needs to be submitted before

August 23, 2014. I am not aware of any significant changes planned for the facility.

Would you be interested?

Jennie

JENNIFER HOLSTROM, Senior Project Engineer
Ketchikan Public Utilities | 2930 Tongass Avenue, Ketchikan, Alaska 99901
Telephone: 907-228-4733 | Email: jenniferh@city.ketchikan.ak.us<mailto:jenniferh@city.ketchikan.ak.us>

EXHIBIT B

Compensation and Payment

SLR 2014 Rate Schedule



2014 Rate Schedule

<u>Title</u>	Hourly Rate
Principal Engineer	\$140-195
Senior Engineer	\$115-175
Associate Engineer	\$100-115
Project Engineer	\$85-100
Staff Engineer	\$70-85
Principal Scientist	\$135-190
Senior Scientist	\$110-170
Associate Scientist	\$ 95-110
Project Scientist	\$80-95
Staff Scientist	\$65-80
Principal Technician	\$115-150
Senior Technician	\$95-115
Associate Technician	\$80-95
Project Technician	\$65-80
Staff Technician	\$45-65

Hourly rates include computer time, telephone, fax, and walk-up copying. Other direct costs, such as production copying, travel, and equipment purchases, are reimbursable at cost plus a 10 percent fee. Field equipment use and lease rates are quoted separately. Project costs are invoiced monthly and are payable net 30 days. Interest on late payment accrues at 1% per month.

These rates are in effect through calendar year 2014 and may be reviewed prior to January 1, 2015 for merit and cost-of-living adjustments.



2014 Labor Classifications - Professional

		2014 Rate
Mark E Stelljes	Principal Scientist	\$190
Brian G. Hoefler, P.E.	Principal Engineer	\$185
David Newsad	Principal Scientist	\$185
Alan M. Trbovich, CCM	Principal Scientist	\$185
Martha Moore, P.E.	Principal Engineer	\$180
Andrew M. Dimitriou	Principal Scientist	\$180
Rod Hoffman	Principal Scientist	\$180
Maria Keffer	Principal Scientist	\$180
Jeff Peterson	Principal Scientist	\$180
Scott Miller	Principal Engineer	\$175
Lydia Miner	Principal Scientist	\$175
Scott C. Rose	Principal Scientist	\$175
Mike Bronson	Principal Scientist	\$170
Sandy Hamann	Principal Scientist	\$170
Pat Athey	Principal Scientist	\$165
Leslie Griffiths	Principal Scientist	\$160
Carol Klein	Principal Scientist	\$160
Steven Mackey	Principal Engineer	\$155
Karen A. Cougan	Principal Scientist	\$155
Steve Barnard	Principal Scientist	\$150
Bret L. Berglund	Principal Scientist	\$150
Stan Flagel	Principal Scientist	\$150
Pat Moore	Senior Scientist	\$150
Michelle Turner	Senior Scientist	\$150
Jessica Stark, P.E.	Principal Engineer	\$145
Robert F Klieforth	Principal Scientist	\$145
Jacqueline A. Rose	Senior Scientist	\$145
Sarah Kronholm, P.E.	Principal Engineer	\$140
Brad Broker	Principal Scientist	\$140
Julie H. Ackerlund	Senior Engineer	\$140
Fred Koethke	Senior Scientist	\$140
Carl Benson	Principal Scientist	\$135
Julie Hoffman	Senior Engineer	\$135
Amanda Bailey	Senior Scientist	\$135
Wendy Hansen	Senior Scientist	\$135
Monica Koethke	Senior Engineer	\$130
Patricia Crisenbery, P.E.	Senior Engineer	\$130
Fuad Wadud	Senior Engineer	\$130
Nancy Sander	Senior Research Scientist	\$130
Brent Veltkamp	Senior Scientist	\$130
Deborah Moore	Senior Scientist	\$130
Alana Riste	Senior Engineer	\$125
Christy Schmitt, P.E.	Senior Engineer	\$125
Isaac Bertschi	Senior Scientist	\$125
J.B. Dennison	Senior Scientist	\$125
Kristen Pauk	Senior Scientist	\$125



2014 Labor Classifications - Professional

		2014 Rate
Dawn Laster	Senior Engineer	\$120
Barbara Hanson	Senior Research Scientist	\$120
Courtney Kimball	Senior Engineer	\$115
Laurel Peterson	Senior Engineer	\$115
Matt Porter	Senior Engineer	\$115
Christina Bentz	Senior Scientist	\$115
Katie Oldford	Senior Scientist	\$115
Barb Trbovich	Senior Research Scientist	\$115
Erin Donmoyer	Senior Scientist	\$115
Ann Mason	Senior Scientist	\$115
Krystin Bablinskas	Associate Engineer	\$115
Elisa Wheeler	Associate Engineer	\$115
Kirsten Hoppe	Senior Scientist	\$115
Danell Baldwin	Associate Engineer	\$110
Jared H. Cockman	Senior Research Scientist	\$110
Christopher Lee	Associate Scientist	\$110
Scott O'Neill	Senior Scientist	\$110
Sara Sjostrom	Senior Scientist	\$110
Dominic Shallies	Associate Scientist	\$110
Dale Crow	Associate Engineer	\$105
Jennifer Matter	Associate Research Scientist	\$105
Laurie Morrill	Associate Scientist	\$105
Amy Peccia	Associate Scientist	\$105
Michael Ring	Associate Scientist	\$105
Margaret Sharpe	Associate Research Scientist	\$105
Nyree Bausman	Associate Scientist	\$105
Anna Burke	Associate Scientist	\$105
Ryan Kangas	Associate Scientist	\$105
Shauna Sjostrom	Associate Scientist	\$105 .
Donovan Bailey	Associate Scientist	· \$100
Jennifer Hochstatter	Associate Scientist	\$100
Tina Regan	Associate Scientist	\$100
Ben Siwiec	Associate Scientist	\$100
Thuy Tu	Associate Scientist	\$100
Amanda J. Tuttle	Associate Scientist	\$100
Rebecca Van Wyck	Associate Scientist	\$100
Laura Perry	Associate Scientist	\$95
Catherine Bollinger	Project Scientist	\$95
Michelle Bethune	Project Scientist	\$95



2014 Labor Classifications - Professional

		2014 Rate
Matt Caron	Project Scientist	\$90
Jenna Wallis	Project Scientist	\$90
Vincent Fricaud	Project Engineer	\$85
Robin Glover	Project Scientist	\$85
Amanda Huck	Project Research Scientist	\$85
Kellye Larsen	Project Scientist	\$85
Jennifer McLean	Project Scientist	\$85
Jessica Morehouse	Project Scientist	\$85
Chelsea Normand	Project Scientist	\$85
Tanya Wenzel	Project Scientist	\$85
Stacey Frutiger	Project Engineer	\$80
Cristal Hibbard	Project Engineer	\$80
Janelle Dyer	Project Scientist	\$80
Austin Johnson	Project Scientist	\$80
Aleria Knudson	Project Scientist	\$80
Kris Reidt	Project Scientist	\$80
Garrett Prokosch	Project Scientist	\$80
Ann Danielson	Staff Engineer	\$80
Amanda Meugniot	Staff Scientist	\$80
Alex Wing	Staff Scientist	\$80
Samantha Porreca	Staff Engineer	\$75
Matt Woods	Staff Engineer	\$75
Chasen Cunitz	Staff Scientist	\$75
Leslie Dupuis	Staff Scientist	\$75
Heather Enlow	Staff Scientist	\$75
Kyle Johnson	Staff Scientist	\$75
Amanda Payne	Staff Scientist	\$70
Jacob Zumwalt	Staff Scientist	\$70
Caresse Kenley	Staff Scientist	\$6 5

2014 Labor Classifications – Field, Lab, and Other Support

		<u>2014 Rate</u>
Tina M. Barber	Senior Technician	\$115
Cheryl A. Osborne	Associate Technician	\$85
Maureen Hardman	Project Technician	\$75
Nicole Goodwin	Project Technician	\$70
Merinell Loring	Staff Technician	\$65

EXHIBIT C

KPU Pay Request Form

CONTRACTOR'S REQUEST FOR PAYMENT NO.

CITY OF KETCHIKAN D/B/A KETCHIKAN PUBLIC UTILITIES 334 Front Street
Ketchikan, Alaska 99901

PROGRESS PAYMENT SUMMARY

Project: I	Railay Bawarha	ica Titla V Parmit Pa	anewal	Contractor: SLR International	Corn
Project: Bailey Powerhouse Title V Permit Renewal Contract No.: 14-14			SIICWAI	Address: 3401 Minnesota Dr. S	
Date:				Invoice Number(s):	200 000, Anonorago, 00000
Purchase Order:				For Period Of:	
In accordan		d schedule, the Contracto	or is entitled to payment of	the amount set forth below. The present	status of the account
			Original Contrac	et Amount	\$30,800.00
	FOR OWNER	USE ONLY	Change Orders:	*	
			Additions		
			Deductions		
Reg. PO#	Vendor#		Total Change	Total Change Orders	
			Revised Contra		\$30,800.00
			I I.		• •
Account Nu	mher	Amount	Less:	Completed to Date	\$0.00
Procedure No	indei	Amount	13 1	Completed to Date	\$30,800.00
			Balance To Cor	npiete	\$30,800.00
		\$			
D // DO //	Ta		——16 I.	Date, Including This Request	\$0.00
Petty PO#	Rec'd By	Dept. Head	Less:		00.00
			Previous Paym	nents	\$0.00
ii			Subtotal		\$0.00
			Adjustments		
			Due This Pay R	equest	
				Final Payment: Yes No	
				Shaded Area To Be Completed By 1	The Owner
Commen	ts:				• "
By:				Date:	
CONTRAC account of viconnection incorporate of all liens, of	Nork done under th with Work covered I d in said Work or ot claims, security inte	e Contract referred to abo by prior Requests for Pay herwise listed in or cover	ove have been applied to o rment numbered 1 through ed by this Request for Pay . The undersigned CONT	all previous progress payments received lischarge in full all obligations of CONTRA inclusive; and (2) title to all materials and ment will pass to OWNER at time of payr RACTOR further certifies, represents and	ACTOR incurred in I equipment nent free and clear
Subscribed and Sworn to before me this day			_ day	Contractor: SLR Internation	nal Corp
of		, 20		Ru:	
Notary Public for the State of				Must he signe	d by Principal of Firm
	nission Expires:			_	и ву Еппсіраї от Еппп
•	- -			due this Request is recommende	
Contract	Administrator	i ayment	o. The above amount	Date	- ·
Jonitia Ct	willingliald				

EXHIBIT D

Contractor's Statement Concerning Claims

CONTRACTOR'S STATEMENT CONCERNING CLAIMS

The CONTRACTOR under that certain contract dated				
Claimant	Description of Claim	Amount		
		CONTRACTOR SLR International Corp By:		
STATE OF ALAKSA JUDICIAL DISTRIC	•	Title:		
foregoing STATEMENT CO contained therein and acknow free and voluntary act and de under the Contract described h	nd on its behalf and is DNCERNING CLAIM ledges said STATEMI red of the Contractor terein, that he was authorized.	of the aforesaid Contractor, that authorized so to do, that he has read the sand has personal knowledge of the facts ENT CONCERNING CLAIMS to be the for the purpose of obtaining final payment orized to execute the same for and on behalf CERNING CLAIMS is true and correct.		

WITNESS my hand and o	fficial seal the day and year in the certificate first above written.
	NOTARY PUBLIC FOR ALASKA
	My Commission Expires:
Seal)	

EXHIBIT E

Release, Waiver and Discharge of All Claims and Liens

RELEASE, WAIVER AND DISCHARGE OF ALL CLAIMS AND LIENS

This Certificate and Affidavit is made this	lay of, 20,
by SLR International Corp ("Releasor"), the Contractor ur	nder that certain Agreement for the
performing and/or furnishing of work, labor, service, materia	als and/or equipment in connection
with the Agreement and Project known as Bailey Power	house Title V Permit Renewal,
Contract No. 14-14.	
For and in consideration of the total sum of	Dollars
(\$), and other good and valuab	ole consideration, which sum is
acknowledged as being the FINAL AND TOTAL AMOUN'	Γ due or alleged due or owing from
the City of Ketchikan, Alaska (hereinafter referred to as "Rel	
which sum is hereby acknowledged, the Releasor for and	
claiming any interest in or through it, and for its successor	
release and discharge the Releasee from any and all cause	
bonds, contracts, promises, damages, liens, encumbrances	
whatsoever, in law or equity which against the Releasee, join	
now has, or might hereinafter have, relating directly or ind	
and/or Project, except as set forth on the attached Statement	<u> </u>
Releasee is at fault in respect to any third party claims for p	
death. The Releasor further hereby agrees to appear and def	
Releasee harmless from any and all damages, costs, expens	
fees, directly or indirectly relating to any claim for compens	
labor, service, materials and/or equipment which directly or	
performed or should have been performed by he Releasor	
relating to any work, labor, services, materials and/or equipment and the services of the serv	nent allegedly performed, supplied,
or provided by the Releasor.	
The Delegger further hardy represents contifies and	warrants that it has fully paid for
The Releasor further hereby represents, certifies and any and all work, labor, services, materials and/or equipmer	
the Contract and/or the Project. The Releasor hereby grants	
representatives the right to review and audit any and all book	
time for verification of such payments.	s and records of the releasor at any
time for vertication of such payments.	
IN WITNESS WHEREOF, this Release, Waiver a	nd Discharge of Claims and Liens
has been executed this day of	, 20 , at
•	
SL	R International Corp
By:	
Title:	

SUBSCRIBED AND SWORN to before me	e this day of	, 2013.
	NOTARY PUBLIC FOR A	LASKA
	My Commission Expires:	

CORPORATE CERTIFICATE

I,, certify that I am the	Secretary of the Corporation named as Contractor in
Contractor was then	, who signed said instrument on behalf of the
duly signed for an in behalf of said Corporat scope of its corporate powers.	of said Corporation; that said instrument was ion by authority of its governing body and is within the
	(Corporate Seal)
CORPORATE	<u>ACKNOWLEDGEMENT</u>
STATE OF ALASKA)) ssJUDICIAL DISTRICT)	
THIS IS TO CERTIFY that on this the undersigned, a Notary Public in and for personally appeared know corporation which executed the above and was duly authorized to execute said instrussaid corporation, and that the seal affixed the seal affixe	day of
WITNESS my hand and official sea	If the day and year in this certificate above written.
	NOTARY PUBLIC FOR ALASKA
	My Commission Expires:

April 17, 2014 Regular City Council Meeting

TO:

Councilmembers

FROM:

Mayor Lew Williams

SUBJECT:

Appointments to Boards and Commissions

Museum Advisory Board

Terral Wanzer
Laurie Pool
Michele Zerbetz Scott
(terms will be drawn at the first meeting of the board)



APPLICATION FOR APPOINTMENT CITY OF KETCHIKAN BOARDS AND COMMISSIONS

NAME: LERRAL	WHWZER	7
First	Last	Middle Initiat
RESIDENCE ADDRESS: 435 H	ILLCREST, KETCHIKAR	o, ALASKA 9990
MAILING ADDRESS: SRME		
CONTACT NOS: Home	Work or Cell	
EMAIL ADDRESS:	A STATE OF THE STA	
I am willing to serve as a member of the <u>M</u> ask that my name be considered by the Mayor	and Council for appointment.	and and
	Suce S. Vange	
	Signature	
•	4-2-14	
	Date	

NOTE: Please attach a personal resume or letter stating your interest. This application and attachments may be included in the City Council agenda packet, which is made available to the public.

File:G\Clerk\Kntys\Winvord\Forms\BoardAp

Terral F. Wanzer
435 Hillcrest
Ketchikan, Alaska 99901
Phone S
Business
E-mail

Real Estate Broker

Licensed in the State of Alaska since 1977 #4528 Currently Associate Broker and owner partner in Coastal Real Estate Group of Ketchikan.

1982-2006

Capital Investment Realty Owner / Broker

Business and Investments

1980 - Present

Co-Owner of Hospitality Unlimited, Hotel And Restaurants in Alaska.

The Gilmore Hotel and Annabelles Famous Keg And Chowder House, 326 Front Street Ketchikan, Alaska. 1980-2003.

The Prospector Hotel and TK Maguires Restaurant 375 Whittier, Juneau, Alaska. 1990-2007.

The Best Western Landing Hotel and Jeremiahs
Pub. 1986 to present. A 107 unit property. Invested
7 million in 2005 -2006 added 45,000 square feet.
A convention center for 200 people and 40 rooms.
We are Ketchikan's 11th largest employer, 80 people

Volunteer and Organizational Experience

1977-80

Board member of Ketchikan Theatre Ballet

1980-1986

Board member and President in 1986 of Ketchikan Visitors Bureau.

1987- present

Current President, 3years, and board member of Historic Ketchikan and non-profit 501 3-c. Whose charge Is Historic preservation thru Economic Development.

1991-1994

Alaska State Real Estate Commission, Board member. Appointed by Governor Hickel. We developed the Property Disclosure forms and were instrumental in publishing the Landlord Tenant books. We also redid the prelicensing Test questions during our term and heard many cases of Misconduct and other violations that were reported to the Commission.

2006-present

Pioneers Home of Alaska, Ketchikan. Foundation Advisory Board, Vice President.

2004- present

Alaska Hotel and Lodging Executive Board Member.

Memberships

Elks, Moose, Eagles, Pioneers of Alaska, Chamber of Commerce, State and Local, Ketchikan Visitors Bureau, ATIA, Alaska Timber Association, NRA, Honorary Member of the Filipino Community Club, National Historic Trust, Ketchikan Arts and Humanities member, The Tongass Historical Society. Alaska and National Association of Realtors.

Education and Military Peninsula College Port Angeles Washington Honorable Discharge US Naval Reserve

Comments

These are very exciting times, Having lived in Alaska for 40 years, the backgrounds many of us are as varied as Thousand miles of coastal waters. In addition to the above I came to Alaska as a Commercial Fisherman during High School and College and as a Logger after the military. I have been in business actively since 1972. Spent two Years working on the first pipeline, as a Teamster

It is time to give back to a state that has so good to me. Thank you for considering me for a board position, it would Definitely be an honor to serve.

Kindest Regards. Terral F. Wanzer

Katy Suiter - Museum

From:

"Terry Wanzer"

To:

<laceys@city.ketchikan.ak.us>

Date:

4/2/2014 2:20 PM

Subject: Museum

Hello Lacey;

I saw your add in the local newspaper. I am most interested in serving on the Museum advisory board. Is there an application process or form?

Currently I am the president of Historic Ketchikan and have been on the board of the organization since inception in 1987.

I have been in business in Ketchikan for over 40years. Most recently we added 45,000 square feet to the Landing Hotel my partner and I own.

Another partnership I belong to bought a building in much worse condition than the Museum building, 344 Front Street, the former home of the Ketchikan Gateway Borough.

We brought it back to life in a proud fashion, reflecting the past and future of downtown Ketchikan.

I firmly believe the Museum that was built to honor the Alaska Purchase after 100 years should be saved. I will follow this up with a telephone call to you. Thank you in advance for your consideration.

Kindest Regards Terry

Terry F. Wanzer

Terral F. Wanzer, Owner Hospitality Unlimited Best Western Plus Landing Hotel

PH: Fax:





APPLICATION FOR APPOINTMENT CITY OF KETCHIKAN BOARDS AND COMMISSIONS

		٠.		
NAME:Laurie		Pool		M
-,	First	Last		Middle Initial
RESIDENC	E ADDRESS:	94 Pacific Court	, Ketchikan, Ak	99901
MAILING A	ADDRESS:	PO Box 5236, Ketch	ikan, AK 99901	
CONTACT	NOS: Home	<u> </u>	Work or Cell)
EMAIL AD	DRESS:	CLD Maga Lillia CCD		
			•	
		ember of the Museum Advered by the Mayor and Council		and and
		Signature	and Ja	
		4-2-	14	
		Date		

NOTE: Please attach a personal resume or letter stating your interest. This application and attachments may be included in the City Council agenda packet, which is made available to the public.

File:G\Clerk\Katys\Winword\Forms\BoardAp

April 2, 2014

Mayor Lew Williams City of Ketchikan 344 Front Street Ketchikan, Alaska 99901

Mayor Williams;

Please find attached my application for appointment to the Museum Advisory Board.

I am currently the President of the Tongass Historical Society, and have served the Society in that capacity for the last three years. I am proud to be a lifetime member of the Tongass Historical Society, a private non-profit whose purpose is to discover, preserve and disseminate knowledge of the history of Ketchikan, and Southeast Alaska, for present and future generations. THS owns a majority of the Museum's collection which is housed in the Centennial building. We feel it is important to have a THS board member on the Museum Advisory Board.

I was born in Alaska, and I have lived in Ketchikan since 1969. I believe a Museum is an important asset to our community in order to showcase our heritage, serve as a resource to interpret our culture, and a place that preserves our history for future generations. I would be honored to be a part of this board as it discusses the future of the Museum.

Respectfully,

Laurie Pool

Ketchikan, Alaska



APPLICATION FOR APPOINTMENT CITY OF KETCHIKAN BOARDS AND COMMISSIONS

•				
•		7		
NAME:	Michele M. Ze	betz Scott		
12022210	First	Last	;	Middle Initial
				•
RESIDENC	E ADDRESS: 1077	North Tongass Ketchikan, A	laska	
MATEING	ADDRESS PO Bo	k 597 Ward Cove, Alaska		
MAILING	(100)(C)(5)(1.0.100.	The state of the s		A STATE OF THE STA
CONTACT			Vicanie un Caril	
	Home		Work or Cell	
EMAIL AD	DDRESS:			
I am willing	g to serve as a membe	r of the Museum Advisory Board	d	and ask that my name
be consider	ed by the Mayor and	Council for appointment.		A
	•		a A	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		Micha	LL 130	abet 110to
		Signature		X
		. A.	$\mathcal{L}_{\mathcal{L}}$	
		Mar	4 4	2014
		Date · *		

NOTE: Please attach a personal resume or letter stating your interest. This application and attachments may be included in the City Council agenda packet, which is made available to the public.

File: G\Clerk\Katys\Winword\Forms\BoardAp

Michele Zerbetz Scott

P.O. Box 597 Ward Cove, Alaska 99929

April 4, 2014

Ketchikan City Council Members
Ms. Lacey Simpson, Museum Department Director
City of Ketchikan
344 Front Street
Ketchikan, Alaska
99901

Dear Council Members and Ms. Simpson:

Thank you for considering me as a volunteer member to the Ketchikan Museum Advisory Board. As a life long Alaskan, born and raised in Ketchikan, my roots run deep in our community. My grandparents, Jack and Helen Zerbetz, arrived by steamship in March, 1925. Grandfather worked in a meat market for a while before establishing his own business.

It is important to me to not only preserve our history, but explore ways to enhance peoples' interest and encourage their involvement in learning about our rich past. I believe that the museums in Ketchikan offer the opportunity for us do this.

My professional background enables me to bring skills and knowledge that should prove useful to the Board. For 22 years, Fran my own small business, providing community management and operations consulting services throughout Alaska. Thave worked with Alaska Native organizations, not-for-profits and small businesses. Working with boards and village councils, I helped them establish both long range plans and day-to-day operations. As a grant writer, I obtained tens of millions of dollars in funding for clients. I obtained funding for, served as researcher, editor and script writer for a two-volume documentary video for the History of the Village of Unalakleet. During my employed years, I worked in management positions helping small businesses, and not-for-profit organizations here in Ketchikan and in Anchorage.

As a volunteer in Ketchikan, I chaired Alaska Seafest for two years, oversaw the Blueberry Festival, fund raised for the Girl Scouts and 4th of July bagpipers (who came from Seattle at that time) and was a Ketchikan Greeter. Currently, I serve as Treasurer for the local Pioneers of Alaska, Igloo #7.

I look forward to being a part of the discussion as Ketchikan explores ways to enhance its museum, both facility-wise and program-wise. I think it is an exciting time for the community and I would enjoy being a part of it.

Sincerely,

Michele Zerbetz Scott



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

March 31, 2014

RE:

Authorizing Budget Transfer – Publication of the Sixth Edition of Our

Town

The motion detailed below was prepared at the request of Historic Ketchikan President Terral Wanzer, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion provides for authorizing the transfer of \$10,000 from Appropriated Reserves of the General Fund to the City Council's 2014 Community Promotion account (Account No. 610-01). The transfer would be used to partially fund the cost of Historic Ketchikan publishing the sixth edition of *Our Town*. Mr. Wanzer's written request is attached and requires little elaboration on the part of my office. Copies of the prior issue of *Our Town* referenced in Mr. Wanzer's letter are available in Councilmember mailboxes at the City Clerk's Office.

A motion has been prepared for City Council consideration.

<u>Motion</u>: I move the City Council authorize the City Manager to transfer \$10,000 from Appropriated Reserves of the General Fund to the City Council's 2014 Community Promotion account (Account No. 610-01) for the purpose of partially funding the cost of Historic Ketchikan publishing the sixth edition of *Our Town*.



March 28, 2014

Mayor Williams & Council Members City of Ketchikan 334 Front Street Ketchikan, AK 99901

Dear Mr. Mayor & Council Members,

It is our goal to publish another edition of the publication *Our Town* this summer. A copy of the prior issue is enclosed . . . it needs updating and the supply soon will be exhausted.

This 84 page publication is a sole source for detailed economic development information from the City of Ketchikan, Ketchikan Gateway Borough, the City of Saxman and the private sector. In addition to potential investors and residents, *Our Town* is utilized extensively by businesses and government agencies for recruiting employees. These include Peace Health, Ketchikan Gateway Borough School District, U.S. Coast Guard, Ketchikan Indian Community, Vigor Alaska Ship & Drydock, U.S. Forest Service, U.S. Congressional Delegation, plus retailers, fishing industry, and tourism operators.

Content of the publication includes 8 pages of Ketchikan economic indicators, that will be revised and updated. Sections are included on local government services, maritime industry, health and human services, timber industry, commercial fishing, mining, tourism, cruise industry, transportation, attractions and activities, the arts, climate, local history, seaport, aviation, education, recreation, and native culture.

Complimentary copies of *Our Town* are available for any purpose that promotes Ketchikan, including the Greater Ketchikan Chamber of Commerce, Historic Ketchikan/Yates Building, Ketchikan Visitors Bureau, local hotels, to those attending conventions and meetings in Ketchikan. No other Alaska community has a publication devoted to economic development.

Funding for previous issues of *Our Town* has come from advertisers, plus support from the City and the Borough, and the sale of copies through retailers, mostly to visitors. Ten thousand copies of the most recent issue were printed. To increase the impact of the publication we are planning to increase the press run to 15,000 this year.

In addition to established channels, targeted distribution of the new edition is planned through Alaska Airlines, Alaska Marine Highway System, Alaska Department of Commerce, Alaska Chamber of Commerce, plus car rental agencies, travel agents, and advertisers. Selling *Our Town* through retailers was not cost effective and will be discontinued.

The city and borough each contributed \$7,500 towards the cost of the present piece, which was published in 2011. To update the content and expand the economic coverage, we request that the City of Ketchikan fund \$10,000 of the cost of the sixth edition of *Our Town*. A similar amount is being requested from the Ketchikan Gateway Borough, plus \$15,000 to cover the cost of increasing the print quantity to 15,000 and planned distribution. A life span of at least two years is anticipated for the sixth edition of *Our Town*. This will provide a comprehensive and effective tool to present Ketchikan to potential investors and attract new residents. Production costs will be further supported through the sale of advertising.

The new issue of *Our Town* will provide the community with a powerful economic development tool. Support letters are attached.

Sincerely,

Terral Wanzer

President

Enclosure: Our Town 5

Letters of support



March 27, 2014

Hon. Mayor Lew Williams III Members of the City Council City of Ketchikan Ketchikan, Alaska

Mayor Williams and Council Members:

Historic Ketchikan Inc.'s *Our Town* book is a valuable tool in PeaceHealth's efforts to recruit physicians and other professional people for employment in Ketchikan. We endorse HKI's continued publishing of this resource and recommend it for support from the City of Ketchikan.

PeaceHealth staff based in Ketchikan and our system-wide offices in Vancouver, Wash., routinely include *Our Town* in informational and promotional packets, whether they are distributed individually or hand-carried to recruitment fairs in the Lower 48.

Our Town has a uniquely broad scope and shows off our history, how we live today and, importantly, the economic and demographic statistics that matter to prospective relocators. We can't wait until there is an updated version of this special piece to share with our future providers.

Sincerely,

Mischa Chernick

Marketing & Communications Manager



Integrity... Knowledge... Results

April 3, 2014

Hon. Mayor Lew Williams III Members of the City Council City of Ketchikan Ketchikan, Alaska

Mayor Williams and Council Members,

Coastal Real Estate Group would like to endorse and support the continued publication of Historic Ketchikan's "Our Town" Magazine. We find the magazine a valuable tool in marketing Ketchikan to our clients.

A large majority of our clients are transitioning to Ketchikan from other parts of the country and we routinely provide "Our Town" as part of the packet we send out to prospective buyers. This publication provides valuable information on demographics, jobs, schools, cost of living and trends. It shows pride of community with the stories, history, photography and advertising of businesses.

Ketchikan being a unique location and climate has an appeal that differs from many communities. Real estate in our area tends to turn over at a ratio of 3 to 5 years. Using the Our Town magazine to explain and familiarize our new customers and clients with Ketchikan is invaluable to our industry.

We whole heartedly indorse the continued efforts of Historic Ketchikan to keep the issues current over the years. We are looking forward to Our Town VI this summer.

Sincerely

Mary Wanzer, Broker

Owner/Partner Coastal Real Estate Group



March 27, 2014

Hon. David Kiffer, Mayor Assembly Members Ketchikan Gateway Borough Ketchikan, Alaska

Mayor Kiffer and members of the Assembly:

Re: Support for continuance of Our Town by Historic Ketchikan Inc.

I'm writing to urge continued city support of the publishing of *Our* Town by Historic Ketchikan Inc.

We've used this book at the Ketchikan Shipyard for years to provide outsiders with information about the community and to promote Ketchikan as a vital community. Now that the shipyard is part of Vigor Industrial, a major West Coast maritime business, there are even more opportunities to use this uniquely comprehensive publication.

We provide copies of our town to prospective customers who want to know about our community.

Historic Ketchikan Inc. provides a positive boost to economic development by showing off our community so well. The community facts at the back of the book are also invaluable and a new edition of *Our Town* will bring those up to date.

Sincerely,

Doug Ward

Director of Shipyard Development

Doug Ward

Vigor Alaska

Doug.Ward@vigorindustrial.com

Ph: (907) 228-5302



IT IS IN THE SHELTER OF EACH OTHER THAT THE PEOPLE LIVE.

IRISH PROVERB

April 2, 2014

Hon. Lew Williams III, Mayor City Council Members City of Ketchikan Ketchikan, Alaska

Mayor Williams and members of the City Council:

Re: Support for continuance of Our Town by Historic Ketchikan Inc.

I'm writing to urge continued city support of the publishing of *Our* Town by Historic Ketchikan Inc.

This book is used as a resource to provide visitors and interested citizens with a snap shot of information about our community. It also promotes Ketchikan. Ketchikan is a vital community as you can see by the continuous growth we have seen through business expansion and upgrades. Community Connections, Inc. mission is to provide individualized customer guided supports that encourage independence, community belonging and quality of life. Without continued growth in our community we would not be able to continue to recruit and retain a talented work force to our Agency to work in Ketchikan.

The positive energy and vitality Historic Ketchikan Inc. provides enhances the economic development of our community. This publication show cases our community as the place to live and recreate. The community facts at the back of the book are also invaluable and a new edition of *Our Town* will bring those up to date.

Sincerely,

Bess Clark

Executive Director

Community Connections, Inc.

721 Stedman St. Ketchikan, AK 99901 Tel: (907) 225-7825 Fax: (907) 225-1541

P.O. Box 420 Craig, AK 99921 Tel: (907) 826-3891 Fax: (907) 826-3892



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

March 31, 2014

RE:

Authorizing Budget Transfer – Reimbursement to the Ketchikan Gateway Borough of the Cost of Merchant Notification of the One-Half Percent (1/2%) Increase in City Sales Tax Effective April 1, 2014

The motion detailed below was prepared at the request of Councilmembers Coose and Karlson, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion provides for authorizing the transfer of \$3,000 from Appropriated Reserves of the General Fund to the City Council's 2014 Community Promotion account (Account No. 610-01). The transfer would be used to reimburse the Ketchikan Gateway Borough up to \$3,000 for the costs it incurred in notifying merchants of the one-half percent (1/2%) increase in the City sales tax effective April 1, 2014. This matter was briefly discussed at the Cooperative Relations Committee meeting of Friday, March 27, 2014. Although documentation of \$2,231 in expenses was presented, the Borough Manager advised the committee that additional costs had been incurred and that the total expenditures would likely be closer to the \$3,000 figure.

A motion has been prepared for City Council consideration.

Motion: I move the City Council authorize the City Manager to transfer \$3,000 from Appropriated Reserves of the General Fund to the City Council's 2014 Community Promotion account (Account No. 610-01) for the purpose of reimbursing the Ketchikan Gateway Borough up to \$3,000 for the costs it incurred in notifying merchants of the one-half percent (1/2%) increase in City sales tax effective April 1, 2014.

Kacie Paxton

From: Sent: Mike Houts [mikeh@kgbak.us] Thursday, March 27, 2014 3:40 PM

To:

Subject:

Kacie Paxton FW: Cooperative relations committee

Attachments:

image001.jpg

Cooperative Relations
3/28/14 Hem 3c

Michael J. Houts (Mike), Finance Director Ketchikan Gateway Borough 1900 First Avenue., Suite 118 Ketchikan, AK 99901



From: Mike Houts [mailto:mikeh@kgbak.us] **Sent:** Thursday, March 27, 2014 3:31 PM

To: Dan Bockhorst

Subject: Cooperative relations committee

Cost of notifying merchants for the sales tax increase.

Letter to merchants

Envelopes	84
Paper	30
Address labels	23
Toner	46
Postage	1,058
Other	
Obsolete forms	330
Newspaper ads (March)	330
Newspaper ads (April)	330
	2,231

Michael J. Houts (Mike), Finance Director Ketchikan Gateway Borough 1900 First Avenue., Suite 118 Ketchikan, AK 99901

KETCHIKAN GATEWAY BOROUGH CITY OF KETCHIKAN

Cooperative Relations Committee Meeting

March 28, 2014

Assembly Chambers, White Cliff

Call to Order

The meeting was called to order by Co-Chair Moran at 12:00 p.m.

Present at the meeting were:

City of Ketchikan

Co-Chair Karlson

Member Coose

Member Harris

Manager Amylon

Ketchikan Gateway Borough

Co-Chair Moran

Member Painter

Member Van Horn

Manager Bockhorst

Planning Director Williams

Assessor Brown

Clerk Paxton

Citizen Comments

Citizen comments were provided at the end of New Business.

Unfinished Business

Shoreline Area Wastewater/Sludge Pumping Service

Manager Amylon reported the City would address the topic when staff resources became available. Co-Chair Moran requested input from the City on the Borough's pending ordinance regarding enforcement actions.

KIC PILT Agreement Amendment Request

Manager Bockhorst said substantial discussions were ongoing with KIC and KIC had not yet taken a position on the PILT. He said once an agreement was reached, it would be brought forward.

City Sales Tax Increase – Merchant Notification

A breakdown of costs for notifying merchants of the City sales tax increase was provided to the members by Finance Director Houts. Co-Chair Karlson said it would be provided to the council. Manager Bockhorst commented there were additional expenses forthcoming, but stated the total of all costs should be less than \$3,000.



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 7, 2014

RE:

Authorizing Budget Transfer - Amendment No. 2 to Contract No. 13-

37, Thomas Basin Seawall Design, PND Engineers, Inc.

At its meeting of November 7, 2013, the City Council adopted a motion declaring the evaluation of and design of interim repairs to the Thomas Basin Promenade and retaining wall as a public emergency and awarding Contract No. 13-37, Thomas Basin Seawall Design, to PND Engineers, Inc. in an amount not to exceed \$42,094. At its meeting of February 6, 2014, the City Council adopted a motion authorizing my office to enter into Amendment No. 1 to Contract No. 13-37 in an amount not to exceed \$350,657, in order to have the company begin design of a replacement structure. At its meeting of March 6, 2014, staff presented various design options and the City Council selected Alternative 3A as the preferred configuration for the project.

As indicated in the attached memorandum from Assistant Public Works Director Seth Brakke, PND, Inc.'s original scope of work did not include the installation of 1,100 square feet of additional timber deck promenade, the additional retaining wall and the removal and replacement of the existing transformers near Thomas Street that are incorporated into the Alternative 3A design option. In order to incorporate these design elements into the project scope, PND, Inc. is requesting an amendment to its contract in the amount of \$37,422. Included in this amount is an additional \$8,320 for additional geotechnical work that PND Engineers, Inc. is recommending.

As no appropriation for this project was provided in the 2014 General Government Operating and Capital Budget, a budget amendment will be required [see agenda report 7a(4)].

The Assistant Public Works Director will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion authorizing the City Manager to enter into Amendment No. 2 to Contract No. 13-37, Thomas Basin Seawall Design, between the City and PND Engineers, Inc. of Juneau, Alaska in an amount not to exceed \$37,422; approving a budget transfer of \$37,422 from Appropriated Reserves of the Port Enterprise Fund to the Tourism & Economic Development Department's 2014 Thomas Basin Seawall Replacement Project capital account; and authorizing funding from the Tourism & Economic Development Department's 2014 Thomas Basin Seawall Replacement Project capital account.

Recommended Motion: I move the City Council authorize the City Manager to enter into Amendment No. 2 to Contract No. 13-37, Thomas Basin Seawall Design, between the City and PND Engineers, Inc. of Juneau, Alaska in an amount not to exceed \$37,422; approve a budget transfer of \$37,422 from Appropriated Reserves of the Port Enterprise Fund to the Tourism & Economic Development Department's 2014 Thomas Basin Seawall Replacement Project capital account; and authorize funding from the Tourism & Economic Development Department's 2014 Thomas Basin Seawall Replacement Project capital account.

CITY OF KETCHIKAN

MEMORANDUM

DATE:

April 4, 2014

TO:

Karl Amylon, City Manager

FROM:

Seth Brakke PE, Assistant Public Works Director

SUBJECT:

Amendment #2 to Emergency Thomas Basin Seawall Design, Contract No.

13-37

On October 21, 2013 significant platform settlement and rock wall movement caused the closure of the Thomas Basin/Salvation Army promenade. At its November 7th, 2013 meeting the City Council authorized a professional services agreement with PND Engineers Inc. in an amount not to exceed \$42,094 for preliminary design services.

At the February 6th, 2014 City Council meeting, representatives from PND gave a presentation to facilitate the selection of a preferred alternative, and the City Council authorized amendment No. 1 in the amount of \$350,657. At the March 6th, 2014 meeting the City Council selected Alternative 3A as its preferred alternative. Given that City Council design direction, PND has prepared and provided a fee proposal in the amount of \$37,422 to cover the additional \$29,102 in design costs and additional \$8,320 in geotechnical effort. As such contract amendment #2 has been prepared for council approval.

Recommendation:

It is recommended that the City Council; adopt a motion authorizing Contract Amendment #2 to Contract #13-37 in the to not exceed amount of \$37,422; authorize a budget transfer from CPV funds and direct the city manager to execute Contract Amendment #2 on behalf of the City Council.

Attachments: PND Additional Services Fee proposal for contract amendment #2

AMENDMENT NO. 2

to

AGREEMENT

Thomas Basin Seawall Design Contract 13-37

	THIS AMENDMENT NO. 2 made and entered into this day of,
Street firm o Glacie	_, by and between the City of Ketchikan, Alaska, a municipal corporation, 334 Front, Ketchikan, Alaska 99901, hereinafter called "OWNER", and PND Engineers Inc, a rganized and existing under the laws of the State of Alaska, whose address is 9360 r Highway, Suite 100, Juneau, AK 99801 , and licensed and qualified to do business the State of Alaska, hereinafter called "Contractor."
	WHEREAS, the OWNER and CONULTANT entered into the Agreement for the Thomas Seawall Design, dated, 20, and now mutually desire to disaid contract.
	NOW, THEREFORE , for good and valuable consideration, the Agreement for the as Basin Seawall Design, Contract No. 13-37, dated, 20, is y amended as follows:
1.	Exhibit A, Basin Scope of services is hereby amended and attached.
2.	Exhibit B, Estimate of Professional Services is hereby amended and attached
3.	Section 31, Maximum Amount of Contract, is amended to read as follows:
	Section 1: Maximum Amount of Contract. Contractor acknowledges and agrees Owner's funding is of a limited nature and source and Owner shall in no event be liable for payment of any amounts under this Agreement, or otherwise, in excess of the total amount of Four Hundred Thirty Thousand One Hundred Seventy Three (\$430,173), and at such times as the total amount paid or due, or claimed by Contractor, reaches a total of Four Hundred Thirty Thousand One Hundred Seventy Three (\$430,173). Contractor shall forthwith notify Owner thereof. It shall be the Contractor's obligation to notify Owner and to assure no work in excess of said total sum of Four Hundred Thirty Thousand One Hundred Seventy Three (\$430,173) is done and any work done in excess thereof shall not entitle Contractor to any payment and Contractor expressly waives any claim therefor, unless such additional work was separately authorized in writing as a written change order or amendment to this Agreement prior to commencement and performance of any such additional work.

Except as provided in this Amendment No. 2, the Agreement for the Thomas Basin

Seawall Design, Contract No. 13-37 is hereby ratified and affirmed and remains in

full force and effect without any other amendment.

4.

 ${\bf IN~WITNESS~WHEREOF,}$ the parties hereto have executed this Amendment No. 2 the day and year first above written.

	Owner:
	CITY OF KETCHIKAN, ALASKA
ATTEST:	By: Karl R. Amylon, City Manager
Katherine M. Suiter, City Clerk	
	Contractor:
	PND Engineers, INC. Juneau, ALASKA
	(type in name)
((signature of authorized officer)
(Corporate Seal)	(title of person signing)

CITY ACKNOWLEDGMENT

STATE OF ALASKA	
FIRST JUDICIAL DISTRICT) ss.)
THIS IS TO CERTIFY that or	this day of , 20
commissioned and sworn, person SUITER, to me known to be the KETCHIKAN, a municipal corpora foregoing instrument; who on oath instrument and affix the corporations.	this day of, 20
WITNESS my hand and office written.	cial seal the day and year in the certificate first abov
	NOTARY PUBLIC FOR ALASKA
	My Commission Expires:
(Seal)	
CO	RPORATE CERTIFICATE
Contractor in the foregoing instrument on behalf of the Co Corporation; that said instrument v	ify that I am the Secretary of the Corporation named a ument; that, who signed said ntractor, was then of said vas duly signed for and in behalf of said Corporation by is within the scope of its corporate powers.
(Corporate Seal)	(signature of authorized officer)

CORPORATE ACKNOWLEDGMENT

STATE OF ALASKA) ss.
FIRST JUDICIAL DISTRICT)
THIS IS TO CERTIFY that on this day of
WITNESS my hand and official seal the day and year in this certificate above written.
NOTARY PUBLIC FOR
My Commission Expires:(Seal)
(Seal)
STATE OF ALASKA)) ss. FIRST JUDICIAL DISTRICT)
THIS IS TO CERTIFY that on this day of
WITNESS my hand and official seal the day and year in this certificate above written.
NOTARY PUBLIC FOR
My Commission Expires.
(Seal)

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

STATE OF ALASKA	
FIRST JUDICIAL DISTRICT) ss.)
THIS IS TO CERTIFY that of before me, the undersigned, a commissioned and sworn, personally appeared	on this day of, 20, Notary Public in and for the State of Alaska, duly (name)
that (he/she) executed the within	of of of company, on behalf of the limited liability company and instrument and that (he/she) executed the same freely ful authority to do so for the uses and purposes therein
WITNESS my hand and office	cial seal the day and year in this certificate above written.
	NOTARY PUBLIC FOR ALASKA My Commission Expires:
(Seal)	



Contract 13-37
Amendment #2
Exhibit A - Scope Amendment
Exhibit B - Fee Amendment

March 11, 2014

PND 132077

Seth Brakke, P.E. Assistant Public Works Director City of Ketchikan 2933 Tongass Avenue Ketchikan, AK 99901

Subject: Thomas Basin Retaining Wall – Concept No. 3A Permanent Renovation Additional Engineering Services Fee Proposal – Contract 13-37

Dear Mr. Brakke:

PND Engineers, Inc. (PND) appreciates the opportunity to assist the City of Ketchikan on the Thomas Basin Retaining Wall project. Following approval of PND's proposal for work associated with Concept 3, PND was requested to create additional concepts for the improvements at Thomas Basin which were delivered on February 19, 2014. We understand that the City of Ketchikan, at its City Council meeting on March 6, 2014, selected Concept No. 3A as its preferred alternative for permanent renovations.

Improvements associated with Concept 3A that were not included in our initial Concept 3 proposal are the installation of 1,100 square feet of additional timber deck promenade, additional retaining wall and electrical improvements associated with the removal and replacement of existing transformers near Thomas Street. PND and our subconsultant, Haight & Associates, propose to provide final design of these items for the fixed fee amount of \$29,102.

Additional geotechnical probes to locate bedrock in the area of the expanded deck would be beneficial to the design effort. PND recommends that the City authorize additional geotechnical work in the amount of \$8,320 for this effort.

Please review this proposal at your earliest convenience and feel free to contact me at any time if you have any questions regarding these matters. We are preparing to resume geotechnical activities on March 12th so would need your authorization on that work by March 13th. We look forward to continuing to work with the City of Ketchikan towards the successful completion of the Thomas Basin Retaining Wall Renovation project.

Sincerely,

PND Engineers, Inc. | Juneau Office

Dick Somerville, P.E. Vice President

of Smills

Enclosures



THOMAS BASIN RETAINING WALL REPAIRS CONCEPT 3A - PERMANENT RENOVATION- PREFERRED ALT. **EXPANSIONS**

ROM CONCEPTUAL COST ESTIMATE

Prepared By: PND Engineers on February 19, 2014

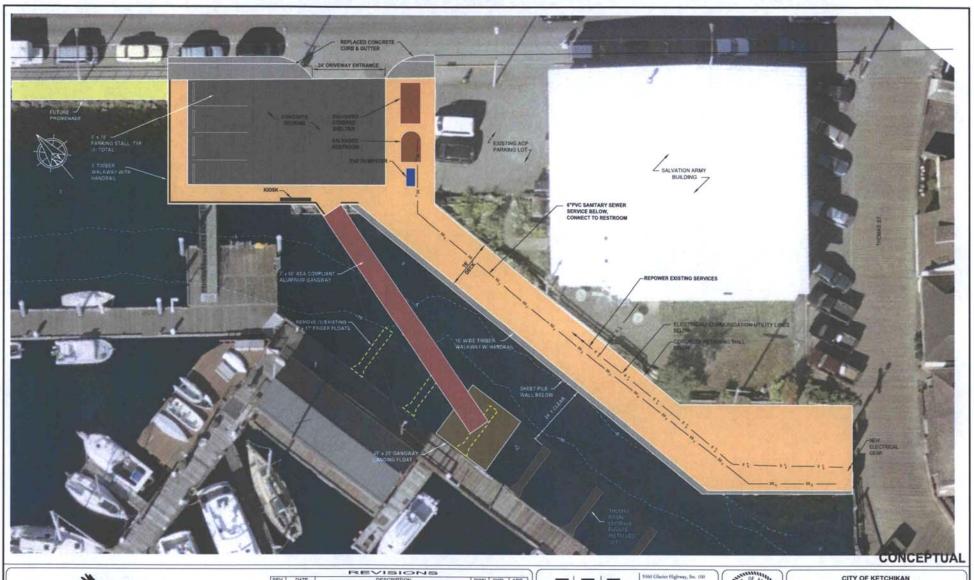
tem	Item Description	Units	Quantity	Unit Cost	Amount
1	Mobilization	LS	All Reqd	10%	\$217,080
2	Demolition & Disposal	LS	All Reqd	\$115,000	\$115,000
3	Shot Rock Borrow, Class A	CY	650	\$45	\$29,250
4	Riprap	CY	1,000	\$75	\$75,000
5	Salvage and Reinstall Existing Shelter & Restroom	LS	All Reqd	\$15,000	\$15,000
6	ROW Improvements	LS	All Reqd	\$35,000	\$35,000
7	Storm Drain System	LS	All Reqd	\$10,000	\$10,000
8	Sanitary Sewer Replacement	LF	220	\$65	\$14,300
9	Restore Water Service to Harbor	LS	All Reqd	\$30,000	\$30,000
10	Construction Surveying	LS	All Reqd	\$25,000	\$25,000
11	16' Wide Pile Supported Timber Promenade Deck	SF	3,510	\$125	\$438,750
12	Upgrade Promenade Deck to H15 Loading	SF	3,510	\$25	\$87,750
13	7'x80' ADA Compliant Aluminum Gangway	LS	All Reqd	\$120,000	\$120,000
14	20' x 20' Gangway Landing Float	LS	All Reqd	\$60,000	\$60,000
15	Z Sheet Pile Wall	LF	180	\$2,000	\$360,000
16	Pile Supported Approach Dock - Concrete Deck w/Timber Walk	SF	3,200	\$200	\$640,000
17	Concrete Backwall - Timber Promenade Deck	LS	All Reqd	\$70,000	\$70,000
18	Concrete Backwall - Stedman St	LS	All Reqd	\$65,000	\$65,000
19	Lighting	LS	All Reqd	\$50,000	\$50,000
20	Restore Power & Lighting to Harbor, New Transformers	LS	All Reqd	\$150,000	\$150,000
	ESTIMATED CONSTRUCTION BID PRICE				\$2,607,130
	CONTINGENCY (20%)				
	PERMITTING, FINAL DESIGN, BID DOCS, CONTRACT	ADMIN & I	NSPECTION (2	0%)	\$521,426
	GEOTECHNICAL INVESTIGATION				\$75,000

Note: The estimated budget includes \$29,102 for the additional engineering services not included in the scope of PND's Concept No. 3 Permanent Renovations Engineering Services Fee Proposal approved by the City on 2/6/14.











7201010					
REV.	DATE	DESCRIPTION	DWN.	CKD.	APP.
-					
			_	_	
				-	



Phone: 907-586-2093 Fac: 907-586-2099 www.podengineers.com SCALE IN FEET DESIGN: PND CHECKED: CRS



CITY OF KETCHIKAN THOMAS BASIN RETAINING WALLS

CONCEPT No. 3A
PERMANENT RENOVATION
FULL PROMENADE REPLACEMENT PNAD PROJECT NO. 132077 DWG. FILE:

2

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 7, 2014

RE:

Resolution No. 14-2548 – Amending The 2014 General Government Operating And Capital Budget To Provide A Supplemental Appropriation For The Tourism & Economic Development Department In The Amount Of \$37,422; And Establishing An

Effective Date

The attached resolution was prepared by Finance Director Bob Newell, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, Resolution No. 14-2548 provides for amending the 2014 General Government Operating and Capital Budget by providing a supplemental appropriation in the amount of \$37,422 to the Tourism & Economic Development Department. The supplemental appropriation is necessary to fund Amendment No. 2 to Contract No. 13-37 between the City and PND Engineers, Inc. for additional design work associated with the Thomas Basin Seawall Replacement Project [see agenda report 7a(3)].

Prior to consideration of Resolution No. 14-2548, a public hearing is required. The City Clerk's Office has scheduled such a hearing for the beginning of the City Council meeting of April 17, 2014. Following the public hearing the City Council may consider the resolution.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving Resolution No. 14-2548 amending the 2014 General Government Operating and Capital Budget to provide a supplemental appropriation for the Tourism & Economic Development Department in the amount of \$37,422; and establishing an effective date.

Recommended Motion: I move the City Council approve Resolution No. 14-2548 amending the 2014 General Government Operating and Capital Budget to provide a supplemental appropriation for the Tourism & Economic Development Department in the amount of \$37,422; and establishing an effective date.

CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2548

A RESOLUTION OF THE CITY OF KETCHIKAN, ALASKA AMENDING THE 2014 GENERAL GOVERNMENT OPERATING AND CAPITAL ANNUAL BUDGET TO PROVIDE A SUPPLEMENTAL APPROPRIATION FOR THE TOURISM & ECONOMIC DEVELOPMENT DEPARTMENT IN THE AMOUNT OF \$37,422; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Ketchikan, Alaska General Government Operating and Capital Annual Budget and appropriations for the year 2014 were adopted by the City Council with the passage of Resolution No. 13-2530; and

WHEREAS, funds in the amount of \$37,422 are available in 2014 from the CPV funding received from the State of Alaska and the Council of the City of Ketchikan desires to use these funds to provide funding for the Tourism & Economic Development Department's Thomas Basin Seawall Replacement capital improvement project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ketchikan, Alaska as follows:

<u>Section 1:</u> The 2014 revenues and appropriations of the Major Capital Improvement Fund are hereby amended as follows:

Revenues:

Transfer In - Port Enterprise Fund

\$37,422

Appropriations:

Tourism & Economic Development
Thomas Basin Seawall Replacement

\$37,422

<u>Section 2:</u> The City Manager is authorized to transfer \$37,422 in CPV funding from the appropriated reserves of the Port Enterprise Fund to the Major Capital Improvement Fund.

Section 3: This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 17th day of April, 2014.

Lew Williams, III, Mayor	
ATTEST:	
Katherine M Suiter City Clerk	_

MEMORANDUM CITY OF KETCHIKAN, ALASKA Finance Department Office of the Finance Director

Bob Newell, Finance Director Camille Nelson. Financial Analyst Phone: (907) 228-5621 Facsimile: (907) 228-5617

To:

Karl R Amylon, City Manager/KPU General Manager

From:

Bob Newell, Finance Director

Date:

April 7, 2014

Subject:

Resolution No. 14-2548, Amending the 2014 General Government Operating and Capital Budget to Provide a Supplemental Appropriation for the Tourism & Economic Development Department in the amount of

\$37,422 and Establishing an Effective Date

Attached is Resolution No. 14-2548 that has been prepared for the purpose of amending the 2014 General Government Operating and Capital Budget to provide a supplemental appropriation for the Tourism & Economic Development Department.

The Tourism & Economic Development Department is seeking a supplemental appropriation of \$37,422 to fund the Thomas Basin Seawall Replacement capital improvement project. The funding for this project will come from State of Alaska CPV funding. In addition to providing the appropriation for this project, it will be necessary for the Council to approve an operating transfer from the Port Enterprise Fund to the Major Capital Improvement Fund.

I recommend that the City Council pass Resolution No. 14-2548 amending the 2014 General Government Operating and Capital Budget. A public hearing for the budget amendment will be required. The City Clerk, Katy Suiter, has been requested to schedule a public hearing for April 17, 2014 and to provide for the proper public notice of such hearing.

Recommended Motion:

I move the City Council pass Resolution No. 14-2548, amending the 2014 General Government Operating and Capital Budget to provide a supplemental appropriation for the Tourism & Economic Development Department in the amount of \$37,422; and establishing an effective date.



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 08, 2014

RE:

Third Avenue Extension Fence Installation

At the City Council meeting of December 19, 2013, Mayor Williams requested that the City Council refer the issue of the potential installation of a fence along the extension of Third Avenue back to staff, in order that cost estimates could be developed. Attached for City Council review is a memorandum from Public Works Director Clif Allen regarding this issue. If the City Council elects to move a project forward, staff will proceed with the development of competitive solicitation and identification of a funding source.

Mr. Allen will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

<u>Motion</u>: I move the City Council direct staff to take such action regarding the installation of a fence along the extension of Third Avenue as determined appropriate by the City Council.

DATE:

April 7, 2014

TO:

Karl Amylon, City Manager

FROM:

Clifton J. Allen, PE, PWD / Engineering Manager

SUBJECT: 3rd Avenue Fence Inquiry

At the December 19th 2013 City Council meeting the City Council requested additional information and clarity regarding the potential installation of safety fencing along the 3rd Avenue Bypass retaining walls. Clarity was especially sought regarding a fatality that occurred in the vicinity. It is understood from police reports that the 2008 fatality occurred at the Schonenbar Bypass. It has been assumed, however, that the individual likely accessed the area above the Schoenbar Bypass from the 3rd Avenue sidewalks. After additional review on site, and through the study of available aerial photography, it remains apparent that the likely route taken by this individual was over private property. If so, it is difficult to conceive of a cost effective fence solution that would not restrict the property owners from utilizing their own property. Several curb cuts exist along this area and it is presumed to be unrealistic to attempt a successful fence barrier with gated access.

Attached for reconsideration is a 2012 memorandum that provided some preliminary cost estimates for a limited fence project. This proposal only addressed a small section of the bypass where residents have experienced vandalism from thrown objects. Neither of the above incidents occurred in this area. Should the Council wish to install climb resistant fencing on all of the subject areas, initial estimates indicate that the costs will likely approach or exceed \$200,000.

At this same meeting, comments were voiced from one of the downhill residents regarding the dumping of trash from the 3rd Avenue Bypass. While it is clear that a fence above this property would discourage dumping on this specific parcel, potential violators can easily move up or down the roadway to dispose of trash elsewhere along the mile long route.



Earlier estimates focused on a vertical fence installation as shown in the top photo. The resident suggested the installation of a specialized fence that curves over the walkway to further hinder anyone attempting to

over the walkway to further hinder anyone attempting to throw trash over the top. Vertical fences have been recently been installed in the region, and actual installation costs were available to derive estimates. Given the lack of similar fencing in this region, a conservative estimate for the curve back fencing would increase the previous estimates by a factor of at least 50%. It should be further stated that the structural ability to fasten this type of fence to the available guardrails is undetermined. Also undetermined is the cost of long range maintenance for such a project.



MEMORANDUM

DATE:

April 24, 2012

TO:

Karl Amylon, City Manager

FROM:

Clifton J. Allen, PE, PWD / Engineering Manager

SUBJECT: 3rd Avenue Fence Request

At its meeting of April 5th 2012 the City Council heard comments from a Water Street resident who complained about roof damage caused by rocks thrown from the 3rd Avenue bypass. This issue has been addressed previously by the Public Works staff that spoke directly with the homeowner and reviewed the site at the property and from the bypass. At that time, it was noted that the rocks could have been thrown from a number of areas in addition to the sidewalk directly above the property in question. Our office also credited the fact that the bypass is a relatively new project and recognizes that a similar fence was evaluated as a part of the original design process.

Although the resident provided photos of the rocks and roof damage, we were unable to determine if the damage is from a recent occurrence or if it is damage from fly rock that took place during the bypass construction.

At the direction of my office, staff has obtained a cost estimate of a similar 5 foot fence currently under construction on North Tongass Highway. Based on the available cost figures, the fence options are estimated as follows:

Fence the 745 feet of railing above the immediate area: \$67,000 Fence the 190 feet of railing above the 3 closest homes: \$18,000

\$5.000

Fence the 50 feet directly above the property:

Please be advised that these estimates are based on standard fence installations and no consideration has been provided for the method of installation impact to the existing rail system or the ongoing maintenance of such a fence.

The April 6th site visit noted an isolated picnic table and viewing area a short distance uphill. This area is easily within rock throwing distance, has an abundant supply of rocks in the landscape, and is semi secluded from visibility. Additionally, this area is already secured by a 6 foot chain link fence. The site visit also realized that the natural terrain may even allow for rocks to be thrown from the Rainbird Trail. To illustrate, the GIS department created the attached aerial photo that shows the close proximity of the Rainbird Trail and the picnic table / observation area.

It is the opinion of this office that any of the above options will have little or no effect in reducing the potential of vandals throwing rocks. Additionally, it is noted that many other properties in this area easily fall within the similar throwing distance from uphill areas.

elimination of the rain gauge sign replacement project; General Government Budget Update No. 34 regarding the financial impact of reducing the sales tax rate from 3.5% to 3.0% between the months of October and March; KPU Budget Update No. 7 providing a revised budget resolution; and KPU Budget Update No. 8 regarding the carryover of 2013 capital projects.

Mayor Williams said he would like to go through the agenda prior to consideration of the budgets. No objections were heard.

PERSONS TO BE HEARD

Councilmember West read a letter of resignation from Russell Wodehouse. Mayor Williams said acceptance of the resignation would be added to New Business.

Susan Peters, representing Scanlon Gallery, spoke against a higher seasonal sales tax rate. She cited reasons, and felt that money should be raised through other cuts in the budget. She expressed her opinion that two governments in Ketchikan is too many, and we need one.

Tom Ferry spoke of his support for a fence along Third Avenue, and handed out pictures of fences that might be used for this purpose. He also addressed a maintenance road coming down from Third Avenue behind his house and explained people are using the road as a shortcut. He also spoke to the rain canopies he thought were going to be installed from Tongass Trading down to Berth IV. He felt it would divert traffic from the businesses across the street. Mr. Ferry also spoke regarding head tax money and how it might be used. He requested the Newtown Art Park again be put on the agenda for discussion.

Paul Jarvey, representing Julie's, spoke against the one percent sales tax. He felt sales would be affected, stating it seems that Ketchikan is already being avoided by ships. He thought this would become the new norm if Ketchikan raises its sales taxes.

Misty Archibald expressed her opinion regarding Councilmember Wodehouse, stating she was glad to hear of his resignation. She encouraged the Council to implement a policy for appointing members to the Council. She suggested the Council should go back to the election and appoint the next person in line. She also asked the Council not to raise taxes.

Sidney Brown expressed his concern about the appointment to the Council as well as the election process. He felt both should be changed and background checks should be a part of the process.

Chuck Slagle spoke regarding the budgeting process, stating the process should be longer to allow for engagement of other people in it. He spoke against raising taxes, noting that Motion passed with Harris, Zenge, Sivertsen, West, Karlson and Olsen voting yea; one seat vacant.

UNFINISHED BUSINESS

Resolution No. 13-2530 – Adopting the Budget for the Year 2014, Appropriating from the General Government Funds for the Fiscal Year 2014

Mayor Williams suggested sending the fence alternatives that Mr. Ferry presented to Public Works so they could look up some prices to bring back to the Council. No objections were heard.

Moved by Sivertsen, seconded by Olsen the City Council approve the carryover of \$1,465,434 of uncompleted capital projects programmed for 2013 and authorize the city manager to add these projects to the 2014 General Government Operating and Capital Budget, and reduce capital projects programmed for 2013 by \$1,465,434.

Motion passed with West, Olsen, Karlson, Harris, Sivertsen and Zenge voting yea; one seat vacant.

Moved by Sivertsen, seconded by Harris the City Council amend the 2014 General Government Operating and Capital Budget to eliminate the Rain Gauge Sign Replacement Project in the amount of \$100,000 from the Port Department's 2014 budget.

Motion passed with Sivertsen, Zenge, Harris and Karlson voting yea; Olsen and West voting nay; one seat vacant.

Moved by Karlson, seconded by Olsen to amend the 2014 General Government Operating and Capital Budget by reinstating the Ketchikan Police Department canine.

Police Chief Bengaard answered questions from the Council.

Motion passed with West, Harris, Sivertsen, Olsen and Karlson voting yea; Zenge voting nay; one seat vacant.

In response to Councilmember Olsen relative to a succession planning effort, Manager Amylon said the Council will be faced with bigger issues than succession planning.

Main motion on Resolution No. 13-2530, as amended, passed with Harris, Olsen, West, Sivertsen and Zenge voting yea; Karlson voting nay; one seat vacant.

Appointments to Boards and Commissions – Mayor Williams

Mayor Williams submitted the name of William Spencer to the Port and Harbors Advisory Board and asked if there were any objections; none were heard.

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 8, 2014

RE:

Resolution No. 14-2544 – Confirming The Director Of Public Works' "Report On The Demolition Of The Building Located At 420/422 Water Street"; Confirming The Costs For The Demolition Of Said Building; Providing For The City's Remedies For The Recovery Of Those Confirmed Costs; And Establishing An Effective Date

At its meeting of March 6, 2014, the City Council adopted a motion approving Resolution No. 14-2541 accepting the filing of the Public Works Director's report on the costs of demolition; setting the time, date, and place for a hearing on the report of costs for demolition of the building located at 420/422 Water Street; and establishing an effective date. As indicated in the attached memorandum from City Attorney Mitch Seaver, the hearing has been scheduled for the City Council meeting of April 17, 2014. The City Attorney's report details the procedural process to be followed at the hearing and requires no elaboration on the part of my office. Following the public hearing staff recommends that the City Council formally consider and approve Resolution No. 14-2544 confirming the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street"; confirming the costs for the demolition of said building: providing for the City's remedies for the recovery of those confirmed costs; and establishing an effective date.

The City Attorney and Public Works Director will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving Resolution No. 14-2544 confirming the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street"; confirming the costs for the demolition of said building; providing for the City's remedies for the recovery of those confirmed costs; and establishing an effective date.

Recommended Motion: I move the City Council approve Resolution No.14-2544 confirming the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street"; confirming the costs for the demolition of said building; providing for the City's remedies for the recovery of those confirmed costs; and establishing an effective date.

THE CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2544

A RESOLUTION OF THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA; CONFIRMING THE DIRECTOR OF PUBLIC WORKS' "REPORT ON THE DEMOLITION OF THE BUILDING LOCATED AT 420/422 WATER STREET"; CONFIRMING THE COSTS FOR DEMOLITION OF SAID BUILDING; PROVIDING FOR THE CITY'S REMEDIES FOR THE RECOVERY OF THOSE CONFIRMED COSTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on October 28, 2013. the Director of Public Works has submitted a "Report on the Demolition of the building located at 420/422 Water Street" dated October 28, 2013, to the City Clerk (the Director's Report);

WHEREAS, the Director's Report was set for public hearing on April 17, 2014;

WHEREAS, notice of said hearing was posted, published, and mailed as provided in Section 902 of the Uniform Code for the Abatement of Dangerous Buildings (the UCADB) as adopted by Ketchikan Municipal Code Section 19.28.010;

WHEREAS, the City Council has heard and reviewed such written and oral protests as are permitted under Section 903 of the UCADB;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Ketchikan, Alaska, as follows:

- **Section 1: Report Confirmed.** The Director of Public Works' October 28, 2013, "Report on the Demolition of the building located at 420/422 Water Street" (with such amendments as the City Council may have made prior to adoption of this Resolution) is confirmed, final and conclusive;
- **Section 2: Charges Confirmed**. The total of \$124,618.42 is the correct charge for the demolition of 420/422 Water Street and is confirmed by the City Council;
- **Section 3**: **Assessment of Charges**. The charges confirmed by the City Council in Section 2 are assessed against the property at 420/422 Water Street which property is

described in the assessment roll as:

Lot 50, Block 9 U.S. Survey 437, Ketchikan Recording District, First Judicial District, State of Alaska, (the Property)

and will be recorded on the assessment roll.

- Section 4: Collection of Assessment. The assessment of charges under Section 3 of this Resolution shall be deemed complete and payable upon being entered on the assessment roll and shall be a lien against the Property at 420/422 Water Street superior to all other liens except for property taxes with which it will be upon a parity. The assessment shall be collected at the same time and manner as property taxes are collected and shall be subject to the same penalties, procedures, and sale in the case of delinquency as provided for ordinary property taxes. All laws applicable to the collection and enforcement of property taxes shall be applicable to such assessment.
- **Section 5: Lien on Property.** Said charges shall also be imposed as a lien upon the Property subordinate to all special assessment liens previously imposed on the Property and paramount to all other liens except for municipal property taxes with which it shall be upon a parity. The lien shall be recorded and enforced as provided in AS 34.35.045.
- <u>Section 6</u>: <u>Personal Obligation</u>. Said charges shall also be a personal obligation of the property owner or owners and the City Attorney shall collect the same on behalf of the City by use of all appropriate legal remedies.
- **Section 7: Remedies Cumulative.** The remedies authorized by Sections 4 through 6 are non-exclusive, cumulative, and in addition to all other remedies available to the City.
- **Section 8: Interest.** All unpaid amounts assessed under this Resolution shall become delinquent if not paid within 30 days from the date of passage of this Resolution confirming the Director's Report at the rate of 7% per annum thereafter.
- **Section 9:** Appeal. Pursuant to Section 906 of the UCADB the validity and amount of the charges shall not be contested in any action or proceeding unless the same is commenced by an administrative appeal to the Superior Court within thirty (30) days after confirmation of the Director's Report and the charges by passage of this Resolution.
- **Section 10: Assessor and Tax Collector**. Certified copies of this Resolution and of the Director's Report with any amendments shall be given to the Ketchikan Gateway Borough assessor and Ketchikan Gateway Borough Finance Director who shall add the amount of the assessment to the next regular tax bill levied against the Property at 420/422 Water Street.

the assessment or for the sale of the Property at 420/422 Water Street shall be credited to a fund for repair and demolition of buildings.

Section 12: Effective Date. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this ____ day of _______, 2014.

Lew Williams III, Mayor

ATTEST:

Katherine M. Suiter
City Clerk

Section 11: Demolition Fund. All money recovered by the City in payment of

334 FRONT STREET Ketchikan, Alaska 99901 Telephone (907) 228-5611 Facsimile (907) 247-2111

MEMORANDUM

TO:

Mayor Williams

Members of the City Council Karl Amylon, City Manager

FROM:

Mitch Seaver

City Attorney

DATE:

April 8, 2014

SUBJECT:

Hearing on Report of Costs Pursuant to Uniform Code for the

Abatement of Dangerous Buildings - 420/422 Water Street

1. **Summary**

The Uniform Code for the Abatement of Dangerous Buildings, as adopted by the Ketchikan Municipal Code, sets forth the process for the City to recover costs incurred with the repair or demolition of structures. On March 6, 2014, the City Council set a time, date, and place for the hearing regarding the costs incurred with the demolition of the structure ("Structure") at 420/422 Water Street ("Property"). The hearing provides the Council the opportunity to modify the report on the costs of demolition ("Report") prepared by the Director of Public Works, consider protests or objections on the Report, and an opportunity to confirm or reject the costs associated with the demolition.

2. **Background and Analysis**

In the Report, the Director of Public Works has provided an itemized account of the expenses incurred by the City in the demolition of the Structure. The Uniform Code for the Abatement of Dangerous Buildings, as adopted by the City, requires that upon completion of the demolition, the Report be filed with the City Clerk and the City Council conduct a hearing regarding the costs.

As set forth in the accompanying memorandum from the City Clerk, notice of the hearing was posted at the Property and published once in a newspaper of general circulation. The notice, the Report, and a copy of proposed Resolution No. 14-2544 was served by certified mail to the Property Owners as their names and addresses appear on the

last equalized assessment roll of the Ketchikan Gateway Borough. Consistent with the Code, notice was given at least ten (10) days prior to the date of the hearing.

Any person interested in or affected by the proposed charges may file written protests or objections with the City Clerk at any time prior to the time set for the hearing. Each protest must contain a description of the property in which the signer is interested and the grounds for such protest or objection. The City Clerk shall endorse on every such protest or objection the date of receipt of the protest or objection.

At the time for the hearing, the City Clerk will provide copies of any protests or objections to the City Council and no other protests shall be considered. The City Council shall hear or review ay protests or objections to the Report. After conclusion of any protests or objections to the Report, the City Council has the opportunity to make revisions, corrections, or modifications to the Report, as the Council deems necessary. Once the City Council is satisfied with the correctness of the charges, the Report (as submitted or as revised, corrected, or modified) together with the costs, shall be confirmed or rejected by the Council. At the conclusion of the hearing, the Council may order that the charges be made a special assessment on the Property, a lien on the Property, and a personal obligation of the owners of the Property.

The decision of the City Council on the Report and the charges, and on all protests or objections, shall be final and conclusive.

A Resolution confirming the Report as presented and ordering that the charges be made a special assessment against the Property, a lien on the Property, and a personal obligation of the owners of the Property is submitted herewith for the Council's consideration.

3. **Recommendation**

Staff recommends that the City Council adopt Resolution No. 14-2544 confirming the Report of the Director of Public Works, and ordering that the charges be made a special assessment against the Property, a lien on the Property, and a personal obligation of the owners of the Property.

Enclosures (2)

Office of the City Clerk City of Ketchikan, Alaska

Katy Suiter, City Clerk Kim Stanker, Deputy City Clerk

To:

Mayor and City Council

From:

Katy Suiter, City Clerk

Date:

April 8, 2014

Subject:

Demolition of 420/422 Water Street

On March 6, 2014, the City Council approved Resolution No. 14-2541 accepting the filing of the Public Works director's report on costs for demolition; setting the time, date and place for a hearing on the report of costs for demolition of the building located at 420/422 Water Street. Subsequent to that action, and in accordance with Chapter 9 of the 1997 Uniform Building Code, the following actions from my office have taken place:

- (1) March 17, 2014: Registered letters concerning notice of the public hearing to be held on April 17, 2014 at 7:00 p.m. before the City Council regarding the above subject were sent certified mail return receipt requested to Mr. Joseph Machini, Ms. Helena Machini, Alaska Pacific Bank, Mr. Craig Dahl of Alaska Pacific Bancshares, Inc., and Mr. Perach Mazor. Of these, two letters were sent to Mr. Machini at two different addresses, one of which was returned as attempted not known, unable to forward (21 Creek Street, Ketchikan, AK). Two confirmations were received as being delivered, one each from Mr. Craig Dahl and one from Alaska Pacific Bank.
- (2) <u>April 4, 2014</u>: At my direction, a notice of the public hearing was posted on the subject property.
- (3) April 4, 2014: An email was sent to three different email addresses believed to be held by Mr. and/or Mrs. Machini. One email bounced back as undeliverable, but the other two appeared to be delivered successfully.
- (4) April 7, 2014: The notice of public hearing was published in the Ketchikan Daily News.
- (5) April 8, 2014: My office received a phone call from an individual who identified himself as Mr. Joseph Machini. He informed me that he had received the report of costs for demolition and he had forwarded the information to his attorney. He did not specify whether he received the hard copy or the email copy. He reported he and the bank are in negotiations with the insurance company and are close to reaching an agreement where the insurance would apparently pay for the damage to the building as well as demolition costs. I urged him to have his attorney call the City.

Copies of the letters described and return receipts described in paragraph (1), photographs of the posting and notice described in paragraph (2), copies of the emails described in paragraph (3) and the notice described in paragraph 4 are attached.

A public hearing confirming the Director of Public Works' "Report on the Demolition of the Building Located at 420/422Water Street"; confirming the costs for demolition of said building and providing for the City's remedies for the recovery of those confirmed costs has been scheduled for the Council meeting of April 17, 2014.

THE CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2541

A RESOLUTION OF THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA; ACCEPTING THE FILING OF THE PUBLIC WORKS DIRECTOR'S REPORT ON COSTS FOR DEMOLITION; SETTING THE TIME, DATE, AND PLACE FOR A HEARING ON THE REPORT OF COSTS FOR DEMOLITION OF THE BUILDING LOCATED AT 420/422 WATER STREET; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Uniform Code for the Abatement of Dangerous Buildings, as adopted by the Ketchikan Municipal Code, authorizes the recovery of costs of repair or demolition when repair or demolition work is completed by the City after a property owner fails to complete the abatement; and

WHEREAS, the first step in the process to recover abatement costs requires a report on costs ("Report") to be filed with the City Clerk, and for the City Council to set a time, date, and place for the hearing regarding the costs as set forth in the Report; and

WHEREAS, the City Council now wishes to set the time, date, and place of hearing regarding the costs of demolition of the structure formerly located at 420/422 Water Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ketchikan, Alaska, as follows:

Section 1: The City Council hereby acknowledges presentation of the Report regarding costs associated with the demolition of the Structure on the Property, a copy of which is attached hereto and incorporated herein by reference as Exhibit A.

Section 2: The City Council hereby sets April 17, 2014, at 7:00 p.m., or as soon as the matter may thereafter be heard, for the date and time of the hearing on the Report. The hearing shall be held at the City Council Chambers located a 334 Front Street, Ketchikan, Alaska 99901. During the hearing the Council will review the Report, together with any objections or protests which may be filed by any person interested in or affected by the proposed costs. The decision of the City Council on the Report and the charge shall be final and conclusive.

Section 3: Any person interested in or affected by the proposed charges may file written protests or objections with the City Clerk at any time prior to the time set for the hearing on the Report. Each protest or objection must contain a description of the Property in which the signer is interested and the grounds for the protest or objection. The City Clerk shall acknowledge the date of receipt of the protests or objections, and shall present the protests or objections to the City Council at the time set for the hearing. No other protests or objections shall be considered.

<u>Section 4</u>: The City Clerk shall ensure notice of the hearing is provided as required by the Uniform Code for the Abatement of Dangerous Buildings, as adopted by the Ketchikan Municipal Code.

Section 5: **Effective Date**. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this 6th day of March, 2014.

Lew Williams III, Mayor

ATTEST:

Katherine M. Suiter

City Clerk



2930 Tongass Avenue Ketchikan, Alaska 99901 Phone: 907-228-4727 Fax: 907-225-8721

October 28, 2013

Report on the Demolition of the building located at 420/422 Water Street

Per Section 901 of Chapter 9, of the 1997 Uniform Code for the Abatement of Dangerous Buildings as adopted in Chapter 19.28 of the Ketchikan Municipal Code, this report is submitted as an itemized account of the expense incurred by this jurisdiction in the demolition of building located at 420/422 Water Street, done pursuant to the provisions of Section 701.3 of the aforementioned code.

Work Done:

Work consisted of the complete demolition and disposal of the building located at 420/422 Water Street. The work included design, producing bid documents, bid award, construction administration, demolition of building, capping and/or decommissioning existing utility connections, asbestos training, air monitoring, traffic control, disposal of debris, and site cleanup. Notice to proceed was given to the contractor, Pool Engineering Inc. on February 1, 2013 and all work was completed by May 2nd 2013.

Itemized and Total Costs

The itemized account of the expense incurred by the City of Ketchikan in the demolition of the building located at 420/422 Water Street is as follows:

Description	Cost
Demolition	\$86,028.00
Design and Inspection	\$ 9,500.00
Asbestos Cell Disposal	\$24,000.00
CKTN Training, Materials, Labor	\$ 5,090.42
TOTAL	\$124,618.42

A more detailed itemization is included in Appendix A

Description of Property

The real property upon which the building known as 420/422 Water Street was located is described as Lot 50, Block 9, U.S. Survey 437, Ketchikan Recording District, State of Alaska.



2930 Tongass Avenue Ketchikan, Alaska 99901 Phone: 907-228-4727 Fax: 907-225-8721

Names and addresses of persons entitled to notice pursuant to Section 401.3

Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Ms. Helena Machini Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Alaska Pacific Bank 410 Mission Street Ketchikan, AK 99901

Mr. Craig Dahl, Registered Agent Alaska Pacific Bancshares, Inc. 2094 Jordan Avenue Juneau, AK 99801

Mr. Perach Mazor 1126 S. Clark Road, Apt. 4 Los Angeles, CA 90035

Mr. Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street Ketchikan AK 99901

Respectfully Submitted

Clifter Allen PE

Director of Public Works

City of Ketchikan

Appendix A	
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City of Ketchikan 420 Water Street Demolition and Abatement Project COST SUMMARY

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 PO#		Vendor	Description	Amount
13-202	3.27.2013	Pool Engineering	 Pay Request #1	\$69,900.00
13-202	5.1.2013	Pool Engineering	Pay Request #2	\$16,128.00

Sub Total

85.028.00

Design and Inspection

 PO#	Invoice Date	Vendor	Description	Amount
12-055	10.31.2012	Carson Dorn, Inc	420 Water Street Design	\$ 4,750.00
12-055	11.30.2012	Carson Dorn, Inc	420 Water Street Design	\$ 4,750.00

Sub Total

9,500.00

Asbestos Cell

 	Vendor	Description	Amount
4.9.2013	CKTN Solid Waste Facility	Disposal Fees	\$ 24,000.00

24,000.00

CKTN Training, Materials, Labor

 PO#	Invoice Date	Vendor	Description	Amount
13-129		Carson Dorn	Additional Asbestos and lead training	\$ 2,900.00
		Tyler Rental	Asbestos Materials	\$ 458.35
		Tyler Rental	Tyvek Suits	\$ 202.99
		Tyler Rental	Asbestos Materials	\$ 500.78
	2.1.2013	Tyler Rental	Hepa Vacuum	\$ 749.95
	2.1.2013	Tyler Rental	Danger Signs, Authorized personnel only signs	\$ 59.35
	2.1.2013	University of Alaska	Asbestos Refresher - Larry Karels	\$ 219.00

Sub Total

5,090.42

Total \$ 124,618.42



CERTIFIED MAIL - RETURN RECEIPT REQUESTED

March 17, 2014

Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, Florida 33312

Alaska Pacific Bank 410 Mission Street Ketchikan, Alaska 99901

Mr. Perach Mazor 1126 S. Clark Road, Apt. 4 Los Angeles, California 90035 Ms. Helena Machini 3373 Hollywood Oaks Drive Fort Lauderdale, Florida 33312

Mr. Craig Dahl, Registered Agent Alaska Pacific Bancshares, Inc. 2094 Jordan Avenue Juneau, Alaska 99801

Mr. Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street Ketchikan, Alaska 99901

Dear Sirs and Madam:

The Ketchikan City Council will hold a public hearing on Resolution No. 14-2544 on April 17, 2014 at 7:00 p.m. in the Council Chambers, 334 Front Street, regarding the Director of Public Works' "Report on Demolition of the building Located at 420/422 Water Street" and recovery of the expenses incurred by the City in the demolition of that building. Copies of the Notice of Public Hearing, the proposed Resolution No. 14-2544, and the report are attached hereto. Any person interested in or affected by the proposed charge for those expenses may file written protests or objections with the city clerk at the address indicated below prior to the public hearing. Each protest or objection must contain a description of the property and the grounds for such protest or objection.

On the date of the public hearing, the City Council shall hear and pass upon the report of the Public Works director, together with any such objections or protests as may be heard or received. The City Council may make such revision, correction or modification in the report or the charge as it may deem just. When the City Council is satisfied with the correctness of the charge, the report (as submitted or as revised, corrected or modified) together with the charge, shall be confirmed or rejected. The decision of the City Council on the report and the charge, the City's remedies, and on all protests or objections, shall be final and conclusive.

Sinderely, Nathwine M. Suiter

Katherine M. Suiter

City Clerk

cc:

Karl Amylon, City Manager Clifton Allen, Public Works Director Mitch Seaver, City Attorney

NOTICE OF PUBLIC HEARING

The Ketchikan City Council will hold a public hearing on Resolution No. 14-2544 on April 17, 2014, at 7:00 p.m. in the Council Chambers, 334 Front Street, Ketchikan, Alaska, regarding the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street" and recovery of the expenses incurred by the City in the demolition of that building. Copies of the proposed Resolution No. 14-2544 and the report are available for public inspection at the Office of the City Clerk, 334 Front Street, Ketchikan, Alaska. Any person interested in or affected by the proposed charge for those expenses may file written protests or objections with the city clerk at the above address prior to the public hearing. Each protest or objection must contain a description of the property and the rounds for such protest or objection.

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Katherine M. Suiter City Clerk

THE CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2544

A RESOLUTION OF THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA; CONFIRMING THE DIRECTOR OF PUBLIC WORKS' "REPORT ON THE DEMOLITION OF THE BUILDING LOCATED AT 420/422 WATER STREET": CONFIRMING THE COSTS FOR DEMOLITION OF SAID BUILDING; PROVIDING FOR THE CITY'S REMEDIES FOR THE RECOVERY **OF THOSE** CONFIRMED COSTS: **ESTABLISHING** AND EFFECTIVE DATE.

WHEREAS, on October 28, 2013, the Director of Public Works has submitted a "Report on the Demolition of the building located at 420/422 Water Street" dated October 28, 2013, to the City Clerk (the Director's Report);

WHEREAS, the Director's Report was set for public hearing on April 17, 2014;

WHEREAS, notice of said hearing was posted, published, and mailed as provided in Section 902 of the Uniform Code for the Abatement of Dangerous Buildings (the UCADB) as adopted by Ketchikan Municipal Code Section 19.28.010;

WHÉREAS, the City Council has heard and reviewed such written and oral protests as are permitted under Section 903 of the UCADB;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Ketchikan, Alaska, as follows:

Section 1: Report Confirmed. The Director of Public Works' October 28, 2013, "Report on the Demolition of the building located at 420/422 Water Street" (with such amendments as the City Council may have made prior to adoption of this Resolution) is confirmed, final and conclusive;

Section 2: Charges Confirmed. The total of \$124,618.42 is the correct charge for the demolition of 420/422 Water Street and is confirmed by the City Council;

Section 3: **Assessment of Charges**. The charges confirmed by the City Council in Section 2 are assessed against the property at 420/422 Water Street which property is

described in the assessment roll as:

Lot 50, Block 9 U.S. Survey 437, Ketchikan Recording District, First Judicial District, State of Alaska, (the Property)

and will be recorded on the assessment roll.

- **Section 4: Collection of Assessment.** The assessment of charges under Section 3 of this Resolution shall be deemed complete and payable upon being entered on the assessment roll and shall be a lien against the Property at 420/422 Water Street superior to all other liens except for property taxes with which it will be upon a parity. The assessment shall be collected at the same time and manner as property taxes are collected and shall be subject to the same penalties, procedures, and sale in the case of delinquency as provided for ordinary property taxes. All laws applicable to the collection and enforcement of property taxes shall be applicable to such assessment.
- **Section 5: Lien on Property.** Said charges shall also be imposed as a lien upon the Property subordinate to all special assessment liens previously imposed on the Property and paramount to all other liens except for municipal property taxes with which it shall be upon a parity. The lien shall be recorded and enforced as provided in AS 34.35.045.
- **Section 6: Personal Obligation.** Said charges shall also be a personal obligation of the property owner or owners and the City Attorney shall collect the same on behalf of the City by use of all appropriate legal remedies.
- **Section 7:** Remedies Cumulative. The remedies authorized by Sections 4 through 6 are non-exclusive, cumulative, and in addition to all other remedies available to the City.
- **Section 8: Interest.** All unpaid amounts assessed under this Resolution shall become delinquent if not paid within 30 days from the date of passage of this Resolution confirming the Director's Report at the rate of 7% per annum thereafter.
- **Section 9: Appeal**. Pursuant to Section 906 of the UCADB the validity and amount of the charges shall not be contested in any action or proceeding unless the same is commenced by an administrative appeal to the Superior Court within thirty (30) days after confirmation of the Director's Report and the charges by passage of this Resolution.
- **Section 10: Assessor and Tax Collector**. Certified copies of this Resolution and of the Director's Report with any amendments shall be given to the Ketchikan Gateway Borough assessor and Ketchikan Gateway Borough Finance Director who shall add the amount of the assessment to the next regular tax bill levied against the Property at 420/422 Water Street.

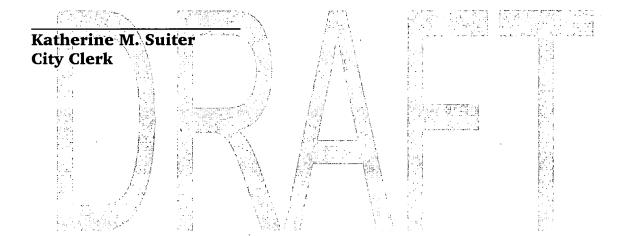
Section 11: Demolition Fund. All money recovered by the City in payment of the assessment or for the sale of the Property at 420/422 Water Street shall be credited to a fund for repair and demolition of buildings.

Section 12: Effective Date. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this ____ day of _____, 2014.

Lew Williams III, Mayor

ATTEST:



2930 Tongas, Ay nus Ketchikan, Alaska 99201 Phone: 907-228-4727 Fax: 907-225-8721

October 28, 2013

Report on the Demolition of the building located at 420/422 Water Street

Per Section 901 of Chapter 9, of the 1997 Uniform Code for the Abatement of Dangerous Buildings as adopted in Chapter 19.28 of the Ketchikan Municipal Code, this report is submitted as an itemized account of the expense incurred by this jurisdiction in the demolition of building located at 420/422 Water Street, done pursuant to the provisions of Section 701.3 of the aforementioned code.

Work Done:

Work consisted of the complete demolition and disposal of the building located at 420/422 Water Street. The work included design, producing bid documents, bid award, construction administration, demolition of building, capping and/or decommissioning existing utility connections, asbestos training, air monitoring, traffic control, disposal of debris, and site cleanup. Notice to proceed was given to the contractor, Pool Engineering Inc. on February 1, 2013 and all work was completed by May 2nd 2013.

Itemized and Total Costs

The itemized account of the expense incurred by the City of Ketchikan in the demolition of the building located at 420/422 Water Street is as follows:

Description	Cost
Demolition	\$86,028.00
Design and Inspection	\$ 9,500.00
Asbestos Cell Disposal	\$24,000.00
CKTN Training, Materials, Labor	\$ 5,090.42
TOTAL	\$124,618.42

A more detailed itemization is included in Appendix A

Description of Property

The real property upon which the building known as 420/422 Water Street was located is described as Lot 50, Block 9, U.S. Survey 437, Ketchikan Recording District, State of Alaska.



2930 Tongass Avenue Ketchikan, Alaska 99901 Phone: 907-228-4727 Fax: 907-225-8721

Names and addresses of persons entitled to notice pursuant to Section 401.3

Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Ms. Helena Machini Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Alaska Pacific Bank 410 Mission Street Ketchikan, AK 99901

Mr. Craig Dahl, Registered Agent Alaska Pacific Bancshares, Inc. 2094 Jordan Avenue Juneau, AK 99801

Mr. Perach Mazor 1126 S. Clark Road, Apt. 4 Los Angeles, CA 90035

Mr. Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street Ketchikan AK 99901

Respectfully Submitted

Clifter Allen PE

Director of Public Works

City of Ketchikan

Appendix A

City of Ketchikan 420 Water Street Demolition and Abatement Project COST SUMMARY

Demolition

PO#	-	Vendor	Description	 Amount
13-202	3.27.2013	Pool Engineering	Pay Request #1	\$69,900.00
13-202	5.1.2013	Pool Engineering	Pay Request #2	\$16,128.00

Sub Total

86,028.00

Design and Inspection

	PO#	Invoice Date	Vendor	Description	1	Amount
	12-055	10.31.2012	Carson Dorn, Inc	420 Water Street Design	\$	4,750.00
•	12-055	11.30.2012	Carson Dorn, Inc	420 Water Street Design	\$	4,750.00

Sub Total

\$ 9,500.00

Asbestos Cell

	Vendor	Description	·	Amount
4.9.2013	CKTN Solid Waste Facility	Disposal Fees		\$ 24,000.00

\$ 24,000.00

CKTN Training, Materials, Labor

——————————————————————————————————————		-			
PO#	Invoice Date	Vendor	Description		Amount
 13-129		Carson Dorn	Additional Asbestos and lead training	\$	2,900.00
		Tyler Rental	Asbestos Materials	\$	458.35
	•	Tyler Rental	Tyvek Suits	\$	202.99
		Tyler Rental	Asbestos Materials	\$	500.78
	2.1.2013	Tyler Rental	Hepa Vacuum	\$	749.95
	2.1.2013	Tyler Rental	Danger Signs, Authorized personnel only signs	\$	59.35
	2.1.2013	University of Alaska	Asbestos Refresher - Larry Karels	\$	219.00

Sub Total

5,090.42

Total \$ 124,618.42





SE9T 6584 2000 0240 2TO2

FRST CLASS MAR

RETURN RECEIPT REQUESTE

NIXIE





U.S. POSTAGE PAID KETCHIKAN.AK 9990! MAR 17.14 AMOUNT

\$6.91

CITY CLERK'S OFFICE

City Of Ketchikan 334 Front Street Ketchikan, AK 99901

Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street

Ketchikan Alaska 00001 999012003-1N 03/21/14

RETURN TO SENDER
ATTEMPTED - NOT KNOWN
UNABLE TO FORWARD
RETURN TO SENDER

NUIVEMAUTIIVADEE



SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 1. Article Addressed to: Alaska Pacific Bank HIO Mission Street	A. Signature X
Ketchikan, AK 99901	3. Service Type Certified Mail Registered Return Receipt for Merchandise C.O.D.
<u> </u>	4. Restricted Delivery? (Extra Fee)
2. Article Number (Transfer from service label) 7012 0470	0002 4859 1604
PS Form 3811, February 2004 Domestic Ret	
SENDER: COMPLETE THIS SECTION Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on their everse so that we can return the card to your. Attach this card to the back of the mailpiece, or on the front if space permits. Article Addressed to: Craya Dahl, Registered Agent	A. Signature A. Signature A. Signature A. Signature Addressee B. Received by (Printed Name) C. Date of Delivery C. Date of Delivery
Absta Pacific Bancshars, Inc. 2094 Jordan Avenue Juneau, AK 99811	3. Service Type Certified Mail
2. Article Number (Transfer from service label) 7012 0470 00	002 4859 1628
(Transfer from service label) (UIA UT W U	002 4859 1628

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

Katy Suiter - Posting of Public Notice at 420/422 Water Street Completed

From:

Seth Brakke

To:

Suiter, Katy

Date:

4/4/2014 3:20 PM

Subject:

Posting of Public Notice at 420/422 Water Street Completed

CC:

Allen, Clifton; Bingham, Corey; Driscoll, Ian; Elberson, Matt; Kaufe...

Attachments:

420 water street Ad - Public Notice.docx; 140404 Public Notice (1).JPG; 140404 Public Notice

(3).JPG; 140404 Public Notice (2).JPG

Hello Katy,

Per our discussion earlier today, please see photographic evidence of the public notice posting on site at 420/422 Water Street. Please let me know if anything else is needed. Regards,

Seth

Seth A. Brakke, P.E. Assistant Public Works Director City of Ketchikan Dept. of Public Works 907-228-4725

NOTICE OF PUBLIC HEARING

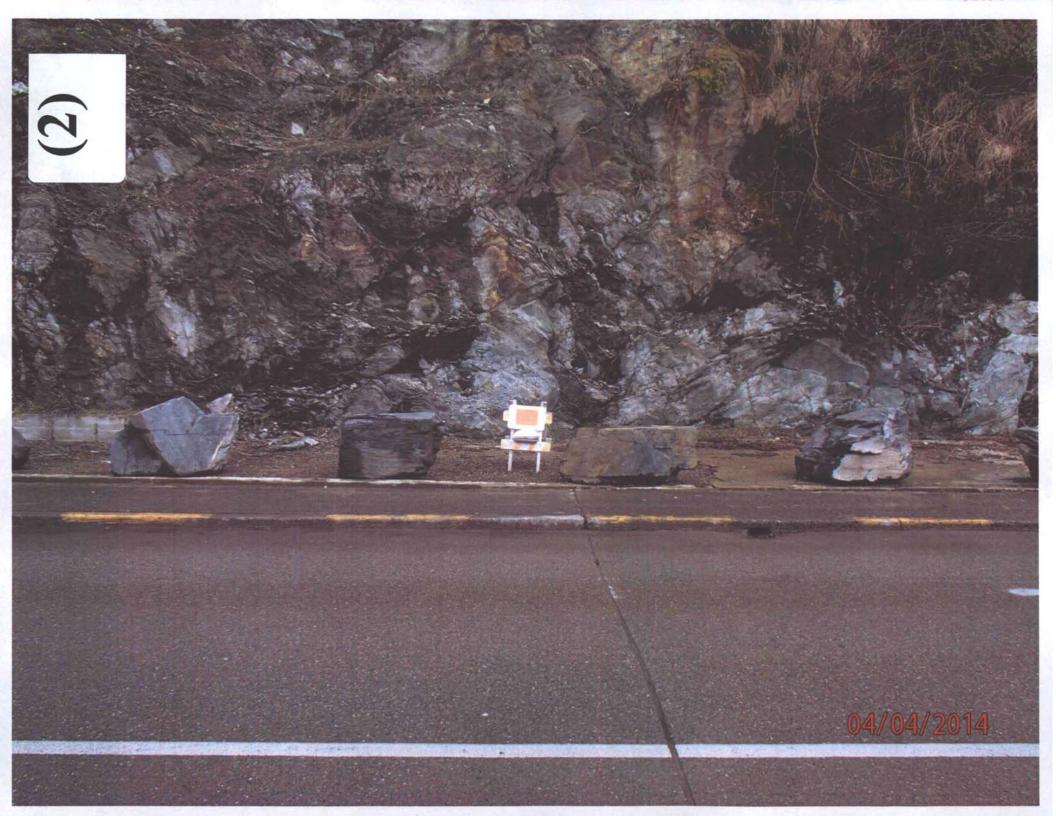
The Ketchikan City Council will hold a public hearing on Resolution No. 14-2544 on April 17, 2014, at 7:00 p.m. in the Council Chambers, 334 Front Street, Ketchikan, Alaska, regarding the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street" and recovery of the expenses incurred by the City in the demolition of that building." Copies of the proposed Resolution No. 14-2544 and the report are available for public inspection at the Office of the City Clerk, 334 Front Street, Ketchikan, Alaska. Any person interested in or affected by the proposed charge for those expenses may file written protests or objections with the city clerk at the above address prior to the public hearing. Each protest or objection must contain a description of the property and the rounds for such protest or objection.

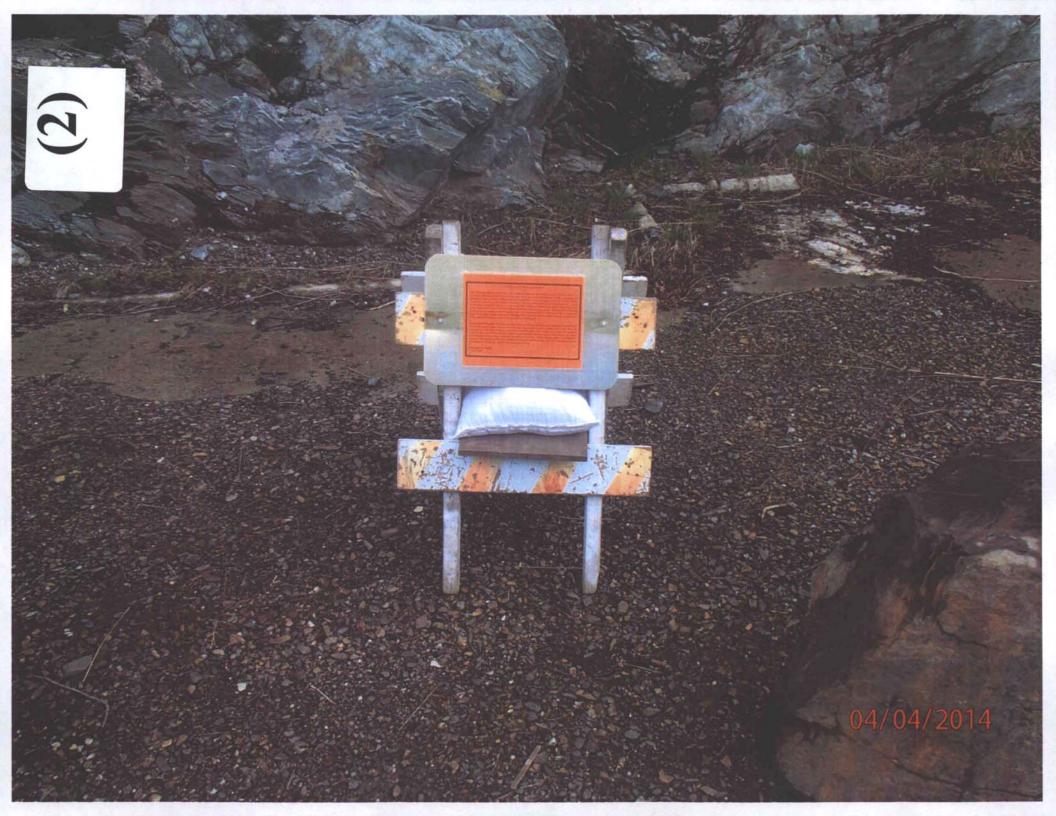
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Katherine M. Suiter City Clerk









Katy Suiter - Report on Demolition of the Building Located at 420/422 Water

From:

Katy Suiter

To:

hmachini@yahoo.com

Date:

4/4/2014 11:38 AM

Subject:

Report on Demolition of the Building Located at 420/422 Water Street

CC:

KaLana Kaufer; Katy Suiter; Kim Stanker; Mitch Seaver

Attachments: AR-M550N_20140404_093244_1.pdf

Mrs. Machini -

Please see the attached information concerning property located at 420/422 Water Street.

Katy

Katy Suiter, MMC City Clerk City of Ketchikan katys@city.ketchikan.ak.us Ph: 907.228.5658 Fx: 907.225.5075

Katy Suiter - Report on Demolition of the Building Located at 420/422 Water S

From:

Katy Suiter

To:

machiniak@yahoo.com

Date:

4/4/2014 11:36 AM

Subject:

Report on Demolition of the Building Located at 420/422 Water Street

CC:

KaLana Kaufer; Katy Suiter; Kim Stanker; Mitch Seaver

Attachments: AR-M550N_20140404_093244_1.pdf

Mr. and Mrs. Machini -

Please see the attached information concerning property located at 420/422 Water Street.

Katy

Katy Suiter, MMC City Clerk City of Ketchikan katys@city.ketchikan.ak.us Ph: 907.228.5658 Fx: 907.225.5075



CERTIFIED MAIL - RETURN RECEIPT REQUESTED

March 17, 2014

Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, Florida 33312

Alaska Pacific Bank 410 Mission Street Ketchikan, Alaska 99901

Mr. Perach Mazor 1126 S. Clark Road, Apt. 4 Los Angeles, California 90035 Ms. Helena Machini 3373 Hollywood Oaks Drive Fort Lauderdale, Florida 33312

Mr. Craig Dahl, Registered Agent Alaska Pacific Bancshares, Inc. 2094 Jordan Avenue Juneau, Alaska 99801

Mr. Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street Ketchikan, Alaska 99901

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On the date of the public hearing, the City Council shall hear and pass upon the report of the Public Works director, together with any such objections or protests as may be heard or received. The City Council may make such revision, correction or modification in the report or the charge as it may deem just. When the City Council is satisfied with the correctness of the charge, the report (as submitted or as revised, corrected or modified) together with the charge, shall be confirmed or rejected. The decision of the City Council on the report and the charge, the City's remedies, and on all protests or objections, shall be final and conclusive.

Singerely,

Katherine M. Suiter

City Clerk

CC

Karl Amylon, City Manager Clifton Allen, Public Works Director Mitch Seaver, City Attorney

M. Suiter

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Katherine M. Suiter City Clerk

THE CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2544

A RESOLUTION OF THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA; CONFIRMING THE DIRECTOR OF PUBLIC WORKS' "REPORT ON THE DEMOLITION OF THE BUILDING LOCATED AT 420/422 WATER STREET"; CONFIRMING THE COSTS FOR DEMOLITION OF SAID BUILDING; PROVIDING FOR THE CITY'S REMEDIES FOR THE RECOVERY OF THOSE CONFIRMED COSTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on October 28, 2013. the Director of Public Works has submitted a "Report on the Demolition of the building located at 420/422 Water Street" dated October 28, 2013, to the City Clerk (the Director's Report);

WHEREAS, the Director's Report was set for public hearing on April 17, 2014;

WHEREAS, notice of said hearing was posted, published, and mailed as provided in Section 902 of the Uniform Code for the Abatement of Dangerous Buildings (the UCADB) as adopted by Ketchikan Municipal Code Section 19.28.010;

WHEREAS, the City Council has heard and reviewed such written and oral protests as are permitted under Section 903 of the UCADB;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Ketchikan, Alaska, as follows:

- **Section 1: Report Confirmed.** The Director of Public Works' October 28, 2013, "Report on the Demolition of the building located at 420/422 Water Street" (with such amendments as the City Council may have made prior to adoption of this Resolution) is confirmed, final and conclusive;
- **Section 2:** Charges Confirmed. The total of \$124,618.42 is the correct charge for the demolition of 420/422 Water Street and is confirmed by the City Council;
- **Section 3**: **Assessment of Charges**. The charges confirmed by the City Council in Section 2 are assessed against the property at 420/422 Water Street which property is

described in the assessment roll as:

Lot 50, Block 9 U.S. Survey 437, Ketchikan Recording District, First Judicial District, State of Alaska, (the Property)

and will be recorded on the assessment roll.

- Section 4: Collection of Assessment. The assessment of charges under Section 3 of this Resolution shall be deemed complete and payable upon being entered on the assessment roll and shall be a lien against the Property at 420/422 Water Street superior to all other liens except for property taxes with which it will be upon a parity. The assessment shall be collected at the same time and manner as property taxes are collected and shall be subject to the same penalties, procedures, and sale in the case of delinquency as provided for ordinary property taxes. All laws applicable to the collection and enforcement of property taxes shall be applicable to such assessment.
- **Section 5: Lien on Property.** Said charges shall also be imposed as a lien upon the Property subordinate to all special assessment liens previously imposed on the Property and paramount to all other liens except for municipal property taxes with which it shall be upon a parity. The lien shall be recorded and enforced as provided in AS 34.35.045.
- <u>Section 6</u>: <u>Personal Obligation</u>. Said charges shall also be a personal obligation of the property owner or owners and the City Attorney shall collect the same on behalf of the City by use of all appropriate legal remedies.
- **Section 7:** Remedies Cumulative. The remedies authorized by Sections 4 through 6 are non-exclusive, cumulative, and in addition to all other remedies available to the City.
- **Section 8: Interest.** All unpaid amounts assessed under this Resolution shall become delinquent if not paid within 30 days from the date of passage of this Resolution confirming the Director's Report at the rate of 7% per annum thereafter.
- **Section 9: Appeal**. Pursuant to Section 906 of the UCADB the validity and amount of the charges shall not be contested in any action or proceeding unless the same is commenced by an administrative appeal to the Superior Court within thirty (30) days after confirmation of the Director's Report and the charges by passage of this Resolution.
- Section 10: Assessor and Tax Collector. Certified copies of this Resolution and of the Director's Report with any amendments shall be given to the Ketchikan Gateway Borough assessor and Ketchikan Gateway Borough Finance Director who shall add the amount of the assessment to the next regular tax bill levied against the Property at 420/422 Water Street.

Section 11: Demolition Fund. All money recovered by the City in payment of the assessment or for the sale of the Property at 420/422 Water Street shall be credited to a fund for repair and demolition of buildings.

Section 12: Effective Date. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED this ____ day of ______, 2014.

Lew Williams III, Mayor

ATTEST:

Katherine M. Suiter City Clerk



2930 Tongass Avenue Ketchikan, Alaska 99901 Phone: 907-228-4727 Fax: 907-225-8721

October 28, 2013

Report on the Demolition of the building located at 420/422 Water Street

Per Section 901 of Chapter 9, of the 1997 Uniform Code for the Abatement of Dangerous Buildings as adopted in Chapter 19.28 of the Ketchikan Municipal Code, this report is submitted as an itemized account of the expense incurred by this jurisdiction in the demolition of building located at 420/422 Water Street, done pursuant to the provisions of Section 701.3 of the aforementioned code.

Work Done:

Work consisted of the complete demolition and disposal of the building located at 420/422 Water Street. The work included design, producing bid documents, bid award, construction administration, demolition of building, capping and/or decommissioning existing utility connections, asbestos training, air monitoring, traffic control, disposal of debris, and site cleanup. Notice to proceed was given to the contractor, Pool Engineering Inc. on February 1, 2013 and all work was completed by May 2nd 2013.

Itemized and Total Costs

The itemized account of the expense incurred by the City of Ketchikan in the demolition of the building located at 420/422 Water Street is as follows:

Description	Cost	
Demolition	\$86,028.00	
Design and Inspection	\$ 9,500.00	
Asbestos Cell Disposal	\$24,000.00	
CKTN Training, Materials, Labor	\$ 5,090.42	
TOTAL	\$124,618.42	_

A more detailed itemization is included in Appendix A

Description of Property

The real property upon which the building known as 420/422 Water Street was located is described as Lot 50, Block 9, U.S. Survey 437, Ketchikan Recording District, State of Alaska.



2930 Tongass Avenue Ketchikan, Alaska 99901 Phone: 907-228-4727 Fax: 907-225-8721

Names and addresses of persons entitled to notice pursuant to Section 401.3

Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Ms. Helena Machini Mr. Joseph Machini 3373 Hollywood Oaks Drive Fort Lauderdale, FL 33312

Alaska Pacific Bank 410 Mission Street Ketchikan, AK 99901

Mr. Craig Dahl, Registered Agent Alaska Pacific Bancshares, Inc. 2094 Jordan Avenue Juneau, AK 99801

Mr. Perach Mazor 1126 S. Clark Road, Apt. 4 Los Angeles, CA 90035

Mr. Joseph Machini, Registered Agent Villa Machini, Incorporated 21 Creek Street Ketchikan AK 99901

Clifter Allen PE

Director of Public Works

Respectfully Submitted

City of Ketchikan

Appendix A

City of Ketchikan 420 Water Street Demolition and Abatement Project COST SUMMARY

Demolition

 PO#		Vendor	Description		Amount
13-202	3.27.2013	Pool Engineering	Pay Request #1		\$69,900.00
13-202	5.1.2013	Pool Engineering	Pay Request #2		\$16,128.00
			Sub Total	1	\$

Design and Inspection

 PO#	Invoice Date	Ven dor	Description	Amount
 12-055	10.31.2012	Carson Dorn, Inc	420 Water Street Design	\$ 4,750.00
12-055	11.30.2012	Carson Dorn, Inc	420 Water Street Design	\$ 4,750,00
			Sub Total	· \$

Asbestos Cell

	-					
		Vendor	Description	•	Amount	
	4.9.2013	CKTN Solid Waste Facility	Disposal Fees		\$ 24,000.00	
• .			·	,		\$ 24,000.00

CKTN Training, Materials, Labor

<u> </u>	-						
Invoice Date	Vendor	Description		Description		Amount	
	Carson Dorn	Additional Asbestos and lead training	\$	2,900.00			
	Tyler Rental	Asbestos Materials	\$	458.35			
	Tyler Rental ··	Tyvek Suits	\$	202.99			
	Tyler Rental	Asbestos Materials	\$	500.78			
2.1.2013	Tyler Rental	Hepa Vacuum	\$	749.95			
2.1.2013	Tÿler Rental	Danger Signs, Authorized personnel only signs	\$	59.35			
2.1.2013	University of Alaska	Asbestos Refresher - Larry Karels	\$	219.00			
	2.1.2013 2.1.2013	Invoice Date Carson Dorn Tyler Rental Tyler Rental Tyler Rental Tyler Rental 2.1.2013 Tyler Rental Tyler Rental Tyler Rental Tyler Rental	Invoice Date Vendor Carson Dorn Tyler Rental Danger Signs, Authorized personnel only signs	Invoice Date Vendor Description Carson Dorn Additional Asbestos and lead training \$ Tyler Rental Asbestos Materials \$ Tyler Rental Tyvek Suits \$ Tyler Rental Asbestos Materials \$ 2.1.2013 Tyler Rental Hepa Vacuum \$ 2.1.2013 Tyler Rental Danger Signs, Authorized personnel only signs \$			

Sub Total		Ś	5,090.42
		~	3,030.72

Total \$ 124,618.42



From:

KTN.GWIA.GATEWAY KATYS.KTNMAIL.KTN

To: Date:

4/4/2014 11:37 AM

Subject:

Message Status - Undeliverable

The attached file had the following undeliverable recipient(s):

machiniak@yahoo.com

Information about your message:

Subject: Report on Demolition of the Building Located at 420/422 Water Street

GroupWise Message Id: 533F09D8.724:215:4004

Message log tag: 7558520 Number of send attempts: 1

Time of initial send attempt: 04-04-14 11:37:06

Transcript of session follows:

Command: Data... Response: 554

Received: from KTN-MTA by mailhost.city.ketchikan.ak.us

with Novell_GroupWise; Fri, 04 Apr 2014 11:37:06 -0800

Message-Id: <533E995802000D7000733EF@mailhost.city.ketchikan.ak.us>

X-Mailer: Novell GroupWise Internet Agent 8.0.2

Date: Fri, 04 Apr 2014 11:36:56 -0800

From: "Katy Suiter" < KATYS@city.ketchikan.ak.us>

To: <machiniak@yahoo.com>

Cc: "Katy Suiter" <KATYS@city.ketchikan.ak.us>,
"KaLana Kaufer" <KAYK@city.ketchikan.ak.us>,
"Kim Stanker" <KIMS@city.ketchikan.ak.us>,

"Mitch Seaver" < MITCHS@city.ketchikan.ak.us>

Subject: Report on Demolition of the Building Located at 420/422 Water

Street

Mime-Version: 1.0

Content-Type: multipart/mixed; boundary="=__PartC5F7A4C8.0__="

This is a MIME message. If you are reading this text, you may want to consider changing to a mail reader or gateway that understands how to properly handle MIME multipart messages.

--= PartC5F7A4C8.0 =

Content-Type: multipart/alternative; boundary="=__PartC5F7A4C8.1__="

--= PartC5F7A4C8.1 =

Content-Type: text/plain; charset=US-ASCII Content-Transfer-Encoding: quoted-printable

Mr. and Mrs. Machini -

=20

Please see the attached information concerning property located at 420/422 = Water Street.

=20

=20

=20

Katy

=20 Katy Suiter, MMC City Clerk City of Ketchikan katys@city.ketchikan.ak.us Ph: 907.228.5658 Fx: 907.225.5075 =20 --=__PartC5F7A4C8.1__= Content-Type: text/html; charset=US-ASCII Content-Transfer-Encoding: quoted-printable Content-Description: HTML <HTML><HEAD> <META content=3D"text/html; charset=3Dutf-8" http-equiv=3DContent-Type> <META name=3DGENERATOR content=3D"MSHTML 8.00.7601.18392"></HEAD> <BODY style=3D"MARGIN: 4px 4px 1px; FONT: 10pt Segoe UI"> <DIV> <DIV>Mr. and Mrs. Machini -</DIV> <DIV> </DIV> <DIV>Please see the attached information concerning property located at = 420/422 Water Street.</DIV> <DIV> </DIV> <DIV> </DIV> <DIV> </DIV></DIV> <DIV>Katy<=

<DIV>Katy Suiter, MMC
City Clerk
City of Ketchikan
katys@city.ketc=

/DIV>

<DIV> </DIV>

(4)

Katy Suiter - Re: Display Ad - 420-422 Demolition

From: Ketchikan Daily News <kdn@kpunet.net>
To: Katy Suiter <KATYS@city.ketchikan.ak.us>

Date: 4/4/2014 11:00 AM

Subject: Re: Display Ad - 420-422 Demolition

No problem.

On Apr 4, 2014, at 10:38 AM, Katy Suiter wrote:

Please publish the attached display ad on Monday, April 7, 2014. It is VERY important this ad make that edition. Thank you!

Katy

Katy Suiter, MMC City Clerk City of Ketchikan katys@city.ketchikan.ak.us

Ph: 907.228.5658 Fx: 907.225.5075

<Ad - Public Notice.docx>

NOTICE OF PUBLIC HEARING

The Ketchikan City Council will hold a public hearing on Resolution No. 14-2544 on April 17, 2014, at 7:00 p.m. in the Council Chambers, 334 Front Street, Ketchikan, Alaska, regarding the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street" and recovery of the expenses incurred by the City in the demolition of that building." Copies of the proposed Resolution No. 14-2544 and the report are available for public inspection at the Office of the City Clerk, 334 Front Street, Ketchikan, Alaska. Any person interested in or affected by the proposed charge for those expenses may file written protests or objections with the city clerk at the above address prior to the public hearing. Each protest or objection must contain a description of the property and the rounds for such protest or objection.

On the date of the public hearing, the City Council shall hear and pass upon the report of he Public Works Director, together with any such objections or protests as may be heard or received. The City Council may make such revision, correction, or modification in the report of the charge for expenses as it may deem just. When the city Council is satisfied with the correctness of the charge, the report (as submitted or as revised, corrected, or modified) together with the charge, shall be confirmed or rejected. The decision of the City Council on the report and the charge, the City's remedies, and on all protests or objections, shall be final and conclusive.

Katherine M. Suiter City Clerk



Owen James, one of three carvers working on a tribal house destined for Glacier Bay National Park, is seen on March 25 in Hoonah. He learned to carve from his grandfather, who grew up in hake

Hoonah carvers craft tribal house

By MARY CATHARINE MARTIN

Capital City Weekly HOONAH (AP) - In a former auto shop beside Hoonah High School, three carvers are busy restoring signs of Huna Tlingit ancestry, genealogy and history to the land cleared by an advancing glacier more than 250 years ago.

Owen james work on a house that will represent all four of Hoonah's founding clans. The house is bound for Bartlett there we are Greenwald said.

Cover in Glacier Bay National Park.

Cover in Glacier Bay National Park.

The house is bound for Bartlett there we are Greenwald said.

The future generation is they liknow we were thinking progress is going. Elders stop by to see the stones they've told Greenwald, the lead carver come to his stop to the stones. Every weekday, Gordon Greenwald, Herb Sheakley, and Owen James work on a house that will represent all four of

told Greenwald, the lead carver, come to life. High school students drop by to work on their own projects (Greenwald is a retired Hoonah High School teacher)

The house is named Xuna Shuka Hit; Xuna for the Huna people, "Hit," means "house," and "Shuka" is a word Greenwald said doesn't quite translate to English but can be interpreted to mean ancestry, genealogy and history

preted to mean ancestry, genealogy and history.

It (the house) has been a pot of deer stew boiling for many many years, he said.

A Chapters in images, the said.

Greenwald James and Sheakley have carved interior screens and four house poles licitems, except these are in

chapters are 100 pages, Greenwald said. "The elders have been very entrusting ... they said okay, you know the history, you know the story, now let's see what you can do with it."

Other images on the panels include a copper shield representing the value of Huna Tlingit culture and history. A bentwood chest is a box of knowledge. Spirit faces of ancestors and future generations gaze down from the outer edges?

Sheakley began carving in 2006. Regalia 'he said' is 'not just for sad times, it's for happy times 'too.' "I want you to see my ancestors through me when you see my regalia The shop is filled with projects: a Thunderbird staff, headdresses, paddles, a bentwood box

James used to watch his grandfather carve in Kake. "That's how I started getting into carving is watching him carve, he said if m still learning

be Even on his deathbed, his grandfather would use crutches to bend over his work carving James said.

James said, in working on the project, he saw an opportunity to put a piece of himself into something lasting

Heroin low priority in AK

Some shifting from prescription pills

ANCHORAGE (AP) — Some states, including Alaska, are reporting a rise in heroin use as many addicts shift from more costly and harder-to-get prescription opiates to this cheaper alternative. A look at what's happening in Alaska:

THE PROBLEM:

Heroin is a relatively small problem in Alaska, falling below issues the state considers public health priorities, including obesity, tobacco use and public water system fluorida-

"While heroin use is a serious and growing problem for Alaskans and other Americans, and one that needs to be taken very seriously, our highest priorities are on issues that impact the public's health most broadly," Alaska's chief med-ical officer Ward Hurlburt said in a THE NUMBERS:

Fewer than 20 deaths where heroin might have played a role were reported between 2002 and 2010, according to the Alaska Bureau of Vital

Statistics. The number of people being treated for painkiller addiction, which could include heroin, has grown steadily from 147 in 2009 to 193 in 2013, with other people on waiting lists to get treatment. In Fairbanks, it's estimated that a needle exchange program serves between 250 and 300 people a year, with three of every four a heroin user.

SOLUTIONS:

A bill that passed the state Senate last year would reduce the penalty for possessing a small amount of certain drugs, including heroin. The bill would make the crime a misdemeanor instead of a felony if a person has not been convicted of more than two drug-related offenses. Senate Bill 56, which has not been taken up by the state House this year, is in line with the smart justice movement, which stresses that the length

and the nature of punishment fit the severity of a crime.

Under a 2006 state law. manslaughter charges can be filed if a person dies directly as a result of ingesting a Schedule IA substance, one with a high degree of danger or probable danger, including heroin.



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NOTICE OF PUBLIC HEARING

The Ketchikan City Council will hold a public hearing on Resolution No. 14-2544 on April 17, 2014, at 7:00 p.m. in the Council Chambers, 334 Front Street, Ketchikan, Alaska, regarding the Director of Public Works' "Report on the Demolition of the building located at 420/422 Water Street" and recovery of the expenses incurred by the City in the demolition of that building." Copies of the proposed Resolution No. 14-2544 and the report are available for public inspection at the Office of the City Clerk, 334 Front Street, Ketchikan, Alaska. Any person interested in or affected by the proposed charge for those expenses may file written protests or objections with the city clerk at the above address prior to the public hearing. Each protest or objection must contain a description of the property and the rounds for such protest or objection.

On the date of the public hearing, the City Council shall hear and pass upon the report of he Public Works Director, together with any such objections or protests as may be heard or received. The City Council may make such revision, correction, or modification in the report of the charge for expenses as it may deem just. When the city Council is satisfied with the correctness of the charge, the report (as submitted or as revised, corrected, or modified) together with the charge, shall be confirmed or rejected. The decision of the City Council on the report and the charge, the City's remedies, and on all protests or objections, shall be final and conclusive.

Katherine M. Suiter City Clerk

KPU WATER CUSTOMERS:

During the first days of our water conversion, you may smell or taste more chlorine than you are used to in your water. This is temporary. Simply turn on your





TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 9, 2014

RE:

Ordinance No. 14-1755 – Adding A New Section 14.20.085 To The Ketchikan Municipal Code Concerning Utilization Of And Prohibited Activities Related To The Drive Down Float And Crane; Providing For A Fine For Prohibited Activities; And Establishing An Effective

Date

The attached ordinance was prepared by the City Attorney at the request of Port & Harbors Director Steve Corporon, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, Ordinance No. 14-1755 provides for enacting a new section of the Ketchikan Municipal Code to address the use of the new drive down float that is currently under construction in Bar Harbor South. As indicated in Mr. Corporon's transmittal memorandum, the ordinance is based on policies that have been in place at Juneau's drive down float for several years. The Port and & Harbors Director's comments are self-explanatory and require no elaboration on the part of my office. I concur with Mr. Corporon's recommendation.

The Port & Harbors Director will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving in first reading Ordinance No. 14-1755 adding a new Section 14.20.085 to the Ketchikan Municipal Code concerning utilization of and prohibited activities related to the drive down float and crane; providing for a fine for prohibited activities; and establishing an effective date.

Recommended Motion: I move the City Council approve in first reading Ordinance No. 14-1755 adding a new Section 14.20.085 to the Ketchikan Municipal Code concerning utilization of and prohibited activities related to the drive down float and crane; providing for a fine for prohibited activities; and establishing an effective date.

THE CITY OF KETCHIKAN, ALASKA

ORDINANCE NO. 14-1755

AN ORDINANCE OF THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA; ADDING A NEW SECTION 14.20.085 TO THE KETCHIKAN MUNICIPAL CODE CONCERNING UTILIZATION OF AND PROHIBITED ACTIVITIES RELATED TO THE DRIVE DOWN FLOAT AND CRANE; PROVIDING FOR A FINE FOR PROHIBITED ACTIVITIES; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KETCHIKAN, ALASKA, AS FOLLOWS:

Section 1: New Section. A new section, to be numbered 14.20.085, entitled "Drive down float," is added to Title 14, Chapter 14.20, of the Ketchikan Municipal Code, to read as follows:

- "14.20.085 Drive down float and crane. (a) Subject to the provisions of this section, the drive down float located in Bar Harbor may only be utilized for loading or unloading persons or property, except that loading or unloading of passengers and crew of for-hire charter vessels is not allowed. Use of the drive down float shall be by reservation only obtained through the Port and Harbors Department. Vehicles and vessels utilizing the drive down float shall not be left unattended without prior approval of the Port and Harbors Department.
- (b) There shall be no additional charge for use of the drive down float provided the user is current in the payment of moorage fees for the vessel in any of the city's harbor facilities for the day of use including reserved moorage, open moorage and daily moorage fees. Users of the drive down float who are not current in the payment of moorage fees for the day the float is used shall be charged the daily moorage fee for the vessel listed in section 14.40.030.
- (c) Use of the drive down float crane shall also be by reservation only, obtained through the Port and Harbors Department. Charges for use of the crane shall be in accordance with section 14.40.050(c).
- (d) Users of the drive down float or crane must protect those facilities and their appurtenant structures against damage

and are liable to the city for repairs if they cause such damage. Vessels and vehicles (including trailers) that create an unreasonable risk of damage to the drive down float or crane as determined by the Port and Harbors Department shall not be allowed to use the drive down float or crane. As used in this subsection, "appurtenant structures" include wood decking, bullrails, steel piles, transfer bridge, approach dock, transition plates and steel grating."

Section 2: New Subsection. A new subsection (u) is added to Section 14.20.110, entitled "Prohibited activities," of the Ketchikan Municipal Code, to read as follows:

"(u) To violate the provisions of section 14.20.085 regarding use of the drive down float and crane."

Section 3: New Subsection. A new subsection (u) is added to Section 14.20.150, entitled "Fine schedule," of the Ketchikan Municipal Code, to read as follows:

(u)

82.50"

Section 4: **Effective Date**. This ordinance is effective one (1) month after its final passage and publication.

PASSED ON FIRST READING			·	
FINAL PASSAGE		t .		
	Lew Willia	ms III,	Mayor	•
ATTEST:	EFFECTIVE	DATÉ:		
	ROLL CALL	YEA	NAY	ABSENT
	COOSE			ļ
Katherine M. Suiter	HARRIS			<u> </u>
City Clerk	KARLSON			
•	OLSEN			
FYI: Bracketed language is intended to be	SIVERTSEN			

KK/O/Drive Down Float

removed from the existing ordinance, and

underlined language in bold type is

intended as an addition to the existing

Ketchikan Municipal Code.

WEST

ZENGE

MAYOR



2933 Tongass Avenue Ketchikan, Alaska 99901 Phone (907) 228-5632 Fax (907) 247-3610

MEMORANDUM

To: Karl Amylon, City Manager

From: Steve Corporon, Port & Harbors Director

Date: April 9, 2014

Re: Proposed Code Changes for Use of Drive Down Float

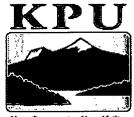
Attached is draft ordinance 14-1755 which would add a new section to Title 14, the Boat Harbor Facilities section of the Municipal Code, to address use of the drive down float currently under construction. These changes are based on the policies that have been in use at Juneau's drive down float for the past several years.

The Port and Harbors Advisory Board unanimously recommended approval of ordinance 14-1755 at their regular meeting of April 8. The salient policies this ordinance would establish are summarized as follows:

- There would be no extra charge for use of the drive down float if the operator of the vessel is already paying for moorage within any of the City's harbor facilities on the day the float is used.
- Operators of vessels not paying for moorage in the City's harbor facilities on the day the float is used would be charged for one day of moorage for use of the float.
- Reservations would be required for use of the float in order to coordinate scheduling. The float will likely be divided into 4 quadrants of 60 feet each. Operators of large vessels could reserve more than one quadrant if necessary.
- Use of the crane will continue to require reservations and the current fees for use of the crane will still apply.
- There would be no restrictions on use of the float except that for-hire charter vessels would not be allowed to load or unload passengers. This is intended to keep the float from being overrun with vans hauling cruise ship passengers from the downtown cruise ship docks. There are already numerous loading zones on the Port specifically for their use. Juneau currently has the same provision.
- The proposed fine of \$82.50 for violating the rules for use of the drive down float is the same as the current fine for violating the rules for use of the launch ramps.

The Port and Harbors Advisory Board also recommended reviewing the use of the drive down float throughout the first year to see if the initial policy of no additional fee should be reconsidered.

7b(1)(A)



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-3603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

March 31, 2014

RE:

Appeal of Award of Contract No. 14-06, Utility Service Truck, to

Nelson Truck and Equipment – Cal Worthington Ford

As indicated in the attached memorandum from Telecommunications Division Manager Ed Cushing, Cal Worthington Ford has filed an appeal of the award of Contract No. 14-06, Utility Service Truck, to Nelson Truck and Equipment in the amount of \$101,878. A copy of the appeal is attached to the Telecommunications Division Manager's report and requires no elaboration on the part of my office. For the reasons set forth in Mr. Cushing's memorandum, my office concurs with the recommendation that the appeal should be denied.

MR. Cushing will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

Motions have been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motions denying the appeal of Cal Worthington Ford of the award of Contract No. 14-06, Utility Service Truck, to Nelson Truck and Equipment in the amount of \$101,878 and accepting the bid of Nelson Truck and Equipment in the amount of \$101,878 for Contract No. 14-06, Utility Service Truck; authorizing funding from the Telecommunications Division's 2014 Vehicle Acquisition capital account; and directing the General Manager to execute the contract documents on behalf of the City Council.

Recommended Motion No. 1: I move the City Council deny the appeal of Cal Worthington Ford of the award of Contract No. 14-06, Utility Service Truck, to Nelson Truck and Equipment in the amount of \$101,878.

Recommended Motion No. 2: I move the City Council accept the bid of Nelson Truck and Equipment in the amount of \$101,878 for Contract No. 14-06, Utility Service Truck:

authorize funding from the Telecommunications Division's 2014 Vehicle Acquisition capital account; and direct the General Manager to execute the contract documents on behalf of the City Council.



Memorandum

To:

Karl R. Amylon, KPU General Manager

From:

Ed Cushing, KPU Telecommunications Division Manager

Date:

March 26th, 2014

Subject:

Denial of Appeal of Contract No. 14-06 - Utility Service Truck 14-06

The purpose of this memorandum is to request that the General Manager seek City Council approval to deny an appeal by Cal Worthington Ford of Anchorage, Alaska - wherein Cal Worthington Ford protested KPU Telecommunications Notice of Intent to Award Contract No. 14-06 to Nelson Truck and Equipment of Vancouver, Washington in the amount of \$ 101,878.

Background:

On January 21st, 2014 KPU Telecommunications issued an RFP to solicit proposals for purchase of a utility service vehicle. Two bidders responded and on March 14th, 2014 KPU Telecommunications issued a formal Notice of Intent to Award (advising of its intent to award the purchase-contract to the low-bidder – Nelson Truck and Equipment of Vancouver, Washington

On March 19th, 2014 the high-bidder (Cal Worthington Ford of Anchorage, Alaska) appealed the award. In its appeal, Cal Worthington cited its concern that the low-bidder's proposal appeared to fail to meet the requirement for a 4.30 limited slip rear axle. In response, Nelson Truck Company certified that its low-bid includes equipping the vehicle with a 4.30 limited slip rear axle. As such, the basis for the concern expressed in Cal Worthington's appeal is not cause for granting the appeal.

Accordingly:

- 1. On March 20th, 2014 KPU Telecommunications formally notified Cal Worthington Ford that Nelson Truck Company's bid does in fact meet the chassis specification for a 4.3 limited slip rear ratio for the price originally bid under contract 14-06.
- 2. On March 26th, 2014 KPU Telecommunications formally notified/sent new Notice of Intent to Award (confirming intent to award to Nelson) notices to Nelson and Cal Worthington (in concert with the Council meeting date of April 17th, 2014).

3. Under separate cover a Council Memorandum (awarding Contract 14-06 to Nelson) has been prepared and submitted for the Council agenda of April 17th, 2014.

In summary, it is recommended that Cal Worthington's appeal be denied.

Recommended Motion:

I move that the City Council deny the appeal filed by Cal Worthington Ford of Anchorage, Alaska, regarding purchase of a utility vehicle under Contract No. 14-06.

Cc: CC: David Martin, Assistant KPU Manager. Bob Newell, City Finance Director

Cal Worthington Ford

March 19, 2014

City of Ketchikan/Clerks Office 334 Front Street Ketchikan, Alaska 99901

RE: Bid Contract No. 14-06 Utility Service Truck

To whom it may Concern:

Please accept this letter as notification of appeal on Bid Contract NO. 14-06. Cal Worthington Ford is contesting the intent to award to Nelson Truck Equipment. Base on their bid not meeting the Axle specifications of the 4.30 limited slip rear Axle ratio. Cal Worthington Ford built our vehicle to meet specifications required by the bid, by selecting the 4.30 rear Axle we are forced to include a payload upgrade package to GVWR of 16,500lb thus increasing the cost of our vehicle.

Based on the other bidders failure to meet bid specifications we request that you award the bid to Cal Worthington Ford the only bidder that met or exceeded bid specifications.

I appreciate your time and prompt attention to this matter. If you need to contact me I can be reached at 907-793-8216 or Lee Smith at 907-793-8233.

Cordially,

Teresa Winter

Cal Worthington Ford

Director of Commercial and Fleet Sales

RECEIVED

MAR 1 9 2014

CITY CLERK'S OFFICE CITY OF KETCHIKAN, AK



1950 Gambell • Anchorage, Alaska 99501-5398 • (907) 276-5300

7b(1)(B)



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

March 31, 2014

RE:

Bids for Contract No. 14-06 - Utility Service Truck, Nelson Truck and

Equipment

In adopting the 2014 Ketchikan Public Utilities Operating and Capital Budget, the City Council appropriated \$235,000 to the Telecommunications Division for the purchase of various vehicles. As indicated in the attached memorandum from Telecommunications Division Manager Ed Cushing, the Utility has advertised and received sealed bids for Contract No. 14-06, Utility Service Truck. Two (2) bids were received and publicly opened on Thursday, March 13, 2014 at 2:00 p.m. in the City Clerk's Office. The Telecommunications Division Manager's report contains a summary of the bids received.

Nelson Truck and Equipment of Vancouver, Washington submitted the apparent low bid in the amount of \$101,878. A Notice of Intent to Award was issued on March 14, 2014. Cal Worthington Ford of Anchorage, Alaska filed an appeal on March 19, 2014 (see separate report).

Although the purchase of this vehicle was not anticipated at the time of adoption of the 2014 KPU Operating and Capital Budget, I concur with the Telecommunications Division Manager's rationale for undertaking an alternative approach.

Mr. Cushing will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion accepting the bid of Nelson Truck and Equipment of Vancouver, Washington in the amount of \$101,878 for 14-06. authorizing funding from the Contract No. Utility Service Truck; Telecommunications Division's 2014 Vehicle Acquisition capital account: and directing the City Manager to execute the contract documents on behalf of the City Council.

Recommended Motion: I move the City Council accept the bid of Nelson Truck and Equipment of Vancouver, Washington in the amount of \$101,878 for Contract No. 14-06, Utility Service Truck; authorize funding from the Telecommunications Division's 2014 Vehicle Acquisition capital account; and direct the City Manager to execute the contract documents on behalf of the City Council.



Memorandum

To:

Karl R. Amylon, KPU General Manager

From:

Ed Cushing, KPU Telecommunications Division Manager

Date:

March 26^h. 2014

Subject:

Award of Contract No. 14-06 - Utility Service Truck

The purpose of this memorandum is to request that the General Manager seek City Council approval to award Contract 14-06 for a Utility Service Truck with Fiberglass Body Installed on a 2015 Ford F450 Chassis, to Nelson Truck Equipment of Vancouver, Washington for a not to exceed amount of \$ 101,878.00.

Background:

The 2014 Telephone Division Budget includes \$ 235,000.00 for vehicle replacements – and initially contemplated replacing vehicle numbers 41, 42, and 50 (two vans and a bucket truck, respectively). Subsequent to initial preparation of the 2014 vehicle budget, it has been determined that the most pressing need and most prudent utilization of the Division's budget is via replacement of vehicle numbers 41, 50 and 53 (a van, bucket truck, and flat-bed multi-purpose service vehicle, respectively). Accordingly a memorandum was previously prepared to replace vehicle #50, and a subsequent memorandum will be submitted to replace vehicle # 42. The purpose of this memorandum is to request approval to replace vehicle #53. Vehicle # 53 is utilized by the line-crew for construction, repairs, and maintenance of pole-line and underground telecommunications cable. The truck is also used for snow-plowing the steep hill/approach to the Division's offices, the parking lot, and warehouse-yard area.

Vehicle #53 is a thirteen-year old 2001 Ford F450 truck, with over 60,000 miles, and is in poor condition. Issues with this truck include poor body condition, poor frame condition and a worn-out engine. Due to the age and condition of the vehicle, it will be subject to frequent and expensive service and repair – expenses which represent an investment in diminishing returns. Additionally, the physical condition is not representative of the quality of KPU's services, and creates a negative image in public.

Contract 14-06:

The Request for Bids for this project was issued on February 20, 2014, advertised on February 22, 25, 27 and March 1, 4, 6, 8 and 11, 2014. Two bidders responded and bids were opened on March 13, 2014. On March 14th, 2014 KPU Telecommunications issued a formal Notice of Intent to Award (advising of its intent to award the purchase-contract to the low-bidder – Nelson Truck and Equipment of Vancouver, Washington).

Recommended Motion:

I move that the City Council authorize the KPU General Manager to enter into a purchase contract, No. 14-06, with Nelson Truck and Equipment of Vancouver, Washington for a not-to-exceed amount of \$ 101,878.00.

Cc: CC: David Martin, Assistant KPU Manager. Bob Newell, City Finance Director

BIDDER'S LIST Contract/RFP	No: 14-06	Bid Open Date: 03/13/2014
Bid Name: Utility Service Truck		Bid Open Time: 2:00 pm

	COMPANY NAME	Local Bidder	Non- Collusion	Bid Bond	Ack. Addend	Other	BID AMOUNT (USD)
1	Nelson Truck Equipment				11		101,878.00
2	Nelson Truck Equipment Cal Worthington Ford				VV		106,220.0
3							
4							
5							
6							
7							· ·
8							
9							
10							
	Prepared By: Kim Stanker City Clerk's Office						

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(File:...Clerk\clerkfiles\winword\forms\BidList.docx)

Division:	Telecommunications	Project	Priority: 1	9	Project Number:	•
Project Ti	itle: Vehicle Acquisition	Start Da	te: 01/1	4	Estimated Project Cost:	
		End Dat	e: 12/1	8	Design	
Description	on:				Land/Right-of-Way	
This bu	dget item funds replacement of aging ve	hicles to prevent excess	ive maintenance costs ar	d production	Construction Management	
	g breakdowns. The following vehicles, all o			•	Construction	
					100113truction	
		·	,		Equipment	1,035,000
<u>Veh#</u>	Year & Description	<u>Condition</u>	Replacement Cost			1,035,000
<u>Veh#</u> #41	Installation and Repair Van	·	•		Equipment Other	1,035,000 1,035,000
		Condition	Replacement Cost		Equipment	1,035,000 1,035,000

		Į.	Adopted 201	14	Projected Requirements			S	
	Prior	Reappro-	New						Total
Source of Funds	Years	priated	Funding	Total	2015	2016	2017	2018	Project
Revenue Generating Fund			235,000	235,000	300,000	200,000	200,000	100,000	1,035,000
							-		
'									
`									
	1								
	1								
Takal			005.000	005.000	000 000	000 000	000.000	400 000	4 005 000
Total	<u> </u>		235,000	235,000	300,000	200,000	200,000	100,000	1,035,000



General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 2, 2014

RE:

Bids for Contract No. 14-07 - Electric Digger Derrick, Time

Manufacturing Co.

In adopting the 2014 Ketchikan Public Utilities Operating and Capital Budget, the City Council appropriated \$235,000 to the Electric Division for the purchase of a new digger derrick truck. As indicated in the attached memorandum from Electric Division Operations Manager Mark Adams, the Utility has advertised and received sealed bids for Contract No. 14-07, Electric Digger Derrick. Four (4) bids were received and publicly opened on Friday, March 31, 2014 at 2:00 p.m. in the City Clerk's Office. The Operations Manager's report contains a summary of the bids received.

Time Manufacturing Co. of Waco, Texas submitted the apparent low bid in the amount of \$238,070. A Notice of Intent to Award was issued on April 2, 2014. As of the date of this report, no appeals have been filed.

The Electric Division Manager will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion accepting the bid of Time Manufacturing Co. of Waco, Texas in the amount of \$238,070 for Contract No. 14-07, Electric Digger Derrick; authorizing funding from the Electric Division's 2014 Vehicles & Moving Equipment capital account; and directing the General Manager to execute the contract documents on behalf of the City Council.

Recommended Motion: I move the City Council accept the bid of Time Manufacturing Co. of Waco, Texas in the amount of \$238,070 for Contract No. 14-07, Electric Digger Derrick; authorize funding from the Electric Division's 2014 Vehicles & Moving Equipment capital account; and direct the General Manager to execute the contract documents on behalf of the City Council.

AGENDA - 04/17/14 - KPUNB2



Electric Division 1065 Fair Street Ketchikan, AK 99901

Phone: (907) 225-5505 Fax: (907) 247-0755

Your Community, Your Utility

TRANSMITTAL MEMORANDUM

TO:

Karl Amylon, KPU General Manager

FROM:

Mark Adams, Electric Operations Manager

DATE:

April 2nd, 2014

SUBJECT:

Request Authorization to Award Contract No. 14-07, Electrical Digger

Derrick, to Time Manufacturing Co.

On February 26th, KPU issued a request for bids for a replacement digger derrick truck. The bid period closed March 28th, with KPU receiving four bids. They were publicly opened at the City Clerk's Office, and the results are as follows:

- Time Manufacturing Co. \$238,070.00
- Altec Industries \$272,251.00
- TrailerCraft, Inc. \$273,683.00
- Terex Utilities, Inc. \$309,745.00

This new digger derrick, a Versalift Model TMD-2045T, with a 46' sheave height, 35' horizontal reach, and a maximum capacity of 26,400 pounds, installed on a 2015 International 7400 4x2 chassis, will replace truck #185-32, a 1995 GMC/Commander digger derrick with heavy chassis corrosion. Delivery of the new vehicle is expected to be 240-270 days from award.

Notices of Intent to Award were sent to each respective bidder on April 2nd. Funding for this vehicle is available in the 2014 Vehicle & Moving Equipment account.

Recommendation: It is recommended that the City Council award Contract No. 14-07, Electrical Digger Derrick, to Time Manufacturing Co. in the amount of \$238,070.00.

cc: Andrew Donato, Electric Division Manager

Attachment: Versalift TMD Series Digger Derrick Brochure

BIDDER'S LIST	Contract/RFP No: 14-07	Bid Open Date: 03/28/2014	
Bid Name: Electrical Di	gger Derrick	Bid Open Time: 2:00 pm	

COMPANY NAME		Local Bidder	Non- Collusion	Bid Ack. Bond Addend Other		Other	BID AMOUNT (USD)		
1	Altec Industries				2		\$272,251.00		
2	TrailerCraft, Inc.				2		\$273.683.00		
3	Time Manufacturing				2		\$238,070.00		
4	Terex Utilities Inc.				2		\$309,745.00		
5									
6									
7									
8									
9									
10									
	Prepared By: Katy Suiter City Clerk's Office								

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(File:...Clerk\clerkfiles\winword\forms\BidList.docx)





The Global Leader in Aerial Lifts

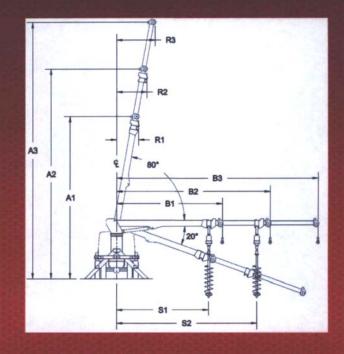
www.VERSALIFT.com



FULL PRESSURE HYDRAULIC CONTROLS



AVAILABLE IN 42, 45, 47 AND 50 FOOT SHEAVE HEIGHTS



	Maximum	Capacity at	Horizontal Reach			Sheave Height			Load Radius			Digging Radius	
Model	Capacity*	10 ft Radius*	B1	B2	B3	A1	A2	A3	R1	R2	R3	S1	82
TMD 2042T	27800 lb	12400 lb	16.8 ft	24.8 ft	32.8 ft	27.4 ft	35.3 ft	43.2 ft	3.6 ft	5.0 ft	6.3 ft	14.3 ft	22.3 ft
TMD-2042T	12610 kg	5620 kg	5.1 m	7.6 m	10.0 m	8.4 m	10.8 m	13.2 m	1.1 m	1.5 m	1.9 m	4.4 m	6.8 m
THE 2045T	26400 lb	12100 lb	17.8 ft	26.8 ft	35.8 ft	28.4 ft	37.3 ft	46.1 ft	3.7 ft	5.3 ft	6.9 ft	15.3 ft	24.3 ft
TMD-2045T	11970 kg	5490 kg	5.4 m	8.2 m	10.9 m	8.7 m	11.4 m	14.1 m	1.1 m	1.6 m	2.1 m	4.7 m	7.4 m
TMD-2047T	23900 lb	11600 lb	19.8 ft	28.8 ft	37.8 ft	30.4 ft	39.3 ft	48.1 ft	4.1 ft	5.6 ft	7.2 ft	17.3 ft	26.3 ft
TMD-20471	10840 kg	5260 kg	6.0 m	8.8 m	11.5 m	9.3 m	12.0 m	14.7 m	1.2 m	1.7 m	2.2 m	5.3 m	8.0 m
THE SOCOT	23900 lb	11600 lb	19.8 ft	30.3 ft	40.8 ft	30.4 ft	40.7 ft	51.1 ft	4.1 ft	5.9 ft	7.7 ft	17.3 ft	27.8 ft
TMD-2050T	10840 kg	5260 kg	6.0 m	9,2 m	12.4 m	9.3 m	12.4 m	15.6 m	1.2 m	1.8 m	2.3 m	5.3 m	8.5 m



TIME Manufacturing North, Central & South America TIME Export 7601 Imperial Drive P.O. Box 20368 Waco, Texas 76702-0368 Phone > 254.399.2100 Toll Free > 800.825.1085

Sondervang 3 DK-9640 Farso, Denmark Phone > +45 98632433 Fax > +45 98632483 www.time-export.dk

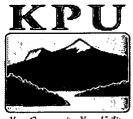
Division: Electric **Project Priority:** Project Number: 12 Project Title: Vehicles & Moving Equipment Start Date: 01/14 **Estimated Project Cost:** End Date: 12/18 Design Description: Land/Right-of-Way Construction Management This project is for the purchase of two new/replacement vehicles and moving equipment for the Electric Division. In order to Construction maintain an efficient and safe operating fleet, vehicles and equipment need to be replaced based on a regular cycle. The following is a schedule of the vehicles approaching end of life: Equipment 1,285,000 2014 Purchase: Other 1) Digger Derrick, Single-Axle - estimated \$235,000 Project Total 1,285,000 2) 1-Ton Work Truck (w/ Service Body) - estimated \$40,000

1) 1995 Digger Derrick #32 (now relegated as back-up) in 2015 upon new truck's arrival

3) 1990 55' Bucket Truck upon arrival of 60' bucket truck ordered in 2013

2) 1991 Work Truck #18 in 2014 upon new truck's arrival

			Adopted 2014		Projected Requirements				
	Prior	Reappro-	New						Total
Source of Funds	Years	priated	Funding	Total	2015	2016	2017	2018	Project
Revenue Generating Fund			275,000	275,000	150,000	350,000	160,000	350,000	1,285,000
				,					
					•				
					-				
Total			275,000	275,000	150,000	350,000	160,000	350,000	1,285,000



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 8, 2014

RE:

Change Order No. 4 to Contract No. 08-39 – UV Disinfection Facility

Construction Phase Services, CH2M Hill, Inc.

The motion detailed below was prepared at the request of Water Division Manager John Kleinegger, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, the motion provides for approval of Change Order No. 4 in an amount not to exceed \$100,000 to Contract No. 08-39, UV Disinfection Facility Construction Phase Services, between KPU and CH2M Hill, Inc. Mr. Kleinegger's transmittal memorandum is attached and requires no elaboration on the part of my office. I concur with the Water Division Manager's recommendation.

The additional funding needed is available at a moderate cost. In addition to the \$3.25 million Ketchikan has already received through the State of Alaska's 50% Municipal Matching Grant program in 2007 to build this project, Ketchikan also has authorization to borrow up to \$6.5 million dollars through the sale of bonds through the State's 1½ % low-interest Drinking Water Loan program. If this change order is approved by the City Council, a budget amendment will be required to appropriate \$100,000 from these sources to the UV & Chloramine Disinfection capital account [see agenda statement 7b(4)].

Mr. Kleinegger will be attending the City Council meeting of April 17, 2014, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving Change Order No. 4 in an amount not to exceed \$100,000 to Contract No. 08-39, UV Disinfection Facility Construction Phase Services, between Ketchikan Public Utilities and CH2M Hill, Inc.; authorizing funding in the amount of \$100,000 from the Water Division's UV & Chloramine Disinfection capital account; and directing the General Manager to execute this change order on behalf of the City Council.

Recommended Motion: I move the City Council approve Change Order No. 4 in an amount not to exceed \$100,000 to Contract No. 08-39, UV Disinfection Facility Construction Phase Services, between Ketchikan Public Utilities and CH2M Hill, Inc.; authorize funding in the amount of \$100,000 from the Water Division's UV & Chloramine Disinfection capital account; and direct the General Manager to execute this change order on behalf of the City Council.



Your Community, Your Utility

Water 2930 Tongass Avenue Ketchikan, AK 99901

Phone (907) 225-1000 Fax (907) 247-3232

Memorandum

TO:

Karl R. Amylon, General Manager

FROM:

John C. Kleinegger, Water Division Manager/Project Engineer

DATE:

April 8, 2014

SUBJECT:

UV Disinfection Facility Project - Construction Phase Services -

Contract 08-39, Change Order No. 4

During the first quarter of 2014, there was substantial public opposition to KPU plans for switching to chloramination disinfection. During this period CH2M Hill provided extensive assistance to City Council Members and KPU staff including responses to various citizen newspaper "letters to the editor", requesting letters from ADEC and the American Water Works Association to demonstrate their continued support for chloramination, and to refute statements made in a February 5th letter to Mayor Williams by Erin Brockovich against chloramination. CH2M Hill also made cost estimates of the possible impacts on water rates for new capital improvement projects should chloramination disinfection no longer be a viable option. At KPU's request, CH2M Hill attended three separate Council Meetings and provided professional expertise when asked by Council Members.

These unanticipated additional engineering services have exhausted the funds remaining in this contract and there are still important tasks to be accomplished. Although ADEC has granted interim approval to operate the UV and Chloramination Facilities, it expires on September 30, 2014. In their interim approval document, ADEC stated that all pending issues related to KPU's UV reactors must be resolved to ADEC's satisfaction prior to their issuance of final approval to operate. CH2M Hill's continued level of highly-skilled technical support is necessary to provide the expert explanations and answers to ADEC's concerns that are still being expressed about UV disinfection issues.

In addition, as with any new installation during the startup period, there will be very likely be unanticipated operational problems that will have to be addressed and solved. CH2M Hill will likely need to provide additional computer programming now that the ammonia addition equipment has actually started and we begin to explore the difficulties of maintaining and

controlling a very precise ratio between the amounts of chlorine and ammonia injected. If this ratio is not carefully controlled, the result may be some rather unpleasant tasting water.

Fortunately, the additional funding needed is available at a moderate cost. Although the \$3.25-million Ketchikan has already received through the State of Alaska's 50% Municipal Matching Grant program in 2007 to build this project has been expensed, Ketchikan also has authorization to borrow up to \$6.5-million dollars through the sale of bonds through the State's 1½% low-interest Drinking Water Loan program. If this change order is approved by your office and the City Council, a budget amendment will be prepared to appropriate \$100,000 from these sources to the UV & Chloramine Disinfection capital account.

Recommendation:

That the City Council adopt a motion to approve Change Order No. 4 to Contract No. 08-39, the UV Disinfection Facility Project - Construction Phase Services, between Ketchikan Public Utilities and CH2M Hill; providing for a net increase of \$100,000, bringing the total contract amount to \$1,375,000; authorize funding in the amount of \$100,000 from the Water Division's 2014 UV & Chloramine Disinfection capital account; and authorize the General Manager to execute this change order on behalf of the City Council.

CH2M Hill Engineers, Inc. 949 East 36th Avenue, Suite 500 Anchorage, Alaska 99508

Re:

Contractor:

Contract No. 08-39, UV Disinfection Facility Project - Construction Phase Services, Change Order No. 4

This change order modifies your original contract with the City of Ketchikan /dba Ketchikan Public Utilities to reflect extra work related to this project:

Description

Change Order Amount

Additional funding providing for ongoing assistance during the Chloramination Facility's start-up, assistance with compliance issues regarding the mandatory changes that ADEC required before granting interim operational approval for the UV Disinfection Facility, and additional water testing that validates the result of reduced disinfection byproducts during UV and Chloramination disinfection.

Total Change Order No. 4

\$ 100,000.00

 Original Contract;
 \$ 750,000.00
 Previous Total
 \$ 1,275,000.00

 Previous Addition:
 \$ 525,000.00
 This Change Order
 \$ 100,000.00

 Previous Deduction:
 \$ -0 - New Total
 \$1,375,000.00

This above amount covers all work in connection with this change. Your acceptance and the Owner's acceptance shall constitute and become a part of your contract with the City of Ketchikan /dba Ketchikan Public Utilities dated May 29, 2008. The above changes shall be subject to the same terms and conditions as contained in said contract.

CH2M Hill Engineers, Inc.	PROJECT ENGINEER					
Ву:	Note: All changes in work done on this contract must be reported to and accepted by the Owne					
Date:	before extras will be authorized.					
Accepted By: City of Ketchikan /dba Ketchikan Publi	c Utilities, Owner					
Bv:	Date:					



CH2M HILL 949 E. 36th Avenue Suite 500 Anchorage, AK 99508 Tel (907) 278-2551 Fax (907) 257-2000

April 4, 2014

Mr. John Kleinegger Ketchikan Public Utilities 2930 Tongass Avenue Ketchikan, AK 99901

Subject: UV Disinfection and Chloramination Contract Amendment for Continued Engineering Support Services in 2014

Dear Mr. Kleinegger:

My March 27th letter to you provides detailed documentation of the additional services CH2M HILL has provided to KPU so far this year due to local opposition to chloramination. As a result of the additional services provided over the past few months our existing contract budget has been expended.

We respectfully request a Contract Amendment in the amount of \$100,000 to allow CH2M HILL to provide the following services in 2014:

- 1) Chloramination startup assistance. This task allows CH2M HILL staff to be in Ketchikan to assist KPU staff with the initial distribution system conversion of secondary disinfectant from free chlorine to chloramines. The estimated level of effort is \$25,000 including travel expenses.
- 2) On-going Chloramination assistance. This task allows CH2M HILL staff to respond and requests for assistance during the early phase of the conversion to chloramine secondary disinfection. This may be due to customer complaints, water quality changes, and SCADA or other control issues for chlorine and ammonia feed to the water system. Most of this work is assumed to be from our CH2M HILL offices, but travel to Ketchikan is possible if requested by KPU. The estimated level of effort is \$25,000.
- 3) Assistance to City Attorney. This task will allow CH2M HILL resources to provide any requested assistance from the City Attorney related to his review of the citizen's initiative and any other assistance requested. This task does not include any expert witness type of services, nor does it include any legal services. The estimated level of effort is \$10,000.
- 4) ADEC Coordination. This task allows CH2M HILL to continue to assist KPU with continued coordination with ADEC regarding regulatory compliance issues. It also allows CH2M HILL to provide any requested assistance on any regulatory issues

Mr. John Kleinegger UV Disinfection and Chloramination Contract Amendment for Continues Engineering Support Services in 2014 April 4, 2014 Page 2

related to UV disinfection and changes to ADEC's interim approval of UV disinfection. The estimated level of effort is \$20,000.

- 5) Water Testing. This task allows CH2M HILL to provide laboratory testing services for water samples provided by KPU. The estimated amount of testing is \$10,000.
- 6) Undeveloped scope of services. \$10,000 is reserved for added labor and expenses for services that are not able to be defined as of the date of this letter.

Project management and project accounting services will continue with tasks described above under the proposed contract amendment.

Since the above level of efforts associated with each listed task is just an estimate, it is expected that some tasks will have a greater level of effort and others tasks will have a lesser level of effort. Budget flexibility between tasks is accepted, as long as the total labor and expenses do not exceed that approved contract amendment amount.

Please contact me if you have any questions regarding this request for a contract amendment.

Sincerely,

CH2M HILL

Floyd Famron, P.E.

VP and Senior Project Manager



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 8, 2014

RE:

Resolution No. 14-2547 - Amending The 2014 Ketchikan Public Utilities Operating And Capital Budget To Provide A Supplemental Appropriation For The Water Division In The Amount Of \$100,000;

And Establishing An Effective Date

The attached resolution was prepared by Finance Director Bob Newell, who asked that it be placed before the City Council for consideration at its meeting of April 17, 2014. If adopted, Resolution No. 14-2547 provides for amending the 2014 Ketchikan Public Utilities Operating and Capital Budget by providing a supplemental appropriation in the amount of \$100,000 to the Water Division. The supplemental appropriation is necessary to fund Change Order No. 4 to Contract No. 08-39 between the City and CH2M Hill for additional design services work associated with the startup of chloramination [see agenda report 7b(3)].

Prior to consideration of Resolution No. 14-2547, a public hearing is required. The City Clerk's Office has scheduled such a hearing for the beginning of the City Council meeting of April 17, 2014. Following the public hearing the City Council may consider the resolution.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion approving Resolution No. 14-2547 amending the 2014 Ketchikan Public Utilities Operating and Capital Budget to provide a supplemental appropriation for the Water Division in the amount of \$100,000; and establishing an effective date.

Recommended Motion: I move the City Council approve Resolution No. 14-2547 amending the 2014 Ketchikan Public Utilities Operating and Capital Budget to provide a supplemental appropriation for the Water Division in the amount of \$100,000; and establishing an effective date.

AGENDA - 04/17/14 - KPUNB4

CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 14-2547

A RESOLUTION OF THE CITY OF KETCHIKAN, ALASKA AMENDING THE 2014 KETCHIKAN PUBLIC UTILITIES OPERATING AND CAPITAL BUDGET TO PROVIDE A SUPPLEMENTAL APPROPRIATION FOR THE WATER DIVISION IN THE AMOUNT OF \$100,000; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Ketchikan, Alaska Ketchikan Public Utilities Operating and Capital Budget and appropriations for the year 2014 were adopted by the City Council with the passage of Resolution No. 13-2531; and

WHEREAS, funds in the amount of \$100,000 are available in 2014 from proceeds of loans from the Alaska Drinking Water Loan program to the City of Ketchikan, and the Council of the City of Ketchikan desires to use these funds to provide an appropriation for the UV Disinfection Facility Construction capital project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ketchikan, Alaska as follows:

<u>Section 1:</u> The 2014 estimated revenues and appropriations of the Ketchikan Public Utilities Enterprise Fund are hereby amended as follows:

4.

Estimated Revenues:

Bond Proceeds - ADEC ADWF Loan

\$100,000

Appropriations:

Ketchikan Public Utilities-Water Division
UV Disinfection Facility Construction
Capital Project

\$100,000

Section 2: This resolution shall become effective immediately upon passage.

PA	SSED AND APPROVED this	17th day of April, 201
Le	w Williams, III, Mayor	
ΑТ	TEST:	
<u>Ka</u>	therine M. Suiter, City Clark	_

MEMORANDUM CITY OF KETCHIKAN, ALASKA Finance Department Office of the Finance Director

Bob Newell, Finance Director Camille Nelson, Financial Analyst Phone: (907) 228-5621 Facsimile: (907) 228-5617

To:

Karl R Amylon, City Manager/KPU General Manager

From:

Bob Newell, Finance Director

Date:

April 7, 2014

Subject:

Resolution No. 14-2547, Amending the 2014 Ketchikan Public Utilities Annual Budget to Provide a Supplemental Appropriation for the Water Division in the amount of \$100,000; and Establishing an Effective Date

Attached is Resolution No. 14-2547 that has been prepared for the purpose of amending the 2014 Ketchikan Public Utilities Operating and Capital Budget to provide for a supplemental appropriation for the Water Division.

The Water Division is requesting a supplemental appropriation of \$100,000 to expend funds for the UV Disinfection Facility capital project. The appropriation will be used to fund the Water Division's Contract Amendment for Continued Engineering Support Services in 2014 between the City of Ketchikan and CH2M Hill. The contract amendment will allow CH2M Hill to provide engineering support services in 2014.

I recommend that the City Council pass Resolution 14-2547 amending the 2014 Ketchikan Public Utilities Operating and Capital Budget. A public hearing for the budget amendment will be required. The City Clerk, Katy Suiter, has been requested to schedule a public hearing for April 17, 2014 and to provide for the proper public notice of such hearing.

Recommended Motion:

I move that the City Council pass Resolution No. 14-2547, amending the 2014 Ketchikan Public Utilities Operating and Capital Budget to provide a supplemental appropriation for the Water Division in the amount of \$100,000; and establishing an effective date.

Accounts Payable Invoice Report

Payment Date Range 04/10/14 - 04/10/14 Report By Vendor - Invoice Summary Listing

\$448.26	9	Ŭ	Invoices
\$448.26			Invoices
149.00	04/10/2014	04/03/2014	04/04/2014
80.57	04/10/2014	04/07/2014	04/09/2014
80.57	04/10/2014	04/07/2014	04/09/2014
46.04	04/10/2014	03/10/2014	03/18/2014
46.04	04/10/2014	02/28/2014	03/31/2014
46.04	04/10/2014	02/28/2014	03/31/2014
Invoice Net Amount	Received Date Payment Date	Received Date	G/L Date

04/30/2014 05/02/2014

03/29/2014 04/26/2014

Paid by Check #309121

MU060 - Museum Advisory Board MU060 - Museum Advisory Board Subscription Renewal - 3570-Ted

3498

3169

KPU Closed - CS-517

Paid by Check #309121

Ferry Civic Center

Vendor 1244 - Ketchikan Daily News Totals

Grand Totals

04/04/2014 04/30/2014

01/08/2014 02/01/2014 03/26/2014

Paid by Check #309121 Paid by Check #309121 Paid by Check #309121

Paid by Check #309121

Christmas Tree Pickup - ST-128 Christmas Trees - ST-140

Invoice Description

Invoice Number

Vendor 1244 - Ketchikan Daily News

01/07/2014

04/18/2014 04/18/2014

Due Date

Invoice Date

Held Reason

8

Recommended Motion:

I MOVE FOR APPROVAL OF VOUCHERS TO KETCHIKAN DAILY NEWS IN THE AMOUNT OF \$448.26





TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 4, 2014

RE:

Schedule of General Government and KPU Appropriated Reserves

Through the City Council Meeting of April 3, 2014

Attached for City Council review is a schedule of the current balance of Appropriated Reserves of the various funds of General Government and KPU through the City Council meeting of April 3, 2014.

CITY OF KETCHIKAN and CITY OF KETCHIKAN dba KETCHIKAN PUBLIC UTILITIES 2014 REVENUES AND APPROPRIATIONS REPORT REFLECTS COUNCIL ACTION THROUGH APRIL 3, 2014 ALL FUNDS

	Fund	Budgeted Appropriated Reserves	¹ Amended Appropriated Reserves	YTD Increase (Decrease) in Appropriated Reserves
101	General	4,106,296	4,106,296	-
110	Hospital Sales Tax	4,822,133	4,822,133	_
111	Public Works Sales Tax	2,518,687	2,518,687	_
112	Shoreline	130,224	130,224	_
117	Community Grant Fund	240	240	· -
118	Economic & Parking Development	490,021	490,021	· -
210	Transient Tax	51,004	51,004	_
220	Solid Waste Services	3,021,711	3,021,711	-
240	Small Boat Harbor	641,897	641,897	_
250	Bayview Cemetery O & M	65,942	65,942	-
251	Bayview Development	10,279	10,279	-
252	Cemetery Endowment	15,038	15,038	-
280	US Marshall Property Seizure	270	270	-
290	Federal and State Grant	-	•	-
310	Major Capital Improvements	74,116	74,116	-
320	Harbor Construction Fund	187,294	187,294	-
330	Community Facilities Development	2,339,690	2,327,181	(12,509)
410	GO Bond Debt Service	-	- · ·	-
505	Wastewater Services	97,460	97,460	-
510	Ketchikan Port Fund	6,153,386	6,153,386	-
511	Port Repair & Replacement Fund	3,661,792	3,661,792	_
520	Ketchikan Public Utilities	4,259,914	3,107,510	(1,152,404)
610	Self-Insurance Fund	543,005	543,005	
	Name.	33,190,399	32,025,486	(1,164,913)

¹ Adjusted to reflect City Council action to date



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 2, 2014

RE:

Contract No. 13-38, Pre-Construction Services for the Ketchikan Medical Center Expansion Project – Owner/Executive Committee

Meeting Summary Minutes of March 28, 2014

At its meeting of February 6, 2014, the City Council adopted a motion approving Contract No. 13-38, Pre-Construction Services for the Ketchikan Medical Center Expansion Project, in an amount not to exceed \$86,000 between the City of Ketchikan and Layton Dawson JV Constructors. An Owner/Executive Committee meeting was held on Friday, March 28, 2014. A copy of the meeting minutes is attached for City Council review.



INSPIRATION I INNOVATION I INTEGRITY

MEMORANDUM

TO:

Meeting Attendees

FROM:

Jay Farmwald

DATE:

31 March 2014

SUBJECT:

Ketchikan Hospital Expansion Project

Owner/Executive Coordination Meeting Summary

Date of Meeting: 28 March 2014 Location: Teleconference

Attendees: Karl A., Jay F., Ken T., Michelle B., Gary H., Scott S., Dan J., Jim Q.

Documents Reviewed During Meeting: none

The following topics and issues discussed during the meeting warrant documentation and/or require follow-up.

- Based on questions asked by the Borough at the Cooperative Relations Committee
 meeting today, Karl asked Jim Q. to meet with the School District and to make
 presentations at the Port & Harbors / Tour Company annual meeting, a City Council
 meeting and a Borough Assembly meeting regarding the LDC Traffic Control Plan. Ken
 asked Jim to coordinate the material presented with Mischa in the PH Public Relations
 Office to ensure consistent messaging on this topic with respect to both the public and PH
 staff.
- 2. NTP #1 for LDC to be presented at the City Council on 3 April. Limit is \$1.2 million. Gary H. to provide confirmation that total PH construction related obligations are still at or below \$200K.
- City/Akeela and PH/Akeela agreements are being drafted / reviewed. Target date for vacating KAR House is still 1 May.
- 4. CON Public Meeting date is 16 April. The State will run the meeting, but PH will prepare material for the meeting in support of their application.

- 5. NTP #2 for LDC will be presented to the City Council for approval before final State sign off on the CON. Karl will wait to actually execute the NTP until State issues the CON. Karl requested that PH check with their CON attorney to make sure this process does not violate the CON regulations.
- 6. The first full GMP estimate from LDC will be submitted the week of 7 April. Jay and Dan will review the estimate with LDC and then advise the City and PH as appropriate. After the initial review, LDC will be asked to analyze construction costs for the 1978 wall options (PH funded the design analysis of these options).
- 7. Karl cautioned the group about making any commitments related to options and/or alternates before finalizing a Phase 1 GMP and construction is well underway. Karl stated that it is especially premature to be discussing budgets and/or options and alternates for Phase 2 of the project.
- 8. Karl and Jay met with GKB regarding the plat / land title issue and reached agreement on how to address the issue in Zoning Permit application package.
- 9. Target submission date for the Structural Permit package to the City is still 18 April.
- 10. The Stakeholder meetings conducted by NAC this week went well, including progress on interior design issues. Dan will schedule the next round of follow-up meetings. PH Foundation staff working on Donor Recognition need to be included in the next round of meetings.
- 11. PH is still working on the FF&E list update. New target date for completion is the week of 7 April.
- 12. PH and LDC have agreed to share the Carlanna Lake Dr. parking lot during construction. PH is working with the Mormon Church to secure 50 temporary parking spaces for staff during construction.
- 13. The existing helipad will be closed on 5 May. PH is working on an alternate landing site.



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 3, 2014

RE:

Contract No. 13-08, Phase III of Berths I and II Rehabilitation Project

- Construction Meeting Minutes of March 28, 2014

At its meeting of June 6, 2013, the City Council adopted a motion accepting the bid of Orion Marine Contractors of Anchorage, Alaska in the amount of \$7,314,700 for Contract No. 13-08, Phase III of the Berths I and II Rehabilitation Project. The motion adopted by the City Council also established a ten percent (10%) contingency in the amount of \$731,470, bringing the total project cost to \$8,046,170. Construction Meeting No. 27 was held on Friday, March 28, 2014. A copy of the meeting minutes is attached for City Council review.

CITY OF KETCHIKAN BERTHS I & II Rehabilitation – Phase III Contract No. 13-08

CONSTRUCTION MEETING MINUTES No. 27

DATE/TIME:

Meeting Date: Friday March 28, 2014 /10:00 AM Alaska, 11:00 AM Seattle

Anchorage Conference Line Phone Number: 866-944-2565 Ketchikan Conference Line Phone Number: 907-228-5640

ATTENDEES/DISTRIBUTION LIST:

Name '	Attend	Phone	Cell	Fax	Email Address
PND Engineers, Inc.	-				
Todd Belsick – TB	SEA	206-624-1387	206-450-2617	206-624-1388	tbelsick@pndengineers.com
Brian Porter – BP	SEA	206-624-1387	206-550-3849	206-624-1388	bporter@pndengineers.com
Randy Rossow – RR	KTN	-	206-459-5459	206-624-1388	rrossow@pndengineers.com
Kaitlin Ingalls – KI	SEA	206-624-1387		206-624-1388	kingalls@pndengineers.com

City of Ketchikan	. 4				į.
Steve Corporon – SC	KTN	907-228-6049	907-617-3680	907-247-3610	stevec1@city.ketchikan.ak.us
Les Zetterberg – LZ	-	907-228-5632	907-617-2086	907-247-3610	lesz@city.ketchikan.ak.us
Dave Timmerman – DT	-	907-228-5632	907-617-2087	907-247-3610	davet@city.ketchikan.ak.us
Karl Amylon – KA	-	907-228-5603	-	907-225-5075	karla@city.ketchikan.ak.us
David Martin – DM	-	907-228-5603	_	907-225-5075	davidm@city.ketchikan.ak.us

Orion Marine Contractors, Inc. (West Construction Company)							
George Tipner – GT	ANC	907-561-9811	907-230-2804	<u>.</u>	gtipner@orionmarinegroup.com		
Mark Leick – ML	KTN	-	-	=	mleick@orionmarinegroup.com		
Dick Krantz – DK	-	-	-	-	dkrantz@orionmarinegroup.com		

DISCUSSION:

Old	Busines	s:		
26.2	Daily I	Float Top	Bearing Connection	
	3/21	sc	City looking into having Orion repair. City of Orion to coordinate/issue MP as required.	On-going
	3/28	ТВ	MP issued, 3/27/14.	CLOSED

New	Busine	ss:		
27.1	Port Se	ecurity Build	ling Gray Water Line	
	3/28	SC/TB	MP to be issued for repair. PND sent the City a draft MP for comment. PND anticipates issuing the MP early next week.	On-going

Sub / Supplier	Contact	Phone	Service
Farwest Fabrication, Inc.	Brian Billsborrow	253.847.2800	Structural steel and anchor rod casing
Skyline Steel	Nam Nguyen	253.922.2727	Steel Piling and anchor rod material
Morse Steel Service	Kelli Kirkpatrick	360.756.6200	Rebar
Concrete Tech. Corporation	Jon Grote	253.383.3545	Concrete panels
Anderson Specialties	Fritz Anderson	206.368.9722	Expansion joints
Eddystone Rock & Redy Mix	Cliff Skillings	907.220.0890	Concrete
Matheus Lumber .	JR Reynolds	800.284.7501	Wood items
ACD	Greg Updike	907.617.6199	Diving services
Sader Construction	Everett Tomal	907.617.7055	Concrete placement
Ketchikan Mechanical	Mike Jurczak	907.225.9466	Mechanical
First City Electrical	Dave Price	907.225.5688	Electrical
R&M Consultants	Trevor Sande	907.225.7917	Concrete testing/weld inspection

TWO-WEEK LOOK AHEAD:

> See attached two-week look ahead.

SUBMITTAL STATUS:

> See attached Submittal log.

REQUEST FOR INFORMATION (RFI) STATUS:

> See attached RFI log.

MODIFICATION PROPOSAL (MP) STATUS:

> See attached MP log.

CURRENT DRAWING REVISION INDEX SHEET:

> See attached.

CHANGE ORDER (CO) STATUS:

No.	Subject	Status	Amount	Comments
1	Added to Scope of Work	Approved	\$239,543.00	MP-003, MP-005, MP-004
2	Added to Scope of Work	Approved	\$129,380.00	MP-007, MP-008

REQUEST FOR PAYMENT:

Invoice No.	Pay Period	Invoice Due to Ports and Harbors	Amount	Checks Written	Checks Released
1	September	9/27	\$1,377,659.86	10/7	10/10
2	October	10/28	\$1,034,831.00	11/5	11/8
3	November	11/26	\$731,203.00	12/5	12/10
4	December	12/19	\$685,457.00	1/6	1/10
5	January	1/28	\$1,261,625.72	√	
6	February	2/25	\$1,299,800.99	✓	
7	March	3/28	\$556,347.15		
8	April	4/28			
9	May	5/28			
		Total Billed:	\$6,390,577.57		
		Original Contract Amount:	\$7,314,700.00		
	-	Change Order Additions:	\$368,923.00		
		Revised Contract Amount:	\$7,683,623.00		
		Total Remaining:	\$1,293,045.43		

NEXT CONSTRUCTION MEETING:

Scheduled for Friday April 4, 2014 at 10:00 am Ketchikan Time (11:00 am Seattle). Next week's meeting will be located at the City Hall on the 4th floor.

Prepared By: Kaitlin Ingalls

These meeting minutes are provided to document the project record and represent my understanding of the items discussed. Please provide comments, corrections, or revisions at the next meeting. If no comments are received, these minutes will stand as published.



Orion Marine Contractors

Two Week Lookahead Schedule

PROJECT TITLE: Ketchikan Berths I and II Rehabilitation Phase 3

CONTRACT NUMBER: 13-08

DATE: UPDATE FOR WE 03/23/14 **REPORT No.:**

23

WORK COMPLETED LAST WEEK:

Permanent Materials

Completed sidewalk fab, continued with plaza fab. Started shipping wood products.

Demolition

Completed Front St sidewalk demolition – this completes all demolition work.

New Dock Installation

Precast Panels/Concrete

Grouted panels.

Placed concrete bent 1-2 west, caps 3-6 west, Front St sidewalk and the driveway.

Mechanical & Electrical

Started electrical and mechanical under dock work.

Dock Crane Overhaul

Continued with crane overhaul.

MAJOR WORK PLANNED IN THE NEXT TWO WEEKS (03/23 - 04-06):

Permanent Materials

Complete plaza fab and ship to jobsite. Continue with stairway fab.

New Dock Installation

Precast Panels/Concrete

Complete panel grouting.

Complete overlay pours at lightpoles. Drop EFCO from bents 1-2 west and move to last setup along building bents 2-5 and pour this area. This will complete all concrete and panel work.

Mechanical & Electrical

Continue with mechanical and electrical under dock work.

Dock Crane Overhaul

Coast Crane continue with overhaul work.

Wood Sidewalk & Plaza

Start installing wood sidewalk and sleepers for Plaza.

AREAS TO ADDRESS:

1) Mechanical sewer piping for security building fixes.

Project Manager: Mark Leick

Signature & Date:

CITY OF KETCHIKAN **ORION MARINE CONTRACTORS KETCHIKAN BERTHS I & II REHAB - PHASE 3** CONTRACT NO. 13-08 SCHEDULE - TWO WEEK LOOKAHEAD W/E 03/23/14 Activity Name MOB / DEMOB / MATERIALS DEMOBILIZATION 34 21-Feb-14 A 01-May-14 50% 23 NEW DOCK CC01 PLACE DOCK CIP CONCRETE - EXCEPT OVERLAY 10 11-Jan-14 A 03-Apr-14 89% PLACE DO ME01 DOCK CRANE OVERHAUL 21 15-Feb-14A 16-Apr-14 30% CC04 PLACE CONCRETE SIDEWALK MODIFICATIONS 7 07-Mar-14 A 31-Mar-14 95% PLACE CONCRETE S UT01 INSTALL MECHANICAL - PHASE 3 AREA 24 17-Mar-14 A 19-Apr-14 20% EL03 INSTALL ELECTRICAL - PHASE 3 AREA 23 18-Mar-14 A 18-Apr-14 35% EL04 INSTALL ELECTRICAL - RYUS FLOAT 16 18-Mar-14 A 10-Apr-14 0% PLACE CONCRETE SIDEWALK CC07 PLACE CONCRETE SIDEWALK OVERLAY AT LIGHTPOSTS 4 25-Mar-14 29-Mar-14 0% 29 DK01 INSTALL WOOD SIDEWALK 20 27-Mar-14* 18-Apr-14 0% PZ02 INSTALL WOOD PLAZA 25 27-Mar-14" 24-Apr-14 0% EX02 INSTALL EXPANSION JOINTS 10 01-Apr-14* 12-Apr-14 0% 16 INDIRECTS ENGINEERS OFFICE IN01 26 02-Oct-13 A 22-Apr-14 93% IN02 SITE SECURITY & TRAFFIC CONTROL 26 02-Oct-13 A 22-Apr-14 93% Project Start:19-Jun-13 GANTT CHART LAYOUT Date Revision C... App... Primary Baseline Critical Remaining Work Actual Work Milestone

Remaining Work

page1 of 1

Filter: TASK filters: Resume,

Finish Date:01-May-14

Data Date: 24-Mar-14 Run Date: 26-Mar-14



Sub	mitta	Log
U U L	,,,,,,,,,	

 Outstanding Document
 Pending Resubmittal

Project Berth I and II Rehabilitation - Phase II

Project Manager: PND Engineers, Inc.

Job No: 13-08

Contractor: Orion Marine Group

•	Description	Ref. Drawing	Sub, / Supplier	Received Via	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
1	Beam Lengths & Pile Cutoffs	-		Email	18-Jun-13	PND	18-Jun-13	24-Jun-13	25-Jun-13	Email	Resubmit
1R1	Beam Lengths & Pile Cutoffs	\$1.05		Email	28-Jun-13	PND	1-Jul-13	8-Jul-13	8-Jul-13	Email	-
1R2	Beam Lengths & Pile Cutoffs	\$1,05		Email	19-Jul-13	PND	19-Jul-13	19-Jul-13	19-Jul-13	Email	
2	Rock Anchor Materials - Shop Drawings			Email	26-Jun-13	PND	26-Jun-13	28-Jun-13	28-Jun-13	Email	
3	8" RA Casing Material Certificates	\$1.04, \$1.07		Email	27-Jun-13	PND	27-Jun-13	28-Jun-13	28-Jun-13	Email	
4	3" RA Rod and Accessories	\$1.07		Email	2-Jul-13	PND	2-Jul-13	8-Jul-13	8-Jul-13	Email	
5	Steel Beam Shop Drawings	S1.01 - S1.09	Farwest	Email	12-Jul-13	PND	12-Jul-13	16-Jul-13	16-Jul-13	Email	
6	Subcontractor and Supplier Contact List			Email	16-Jul-13			16-Jul-13	16-Jul-13	Email	Originally Transmittel #1
7	Rock Anchor Steel - Material Certificates	2	Farwest	Email	18-Jul-13	PND	18-Jul-13	19-Jul-13	19-Jul-13	Email	Review as noted. Revise and resubmit.
7R1	Rock Anchor Steel - Material Certificates	\$1,07	Farwest	Email	22-Jul-13	PND	22-Jul-13	23-Jul-13	23-Jul-13	Email	Reviewed.
8	Trench Grate Shop Drawings	S1.11, C2.01	Farwest	Email	18-Jul-13	PND	18-Jul-13	22-Jul-13	22-Jul-13	Email	Reviewed.
9	Rock Anchor Head Plates - Material Certificatets	S1,11, C2,01	Farwest	Email	19-Jul-13	PND	19-Jul-13	19-Jul-13	19-Jul-13	Email	Reviewed as noted,
10	Batter Plate Shop Drawings	\$1,08	Farwest	Email	22-Jul-13	PND	22-Jul-13	22-Jul-13	22-Jul-13	Email	Reviewed,
11	Piling Material Certs	\$1.07	Skyline	Email	22-Jul-13	PND	22-Jul-13	31-Jul-13	1-Aug-13	Email	Reviewed as noted. Revise and resubmit
11R1	Piling Material Certs	-	Skyline	Email	29-Aug-13	PND	29-Aug-13	30-Aug-13	30-Aug-13	Email	Reviewed
12	Beam Plate Material Certs	\$1.01, \$1.02, \$1.08, \$1.09	Farwest	Email	24-Jul-13	PND	25-Jul-13	31~Jul-13	31-Jul-13	Email	Resubmit
12R1	Beam Plate Material Certs	\$1.01, \$1.02, \$1.08, \$1.09	Farwest	Email	5-Aug-13	PND	6-Aug-13	8-Aug-13	8-Aug-13	Email	Reviewed
13	Baseline Schedule, Cash Flow & Pay Estimate Form		+:	Email	26-Jul-13	PND	26-Jul-13	6-Aug-13	6-Aug-13	Email	Referenced
14	Rock Anchor Head Plates - UT Testing		Farwest	Email	30-Jul-13	PND	30-Jul-13	31-Jul-13	31-Jul-13	Email	Reviewed
15	Stud Material Certificates	\$1.01, \$1.02, \$1.09	Farwest	Email	30-Jul-13	PND	30-Jul-13	31-Jul-13	13-Jul-13	Email	Reviewed
16	Farwest Fab - Shop Welding Procedure	\$1.01, \$1.02	Farwest	Email	5-Aug-13	PND	5-Aug-13	8-Aug-13	8-Aug-13	Email	Reviewed
16R1	Farwest Fab - Shop Welding Procedure	\$1.01, \$1.02	Farwest	Email	13-Aug-13	PND	13-Aug-13	14-Aug-13	14-Aug-13	Email	Reviewed
17	Steel Cap Beam - Material Certificates	\$1.01, \$1.02, \$1.09	Farwest	Email	8-Aug-13	PND	8-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
18	Cold Weather Concrete Plan	81.02	Sader	Email	9-Aug-13	PND	9-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
19	Concrete Placement Plan (Civil DWGs Only)	81.02	Sader	Email	9-Aug-13	PND	9-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
20	Sidewalk Modification Plan	C1.01	Sader	Email	9-Aug-13	PND	13-Aug-13	20-Aug-13	21-Aug-13	Email	Reviewed as noted
21	Galvanize Repairs Using Galv Stick	\$1,01	22	Email	10-Aug-13	PND	10-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
22	Repair Mortar, Construction Adhesive, Joint Filler, Joint Sealer	C1.01, 2.05, 2.06, 2.07		Email	10-Aug-13	PND	10-Aug-13	20-Aug-13	21-Aug-13	Email	Reviewed as noted
23	Steel Cap Bearn - Material Certificates	\$1.01, \$1.02, \$1.09	- 20	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
24	Field Galvanizing Repair - Spray Metallizing	\$1,01		Email	14-Aug-13	PND	14-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed as noted
25	Expansion Joints	\$1.13	Anderson	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
26	Crane Move Onto Dock	G3.02	Kieth Korri	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
27	Field Welding Procedure	\$1.01, \$1.02, \$1.04		Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed as noted
28	Anchor Rod Grout Mix Design	\$1.04, \$1.07	Williams	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
29	Field Welding Procedure - 8" Casing	\$1.01, \$1.02, \$1.04, \$1.07		Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed



Submittal Log

Outstanding Document
Pending Resubmittal

Project: Berth I and II Rehabilitation - Phase II

Project Manager. PND Engineers, Inc.

Job No: 13-08

Contractor: Orion Marine Group

*	Description	Ref. Drawing	Sub. / Supplier	Received Vla	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
30	Pile Driving Plan	\$1,02		Email	19-Aug-13	PND	19-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
31	Precast Concrete Panel - Shop Drawings	\$1.01, 02, 10-12	стс	Email	27-Aug-13	PND	30-Aug-13	4-Sep-13	4-Sep-13	Email	Reviewed as noted, referenced
32	Bilco Access Door		Con.Spec	Email	27-Aug-13	PND	27-Aug-13	28-Aug-13	28-Aug-13	Email	Reviewed as noted
33	Cranes Working From Berth 1			Email	30-Aug-13	PND	30-Aug-13	4-Sep-13	4-Sep-13	Email	Reviewed
34	Rebar Shop Drawings - Concrete Dock	\$1,02, \$1,13-20	Morse	Email	4-Sep-13	PND	4-Sep-13	5-Sep-13	6-Sep-13	Email	Reviewed / Reference
35	Concrete Mix Design	\$1.01, \$1.02	Eddystone	Email	10-Sep-13	PND	10-Sep-13	16-Sep-13	17-Sep-13	Email	Reviewed as noted
36	Precast Panel Concrete Design Mix	\$1.01, \$1.02, \$1.10, \$1.11, \$1.12	стс	Email	11-Sep-13	PND	11-Sep-13	11-Sep-13	11-Sep-13	Email	Reviewed / Reference
37	Trench Grate Non-Slip Surface	51.0, 51.11	Farwest	Email	13-Sep-13	PND	16-Sep-13	16-Sep-13	16-Sep-13	Verbal	Reviewed. Replied via email, tracked a Submittal 36.
38	Disposal Plan	G4.03		Email	16-Sep-13	PND	16-Sep-13	24-Sep-13	24-Sep-13	Email	Reviewed, Reference
39	Misc Embed and Weld Plate Shop Drawings	S1.12, S1.21, C2.05	Farwest	Email	27-Sep-13	PND	27-Sep-13	3-Oct-13	3-Oct-13	Email	Reviewed as noted
40	Misc Embed/Weld Plate/Bolt Material Certifications	S1,12, S1,21, C2.05	Farwest	Email	27-Sep-13	PND	27-Sep-13	3-Oct-13	3-Oct-13	Email	Reviewed
41	Precast Panels QC Reports #1	\$1.02	стс	Email	27-Sep-13	PND	30-Sep-13	28-Oct-13	29-Oct-13	Email	Reviewed
42	Panel Grout	\$1.02	Polar Supp.	Email	28-Sep-13	PND	30-Sep-13	30-Sep-13	30-Sep-13	Email	Reviewed
43	Quality Control Plan	81.02	R&M	Email	7-Oct-13	PND	7-Oct-13	10-Oct-13	10-Oct-13	Email	Reviewed; Revise and resubmit
43	Quality Control Plan	\$1.02	R&M	Email	11-Oct-13	PND	11-Oct-13	11-Oct-13	11-Oct-13	Email	Reviewed
44	Welder's Certifications	\$1.02		Email	7-Oct-13	PND	7-Oct-13	10-Oct-13	10-Oct-13	Email	Reviewed
45	Precast Panel QC Report #2, 9/26 - 10/04	\$1,02	стс	Email	9-Oct-13	PND	10-Oct-13	28-Oct-13	29-Oct-13	Email	Reviewed
46	Weld Procedure - Horizontal			Email	12-Oct-13	PND	14-Oct-13	15-Oct-13	15-Oct-13	Email	Reviewed
47	Concrete Falsework	\$1.02, \$1.03, \$1.04, \$1.05, \$1.06, \$1.07		Email	22-Oct-13	PND	22-Oct-13	24-Oct-13	25-Oct-13	Email	Reviewed
7R1	Concrete Falsework	31.00. 31.07		Email	10-Mar-14	PND	10-Mar-14	24-Mar-14	24-Mar-14	Email	Reviewed
48	Precast Panel QC Report #3 - 10/05 to 10/11	\$1.02	стс	Email	31-Oct-10	PND	31-Oct-13	13-Nov-13	14-Nov-13	Email	Reviewed, Reference
49	Precast Panel QC Report #4 - 10/14 to 10/25	\$1.02	стс	Email	31-Oct-13	PND	31-Oct-13	13-Nov-13	14-Nov-13	Email	Reviewed
50	Non-Slip Surface for Precast Panels	\$1.02	стс	Email	31-Oct-13	PND	31-Oct-13	4-Nov-13	4-Nov-13	Email	Reviewed
51	Pea Gravel for Panel Grout	\$1.02	Polar Supp.	Email	6-Nov-13	PND	6-Nov-13	12-Nov-13	12-Nov-13	Email	Reviewed
52	Field QC #1 Thru 11/02 - Weld & Spray Metallizing Inspection			Email	8-Nov-13	PND	8-Nov-13	18-Nov-13	20-Nov-13	Email	Reviewed
53	Additional Impact Hammers		*:	Email	10-Nov-13	PND	11-Nov-13	11-Nov-13	12-Nov-13	Email	Reviewed
54	Mechanical Materials	C4.01, C4.02, C4.03		Email	12-Nov-13	PND	12-Nov-13	14-Nov-13	14-Nov-13	Email	Reviewed
55	Additional Welder Certificates	\$1.01, \$1.02, \$1.04		Email	12-Nov-13	PND	12-Nov-13	20-Nov-13	20-Nov-13	Email	Reviewed
56	Mechanical Materials #2	C4.01, C4.02, C4.03	-8-	Email	18-Nov-13	PND	18-Nov-13	20-Nov-13	20-Nov-13	Email	Reviewed
57	Precast Concrete Panel QC Reports #5 - 10/26 - 11/22	\$1.02	стс	Email	26-Nov-13	PND	26-Nov-13	6-Dec-13	6-Dec-13	Email	Reviewed
58	American Crane Working From Spruce Mill Dock	12		Email	27-Nov-13	PND	27-Nov-13	27-Nov-13	6-Dec-13	Email	Reviewed
59	Hydraulic Jack Calibration			Email	12-Dec-13	PND	13-Dec-13	6-Jan-14	6-Jan-14	Email	Reviewed
60	Field QC #2 Thru 11/30 - Weld & Spray Metallizing Inspection			Email	13-Dec-13	PND	13-Dec-13	6-Jan-14	6-Jan-14	Email	Reviewed
61	Additional Welder Certificates			Email	5-Jan-14	PND	6-Jan-14	6-Jan-14	6-Jan-14	Email	Reviewed



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Outstanding Document
Pending Resubmittal

Project: Berth I and II Rehabilitation - Phase II

Job No: 13-08

Contractor: Orion Marine Group

	Description	Ret. Drawing	Sub. / Supplier	Received Via	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
62	Field QC #3 Thru 12-31 - Jacking/Weld/Spray Metalize	-		Email	18-Jan-14	PND	19-Jan-14	20-Jan-14	20-Jan-14	Email	Reviewed
63	Hidden Deck Fasteners - Tiger Claw TC-2S Stainless Steel	C2.04	Fasten Master	Email	30-Jan-14	PND	30-Jan-14	30-Jan-14	30-Jan-14	Email	Reviewed
64	Revised Wedge Plate Shop Drawings	C2.06, C2.07, C2.08	Farwest	Email	11-Feb-14	PND	11-Feb-14	11-Feb-14	11-Feb-14	Email	Reviewed, Reviewed As Noted
65	Field QC #4 Thru 1/31 - Weld/Spray/Metal Jacking			Email	10-Feb-14	PND	10-Feb-14	12-Feb-14	18-Feb-14	Email	Reviewed
66	Wedge Plate Material Certificates		Farwest	Email :	18-Feb-14	PND	18-Feb-14	18-Feb-14	18-Feb-14	Email	Reviewed
67	Wood Deck Fasteners			Email	24-Feb-14	PND	24-Feb-14	24-Feb-14	24-Feb-14	Email	Reviewed
68	Bollard Base Plate Material Certs		Farwest	Email	24-Feb-14	PND	24-Feb-14	24-Feb-14	24-Feb-14	Email	Reviewed
69	Field QC #5 2-01 thru 2-28 - Weld/Spray/Metal Jacking		-	Email	6-Mar-14	PND	6-Mar-14	13-Mar-14	14-Mar-14	Email	Reviewed
70	Field QC #6 11-09 thru 03-10 - Grout-Concrete			Email	10-Mar-14	PND	10-Mar-14	A CONTRACTOR			
71	Stair Shop Drawing	\$1,19, \$1,20		Email	13-Mar-14	PND	13-Mar-14	14-Mar-14	14-Mar-14	Email	Reviewed
72	Bollard Wedge Plate Shop Drawings	C2.07		Email	21-Mar-14	PND	24-Mar-14	Harris War			



RFI Log

Project:	Berths I	and II Rehabilitation - Phase III

Project Manager: PND Engineers, Inc.

Contract: 13-08

Contractor: Orion Marine Group

RFI#	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Respond By	Date to Reviewer	Reviewer	Date of Reply	Replied Via	MP#	Remarks
11	Pile Cap Length Clarification	\$1.05	Orion	Email	10-Jun-13	17-Jun-13	10-Jun-13	PND	11-Jun-13	Email		-
2	Grade Break Locations	S1.05, C2.01	-	Email	14-Jun-13	21-Jun-13	14-Jun-13	PND	14-Jun-13	Email		_
3	Pile 1D Diameter	S1.05, S1.06	-	Email	26-Jun-13	3-Jul-13	26-Jun-13	PND	26-Jun-13	Email		_
4	Expansion Joint Location	S1.10, S1.13, C2.02	-	Email	28-Aug-13	4-Sep-13	28-Aug-13	PND	30-Aug-13	Email	_	-
5	Front St Extension Exp Joint	C2.05	-	Email	17-Sep-13	24-Sep-13	18-Sep-13	PND	20-Sep-13	Email	-	Update to drawings
	Bus Canopies	S2.01-5	Matheus	Email	20-Sep-13	27-Sep-13	23-Sep-13	PND	26-Sep-13	Email	-	-
7	Precast Panel Embeds	S1.02, S1.11, S1.12	CTC	Email	27-Sep-13	4-Oct-13	30-Sep-13	PND	30-Sep-13	Email	-	-
- 8	Precast Panel Expansion Joint Support	S1.11, S1.13	CTC	Email	30-Sep-13	7-Oct-13	1-Oct-13	PND	1-Oct-13	Email	-	-
	Electrical Power to Berth 1	E1.02	-	Email	2-Oct-13	9-Oct-13	3-Oct-13	Haight	4-Oct-13	Email	-	-
	Sewer Pipe Material	C4.02	KTN MEC	Email	4-Oct-13	11-Oct-13	7-Oct-13	PND	5-Nov-13	Email	-	
	Bus Canopies	S2.02, S2.03, S2.04		Email	4-Oct-13	11-Oct-13	4-Oct-13	PND	4-Oct-13	Email		Update to drawings
	2" Drain Line	C4.02	KTN MEC	Email	5-Oct-13	12-Oct-13	7-Oct-13	PND	9-Oct-13	Email	-	-
13	Beam on Bent 7	\$1.05, \$1.14	Farwest	Email	10-Oct-13	17-Oct-13	10-Oct-13	PND	10-Oct-13	Email	-	-
14	Pipe Piling	S1.04	-	Email	15-Oct-13	22-Oct-13	16-Oct-13	PND	16-Oct-13	Email	-	-
	Pile B6	S1.05	-	Email	15-Oct-13	22-Oct-13	16-Oct-13	PND	16-Oct-13	Email	-	-
	Batter Pile	S1	1	Email	31-Oct-13	7-Nov-13	31-Oct-13	PND	31-Oct-13	Email	-	
	Batter Piles 6B and 7B	\$1.05,8	-	Email	1-Nov-13	8-Nov-13	1-Nov-13	PND	4-Nov-13	Email	-	
	Batter Pile 6C	S1.02, S1.05		Email	6-Nov-13	13-Nov-13	6-Nov-13	PND	6-Nov-13	Email	-	-
	Pile Splices	S1.02	-	Email	6-Nov-13	13-Nov-13	6-Nov-13	PND	7-Nov-13	Email	-	-
20	Rock Anchor 6C Batter	\$1.05, \$1.07	-	Email	11-Nov-13	18-Nov-13	11-Nov-13	PND	11-Nov-13	Email	-	-
21	Pile 7C Batter Rock Anchor	S1.05, S1.07	,	Email	14-Nov-13	21-Nov-13	15-Nov-13	PND	18-Nov-13	Email	<u>.</u>	Responded to verbally, followed up in RFI form
	Pile 7B Batter	S1.05, S1.07	-	Email	18-Nov-13	18-Nov-13	18-Nov-13	PND	18-Nov-13	Email	,	Responded to verbally, followed up in RFI form
	Anchor Rod Grout	S1.04	-	Email	20-Nov-13	27-Nov-13	20-Nov-13	PND	20-Nov-13	Email	-	-
	Pile 10C Batter Plate	S1.05, S1.08	-	Email	26-Nov-13	3-Dec-13	26-Nov-13	PND	26-Nov-13	Email		-
	Expansion Joint Along Front Street	C2.02, S1.13	-	Email	29-Nov-13	6-Dec-13	29-Nov-13	PND	2-Dec-13	Email	-	· '
	Pile 2D Batter and 3D Batter	S1.05	-	Email	13-Dec-13	20-Dec-13	13-Dec-13	PND	14-Dec-13	Email	-	-
	Pile 6B Batter	S1.07	-	Email	17-Dec-13	24-Dec-13	17-Dec-13	PND	19-Dec-13	Email	-	-
	Concrete Transition	C2.01, C2.02	-	Email	22-Dec-13	29-Dec-13	22-Dec-13	PND	6-Jan-14	Email	1	-
	Pile 11G	S1.05		Email	16-Jan-14	23-Jan-14	16-Jan-14	PND	20-Jan-14	•	-	-
30	Existing Cap Beam	-		Email	16-Jan-14	23-Jan-14	16-Jan-14	PND	16-Jan-14	Email	-	-
<u> </u>	Expansion Joint at Viaduct	S1.10, S1.11, S1.12, S1.13, C2.02, C2.03	-	Email	17-Jan-14	24-Jan-14	20-Jan-14	PND	21-Jan-14	Email	-	Edits to S1.13 and C2.03
32	Concrete Elevations at Bent 13	C2.01		Email	17-Jan-14	24-Jan-14	20-Jan-14	PND	21-Jan-14	Email	-	-
33	Electrical Pedestal	E2.01, E2.02, E2.03	-	Email	18-Jan-14	25-Jan-14	20-Jan-14	Haight	27-Jan-14	Email	•	-
	Electrical Pedestal	E2.01, E2.02, E2.03	1	Email	20-Jan-14	27-Jan-14	20-Jan-14	Haight	24-Jan-14	Email	•	-
34	Electrical Conduits Under	E1.02		Email	19-Jan-14	26-Jan-14	20-Jan-14	Haight	21-Mar-14	Email	-	-
35	Kiosk Pedestal	E1.02, E2.01	-	Email	22-Jan-14	29-Jan-14	22-Jan-14	Haight	30-Jan-14	Email	-	-



RFI Log

Project: Berths I and II Rehabilitation - Phase III

Project Manager: PND Engineers, Inc.

Contract: 13-08

Contractor: Orion Marine Group

RFI#	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Respond By	Date to Reviewer	Reviewer	Date of Reply	Replied Via	MP#	Remarks
36	Mechanical Work	C1.01, C4.03	-	Email	24-Jan-14	31-Jan-14	24-Jan-14	PND	24-Jan-14	Email	-	-
37	Lightpoles on Front Street	\$1.21, C2.02		Email	25-Jan-14	1-Feb-14	27-Jan-14	PND	6-Feb-14	Email	-	-
38	Mechanical Piping Stup-ups	C4.02	KTN MEC	Email	25-Jan-14	1-Feb-14	27-Jan-14	PND	6-Feb-14	Email	-	-
39	Rebar Near Front Street	\$1.16	-	Email	29-Jan-14	5-Feb-14	29-Jan-14	PND	29-Jan-14	Email	-	-
40	Wood Plaza and Trench Drain	C2,06	-	Email	29-Jan-14	5-Feb-14	29-Jan-14	PND	30-Jan-14	Email	-	-
41	Wood Walkway Sleepers	C2.02, C2.04	-	Email	30-Jan-14	6-Feb-14	30-Jan-14	PND	30-Jan-14	Email	-	-
41R1	Wood Walkway Sleepers	C2.02, C2.04	-	Email	30-Jan-14	6-Feb-14	30-Jan-14	PND	21-Mar-14	Email	-	-
		S1.13, S1.16, S1.17,										• •
42	Cantilevered Concrete	\$1,18	-	Émail	30-Jan-14	6-Feb-14	31-Jan-14	PND	31-Jan-14	Email	_	-
43	Wood Plaza Bollards	C2.07, C2.07	-	Email	30-Jan-14	6-Feb-14	31-Jan-14	PND	31-Jan-14	Email	-	-
44	Wood Plaza Wedge Plate	C2.06, C2.07	-	Email	3-Feb-14	10-Feb-14	3-Feb-14	PND	4-Feb-14	Email		-
45	Wood Sidewalk Decking	C2.04	-	Email	5-Feb-14	12-Feb-14	6-Feb-14	PND	6-Feb-14	Email	-	-
46	Wood Kwikbolts	C2.05	-	Email	6-Feb-14	13-Feb-14	6-Feb-14	PND	6-Feb-14	Email	-	•
· 47	Rock Anchors 6E and 6F	\$1.07	-	Email	10-Feb-14	17-Feb-14	10-Feb-14	PND	10-Feb-14	Email	-	-
48	Pile Diameter	S1.06	1	Email	10-Feb-14	17-Feb-14	10-Feb-14	PND	10-Feb-14	Email	-	-
49	Threader Bar	S1.16	•	Email	19-Feb-14	26-Feb-14	19-Feb-14	PND	20-Feb-14	Email	-	-
50	Wood Plaza Fasteners	C2.04, C2.06	-	Email	19-Feb-14	26-Feb-14	19-Feb-14	PND	20-Feb-14	Email	-	-
51	MP-09 Sitewalk Overlay	C2.02		Email	24-Feb-14	3-Mar-14	24-Feb-14	PND	25-Feb-14	Email	-	_
52	Spruce Mill Dock Tie-In	G4.05, S1.13	-	Email	27-Feb-14	6-Mar-14	27-Feb-14	PND	27-Feb-14	Email	-	-
53	Striping	C3.01	1	Email	4-Mar-14	11-Mar-14	4-Mar-14	PND	14-Mar-14	Email	-	-
54	Berth 1 Rebar Tie-In	G4.06, S1.14	-	Email	12-Mar-14	19-Mar-14	12-Mar-14	PND	12-Mar-14	Email	-	-
55	Expanion Joint Phase 2 Warrenty Work	-	•	Email	19-Mar-14	26-Mar-14	19-Mar-14	PND	21-Mar-14	Email	-	-
56	Wood Sidewalk Fasteners	C2.04	-	Email	20-Mar-14	27-Mar-14	20-Mar-14	PND	21-Mar-14	Email	-	-



Modification Proposal Log

To Council For Review
Contractor Review
Engineer/City Review
Forthcoming
Approved or Deleted

Project: Berths I and II Rehabilitation - Phase II

Project Manager: PND Engineers, Inc.

Contract: 13-08 Contractor: Orion Marine Group

Description	Ref. Drawing(s)	Date to Contractor	Sent / Received Via	Date From Contractor	Original Cost or (Deduct)	(Deduct) to City	Added Time to Contract	Date to City	Date Approved	Remarks	Change Order No
	S2.01 - S2.05	26-Sep-13	Email							DELETED PER MP-004	
Sidewalk Curb Angle Bolts	C2.05	3-Oct-13	Email	26-Nov-13	\$0.00	\$0.00	0	26-Nov-13		DELETED PER MP-004	
Timber Plaza Area	CX.XX	20-Nov-13	Email	26-Nov-13	\$334,543.00	\$334,543.00	0	26-Nov-13	×	Approved	1
Timber Plaza Area	CXXX	24-Jan-14	Email	3-Mar-14	\$10,421.00	\$10,421.00	0	7-Mar-14	The same of	Pending Council Reviewon CO#3	3
		19-Nov-13	Email	26-Nov-13	(\$95,000.00)	(\$95,000.00)	0	26-Nov-13	×	Approved	1
Move NE Light Pole	S1.16	19-Nov-13	Email	26-Nov-13	\$0.00	\$0.00	0	26-Nov-13	X	Approved	1
Temporary Power	N STATE OF THE PARTY OF		Email		Liberton					ORION TO REVISE	
Electrical Power to Daly Float			Email	29-Jan-14	\$67,293.00	\$67,293.00	0	29-Jan-14	×	Approved	2
Hydraulic Crane Overhaul		-	Email	26-Jan-14	\$62,087.00	\$62,087.00	0	26-Jan-14	×	Approved	2
Concrete Sidwalk Corners	C2.02	6-Feb-14	Email	3-Mar-14	\$12,809.00	\$12,809.00	0	7-Mar-14	1	Pending Council Reviewon CO#3	3
Heckman Park Electrical Conduit	The second second					archite man		I DESCRIPTION OF THE PARTY.		Commence of the latest	
Daly Float Gangway Lug Plate		THE RESERVE TO SERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COL			THE RESERVE TO SERVE THE RESERVE THE RESERVE TO SERVE THE RESERVE THE RESER		THE PERSON NAMED IN			TO STATE OF THE PARTY OF THE PA	
Sewer to Port Security Bld				-			Section 1	The Street Control		COLUMN DE CHEN	
֡	Rain-Canopies Sidewalk-Curb-Angle-Bolts Timber Plaza Area Timber Plaza Area Delete Rain Canopies Move NE Light Pole	Rain-Canopies Sidewalk-Curb-Angle-Bolte C2.05 Timber Plaza Area CX.XX Timber Plaza Area CX.XX Delete Rain Canopies Move NE Light Pole Temporary Power Electrical Power to Daly Float Hydraulic Crane Overhaul - Concrete Sidwalk-Corners Heckman Park Electrical Conduit Daly Float Gangway Lug Plate	Ref. Drawing(s) Contractor	Description Ref. Drawing(s) Date to Contractor Co	Description Ref. Drawing(s) Date to Contractor Received Via Date From Contractor Reserved Via Date From Contractor Reserved Via Sidewalk Curb Angle Bolts G2,05 3-Oct.13 Email 26-Nov-13 Timber Plaza Area CX,XX 20-Nov-13 Email 26-Nov-13 Timber Plaza Area CX,XX 24-Jan-14 Email 26-Nov-13 Move NE Light Pole S1,16 19-Nov-13 Email 26-Nov-13 Temporary Power Email 26-Nov-13 Email 26-Nov-13 Email 26-Nov-13 Temporary Power Email 26-Nov-13 Emai	Description Ref. Drawing(s) Date to Contractor Co	Description Ref. Drawing(s) Date to Contractor Received Via Date From Contractor Con	Date for Contractor Received Via Date From Contractor Contract	Date to Contractor Contract	Description Ref. Drawing(s) Date to Contractor Co	Date to Contractor Date to Contractor Contractor

Total included in Change Order No. 1: \$239,543.00 Add Total included in Change Order No. 2: \$129,380.00 Add

Total included in Change Order No. 3: \$23,230.00 Add (Pending)

Total included in Change Order No. 4: \$0.00 Add Total Change Orders: \$392,153.00

Total Remaining not included in Change Orders above: \$0.00 Add



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 3, 2014

RE:

Contract No. 13-09, Bar Harbor Drive Down Float Facility -

Construction Meeting Minutes of March 28, 2014

At its meeting of June 20, 2013, the City Council adopted a motion accepting the bid of Dawson Construction, Inc. in the amount of \$5,170,800 for Contract No. 13-09, Bar Harbor Drive Down Float Facility. The motion adopted by the City Council also established a five percent (5%) contingency in the amount of \$258,540, bringing the total project cost to \$5,429,340. A weekly construction meeting was held on Friday, March 28, 2014. A copy of the meeting minutes is attached for City Council review.



BAR HARBOR DRIVE DOWN FLOAT **PND PROJECT 122026.05, FILE C-1**

CONSTRUCTION PROGRESS MEETING: March 28, 2014 - 9:00am

Conference Number: 360-788-2810, access code: 214#

Attendees:

Representing:

City of Ketchikan (KTN) Steve Corporon (SC) Les Zetterberg (LZ) KTN Ketchikan Public Utilities (KPU) Charlie Shaffer (CS) Dave Parker (DP) Dawson Construction, Inc. (DC) Jim Rogers (JR) Ben Haight (BH) Haight and Associates, Inc. (H&A)

PND Engineers, Inc. (PND) Matt Holm (MH)

Brandon Ivanowicz (BI) PND

Note: Space is provided following each topic of discussion for written comments or corrections to the minutes by those listed attendees.

Topics of Discussion:

Construction, Approach Dock, Bridge & Float Fabrication Progress Schedule Review:

IR stated that only the following items have not arrived in Ketchikan; 12x12 bullrail, handrail returns for uplands abutment, chain link fencing for transfer bridge, rectangular washers for drive down float fenders and miscellaneous parts for water and fire lines.

Work Activities - 1 Week Outlook:

JR stated that next week's work will include removing and redrilling the socket for float mooring pile 3, which had not reached required embedment today. All other mooring piles are installed to design depths. Following installation of all mooring piles, the priority will be to install the north mooring frame as it is necessary for installation of the transfer bridge.

Progress Payments:

SC stated progress payment No. 7 was approved and had been submitted to finance dept.

Submittal Status:

BI stated that the transfer bridge installation plan is being reviewed.

Public Safety, Vessel & Traffic Control:

No recent complaints received. LZ stated that traffic should be increasing due to seasonal influx.

Inspection Comments:

MH stated no outstanding issues at this time.

Anticipated or Pending Contract Changes:

DC is currently reviewing RFQ No. 1, 2, and 3. DP stated that there is potential for a no cost change to complete all of the RFQ items due to some work items (relocating barrier piles) that have been removed from the scope of work and it appears that these items may result in an even exchange.

Other Coordination Topics:

JR asked if the substantial completion inspection could be performed prior to all electrical items being completed. SC stated that substantial completion could be issued prior to final electrical completion.

Progress Meeting Page 2 of 2

Meter installation on the net float was discussed. KPU did not supply power to net float earlier this week because there was no meter installed to monitor electrical usage. SC asked CS which location would be the most desirable to install the meter. CS stated the preferred option would be to supply a new electrical pedestal with metering capabilities to replace the current electrical pedestal. All parties agreed this was the best option, BH would research which pedestal would meet the requirements and provide data. CS stated that KPU would supply power to the net float until the new pedestal could be installed.

The substantial completion inspection for float 16 and the net float was scheduled for Friday, March 28, 2014 at 11:30am with SC, LZ, JR, and MH.

The crane control reader submittal was approved with submittal of the radio transceiver, which was not included in the design drawings, but is preferred to be installed although it will not be linked to the harbor office until a later date. LZ stated that crane proximity cards will be set to a 15 minute access period and that only 100 proximity cards are required in lieu of the 500 noted on the plans. BI stated read times for proximity card would be addressed on the submittal review and JR requested that the number of required proximity cards be noted on the submittal review.

The next progress meeting will be April 4 at 9:00am.

9. Other Owner Comments:

N/A

Prepared by:
PND Engineers, Inc.

Date: 03/31/14



City Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 2, 2014

RE:

Police Department Canine Activity Report - March 2014

Attached for City Council review is a copy of the March 2014 report of Police Department canine activities. Should Councilmembers have questions regarding the activity report, staff can respond accordingly.



MEMORANDUM

TO:

Karl Amylon, City Manager

FROM:

Alan Bengaard, Chief of Police

DATE:

April 2, 2014

SUBJECT: Canine Activity Report – March

Attached is the activity report on Narcotic Detection Canine Booker for the month of March. Please note that during the first week of the month Officer Miller and Booker assisted Postal Inspectors in local interdiction efforts.

Ketchikan Police Department

Narcotics Dog Activity Log

Date	Type of	Location of Activity	Agency	Type of	Number	Number of	Types of	Amount	Comments
	Activity		Involve	Search	of	Indications	Seizures	of Seizure	
	ļ				Searches				1
3/2	Public Ser	AMHS	KPD	Presence					
	·	Ketchikan High Sch.	KPD	Presence					:
	Search	KPD	KPD	Training	12	2			Postal Prep.
	Search	Ketchikan High Sch.	KPD	SRO	1	1			student dumped baggie- Locate
	Search	KPD	KPD	Training	64	13			Postal Prep. Packages
	Search	Postal	USPS	Packages	1		Marijuana	28 grams	Priority Mail package
<u>.</u>	Search	Postal	USPS	Packages	5			Lo Brains	Thomey wan package
	Search	Postal	USPS	Packages	1		Marijuana		USPS did not apply for SW
	Search	KPD	KPD	Training	35	6			Postal Prep - Packages
· · · · · ·	Search	Postal	USPS	Packages	5	0			change of behavior, no Ind.
<u> </u>	Search	Postal	USPS	Packages	5	0			and the state of t
	Search	Postal	USPS	Packages	5	0			
	Search	Postal	USPS	Packages	1				Pkg. in room
3/5	Search	Postal	USPS	Packages	5	0	-		0
3/5	Search	Postal	USPS	Packages	5				
3/5	Search	Postal	USPS	Packages	5	. 0			·
3/6	Public Ser	Ketchikan High Sch.	KPD	Presence					Basket Ball Confrence play
	Search	KPD	KPD	Training	20	7			·
3/6	Search	Postal	USPS	Packages	. 5	0			
3/6	Search	Postal	USPS	Packages	5	0			
3/6	Search	Postal	USPS	Packages	5	0			
3/6	Search	Postal	USPS	Packages	5	0			
3/6	Search	Postal	USPS	Packages	5	0			
3/12	Search	KPD	KPD	Backpack	5	1	Marijuana	27.5 grams	5
3/13	Search	KPD	KPD	Training	20	7			
3/16	Public Ser	AMHS	KPD	Presence					
3/19	Search	319 Main	KPD	Training	53	10			Indication Drills
3/20	Search	N. Tongass	KPD	Vehicle	1				Search Warrant
3/20	Search	N. Tongass	KPD	Vehicle	1				Search Warrant
3/20	Search	N. Tongass	KPD	Shed	1				Search Warrant

Month: March 2014 Dog: "Booker" #111 Handler: Officer Devin Miller, #011

Ketchikan Police Department

Narcotics Dog Activity Log

3/20	Search	N. Tongass	KPD	Residence	8			Search Warrant
3/20	Search	KPD	KPD	Training	4	2		
3/23	Search	Black Bear Road	KPD	Vehicle	1			DUI Narcotics
3/23	Public Ser	AMHS	KPD	Presence				
. 3/24	Public Ser	Ketchikan High Sch.	KPD	SRO				
3/26	Search	319 Main	KPD	Training	30	11		
3/27	Search	2417 Tongass	KPD	Vehicle	1			Traffic Stop
3/28	Public Ser	Civic Center	KPD	Lecture				Youth Court Presentation
3/28	Search	Civic Center	KPD	Training	40	4		Demonstratons/Scenerio's
3/29	Search	2417 Tongass	KPD	Vehicle	1			Traffic Stop
3/30	Public Ser	AMHS	KPD	Presence				
3/31	Search	Stedman	KPD	Vehicle	1	1	Marijuana	Traffic Stop
TOTALS:		Training Applications:	278					
		Search Applications:	84					
		Correct Applications:	362					
		Correct YTD Application						

Month: March 2014 Dog: "Booker" #111 Handler: Officer Devin Miller, #011



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 9, 2014

RE:

Public Works Department Project Status Report - March 2014

Attached for City Council review is the project status report of the Public Works Department for the month of March 2014. Should the City Council have questions regarding the Public Works Director's report, staff can respond accordingly.

PUBLIC WORKS DIRECTOR'S REPORT April 8, 2014

Updates are noted in italics.

City Hall Siding and Roof Replacement

Design Cost: \$134,000 Construction Cost: \$2,400,000 Completion Date: Summer 2014

Through late 2011 and 2012, the Public Works Department worked with Bazan & Associates Architects, Inc. to design exterior and interior renovations of City Hall, including new cladding and paint on the exterior walls throughout, replacement of the marquee and front window façade, thorough remodel of the first floor finance area, removal of HVAC louvers to run through the building, and new roofing. Ultimately, the project was awarded to Dawson Construction, Inc. at the regular meeting of March 21, 2013, in the full amount of \$2,400,000.

At the Regular Council Meeting of April 18, 2013, the Public Works Department notified the Council that the basis-of-design material, Ceraclad, was no longer available in the North American market, and that the Design Team recommended a comparable product from a manufacturer named Nichiha. Following redesign, it was determined that the product would require additional labor. During negotiations, it was also determined that the exterior surface of City Hall was covered in an asbetitious skim coat. The cladding and abatement issues were resolved at the Council Meeting of August 1, 2013 with approval of Change Order #2, thereby allowing the Contractor to proceed with necessary revisions to the cladding, mechanical system, and abatement.

During the week of September 2, 2013, scaffolding was removed along Front Street. Paint is complete for the scaffolding area. The remainder of Front Street will follow canopy installation that started the week of September 16, 2013. Interior work is continuing apace, with interior wood doors and relites installed during the month of October, the mechanical system placed in operation, and interior finish work underway. Change Order #3 was issued to address longstanding inadequacies in the fire alarm system. Interior work and first floor exterior work are complete. The first coat of exterior paint, storefront and transom windows, floor finishes, and canopy roofing are complete on the first floor. As of January 7, 2014, all interior and exterior work on City Hall first floor and west elevation is substantially complete. The Interior improvements including furniture installation is substantially complete. The Finance department has moved back

into city hall. The siding contractor has remobilized and erected scaffolding around 3 sides of the building. Siding demolition will commence the week of April 7^{th} .

Ketchikan General Hospital Addition and Alteration

After years of planning and preparation, the long awaited Bond Referendum was held on October 1, 2013 where the Ketchikan voters passed a \$43M Bond Referendum to fund the first phase of the expansion and alteration project. Principal funding will consist of the \$43M in bonds, \$15M from a legislative grant, and \$8M from PeaceHealth.

Recent activity items include the April 3 Council actions that took the initial contract amount of \$86,000 to an amount of \$1,196,060 and authorized a limited Notice to Proceed to facilitate early site work; a preconstruction phase contract for the Commissioning Agent services with Affiliated Engineers, Inc. in the amount of \$40.255; and amendment #3 with NAC Architecture bringing the total A/E contract to an amount not to exceed \$1,221,616.

DOWL HKM continued progress with the traffic analysis and re-platting of the property while PeaceHealth continues with planning for the Public Hearing related to the Certificate of need.

Centennial Building Roof Repairs-Electrical Upgrades Project Cost: \$51,964

Roofing Repairs over the former library wing were completed in December and seem to be correcting the water infiltration. The new florescent light fixtures have also been installed along with several new track lighting units.

Following the Council actions in the January 2014, Welsh-Whitley Architects are now engaged in developing the preliminary design options for the roof replacement. A preliminary design report was issued outlining modern design of a new membrane roof. The environmental consultant will test to the roof for asbestisous material and incorporate their findings into final roof design. Environmental testing of the roof is complete and schematic roof design is anticipated in early April

A second electrical upgrade project is also underway with assistance of a local Electrical Engineer. The primary intent of this project is to replace the bulk of the old 2 wire conduit system, fixtures, and dated and arcing electrical outlets with

new grounded receptacles. The electrical engineer has created an "For Construction" set of electrical specifications and drawings.

Project Cost:

\$94, 471

Peacehealth Ketchikan Medical Center Subdivisional Survey

This project entails the subdivision of the Peacehealth Ketchikan Medical Center to dissolve lot lines, re-zone portions of the property, and create distinct lots for the Gateway Center properties on Fifth Avenue in order to Deed those facilities over to Akeela, Inc. per the Memorandum of Agreement. Design and compilation of information is currently underway.

Following solicitation of proposals in August, only DOWL HKM submitted a proposal to perform the survey. The City Council authorized the Public Works Department to negotiate the contract with DOWL HKM at the meeting of September 5th, 2013. The contract documents have been issued to DOWL HKM following the successful award of this project at the Council Meeting of October 3, 2013.

In coordination with the ongoing PHKMC Expansion project, the Public Works Department authorized DOWL HKM to issue a rezone request to the Ketchikan Gateway Borough Planning & Community Development Department. The rezone action was placed on the January 14th planning commission meeting agenda and passed with little comment. In addition the rezone action was approved by the Borough Assembly in second reading on March 3rd. *The City Council met in executive session on April 3, 2014 regarding this item. Subdivision survey activities remain underway.*

Deer Mountain Fish Hatchery

Ketchikan Indian Community has turned over the Deer Mountain Fish Hatchery to the City of Ketchikan. Future management of the property will be broken into three main areas.

<u>Assessment and Winterization:</u> Conditions of current buildings and infrastructure will be assessed for any immediate risk. Identification of supply water piping and isolation valves has been performed. Plans for keeping the property secure and properly shut down for winter has been formulated.

<u>Title and Easement:</u> Official title and documents from Ketchikan Indian Community will need to be turned over to the City of Ketchikan.

Request for Proposal: Southern Southeast Regional Aquaculture Association (SSRAA) has expressed initial interest in the facility and is conducting an evaluation. On December 31st, 2013, SSRAA submitted an informal proposal outlining their plans for operating the fish hatchery. The city council has approved future negotiations with SSRAA including demolition of the "Raptor Center" prior to occupancy. The City of Ketchikan has explored the possibility of self-preforming demolition of the building, and determined that it will be more efficient to solicit bids. Demolition plans and specifications are being compiled and will be issued for bid at the end of April. Lease and agreement terms are being outlined between Public Works and the Legal Department.

Waterfront Promenade Master Planning

Project Cost: \$20,000 Completion Date: 2014

In March of this year, the City of Ketchikan entered into a contract with Historic Ketchikan, Inc. for analysis and master planning of the Waterfront Promenade in order to turn it from a series of disconnected pedestrian pathways into a single pedestrian path stretching along downtown Ketchikan's waterfront from Berth IV to the end of the Thomas Basin breakwater. Planning is currently underway. Historic Ketchikan intends to make a presentation to the City Council during the month of September, with a follow up presentation to solicit comments on the public and Council's vision for the promenade. Historic Ketchikan, Inc. will be presenting their findings at the Council Meeting of September 19. Following review by the City Council, HKI has provided a list of capital improvement projects that were included by the City Manager in the relevant 2014 budgets. Historic Ketchikan held several public meetings and conducted a week long public display of the overall Master Planning information at the new Ketchikan Visitor's Bureau building in late February. *Activities remain underway*.

Solid Waste Recycling & Handling Facility Expansion Design

Project Cost: \$65,986

At the Regular City Council Meeting of June 6, the Public Works Department was authorized to negotiate a contract with Tetra-Tech, Inc. for design of expansion of the Solid Waste Recycling & Handling Facility (SWRHF). Negotiations are currently underway. The City Council awarded the Contract to Tetra-Tech, Inc. at the meeting of September 5, with the predesign portion of the work totaling \$65,986. Depending on the results of the predesign services, the Public Works Department will bring a future motion before Council to progress the design project. Public Works staff met with the design team in October to discuss the project design. Following meetings with the Design Team in October, review of

alternate designs is currently underway. The consultant has provided a draft predesign report. Staff met and reviewed the document March 5th. Comments will be forwarded back to the consultant.

Thomas Basin Promenade and Retaining Wall

Project Cost \$42,094

The City Council has approved a budget transfer of \$42,094 to PND Engineers of Juneau, AK for evaluation and design of the settling promenade and retaining wall located at Thomas Basin. On October 21, 2013 significant platform settlement and rock wall movement caused closure of the Thomas Basin/Salvation Army promenade. About 40 linear feet of the armor rock wall has moved seaward. Timber columns supporting the promenade have settled downward and advanced seaward as well. PND has completed the site survey and has started on design solutions. A presentation of options and costs was given at the February 6th City Council meeting. The Council authorized design funding for PND. Public input was collected and the City Council selected design alternative #3A. Design is moving forward accordingly.

BRIDGES AND TRESTLES

Water Street Trestle #2 Replacement

\$20,000,000

Completion Date: 2016

Project Cost:

The Public Works department is working in support of the Alaska Dept. of Transportation and Public Facilities design effort. The project design is currently well underway including environmental documents. R&M Anchorage was chosen as the design consultant on the project. An "Open House" meeting will be held Tuesday June 12th in Ketchikan to introduce the project to the public and take comments on the initial design and environmental concerns. City Staff has been working with the designer on the preliminary water, sewer and storm drain pipe alignments. The preliminary engineering report was received in mid-August, and comments have been provided by staff. Design and environmental work is ongoing. The design team met on site on March 6th. The team reviewed existing drainages, utilities, and structural concerns. If funding is procured, a January 2015 bid is planned. The consultant has had geologists on site digging test pits and conducting geotechnical work under the existing bridge. Additional geotechnical borings were drilled the week of April 16th. The ADOT Amendment #7 to the STIP was approved on August 20th, and will increase the funding for FFY 2013 by \$3.55 Million, further solidifying the project funding. Design work continues and a "plans -in -hand" drawing set was received on September 9th. A site visit and review meeting were conducted October 1st and 2nd respectively. Comments are

being collected for transmittal to the ADOT design team. A hydrologic and hydraulic report (drainage) was received from the design team on December 20th, 2013. At its March 6th meeting, the City Council approved the dedication of 11 parking spaces in the Schoenbar Road parking lot for Water Street residents affected by the project. A Public meeting has been tentatively scheduled for April 22, 2014 at the Ted Ferry Civic Center. Design is ongoing.

City Wide Bridge Inspections

Project Cost: NA Completion Date: 2014

The Public Works department is assisting the Alaska Dept. of Transportation and Public Facilities with their bi-annual bridge inspection program. An inspection team performed "fracture critical" inspections on the Warren Street Bridge, Bayview Street Bridge and Harris Street Bridge in May and general inspections in June. A full inspection report for all 18 bridges was received September 3. Staff has reviewed the reports and generated a work plan to correct the items listed. The Public Works Streets Division has completed the majority of work on the Grant Street Trestle items. The Thomas Street structure work candidates were reviewed and action taken on most repairs. A field inspection of Water Street Trestle No. 1 was conducted March 5th and repairs are forthcoming.

Hopkins Alley Structural Repairs

Project Cost \$159,000 Completion Date 4/18/2014

Construction documents have been created by in house staff and put out to bid on November 1, 2013. Bids are due on November 21, 2013. This project consists of installing concrete footings, replacing pile caps, replacing columns, installing new braces and new decking. Work will also include miscellaneous timber work and installing new utility support hardware. The project was awarded to Three Dog Construction at the December 5th, 2013 meeting. Work began the week of January 6th. Crews have installed 7 concrete footings, and are working on new pile cap installation. New deck installation is approx. 85% complete. The work is scheduled to be completed by mid-April 2014.

Hopkins Alley Structural Repairs II

Project Cost \$200,000 Completion Date Spring 2015

Preliminary design work and budgeting are underway.

STREETS DIVISION (CIP)

Front Street / Schoenbar Traffic Signal

Project Cost:

\$1,300,000

Completion Date: TBD

In September of 2010 a grant was executed from the Alaska Department of Commerce, Community and Economic Development for \$1,300,000 for the installation of a traffic control signal at Front Street and Schoenbar Road (Berth IV). City Staff are now actively engaged with the State DOT to draft agreements to facilitate construction. Recent correspondence from ADOT indicates that the State is willing to handle the bidding process and project management. The State continues to press the City for an MOA wherein the City would assume maintenance costs until the intersection meets full traffic warrants. At its meeting of September 1st the City Council held a limited discussion about the project with some Council members recommending the project is scrapped. The City has since replied to the State DOT to advise them that the City has no interest in paying for the maintenance of state owned infrastructure. No additional activity for this period related to ADOT, however, the City has requested consideration from the funding agency to consider re-appropriating the funds to the Thomas Basin Promenade Reconstruction Project..

2013 Bituminous Pavement Overlay

Project Cost:

\$495,085

Completion Date: May 2014

Early in 2013 this project was initially postponed due to staff shortages. At the April 18th, 2013 Council Meeting the City Council approved a proposal from May Engineering Services to assist the department with the design and administration of With the resolution of an unrelated legal case, the Sr. Project a reduced project. Engineer and Construction Coordinator were reassigned to work with May Engineering on a late season pavement overlay project.

Bids were opened on July 31st with a single bid received from SECON, Inc. The project was awarded at the Special Council Meeting) of August 8th. Milling and paving of numerous city streets has been completed. The contractor completed all punch-list items that were not weather dependent. One contract item and a small amount of punch-list work were deferred to the Spring of 2014 due to inclement weather. The contract's completion was originally planned for 2014; therefore the project is still on time and under budget.

2014 Bituminous Pavement Overlay

Project Budget:

\$450,000

Completion Date: Fall 2014

Plans and specifications are currently at 65% complete.

Revetment/Herring Way Sewer Replacement

Project Budget: \$348,000 Completion Date: Fall 2014

The scope of this project is being re-evaluated due to the Department of Natural Resources' in-stream work window for Ketchikan Creek.

Ketchikan Lakes Road Repairs

Project Budget: \$150,000 Completion Date: Fall 2014

After much research, Staff has narrowed the selection of the materials and equipment to be used for the concrete road joint repairs. On April 3rd the City Council approved the procurement of equipment and materials for this project. The equipment bid is currently advertised and bids will be opened on April 18th. The bid package includes numerous schedules for optional awards; including an on-site demo of the equipment and materials, new equipment, used equipment, materials and a quote for the purchase of a specialized piece of equipment from the Streets Division which has been declared surplus. Upon acquisition of the new equipment and materials, the intent is for the Streets Division to perform the repair work.

STREETS DIVISION

The following is a partial summary of work items performed by the Street Department during the past month:

- Plowed, Sanded, and Salted City streets early March.
- Removed and hauled snow berms from City streets.
- Cleaned catch basin's with Vactor truck.
- Moved Finance Dept. from Redman Hall to City Hall. Moved excess furniture to old Fire Hall.
- Deliver and pick-up Barricades for St. Patricks Day event.
- Patched pot holes throughout the City.
- Ongoing Sweeping and Flushing of City streets.
- Misc. Stairway and Sidewalk repair.
- Repair of various catch basins.
- Install non-skid on select stairways.
- Respond to localized flooding during heavy rain events.
- Update and replace street signs as needed.
- Move Surplus items to storage for other Depts.

ENGINEERING DIVISION:

Permits issued for 2014 consist of:

Permits issued:	Since Last Report	Year to Date
Traffic Control Permit:	4	8
Permit to Excavate:	5	22
Side Sewer Permit:	2	8
Site Development Permits:	2	4



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 7, 2014

RE:

Contract No. 13-08, Phase III of Berths I and II Rehabilitation Project

- Construction Meeting Minutes of April 4, 2014

At its meeting of June 6, 2013, the City Council adopted a motion accepting the bid of Orion Marine Contractors of Anchorage, Alaska in the amount of \$7,314,700 for Contract No. 13-08, Phase III of the Berths I and II Rehabilitation Project. The motion adopted by the City Council also established a ten percent (10%) contingency in the amount of \$731,470, bringing the total project cost to \$8,046,170. Construction Meeting No. 28 was held on Friday, April 4, 2014. A copy of the meeting minutes is attached for City Council review.

CITY OF KETCHIKAN BERTHS I & II Rehabilitation – Phase III Contract No. 13-08

CONSTRUCTION MEETING MINUTES No. 28

DATE/TIME:

Meeting Date: Friday April 04, 2014 /10:00 AM Alaska, 11:00 AM Seattle

Anchorage Conference Line Phone Number: 866-944-2565 Ketchikan Conference Line Phone Number: 907-228-5640

ATTENDEES/DISTRIBUTION LIST:

Name	Attend	Phone	Cell	Fax	Email Address
PND Engineers, Inc.			-		3 de
Todd Belsick – TB	SEA	206-624-1387	206-450-2617	206-624-1388	tbelsick@pndengineers.com
Brian Porter – BP	SEA	206-624-1387	206-550-3849	206-624-1388	bporter@pndengineers.com
Randy Rossow – RR	KTN	·-	206-459-5459	206-624-1388	rrossow@pndengineers.com
Kaitlin Ingalls – KI	SEA	206-624-1387		206-624-1388	kingalls@pndengineers.com

City of Ketchikan		1 110 2 1100			1
Steve Corporon – SC	KTN	907-228-6049	907-617-3680	907-247-3610	stevec1@city.ketchikan.ak.us
Les Zetterberg – LZ		907-228-5632	907-617-2086	907-247-3610	lesz@city.ketchikan.ak.us
Dave Timmerman – DT		907-228-5632	907-617-2087	907-247-3610	davet@city.ketchikan.ak.us
Karl Amylon – KA		907-228-5603	-	907-225-5075	karla@city.ketchikan.ak.us
David Martin – DM	KTN	907-228-5603	-	907-225-5075	davidm@city.ketchikan.ak.us

Orion Marine Contrac	tors, Inc.	(West Constructi	on Company)		\$
George Tipner – GT	ANC	907-561-9811	907-230-2804	-	gtipner@orionmarinegroup.com
Mark Leick – ML	KTN	-	-	-	mleick@orionmarinegroup.com
Dick Krantz – DK		-	•	-	dkrantz@orionmarinegroup.com

DISCUSSION:

Old	Busines	s:		
27.1	Port Se	ecurity Build	ding Gray Water Line	
	3/28	SC/TB	MP to be issued for repair. PND sent the City a draft MP for comment. PND anticipates issuing the MP early next week.	On-going
	4/04	ТВ	- Issued as MP-012 -Charles Mackey, from Waste Water, will assist in inspection.	CLOSED

New	Business	:						
28.1				i.			•	
	4/04		NO NEW BUSI	NESS				
							`	
28.2								
				I	· ·	 		
	4/04					. •		
	4/04							
							`	
28.3								
20.5						 		
			•					
	4/04							
	4/04			•				

Sub / Supplier	Contact	Phone	Service
Farwest Fabrication, Inc.	Brian Billsborrow	253.847.2800	Structural steel and anchor rod casing
Skyline Steel	Nam Nguyen	253.922.2727	Steel Piling and anchor rod material
Morse Steel Service	Kelli Kirkpatrick	360.756.6200	Rebar
Concrete Tech. Corporation	Jon Grote	253.383.3545	Concrete panels
Anderson Specialties	Fritz Anderson	206.368.9722	Expansion joints
Eddystone Rock & Redy Mix	Cliff Skillings	907.220.0890	Concrete
Matheus Lumber	JR Reynolds	800.284.7501	Wood items
ACD	Greg Updike	907.617.6199	Diving services
Sader Construction	Everett Tomal	907.617.7055	Concrete placement
Ketchikan Mechanical	Mike Jurczak	907.225.9466	Mechanical
First City Electrical	Dave Price	907.225.5688	Electrical
R&M Consultants	Trevor Sande	907.225.7917	Concrete testing/weld inspection

TWO-WEEK LOOK AHEAD:

> See attached two-week look ahead.

SUBMITTAL STATUS:

> See attached Submittal log.

REQUEST FOR INFORMATION (RFI) STATUS:

> See attached RFI log.

MODIFICATION PROPOSAL (MP) STATUS:

> See attached MP log.

CURRENT DRAWING REVISION INDEX SHEET:

See attached.

CHANGE ORDER (CO) STATUS:

No.	Subject	Status	Amount	Comments
1	Added to Scope of Work	Approved	\$239,543.00	MP-003, MP-005, MP-004
2	Added to Scope of Work	Approved	\$129,380.00	MP-007, MP-008

REQUEST FOR PAYMENT:

Invoice No.	Pay Period	Invoice Due to Ports and Harbors	Amount	Checks Written	Checks Released
1	September	9/27	\$1,377,659.86	10/7	10/10
2	October	10/28	\$1,034,831.00	11/5	11/8
3	November	11/26	\$731,203.00	12/5	12/10
4	December	12/19	\$685,457.00	1/6	1/10
5	January	1/28	\$1,261,625.72	✓	
6	February	2/25	\$1,299,800.99	✓	
7	March	3/28	\$556,347.15		
8	April	4/28			
9	May	5/28			
		Total Billed:	\$6,390,577.57		•
		Original Contract Amount:	\$7,314,700.00		
		Change Order Additions:	\$368,923.00		
		Revised Contract Amount:	\$7,683,623.00		
		Total Remaining:	\$1,293,045.43		

NEXT CONSTRUCTION MEETING:

Scheduled for Friday April 11, 2014 at 10:00 am Ketchikan Time (11:00 am Seattle). Next week's meeting will be located at the City Hall on the 4th floor.

Prepared By: Kaitlin Ingalls

These meeting minutes are provided to document the project record and represent my understanding of the items discussed. Please provide comments, corrections, or revisions at the next meeting. If no comments are received, these minutes will stand as published.



Orion Marine Contractors

Two Week Lookahead Schedule

PROJECT TITLE: Ketchikan Berths I and II Rehabilitation Phase 3

CONTRACT NUMBER: 13-08

DATE: UPDATE FOR WE 03/30/14 **REPORT No.:**

30

WORK COMPLETED LAST WEEK:

Permanent Materials

Continued with plaza fab. Continued shipping wood products.

New Dock Installation

Precast Panels/Concrete

Completed grouting panels.

Completed overlay pours at light poles. Dropped EFCO from bents 1-2 west and moved to last setup along building bents 2-5.

Plaza and Wood Sidewalk

Started placing plaza and sidewalk sleepers.

Mechanical & Electrical

Continued with electrical and mechanical under dock work.

Dock Crane Overhaul

Continued with crane overhaul.

MAJOR WORK PLANNED IN THE NEXT TWO WEEKS (03/31 - 04-13):

Permanent Materials

Complete plaza fab and ship to jobsite. Complete stair fab and ship to jobsite.

New Dock Installation

Precast Panels/Concrete

Complete panel grouting.

Complete last concrete pour.

Plaza and Wood Sidewalk

Continue with sidewalk and plaza. Start installing steel wedge plates.

Dock Appurtences/Misc

Start installing expansion joints. Complete Daly gangway lug replacement.

Mechanical & Electrical

Continue with mechanical and electrical under dock work.

Dock Crane Overhaul

Coast Crane continue with overhaul work.

Phase 2 Warranty Work

Receive replacement Type 1 Expansion Joint. Order replacement window. Fix stuck fender. Start on other miscellaneous items.

AREAS TO ADDRESS:

1) .

Project Manager: Mark Leick

Signature & Date:

CITY OF KETCHIKAN CONTRACT NO. 13-08

ORION MARINE CONTRACTORS

KETCHIKAN BERTHS I & II REHAB - PHASE 3

SCHEDULE - TWO WEEK LOOKAHEAD W/E 03/30/14

livity ID	Activity Name	Remaining Duration		Finish	Physical % Complete	Total Float	Mair 24	Mar 31	Apr 07
MOD / DEA	MOD (MATERIAL O	THE RESERVE	21 Feb 14 A	OD MALES		45	MTWTFNSS	MITWITERIS	S M T W T Fri S
1	MOB / MATERIALS		211-60-147						
DB01	DEMOBILIZATION	34	21-Feb-14 A	08-May-14	50%	17			
NEW DOC	K	23	11-Jan-14 A	25-Apr-14		28	12		
CC01	PLACE DOCK CIP CONCRETE - EXCEPT OVERLAY	10	11-Jan-14 A	10-Apr-14	92%	5			PLACE
ME01	DOCK CRANE OVERHAUL	15	15-Feb-14 A	16-Apr-14	30%	13		-	
CC04	PLACE CONCRETE SIDEWALK MODIFICATIONS	7	07-Mar-14 A	07-Apr-14	95%	20			PLACE CONCRET
UT01	INSTALL MECHANICAL - PHASE 3 AREA	18	17-Mar-14 A	19-Apr-14	30%	33			
EL03	INSTALL ELECTRICAL - PHASE 3 AREA	17	18-Mar-14 A	18-Apr-14	75%	8			
EL04	INSTALL ELECTRICAL - RYUS FLOAT	20	18-Mar-14 A	22-Apr-14	0%	8			-
CC07	PLACE CONCRETE SIDEWALK OVERLAY AT LIGHTPOSTS	0	21-Mar-14 A	29-Mar-14 A	100%		PLAC	CONCRETE SIDEWALK	OVERLAY AT LIGHTPOS
PZ02	INSTALL WOOD PLAZA	20	27-Mar-14 A	22-Apr-14	0%	8			
DK01	INSTALL WOOD SIDEWALK	20	28-Mar-14 A	22-Apr-14	2%	5			
EX02	INSTALL EXPANSION JOINTS	10	07-Apr-14*	17-Apr-14	0%	12			
AP02	COMPLETE DOCK APPURTENCES, SIGNS & STRIPING	12	12-Apr-14	25-Apr-14	0%	5			
INDIRECT	S	20	02-Oct-13 A	22-Apr-14	100	31	1		
IN01	ENGINEERS OFFICE	20	02-Oct-13 A	22-Apr-14	93%	31			
IN02	SITE SECURITY & TRAFFIC CONTROL	20	02-Oct-13 A	22-Apr-14	93%	31			Park to the latest

Project Start:19-Jun-13

Primary Baseline
Critical Remaining Work

Finish Date:08-May-14

Date
Remaining Work

Actual Work
Remaining Work

Date Revision

C... App...

Filter: TASK filters: Resume,



Submittal Log

Outstanding Document
Pending Resubmittal

eject: Berth I and II Rehabilitation - Phase I
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Project Manager PND Engineers, Inc.

Job No: 13-08 Contractor: Orion Marine Group

•	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
1 Bea	m Lengths & Pile Cutoffs		•	Email	18-Jun-13	PND	18-Jun-13	24-Jun-13	25-Jun-13	Email	Resubmit
R1 Bea	m Lengths & Pile Cutoffs	\$1.05		Email	28-Jun-13	PND	1-Jul-13	8-Jul-13	8-Jul-13	Email	
R2 Bea	m Lengths & Pile Cutoffs	\$1.05		Email	19-Jul-13	PND	19-Jul-13	19-Jul-13	19-Jul-13	Email	
2 Roc	k Anchor Materials - Shop Drawings		2"	Email	26-Jun-13	PND	26-Jun-13	28-Jun-13	28-Jun-13	Email	
3 8° F	A Casing Material Certificates	\$1.04, \$1.07		Email	27-Jun-13	PND	27-Jun-13	28-Jun-13	28-Jun-13	Email	
4 3" R	A Rod and Accessories	\$1.07	- 2	Email	2-Jul-13	PND	2-Jul-13	8-Jul-13	8-Jul-13	Email	
5 Stee	al Beam Shop Drawings	\$1,01 - \$1,09	Farwest	Email	12-Jul-13	PND	12-Jul-13	16-Jul-13	16-Jul-13	Email	
6 Sub	contractor and Supplier Contact List			Email	16-Jul-13			16-Jul-13	16-Jul-13	Email	Originally Transmittal #1
7 Roc	k Anchor Steel - Material Certificates	-	Farwest	Email	18-Jul-13	PND	18-Jul-13	19-Jul-13	19-Jul-13	Email	Review as noted. Revise and resubmit.
R1 Roc	k Anchor Steel - Material Certificates	\$1.07	Farwest	Email	22-Jul-13	PND	22-Jul-13	23-Jul-13	23-Jul-13	Email	Reviewed.
8 Tree	nch Grate Shop Drawings	S1.11, C2.01	Farwest	Email	18-Jul-13	PND	18-Jul-13	22-Jul-13	22-Jul-13	Email	Reviewed.
9 Roc	k Anchor Head Plates - Material Certificatets	S1.11, C2.01	Farwest	Email	19-Jul-13	PND	19-Jul-13	19-Jul-13	19-Jul-13	Email	Reviewed as noted.
10 Batt	er Plate Shop Drawings	\$1,08	Farwest	Email	22~Jul-13	PND	22-Jul-13	22-Jul-13	22-Jul-13	Email	Reviewed.
11 Pilir	g Material Certs	\$1.07	Skyline	Email	22-Jul-13	PND	22-Jul-13	31-Jul-13	1-Aug-13	Email	Reviewed as noted. Revise and resubmi
R1 Piër	g Material Certs		Skyline	Email	29-Aug-13	PND	29-Aug-13	30-Aug-13	30-Aug-13	Email	Reviewed
12 Bea	m Plate Material Certs	\$1.01, \$1.02, \$1.08, \$1.09	Farwest	Email	24-Jul-13	PND	25-Jul-13	31-Jul-13	31-Jul-13	Email	Resubmit
R1 Bee	m Plate Material Certs	\$1.01, \$1.02, \$1.08, \$1.09	Farwest	Email	5-Aug-13	PND	6-Aug-13	8-Aug-13	8-Aug-13	Email	Reviewed
13 Bas	eline Schedule, Cash Flow & Pay Estimate Form			Email	26-Jul-13	PND	26-Jul-13	6-Aug-13	6-Aug-13	Email	Referenced
14 Roc	k Anchor Head Plates - UT Testing		Farwest	Email	30-Jul-13	PND	30-Jul-13	31-Jul-13	31-Jul-13	Email	Reviewed
15 Stud	d Material Certificates	\$1.01, \$1.02, \$1.09	Farwest	Email	30-Jul-13	PND	30-Jul-13	31-Jul-13	13-Jul-13	Email	Reviewed
16 Fan	west Fab - Shop Welding Procedure	\$1.01, \$1.02	Farwest	Email	5-Aug-13	PND	5-Aug-13	8-Aug-13	8-Aug-13	Email	Reviewed
R1 Fan	west Fab - Shop Welding Procedure	\$1.01, \$1.02	Farwest	Email	13-Aug-13	PND	13-Aug-13	14-Aug-13	14-Aug-13	Email	Reviewed
17 Stee	of Cap Beam - Material Certificates	\$1.01, \$1.02, \$1.09	Farwest	Email	8-Aug-13	PND	8-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
18 Cold	d Weather Concrete Plan	\$1.02	Sader	Email	9-Aug-13	PND	9-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
19 Con	crete Placement Plan (Civil DWGs Only)	\$1.02	Sader	Email	9-Aug-13	PND	9-Aug-13	9-Aug-13	9-Aug-13	Email	Reviewed
20 Side	walk Modification Plan	C1.01	Sader	Email	9-Aug-13	PND	13-Aug-13	20-Aug-13	21-Aug-13	Email	Reviewed as noted
21 Gal	vanize Repairs Using Galv Stick	\$1.01		Email	10-Aug-13	PND	10-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
22 Rep	air Mortar, Construction Adhesive, Joint Filler, Joint Sealer	C1,01, 2.05, 2.06, 2.07		Email	10-Aug-13	PND	10-Aug-13	20-Aug-13	21-Aug-13	Email	Reviewed as noted
23 Stee	el Cap Beam - Material Certificates	\$1.01, \$1.02, \$1.09	*	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
4 Field	d Galvanizing Repair - Spray Metallizing	\$1,01		Email	14-Aug-13	PND	14-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed as noted
5 Exp	ansion Joints	\$1,13	Anderson	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
26 Cras	ne Move Onto Dock	G3.02	Kieth Korri	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
27 Field	d Welding Procedure	\$1.01, \$1.02, \$1.04	- 20	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed as noted
28 And	hor Rod Grout Mix Design	\$1.04, \$1.07	Williams	Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
29 Field	d Welding Procedure - 8" Casing	\$1.01, \$1.02, \$1.04, \$1.07		Email	16-Aug-13	PND	16-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed



Submittal Log

	Outstanding	Document
- 1	Pending Res	ubmittal

Project:	Berth I and II Rehabilitation - Phase II	
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Project Manager: PND Engineers, Inc.

Job No: 13-08

Contractor: Orion Marine Group

	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
30 P	le Driving Plan	\$1.02		Email	19-Aug-13	PND	19-Aug-13	23-Aug-13	27-Aug-13	Email	Reviewed
31 P	recast Concrete Panel - Shop Drawings	\$1.01, 02, 10-12	стс	Email	27-Aug-13	PND	30-Aug-13	4-Sep-13	4-Sep-13	Email	Reviewed as noted, referenced
32 B	Ico Access Door		Con.Spec	Email	27-Aug-13	PND	27-Aug-13	26-Aug-13	28-Aug-13	Email	Reviewed as noted
33 C	ranes Working From Berth 1		+	Email	30-Aug-13	PND	30-Aug-13	4-Sep-13	4-Sep-13	Email	Reviewed
34 R	ebar Shop Drawings - Concrete Dock	S1.02, S1,13-20	Morse	Email	4-Sep-13	PND	4-Sep-13	5-Sep-13	6-Sep-13	Email	Reviewed / Reference
35 C	oncrete Mix Design	\$1.01, \$1.02	Eddystone	Email	10-Sep-13	PND	10-Sep-13	16-5ep-13	17-Sep-13	Email	Reviewed as noted
36 P	recast Panel Concrete Design Mix	\$1.01, \$1.02, \$1.10, \$1.11, \$1.12	стс	Email	11-Sep-13	PND	11-Sep-13	11-Sep-13	11-Sep-13	Email	Reviewed / Reference
37 T	rench Grate Non-Slip Surface	\$1.0, \$1.11	Farwest	Email	13-Sep-13	PND	16-Sep-13	16-Sep-13	16-Sep-13	Verbal	Reviewed, Replied via email, tracked a Submittal 36.
38 D	isposal Plan	G4,03		Email	16-Sep-13	PND	16-Sep-13	24-Sep-13	24-Sep-13	Email	Reviewed, Reference
39 M	isc Embed and Weld Plate Shop Drawings	\$1.12, \$1.21, C2.05	Farwest	Email	27-Sep-13	PND	27-Sep-13	3-Oct-13	3-Oct-13	Email	Reviewed as noted
40 M	isc Embed/Weld Plate/Bolt Material Certifications	\$1,12, \$1,21, C2.05	Farwest	Email	27-Sep-13	PND	27-Sep-13	3-Oct-13	3-Oct-13	Email	Reviewed
41 P	recast Panels QC Reports #1	51.02	стс	Email	27-Sep-13	PND	30-Sep-13	28-Oct-13	29-Oct-13	Email	Reviewed
42 P	anel Grout	\$1.02	Polar Supp.	Email	28-Sep-13	PND	30-Sep-13	30-Sep-13	30-Sep-13	Email	Reviewed
43 Q	uality Control Plan	\$1,02	R&M	Email	7-Oct-13	PND	7-Oct-13	10-Oct-13	10-Oct-13	Email	Reviewed, Revise and resubmit
43 Q	uality Control Plan	\$1.02	R&M	Email	11-Oct-13	PND	11-Oct-13	11-Oct-13	11-Oct-13	Email	Reviewed
44 V	/elder's Certifications	\$1.02		Email	7-Oct-13	PND	7-Oct-13	10-Oct-13	10-Oct-13	Email	Reviewed
45 P	recast Panel QC Report #2, 9/26 - 10/04	\$1,02	стс	Email	9-Oct-13	PND	10-Oct-13	28-Oct-13	29-Oct-13	Email	Reviewed
46 V	/eld Procedure - Horizontal			Email	12-Oct-13	PND	14-Oct-13	15-Oct-13	15-Oct-13	Email	Reviewed
47 C	oncrete Falsework	\$1.02, \$1.03, \$1.04, \$1.05, \$1.06, \$1.07	-	Email	22-Oct-13	PND	22-Oct-13	24-Oct-13	25-Oct-13	Email	Reviewed
7R1 C	oncrete Falsework	- 01.00.01.07		Email	10-Mar-14	PND	10-Mar-14	24-Mar-14	24-Mar-14	Email	Reviewed
48 P	recast Panel QC Report #3 - 10/05 to 10/11	\$1.02	стс	Email	31-Oct-10	PND	31-Oct-13	13-Nov-13	14-Nov-13	Email	Reviewed, Reference
49 P	recast Panel QC Report #4 - 10/14 to 10/25	\$1.02	CTC	Email	31-Oct-13	PND	31-Oct-13	13-Nov-13	14-Nov-13	Email	Reviewed
50 N	on-Slip Surface for Precast Panels	\$1.02	стс	Email	31-Oct-13	PND	31-Oct-13	4-Nov-13	4-Nov-13	Email	Reviewed
51 P	ea Gravel for Panel Grout	\$1.02	Polar Supp.	Email	6-Nov-13	PND	6-Nov-13	12-Nov-13	12-Nov-13	Email	Reviewed
52 F	ield QC #1 Thru 11/02 - Weld & Spray Metallizing Inspection			Email	8-Nov-13	PND	B-Nov-13	18-Nov-13	20-Nov-13	Email	Reviewed
53 A	dditional Impact Hammers		-	Email	10-Nov-13	PND	11-Nov-13	11-Nov-13	12-Nov-13	Email	Reviewed
54 N	echanical Materials	C4.01, C4.02, C4.03		Email	12-Nov-13	PND	12-Nov-13	14-Nov-13	14-Nov-13	Email	Reviewed
55 A	dditional Welder Certificates	\$1.01, \$1.02, \$1.04		Email	12-Nov-13	PND	12-Nov-13	20-Nov-13	20-Nov-13	Email	Reviewed
56 N	echanical Materials #2	C4.01, C4.02, C4.03	2.	Email	18-Nov-13	PND	18-Nov-13	20-Nov-13	20-Nov-13	Email	Reviewed
57 P	recast Concrete Panel QC Reports #5 - 10/26 - 11/22	\$1,02	стс	Email	26-Nov-13	PND	26-Nov-13	6-Dec-13	6-Dec-13	Email	Reviewed
58 A	merican Crane Working From Spruce Mill Dock			Email	27-Nov-13	PND	27-Nov-13	27-Nov-13	6-Dec-13	Email	Reviewed
59 H	ydraulic Jack Calibration			Email	12-Dec-13	PND	13-Dec-13	6-Jan-14	6-Jan-14	Email	Reviewed
60 F	ield QC #2 Thru 11/30 - Weld & Spray Metallizing Inspection	-		Email	13-Dec-13	PND	13-Dec-13	6-Jan-14	6-Jan-14	Email	Reviewed
61 A	dditional Welder Certificates			Email	5-Jan-14	PND	6-Jan-14	6-Jan-14	6-Jan-14	Email	Reviewed



Submittal L	og
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Outstanding Document
Pending Resubmittal

Project Berth I and II Rehabilitation - Phase II	Project Manager: PND Engineers, Inc	
Job No: <u>13-08</u>	Contractor: Orion Marine Group	

	Description	Ref. Drawing	Sub. / Supplier	Received Vla	Date Received	Reviewer	Date to Reviewer	Date from Reviewer	Date Returned	Replied Via	Remarks
92	Field QC #3 Thru 12-31 - Jacking/Weld/Spray Metalize	1.5		Email	18-Jan-14	PND	19-Jan-14	20-Jan-14	20-Jan-14	Email	Reviewed
3	Hidden Deck Fasteners - Tiger Claw TC-2S Stainless Steel	C2.04	Fasten Master	Email	30-Jan-14	PND	30-Jan-14	30-Jan-14	30-Jan-14	Email	Reviewed
84	Revised Wedge Plate Shop Drawings	C2.06, C2.07, C2.08	Farwest	Email	11-Feb-14	PND	11-Feb-14	11-Feb-14	11-Feb-14	Email	Reviewed, Reviewed As Noted
85	Field QC #4 Thru 1/31 - Weld/Spray/Metal Jacking			Email	10-Feb-14	PND	10-Feb-14	12-Feb-14	18-Feb-14	Email	Reviewed
56	Wedge Plate Material Certificates	,	Farwest	Email	18-Feb-14	PND	18-Feb-14	18-Feb-14	18-Feb-14	Email	Reviewed
57	Wood Deck Fasteners			Email	24-Feb-14	PND	24-Feb-14	24-Feb-14	24-Feb-14	Email	Reviewed
18	Bollard Base Plate Material Certs		Farwest	Email	24-Feb-14	PND	24-Feb-14	24-Feb-14	24-Feb-14	Email	Reviewed
59	Field QC #5 2-01 thru 2-28 - Weld/Spray/Metal Jacking		-	Email	6-Mar-14	PND	6-Mar-14	13-Mar-14	14-Mar-14	Email	Reviewed
70	Field QC #6 11-09 thru 03-10 - Grout-Concrete			Email	10-Mar-14	PND	10-Mar-14				
71	Stair Shop Drawing	\$1,19, \$1,20		Email	13-Mar-14	PND	13-Mar-14	14-Mar-14	14-Mar-14	Email	Reviewed
72	Bollard Wedge Plate Shop Drawings	C2.07		Email	21-Mar-14	PND	24-Mar-14	2-Apr-14	2-Apr-14	Email	Reviewed



RFI Log

Project: Berths I and II Rehabilitation - Phase III

Project Manager: PND Engineers, Inc.

Contract: 13-08

Contractor: Orion Marine Group

RFI#	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Respond By	Date to Reviewer	Reviewer	Date of Reply	Replied Via	MP#	Remarks
1	Pile Cap Length Clarification	\$1.05	Orion	Email	10-Jun-13	17-Jun-13	10-Jun-13	PND	11-Jun-13	Email		-
2	Grade Break Locations	S1.05, C2.01	-	Email	14-Jun-13	21-Jun-13	14-Jun-13	PND	14-Jun-13	Email		-
3	Pile 1D Diameter	S1.05, S1.06	-	Email	26-Jun-13	3-Jul-13	26-Jun-13	PND	26-Jun-13	Email		-
4	Expansion Joint Location	S1.10, S1.13, C2.02	-	Email	28-Aug-13	4-Sep-13	28-Aug-13	PND	30-Aug-13	Email	-	-
5	Front St Extension Exp Joint	C2.05	-	Email	17-Sep-13	24-Sep-13	18-Sep-13	PND	20-Sep-13	Email	-	Update to drawings
	Bus Canopies	S2.01-5	Matheus	Email	20-Sep-13	27-Sep-13	23-Sep-13	PND	26-Sep-13	Email	-	-
	Precast Panel Embeds	\$1.02, \$1.11, \$1.12	CTC	Email	27-Sep-13	4-Oct-13	30-Sep-13	PND	30-Sep-13	Email	-	-
- 8	Precast Panel Expansion Joint Support	S1.11, S1.13	CTC	Email	30-Sep-13	7-Oct-13	1-Oct-13	PND	1-Oct-13	Email	-	-
9	Electrical Power to Berth 1	E1.02	-	Email	2-Oct-13	9-Oct-13	3-Oct-13	Haight	4-Oct-13	Email	-	-
10	Sewer Pipe Material	C4.02	KTN MEC	Email	4-Oct-13	11-Oct-13	7-Oct-13	PND	5-Nov-13	Email	-	-
11	Bus Canopies	S2.02, S2.03, S2.04	-	Email	4-Oct-13	11-Oct-13	4-Oct-13	PND	4-Oct-13	Email		Update to drawings
12	2" Drain Line	C4.02	KTN MEC	Email	5-Oct-13	12-Oct-13	7-Oct-13	PND	9-Oct-13	Email	_	-
13	Beam on Bent 7	S1.05, S1.14	Farwest	Email	10-Oct-13	17-Oct-13	10-Oct-13	PND	10-Oct-13	Email	-	_
14	Pipe Piling .	S1.04	-	Email	15-Oct-13	22-Oct-13	16-Oct-13	PND	16-Oct-13	Email	-	-
15	Pile B6	\$1.05	-	Email	15-Oct-13	22-Oct-13	16-Oct-13	PND	16-Oct-13	Email		
16	Batter Pile	S1	-	Email	31-Oct-13	7-Nov-13	31-Oct-13	PND	31-Oct-13	Email	-	-
17	Batter Piles 6B and 7B	S1.05,8	-	Email	1-Nov-13	8-Nov-13	1-Nov-13	PND	4-Nov-13	Email	-	-
18	Batter Pile 6C	S1.02, S1.05	-	Email	6-Nov-13	13-Nov-13	6-Nov-13	PND	6-Nov-13	Email	-	-
19	Pile Splices	\$1.02		Email	6-Nov-13	13-Nov-13	6-Nov-13	PND	7-Nov-13	Fmail	_	-
20	Rock Anchor 6C Batter	S1.05, S1.07		Email	11-Nov-13	18-Nov-13	11-Nov-13	PND	11-Nov-13	Email	-	_
21	Pile 7C Batter Rock Anchor	S1.05, S1.07	_	Email	14-Nov-13	21-Nov-13	15-Nov-13	PND	18-Nov-13	Email	-	Responded to verbally, followed up in RFI form
	Pile 7B Batter	S1.05, S1.07	· -	Email	18-Nov-13	18-Nov-13	18-Nov-13	PND	18-Nov-13	Email		Responded to verbally, followed up in RFI form
	Anchor Rod Grout	S1.04	-	Email	20-Nov-13	27-Nov-13	20-Nov-13	PND	20-Nov-13	Email	-	-
	Pile 10C Batter Plate	\$1.05, \$1.08		Email	26-Nov-13	3-Dec-13	26-Nov-13	PND	26-Nov-13	Email	-	-
	Expansion Joint Along Front Street	C2.02, S1.13	-	Email	29-Nov-13	6-Dec-13	29-Nov-13	PND	2-Dec-13	Email	-	-
	Pile 2D Batter and 3D Batter	\$1.05	-	Email	13-Dec-13	20-Dec-13	13-Dec-13	PND	14-Dec-13	Email	-	-
27	Pile 6B Batter	S1.07		Email	17-Dec-13	24-Dec-13	17-Dec-13	PND	19-Dec-13	Email	-	-
28	Concrete Transition	C2.01, C2.02	-	Email	22-Dec-13	29-Dec-13	22-Dec-13	PND	6-Jan-14	Email	-	-
29	Pile 11G	\$1.05		Email	16-Jan-14	23-Jan-14	16-Jan-14	PND	20-Jan-14	-	-	-
30	Existing Cap Beam	-	-	Email	16-Jan-14	23-Jan-14	16-Jan-14	PND	16-Jan-14	Email		-
31	Expansion Joint at Viaduct	S1.10, S1.11, S1.12, S1.13, C2.02, C2.03	-	Email	17-Jan-14	24-Jan-14	20-Jan-14	PND	21-Jan-14	Email	-	Edits to S1.13 and C2.03
32	Concrete Elevations at Bent 13	C2,01	-	Email	17-Jan-14	24-Jan-14	20-Jan-14	PND	21-Jan-14	Email	-	-
33	Electrical Pedestal	E2.01, E2.02, E2.03	-	Email	18-Jan-14	25-Jan-14	20-Jan-14	Haight	27-Jan-14	Email	-	-
33R1	Electrical Pedestal	E2.01, E2.02, E2.03	-	Email	20-Jan-14	27-Jan-14	20-Jan-14	Haight	24-Jan-14	Email	-	-
34	Electrical Conduits Under	E1.02	-	Email	19-Jan-14	26-Jan-14	20-Jan-14	Haight	21-Mar-14	Email	-	-
35	Kiosk Pedestal	E1.02, E2.01	-	Email	22-Jan-14	29-Jan-14	22-Jan-14	Haight	30-Jan-14	Email	-	-



RFI Log

Project: Berths I and II Rehabilitation - Phase III

Project Manager: PND Engineers, Inc.

Contract: 13-08

Contractor: Orion Marine Group

RFI#	Description	Ref. Drawing	Sub. / Supplier	Received Via	Date Received	Respond By	Date to Reviewer	Reviewer	Date of Reply	Replied Via	MP#	Remarks
36	Mechanical Work	C1.01, C4.03	-	Email	24-Jan-14	31-Jan-14	24-Jan-14	PND	24-Jan-14	Email	-	-
37	Lightpoles on Front Street	S1.21, C2.02	-	Email	25-Jan-14	1-Feb-14	27-Jan-14	PND	6-Feb-14	Email	-	-
38	Mechanical Piping Stup-ups	C4.02	KTN MEC	Email	25-Jan-14	1-Feb-14	27-Jan-14	PND	6-Feb-14	Email	-	-
39	Rebar Near Front Street	S1.16	-	Email	29-Jan-14	5-Feb-14	29-Jan-14	PND	29-Jan-14	Email	-	-
40	Wood Plaza and Trench Drain	C2.06	-	Email	29-Jan-14	5-Feb-14	29-Jan-14	PND	30-Jan-14	Email	-	-
41	Wood Walkway Sleepers	C2.02, C2.04	-	Email	30-Jan-14	6-Feb-14	30-Jan-14	PND	30-Jan-14	Email	-	-
41R1	Wood Walkway Sleepers	C2.02, C2.04	-	Email	30-Jan-14	6-Feb-14	30-Jan-14	PND	21-Mar-14	Email	-	-
		S1.13, S1.16, S1.17,										
42	Cantilevered Concrete	\$1.18	-	Email	30-Jan-14	6-Feb-14	31-Jan-14	PND	31-Jan-14	Email	_	-
43	Wood Plaza Bollards	C2.07, C2.07	-	Email	30-Jan-14	6-Feb-14	31-Jan-14	PND	31-Jan-14	Email	-	-
44	Wood Plaza Wedge Plate	C2.06, C2.07	-	Email	3-Feb-14	10-Feb-14	3-Feb-14	PND	4-Feb-14	Email	-	-
45	Wood Sidewalk Decking	C2.04	-	Email	5-Feb-14	12-Feb-14	6-Feb-14	PND	6-Feb-14	Email	-	-
46	Wood Kwikbolts	C2.05	-	Email	6-Feb-14	13-Feb-14	6-Feb-14	PND	6-Feb-14	Email	-	=
47	Rock Anchors 6E and 6F	\$1.07	-	Email	10-Feb-14	17-Feb-14	10-Feb-14	PND	10-Feb-14	Email	-	-
48	Pile Diameter	S1.06	-	Email	10-Feb-14	17-Feb-14	10-Feb-14	PND	10-Feb-14	Email	•	-
49	Threader Bar	S1.16	-	Email	19-Feb-14	26-Feb-14	19-Feb-14	PND	20-Feb-14	Email	-	-
50	Wood Plaza Fasteners	C2.04, C2.06	-	Email	19-Feb-14	26-Feb-14	19-Feb-14	PND	20-Feb-14	Email	-	-
51	MP-09 Sitewalk Overlay	C2.02	-	Email	24-Feb-14	3-Mar-14	24-Feb-14	PND	25-Feb-14	Email	-	-
52	Spruce Mill Dock Tie-In	G4.05, S1.13	-	Email	27-Feb-14	6-Mar-14	27-Feb-14	PND	27-Feb-14	Email	-	-
53	Striping	C3.01	-	Email	4-Mar-14	11-Mar-14	4-Mar-14	PND	14-Mar-14	Email	-	-
54	Berth 1 Rebar Tie-In	G4.06, S1.14	-	Email	12-Mar-14	19-Mar-14	12-Mar-14	PND	12-Mar-14	Email	-	-
55	Expanion Joint Phase 2 Warrenty Work	-	- "	Email	19-Mar-14	26-Mar-14	19-Mar-14	PND	21-Mar-14	Email	-	-
56	Wood Sidewalk Fasteners	C2.04	-	Email	20-Mar-14	27-Mar-14	20-Mar-14	PND	21-Mar-14	Email	-	-



	Contractor Re Engineer/City
	Forthcoming
Modification Proposal Log	Approved or D
mounication i roposai Log	

	To Council For Review Contractor Review Engineer/City Review Forthcoming
cation Proposal Log	Approved or Deleted

Project: Berths I and II Rehabilitation - Phase II

Project Manager: PND Engineers, Inc.

Contract: 13-08

Contractor: Orion Marine Group

MP#	Description	Ref. Drawing(s)	Date to Contractor	Sent / Received Via	Date From Contractor	Original Cost or (Deduct)	Cost or (Deduct) to City	Added Time to Contract	Date to City	Date Approved	Remarks	Change Order No.
001	Rain-Canopies	S2.01 - S2.05	26-Sep-13	Email							DELETED PER MP-004	
002	Sidewalk Curb Angle Bolts	C2.05	3-Oct-13	Email	26-Nov-13	\$0.00	\$0.00	0	26-Nov-13		DELETED PER MP-004	
003	Timber Plaza Area	CX.XX	20-Nov-13	Email	26-Nov-13	\$334,543.00	\$334,543.00	0	26-Nov-13	×	Approved	1
	Timber Plaza Area	CX.XX	24-Jan-14	Email	3-Mar-14	\$10,421.00	\$10,421,00	0	7-Mar-14		Pending Council Reviewon CO#3	3
	Delete Rain Canopies		19-Nov-13	Email	26-Nov-13	(\$95,000.00)	(\$95,000.00)	0	26-Nov-13	X	Approved	1
005	Move NE Light Pole	S1.16	19-Nov-13	Email	26-Nov-13	\$0.00	\$0.00	0	26-Nov-13	х	Approved	1
006	Temporary Power	IN THE REAL PROPERTY.		Email	The state of	CHANGE OF STREET	S COM LA LA			EL PARTIE	ORION TO REVISE	
007	Electrical Power to Daly Float			Email	29-Jan-14	\$67,293.00	\$67,293.00	0	29-Jan-14	×	Approved	2
800	Hydraulic Crane Overhaul			Email	26-Jan-14	\$62,087.00	\$62,087.00	0	26-Jan-14	×	Approved	2
009	Concrete Sidwalk Corners	C2.02	6-Feb-14	Email	3-Mar-14	\$12,809.00	\$12,809.00	0	7-Mar-14		Pending Council Reviewon CO#3	3
010	Heckman Park Electrical Conduit	C2.07	26-Mar-14	Email		Laurence P						
011	Daly Float Gangway Lug Plate	1 of 1	27-Mar-14	Email					and the same of the same			
012	Sewer to Port Security Bld	OF THE PARTY SEED, SHOW				15 - 7 - 10 5					City Reviewing	

Total included in Change Order No. 1: \$239,543.00 Add Total included in Change Order No. 2: \$129,380.00 Add

Total included in Change Order No. 3: \$23,230.00 Add (Pending) Total included in Change Order No. 4: \$0.00 Add

Total Change Orders: \$392,153.00

Total Remaining not included in Change Orders above: \$0.00 Add



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 7, 2014

RE:

Contract No. 13-09, Bar Harbor Drive Down Float Facility -

Construction Meeting Minutes of April 4, 2014

At its meeting of June 20, 2013, the City Council adopted a motion accepting the bid of Dawson Construction, Inc. in the amount of \$5,170,800 for Contract No. 13-09, Bar Harbor Drive Down Float Facility. The motion adopted by the City Council also established a five percent (5%) contingency in the amount of \$258,540, bringing the total project cost to \$5,429,340. A weekly construction meeting was held on Friday, April 4, 2014. A copy of the meeting minutes is attached for City Council review.



BAR HARBOR DRIVE DOWN FLOAT PND PROJECT 122026.05, FILE C-1

CONSTRUCTION PROGRESS MEETING: April 4, 2014 - 9:00am

Conference Number: 360-788-2810, access code: 214#

Attendees:

Representing:

Steve Corporon (SC)

Les Zetterberg (LZ)

David Martin (DM)

City of Ketchikan (KTN)

KTN

KTN

Dave Parker (DP) Dawson Construction, Inc. (DC)

Jim Rogers (JR)

Matt Holm (MH) PND Engineers, Inc. (PND)

Brandon Ivanowicz (BI) PND

Note: Space is provided following each topic of discussion for written comments or corrections to the minutes by those listed attendees.

Topics of Discussion:

1. Construction, Approach Dock, Bridge & Float Fabrication Progress Schedule Review:

DP stated that the only item in the critical path still in fabrication is the dock crane control panel and the dry fire line materials.

2. Work Activities – 1 Week Outlook:

DP stated that this week's work primarily consisted of installation of the north mooring frame on the drive down float. Work scheduled for next week includes installation of the transfer bridge and support float which may occur over a 2 - 3 day period. Following installation of the transfer bridge, decking and fencing will be installed. JR stated that the transfer bridge may be moved into the harbor this afternoon for staging. JR stated that permanent power to the uplands has been restored and all parking lot lights should be working.

3. Progress Payments:

SC stated progress payment No. 8 should be submitted no later than April 28.

4. Submittal Status:

BI stated that the transfer bridge installation plan would be forwarded to DC today as well as the dry fire line submittals.

5. Public Safety, Vessel & Traffic Control:

No recent complaints received. SC asked if when the transfer bridge was moved onsite if the navigation barrier would be able to close around the barge. JR stated that it would.

6. Inspection Comments:

MH stated no outstanding issues at this time.

7. Anticipated or Pending Contract Changes:

 $\ensuremath{\mathsf{RFQ}}$ 4 for installation of a metered pedestal on the net float was forwarded to DC this week.

DP stated that he would be in KTN on Wednesday and Thursday next week and planned to schedule a meeting with SC and BI to discuss all pending RFQ's.

Progress Meeting Page 2 of 2

Other Coordination Topics:

DC provided the City a ROM cost to install a concrete walking strip on the approach dock and transfer bridge. SC would give direction following the upcoming City Council meeting if further action is desired.

The next progress meeting will be April 11 at 9:00am.

Other Owner Comments:

N/A

PND Engineers, Inc.

Date: 04/07/14



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 10, 2014

RE:

Classification and Compensation Plan Update - Ralph Andersen &

Associates

At its work session of March 31, 2014, the City Council met with Doug Johnson of Ralph Andersen & Associates, in order to review the firm's update of the City's Compensation and Classification Plan. At that time the City Council requested staff to prepare additional information, which could be reviewed and discussed at the City Council meeting of April 17, 2014. Due to the unanticipated absence of the Human Resources Manager, my office has not been able to prepare all of the information requested by the City Council. It is staff's intent to have the requested information assembled by the City Council meeting of May 1, 2014.

"UNAPPROVED"

March 31, 2014

implemented, but in order to complete costs, they ran the numbers on that in their report debut.

Mr. Johnson continued by saying the report gave the Council the total implementation costs with the benefit roll out costs and those impacts, and then a three year spread. He noted they provided up to a three-year costing of what it would take in terms of budget impacts in order to implement the increases over a three-year period. He said usually when they provide those, at a minimum it is giving a starting point if the organization needs to tweak those cost estimates and do something a little bit different, such as focus on prioritizing dollars for those jobs that are further out.

In response to Councilmember Harris, Mr. Johnson said the Council would have to treat this information as an equity adjustment to get to the 2013-2014 data, and then they would have to continue to make sure the City is doing adjustments for 2014-2017 to be able to stay in the market. He said there are some simple measures with the data sets they have and if there are further adjustments of one, two or three percent it can be considered as to whether that needs to be built on top. He went on to say in 2006 he didn't know how much of that was done, and when there is a gap like this the priority is to bridge the gap as quickly as you can and then you do your best to stay on top of the market changes. He said sometimes you have to decide what is more important: getting the equity adjustments in place or doing those on top of other types of market adjustments. He continued what this is doing is making sure the City is spending the dollars where the market says the deviations are, which he felt was the fairest, most efficient way of being able to give an increase.

Vice Mayor West felt it would be difficult for the City to give those adjustments this quickly over a three-year period, and she asked what it would look like if the Council were to just tackle the jobs that are really out of whack. Mr. Johnson replied they have not quantified the costs, but it would be very easy to do. He went on to describe how to do that, and suggested a method for accomplishing that.

Councilmember Sivertsen felt there should be equity in the plan first, and then the Council could think about moving the whole plan forward. He said there was a big bite to try to do everything at once. He expressed concern that when comparisons are done in the market, they should be compared to the City's ability to pay. He compared Ketchikan to other communities that may have more opportunities for revenues. He went on to say there is a need to adjust our package, but he is not sure how it will be paid for.

Councilmember Coose asked for clarification of different aspects of the report, during which Mr. Johnson noted they don't always get responses for comparison because not all communities have the same positions as the City of Ketchikan. Councilmember Coose said we are not just competing against other communities, we are competing against private industry. Mr. Johnson responded the project was an update from what was done in 2006, and there was not a desire at that time to look at private sector data, nor was there a detailed look at benefits in that survey. He said that would be something that requires

more data, and they are very familiar with getting that data. He reminded there are some jobs that have private matches and some that do not. He said they could get that information, but in the end it doesn't end up providing a whole lot of additional information because you have some jobs that are a whole lot higher and some that are a whole lot lower, and it doesn't necessarily track with what you're finding in public sector agencies.

Councilmember Harris said the hypothetical is that the Council will adjust some wages, but questioned what happens to those who don't get a raise. He pointed out there is nobody in this town who are going to be quiet about that, even if their scale is lower.

Councilmember Sivertsen said he compared the numbers with Sitka and Petersburg, and really the City is on par with those two communities. He felt within our own geographical location we are equitable, but the problem is, that is not where we are recruiting people from. He went on to say we are competing with Seattle, Portland and other areas, and he didn't know if we could. He said we needed to have a fair wage if we have a chance of moving forward, and a lot of our ability is to hire good people and train them in the duties that we need to have. He provided suggestions, and felt we needed to get creative. He agreed with the fact that the City needs to look at those who are maybe below ten percent and get them up so we get equity in the plan first, and then addressing the plan as a whole. He stated he has a problem with the spot raises that are done because they get everything out of balance and then we're back to a situation where there are inequities due to hiring someone in at a Step R when other people are working their way through the steps.

Councilmember Olsen declared his wife's position is mentioned in the study. Vice Mayor West said she felt it was appropriate for Councilmember Olsen to make comments even though his wife's position is mentioned in the study. He commented when the survey was done in 2006, he remembered negotiated agreements were done sometime after that. He questioned whether the needed adjustments are due more to negotiated agreements or market fluctuations. Mr. Johnson said it is a combination of the two. Councilmember Olsen expressed his concern that there was a big adjustment in 2006, and here we are eight years and three negotiations later, and we're right back in a situation where we are behind market. He wondered if the Council was fine with that, or is the Council making sure employees are allowed to advance and keep up with a living wage. He felt this was a distinction that should be addressed at this point, otherwise the Council would find itself in this position again.

In response to Councilmember Coose, Mr. Johnson said all the organizations have pay ranges with a minimum and maximum progression, so we're looking at comparable steps. He reiterated range structure is what the focus is, not an employee's actual salary.

Vice Mayor West said this needed to be tackled sooner rather than later. Councilmember Coose requested a summary document, without identifying anyone, of the reasons people leave employment with the City. He felt this would help the Council understand why the

City loses employees. Human Resources Manager Miller said there was a draft of such a document on her desk right now, and she could get it to the manager for the second meeting in April.

Councilmember Sivertsen said we've had employees leave and go over to the Borough, noting the cost of health insurance is one of the issues. He didn't feel the City had kept up with cost of living increases so we continue to fall further and further behind. He said it comes down to how we are going to pay for it and where the money comes from. He reminded there are very few places to get that except from increased revenue streams, which means taxes or rates. He said he didn't want to move ahead on a compensation plan without first knowing where the funding would come from.

Manager Amylon said it is a two-edged sword. He said clearly we have lost employees due to salary and benefits, and on the other hand the community is challenged relative to the amount of revenue it can raise. He reminded we just raised our sales tax a half percent. He commented he talked to our lobbyist today, who said there are a number of legislators who are certain that the PERS contribution rates will increase, which will be a huge impact on us. He said he understood the need to do something, but he remembered what the Council went through last November and December trying to balance the current budget. He said it will be a balancing act.

Councilmember Olsen asked if the Council could get a report of what it would cost to bring those who are below ten percent to ten percent, and those that are below five percent up to five percent. He felt it would be nice to have the numbers, and felt it would be beneficial for the Council. He asked if there was any information for the annual inflation rate since 2006.

Councilmember Coose asked about the PERS issue, and Manager Amylon said it is being worked on in the current language of the bill but there is no definitive on how it will turn out. He said whether it will apply to the number of municipalities that have incurred termination, it is unclear. He pointed out they are trying their best to get that in there. There was further discussion relative to the PERS unfunded liability.

Councilmember Olsen asked to get a copy of the 2006 compensation and classification report.

Vice Mayor West asked if the reports referred to by Councilmember Olsen could be provided at the meeting of April 17, 2014. Councilmember Sivertsen also asked for what union employees are paying on their insurance, which will show how far their wages are going as part of the compensation package.

Councilmember Coose asked about the building official and the building inspector, noting the wage was down by forty percent but that employee took the job at that wage.

MAYOR AND COUNCIL COMMENTS

Councilmember Sivertsen said he was glad it looked like spring out there.

9a(10)



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 10, 2014

RE:

Public Meeting on the Replacement of the Water Street Viaduct

As indicated in the attached memorandum from Assistant Public Works Director Seth Brakke, the Alaska Department of Transportation & Public Facilities is holding a public meeting on Tuesday, April 22, 2014 from 5:30 to 9:00 p.m. at the Ted Ferry Civic Center. The purpose of this meeting is to discuss the replacement of the Water Street Viaduct, which could begin as early as the spring of 2015. City staff will be attending the meeting.

CITY OF KETCHIKAN

Public Works Department

MEMORANDUM

DATE:

April 10, 2014

TO:

Karl Amylon, City Manager

FROM:

Seth Brakke PE, Assistant Public Works Director

SUBJECT:

April 22, 2014 Public Meeting regarding Water Street Viaduct

Replacement

Please see the attached letter, public notice flyer, and Ketchikan Daily News advertisement regarding an upcoming public meeting for the Water Street Viaduct replacement project. The meeting will be held April 22, 2014 at the Ted Ferry Civic Center starting at 5:30 pm. A series of presentations will be given to explain the project scope and details, construction phasing, issues affecting adjacent property owners, temporary access, and detours during construction.



Department of Transportation and Public Facilities

SOUTHEAST REGION DESIGN & ENGINEERING SERVICES Preconstruction

6860 Glacier Highway PO Box 112506 Juneau, Alaska 99811-2506 Main: 907.465.4444 Toll free: 800.575-4540 Fax: 907.465.4414

RE: Project No. 69534 - Replacement of Water Street Trestle #2
Notice of Public Meeting – April 22, 2014 / Ted Ferry Civic Center / 5:30 PM
April 3, 2014

Property Owner Street Address or PO box City, State, Zip

Dear Property Owner:

The Department of Transportation and Public Facilities (DOT&PF) invites you to a meeting about the proposed Water Street trestle replacement project.

This meeting will be held

Day: Tuesday April 22, 2014,

Time: 5:30 PM

Location: Ted Ferry Civic Center.

The meeting will provide you with project information, construction impacts and effects regarding access to and from your residence during the construction. We would like to hear your concerns and thoughts on how to minimize potential inconveniences and associated project impacts.

This project is planned to be advertised by winter of 2014-2015 and construction could begin as early as spring of 2015. The proposed project is expected to last 24 to 30 months.

We realize that this project could entail some significant inconveniences for property owners. Construction could be messy, noisy, and nearby parking will be lacking. Inconveniences and ways to alleviate them are listed below and discussed in more detail in this letter. These will also be discussed at the April 22nd meeting.

- Parking & Access
- Cargo Luggage & Transport
- Waste Disposal
- Mail
- Utilities
- Property Rights and Easements

Parking & Access:

"Get Alaska Moving through service and infrastructure."

Parking will not be available near your homes for much of the time. The DOT&PF plans to establish temporary access so that you can access your homes throughout the project. Unfortunately, the nature of the project is such that you may have to walk 150 feet or more to your home during some parts of the project. We would like to know if anyone from your household would have difficulty walking this distance to and from your residence.

If you have special needs in this regard, we ask that you contact the following individual who is working on our right of way needs for this project.

Ms. Sharyn Brinker Right of Way Agent Dryden and LaRue, Inc. Tel. (907) 891-9198 E-mail: sbrinker@drydenlarue.com

The DOT&PF and the City of Ketchikan are establishing reserved parking spaces for the Water Street homeowners at the parking lot on Schoenbar Road between Water Street and Dunton Street for the duration of the project.

Cargo & Luggage Transport:

The DOT&PF also expects to contract with a qualified business in Ketchikan to transport and assist with your cargo and luggage from the Schoenbar Road parking lot to a place near your residence during construction.

Waste Disposal:

The DOT&PF has requested that The City of Ketchikan place a dumpster at either end of the active construction zone during the project.

Mail:

The DOT&PF has also requested that the U.S. Postal Service in Ketchikan place temporary mail boxes at one or both ends of the construction area.

Utilities:

It will be necessary to temporarily relocate utilities to accommodate construction activities. There would likely be brief utility outages lasting only a short time - at most a few hours.

Property Rights & Easements:

This project requires the DOT&PF to acquire temporary property rights and some permanent property easements from many of the affected property owners on Water Street. DOT&PF is legally required to pay each property owner just compensation for these rights. The DOT&PF will appraise the rights involved and has engaged a professional real estate appraiser, Mr. Roger Nash-- doing business as Northern Appraisers—to assist. Mr. Nash will contact you individually regarding whatever property rights are needed. Mr. Nash will be present at the April 22 meeting.

Once the property rights have been appraised, Right of Way Agents from the firm of Dryden and LaRue, Inc. will contact you with an offer to purchase the necessary rights. Dryden and LaRue are under contract to assist you regarding any special needs, especially regarding property access during construction.

The existing Water Street infrastructure is significantly aged and in various stages of deterioration. The end result of this vital project would result in a new trestle structure which would last many years and significantly preserve and enhance the integrity of your property.

We fully expect that other logistical issues not discussed in this meeting notice will arise and we invite you to bring any concerns to our attention at the April 22 meeting. This could be a challenging project for all concerned. We are determined to do our best to minimize your inconvenience and we thank you in advance for your cooperation and assistance.

Sincerely,

Charles Tripp, PE

Engineering Manager

Department of Transportation & Public Facilities

Tel. 907-465-4439

Email: chuck.tripp@alaska.gov

Charles Tripp



NOTICE of Public Meeting

Alaska Department of Transportation and Public Facilities

Water Street Viaduct Replacement

Project No. BR-000S(735)/69534

This Public Meeting will consist of a series of presentations starting at 5:45 pm to provide the public with current information on the Department's plans for replacing approximately 1,000 feet of the deteriorated Water Street Viaduct in the vicinity of 1250 Water Street to 1630 Water Street. Project Team members will explain the project scope and details, construction phasing, ideas for temporary access and detours during construction, and other anticipated issues affecting adjacent and nearby property owners and occupants. Time will be allocated after each presentation for questions from participants. Blans will be available for review.

Tuesday, April 22, 2014
5:30 pm to 9:00 pm
Ted Ferry Civic Center
888 Venetia Avenue
Ketchikan, Alaska

Broject Contacts

Jim Brinker

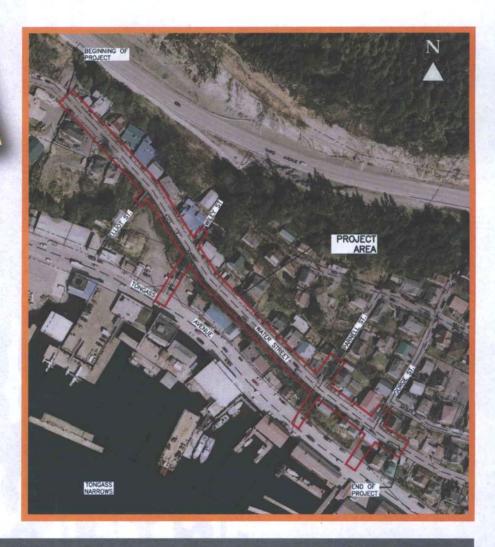
Right-of-Way Agent Dryden & LaRue, Inc. 907.220.6225 jbrinker@drydenlarue.com

Sharyn Brinker

Right-of-Way Agent Dryden & LaRue, Inc. 907.891.9198 sbrinker@drydenlarue.com

Ray Preston

Right-of-Way Agent DOT&PF 907.465.4519 ray.preston@alaska.gov



Persons with hearing impairments may contact Alaska Relay at 711 (TDD) for assistance in contacting the project team. Upon request, we can make accommodations for special needs related to other disabilities.

Public Meeting





Ted Ferry Civic Center 888 Venetia Avenue; Ketchikan, Alaska Tuesday, April 22, 2014 5:30pm -9:00pm

This Public Meeting will provide current information regarding the Department's plans for replacing approximately 1,000 feet of the deteriorated Water Street Viaduct in the vicinity of 1250 Water Street to 1630 Water Street. A series of presentations will begin at 5:45 pm to explain the project scope and details, construction phasing, issues affecting adjacent property owners, temporary access and detours during construction, and other related matters.

Following the presentations and open Q&A session, Project Team members will be available for individual questions. Affected and nearby parcel owners and occupants are encouraged to attend this meeting and schedule private follow-up meetings with the Right-of-Way Agents and the Appraiser assigned to the Project. These three Team members will also be available for direct meetings on Wednesday and Thursday, April 23-24, from 9:30 am to 8:30 pm at the 2nd floor Breakfast Room of the Ketchikan Super 8 Motel.

Any interested party who is unable to attend the Public Meeting or who has questions is urged to contact Sharyn Brinker, Right-of-Way Agent, at 907.891.9198, sbrinker@drydenlarue.com, or Jim Brinker, Right-of-Way Agent, at 907.220.6225, jbrinker@drydenlarue.com.

Persons with hearing impairments may contact Alaska Relay at 711 (TDD) for assistance in contacting the project team. Upon request, we can make accommodations for special needs related to other disabilities.

9a(11)



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 10, 2014

RE:

Audit of City of Ketchikan's Deferred Status for Building and Fire

Code Enforcement

As indicated in the attached memorandum from Fire Chief Frank Share, the State Fire Marshal recently completed an audit of the City's deferred status for building and fire code enforcement. The City received a very favorable review and I wish to express my appreciation to the staff of the Fire Department and the Building Inspection Division for their efforts.

TRANSMITTAL MEMORANDUM

City of Ketchikan Fire Department Frank Share, Fire Chief

To:

Karl Amylon, City Manager

From:

Frank Share, Fire Chief

Date:

April 10, 2014

Re:

State of Alaska Fire Marshal Deferral Audit

The State of Alaska Fire Marshal has completed a required audit on our deferred status. The Assistant State Fire Marshal was very pleased with our program and only had two minor areas of concern as detailed in his attached report.

Finding number one has already been corrected by my office, and finding number two will be corrected by the Building Official within thirty days.



Department of Public Safety

DIVISION OF FIRE AND LIFE SAFETY
Office of the Director

5700 East Tudor Road Anchorage, Alaska 99507-1225 Main: 907.269.5491 Fax: 907.338.4375

March 28, 2014

Fire Chief Frank Share Ketchikan Fire Department 70 Bawden Street Ketchikan, AK. 99901

Dear Chief Share:

It was a pleasure to meet with Fire Marshal Richard Tombaugh, Building Official Corey Bingham and you to share the State Fire Marshal's vision for inter-cooperative working relationships between our departments to best serve the people in our communities. We appreciate the fine work and professionalism of your department. Thank you for your department's hospitality during our visit.

Upon our in-brief and subsequent audit of the deferral agreement between our departments, the following results and comments are submitted for your consideration.

Adopting Ordinances:

Local authority granted by ordinance is up to date and complete.

Codes adopted with local amendments are current and exceeds state adopted code requirements.

Standard operating policy and procedures for fire inspections frequency of three years and no standard operating policy and procedures exist for building plan review. Finding 1 and 2, refer to the Areas of Concern.

Geographic area is defined and maps are up to date.

Staffing:

Minimum manning is maintained for personnel conducting fire inspections and plan reviews.

Minimum certifications are being maintained for:

ICC Fire Inspector I: One fire personnel

ICC Building Plans Examiner: Building Official

ICC Mechanical Inspector: Building Official

Career progression and professional development:

ICC Permit Technician: Fire Marshal

ICC Fire Inspector II: Building Official, Fire Marshal and three fire personnel

ICC Fire Plans Examiner: Fire Marshal and two fire personnel

ICC Certified Building Official: Building Official

ICC Building Inspector: Building Official ICC Combination Inspector: Building Official ICC Electrical Inspector: Building Official ICC Plumbing Inspector: Building Official

Programs in Place Meet the Minimums Established by the State:

Plan Review:

Documentation and Completeness of Review: During the audit I discussed plan review files to include pending and completed reviews. The Building Official and the Fire Marshal perform plan reviews on all projects and documentation was consistent, thorough and complete. There were a number of discussions regarding the various types of permits issued, construction inspections, certificates of occupancy and the computer system. Plan review checklists are being developed for residential and commercial occupancies. They'll be converting from an old electronic data base (Hansen) to a new electronic data base (New World System) in May 2014 to improve fee intake and streamline the building plan review process with letters and notices.

Modifications:

Are being processed on the building side and a logical code intent ideology is being used to approve or disapprove these requests. The approval or disapproval is documented.

Fire Safety Inspections:

Frequency of three year inspections for all commercial occupancies doesn't meet state requirements. Company inspections are being reviewed by the fire marshal; followed up in a timely manner to completion and all files are documented to reflect letters and actions taken to ensure compliance is achieved. Electronic and hard copy inspection files were examined by random sample. Appeals Board in place in the event of an appeal from a citizen/customer.

Fire Department Registration:

This department is currently registered with the state.

Optional Areas of Interest:

Fire Prevention Education is being conducted by a State of Alaska Certified Public and Life Safety Educator and has presented 49.5 hours of public education.

Fire investigation origin and cause determinations are being conducted on all fires in accordance with standard operating guideline. The fire department has four State of Alaska Certified Fire Investigators and the police department has two State of Alaska Certified Fire Investigators.

Public complaints are inputted in the electronic data base (Firehouse). Then complaints are followed up with a call to complainant and complaint location for an immediate resolution or 3 days, 7 days, or 10 days resolution

Areas of Concern:

Finding 1: Standard operating policy and procedure on fire inspection program reflects frequency of three years and doesn't meet state fire inspection frequency of two years.

Finding 2: No standard operating policy and procedure for building plan reviews.

Recommendations:

Finding 1: Change and implement standard operating policy and procedure for assembly, educational, institutional and residential (R-1, R-2) occupancies to a two year fire inspection frequency.

Finding 2: Develop and implement a standard operating policy and procedure for building plan reviews. An electronic copy of our standard operating guideline was provided to Mr. Corey Bingham as an example.

Commendations:

The fire department implemented a career policy and procedure on career advancement path for Fire Marshal. The building official and fire marshal went above and beyond state minimum ICC certifications.

The building division building official and inspectors conduct mechanical, electrical, and plumbing inspections. They also issue certificate for occupy on all new construction projects.

We are always looking for innovative practices that can be shared with our staff and other Fire Prevention Programs. Thank you for sharing a few of your tools with us. We will share these with others to help their programs to become more effective and efficient.

If you have any questions or concerns, please feel free to contact me at 269-5491.

Sincerely,

Lloyd Nakano

Assistant State Fire Marshal



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-3603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 9, 2014

RE:

Project Status Reports of the KPU Operating Divisions – March 2014

Attached for City Council review are the project status reports of the KPU operating divisions for the month of March 2014. Should the City Council have questions regarding the Division Managers' reports, staff can respond accordingly.

MANAGER'S REPORT SALES, MARKETING & CUSTOMER SERVICE DIVISION MARCH 2014

KPU in March had achieved more than 100% net growth in IPTV accounts since relocating to the mall in 2009, and since implementing the Sales Incentive program. Customers were attracted to KPU because due to both KPU's local content and the unlimited internet offering available to KPU CommVision customers. KPU's IPTV accounts are currently 10% higher than they were 12 months ago.

The division continues to add to the number of HD service subscribers and has achieved approximately 11% growth in the past 12 months and 500+% increase since Fall of 2009. As well, the DVR subscriber base has grown by a significant amount – subscribers increased by 24% over the past 12 months. Whole-home DVR, a new service is now in service in 11% of KPU DVR subscriber homes. KPU also has made significant inroads with our fiber served customers. Fiber Optic cable is available in the major residential areas and KPU has converted 60% of its TV customers from copper service to fiber, which allows for high bandwidth internet, multiple TV recordings simultaneously and multiple DVRs.

IP Phones remain a key strategic initiative, because it ensures long-term retention of KPU's critical business and government customers. KPU has increased the number of customer/systems by 22% in the last 12 months and by 278% since 2009 and the number of individual stations by 16% in the last 12 months and by 372% since 2009. The total number of stations deployed is over 1,200. The Marketing Staff continue to add stations and systems each month. Tongass Trading was the most recent customer installed; when Tongass's network contractors took the existing phone system out of service, KPU was able to step in and do an emergency install of a 5 location system to get Tongass back into business.

KPU Sales and Marketing in March launched a new and improved KPU Telecommunications Website, <u>www.kputel.com</u>. This site is easier to navigate and more user friendly than the previous site. Many of the pages are designed to be interactive, such as an internet bandwidth

calculator, a "click" to ask a question/order a service function, and links to the directory. Additional website enhancements are scheduled for the near future. During the first week, there were more than 2,000 visits to the site.

KPU Sales and Marketing also launched Watch TV Everywhere, a free to KPU CommVision service that allows customers to stream live and new TV programming on their computer, tablets and smartphones. Ultimately there will be more than 40 networks available to KPU customers; at launch there were 3 networks, with an additional 8 being added on April 22nd. Others are scheduled to follow over the next few months.

KPU CommVision filmed many sports events in March including Kayhi basketball and Soccer, Celebrity Chef, St. Patrick's Day parade, Live in Ketchikan. A special show on domestic abuse tied with Carmel Anderson's art showing was previewed mid month. A more edited version will air on KPU. KPU receives many requests to film and honors as many requests as the film schedule permits.

Facebook remains both an additional means of communication for customers as well as a key marketing tool targeted towards the under 30 generation. In March, 8 customers were specifically helped via Facebook. The Facebook communications resulted in upgrades and/or trouble ticket, which helped KPU save potentially frustrated customers. KPU's Telecommunications and Live-in-Ketchikan both gained followers last month. KPU's Live in Ketchikan has 3,010 friends and KPU Telecommunications has 1,107 friends. Previously scheduled KPU ads are automatically posted during key viewing periods and City/KPU flashalerts and messages are posted as they arise. Comments about KPU are automatically sent via email to notify staff, which allows intervention or response without staff having to monitor Facebook.

MANAGER'S REPORT

ELECTRIC DIVISION

March 2014

AMR Meters and Meter Shop Matters

During the month of February, there were 32 meter exchanges, 27 of which were non AMR style meters that were replaced with AMR's. One AMR meter was a replaced in kind, and one non AMR meter was a replaced in kind. Three PLC style AMR style meters were replaced with radio read AMR style meters due to communication issues.

On the topic of accuracy testing, new meter bench testing equipment has been procured. The old system had a run of 17 years, making it obsolete in terms of repair.

A pilot program for radio-read AMR meters is still in the queue despite select public opposition for radio-read "smart meters". The radio-read meters for our system aren't really smart and only get read once a month as compared to near real time in the systems being opposed. The procurement of radio-read style meters will need to be made in the near future. These will augment the AMR/AMI program where the power line carrier (PLC) style weren't working well or not at all.

Replacement of the main metering computer server has been completed. Integration into the finance system called New World has also been completed with new billing roll-out expected in April. This metering server replacement has been implemented using 2013 encumbered funds.

KPU Loads

Total system generation for the month was 16,914 MWh. For comparison, the three year average for March was 16,509 MWh. The highest daily usage was 636.0 MWh for a day, registered on March 3rd. The system peak this March was 30.1 MW, registered the morning of March 5th.

Within the generation balance, slightly more SEAPA energy was utilized, made available through the unexpected high lake levels. The SEAPA component was 10,018 MWh or about 729 MWh above average for February. Local generation came in at 6,870 MWh, about 471 MWh above average. Other than outage

support, there was essentially no diesel generation required for the month of March.

March Outages and Events

High winds caused a partial system outage in March. Outages occurred in the early morning of the 12th, and only select feeders were affected. The 34.5 kV line split between Ketchikan and Mountain Point Substations, dividing the KPU system. All was restored by 5:00 AM.

Plant/Fleet Maintenance

- Contract 14-07 Digger Derrick opened March 28th
- Started the Beaver Falls #1 rewind prep
- Removed the rotten shower stall at Beaver Falls Powerhouse
- Five year governor PMs made on Ketchikan Generators #3, #4, & #5.
- Painted the Bailey Shop floors
- Filtered the Bailey bulk fuel, 385,000 gallons
- Installed pallet racks at HQ warehouse
- Completed machine work for Water Dept. Water Pumps
- General paint and repairs to the Bailey forklift

Electric Warehouse & HQ Exterior Repair

Deferred to 2015.

Beaver Falls Powerhouse Exterior Repair

Deferred to 2015.

Generator winding evaluations

A "notice to proceed" was issued to Delta Electric for Contract 14-04, on March 24th, for the rewind of Beaver Falls Unit #1. Work started immediately. By months end, all stator coils and rotor pole pieces had been removed. New stator coils will be manufactured and the rotor pole pieces will be rewound and insulated during the month of April. Core testing, assembly, and more testing will follow. The plan is to have the unit available for service by May.

SEAPA

Discussions continue over the integration of Whitman energy, which could be spinning by the end of Spring 2014. Cyphering through the issues related to the Long Term Power Sales Agreement, the Board reviewed possible methods for

"true-up" and implications toward future projects. There appears to be much ambiguity around this and work within SEAPA's "request for offers of power and energy" and what interest SEAPA may have for Whitman, if any. A complication with Whitman is the plumbing attachment and liability associated with the SSRAA fish hatchery. The needs of the hatchery, tightly combined with the operation of the facility, may not be something SEAPA wants to partake in. Despite that, the City of Ketchikan offered up the facility, honoring the SEAPA "request for offers of power and energy" and imposed deadline of November 29. The current bond structure for Whitman doesn't allow for a transfer of ownership in the initial 10 years so a lease offer in the amount of the annual bond payment was included for the interim period.

For a complete review of meeting minutes follow the on-line link:

http://www.seapahydro.org/Board Meeting Minutes.htm

The next SEAPA Board Meeting is scheduled in Ketchikan, for April 24, 2014.

Swan Lake

KPU crews in support of operations at Swan Lake made the following accomplishments:

- Completed repairs to a cooling water strainer back-flush valve & actuator
- Completed wiring and piping in a stand-by compressor
- Initiated Fork Lift engine repair/replacement
- Prepared work scope for the April periodic outage

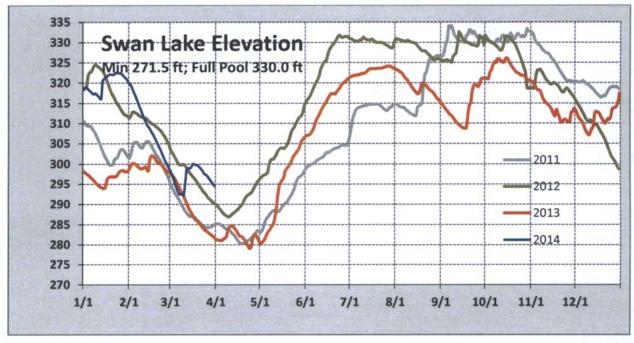
Transmission & Distribution Work

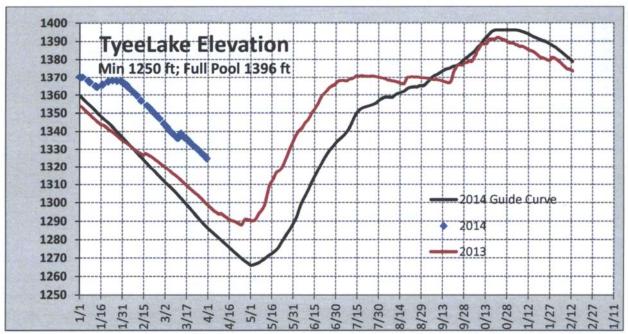
- Continued service work related to KPU Telephone's cell phone sites
- Completed 2nd of 10 Capacitor Bank controller upgrades
- Back Island controller (Modicon PLC) replaced
- Consulted on DOT's Stedman Street promenade project
- Consulted on DOT's Water Street trestle project
- Contract No. 14-08 Utility Tree Pruning bid award to 3-Dog Construction
- Ports & Harbor's light pole repairs
- Whitman Substation energized for station power.
- Pioneer Alley conduit installation completed
- Airport locates made for road repairs

Water Management/Diesel Supplement

"Volatile weather" was the descriptor for precipitation in March. A major deluge raised lake elevations early in the month, well above rule curves for the season. With the unexpected influx of water, the need for diesel supplemental generation has all been removed.

Graphs are shown for Swan and Tyee Lakes. Snow pack is another issue. We'll see the effects later in spring. Important to note, neither lake spilled during the 2013 season, however, Tyee remains well above its respective "guide curve". The SEAPA Board adopted new Operating Limits in March, for Tyee. The minimum draft limiting limit adds 15 ft to the minimum draft elevation shown.



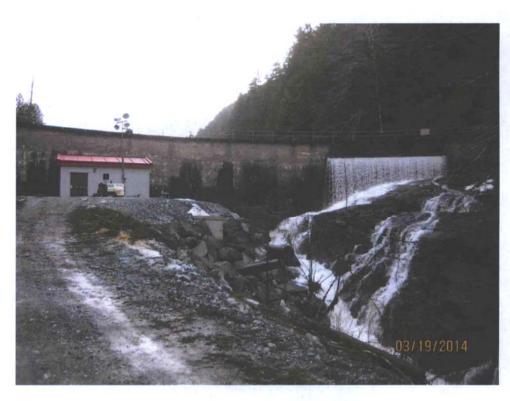


Whitman Lake Hydroelectric Project

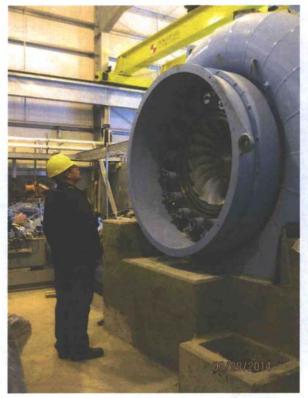
During March 2014, work progressed on the Whitman Project as shown:



The bridge across Whitman Creek and the Achilles access road was completed



Valve house at dam complete





Unit 2 assembly and secondary concrete complete.

Unit 1 final assembly started.

Other

[No Change, for Reference] **Metlakatla-Ketchikan 34.5 KV Intertie Resolution No. 13-2493** was adopted by the Ketchikan City Council at its January 17, 2013 meeting. The Resolution is in the three sections shown below:

Section 1: The council of the City of Ketchikan, Alaska, while accepting no liability for the Metlakatla-Ketchikan Intertie Project, financial or otherwise, strongly endorses its completion; and

Section 2: The council of the City of Ketchikan, Alaska, authorizes the General Manager to negotiate interconnection, power sales, and other agreements with MIC and others as may be necessary to complete the Metlakatla-Ketchikan Intertie, and to timely present these agreements to the Council for formal consideration and approval.

Section 3: This resolution shall become effective immediately upon adoption.



KPU Telecommunications

2970 Tongass Avenue Ketchikan, AK 99901

Phone (907) 225-1000 Fax (907) 225-1788

MANAGER'S REPORT TELECOMMUNICATIONS DIVISION March 2014

Operational Issues

TELECOMMUNICATIONS DIVISION MANAGER

Summary

4G/LTE & IRU projects:

We continue to make excellent progress testing the three primary 4G/LTE sites, which are now connected to the Verizon 'core', and remain on target to implement Verizon data-roaming in the first week in May.

Fiber

In March the Telecommunications Division exceeded over 1,000 customers now served via fiber-to-the-home. KPU's fiber-to-the-home service is unique in that fiber-served-homes can enjoy virtually unlimited combinations of TV STB's, fiber speeds, etc., including exceedingly reliable service.

GCI/Denali Media/CBS-SE:

As noted in last month's report, in February, 2014, GCI (via its subsidiary 'Denali Media') announced its intention to acquire KUBD/CBS-SE. Acquisition of KUBD's licenses requires FCC approval. It is important to note that upon acquisition, GCI (via Denali Media) will control the 'monopoly' rights to the CBS Television signal in Ketchikan – such that arguably GCI will be able to hold KPU hostage to very expensive rates to KPU for the right to broadcast the CBS TV Network to KPU CommVision customers (all the while effectively charging GCI very little for CBS programming). KPU has filed comments with the FCC, requesting that the acquisition-approval be contingent upon GCI being held to non-discriminatory practices relative to retransmission charges in the Ketchikan market. Whether the FCC will act in KPU's favor remains to be seen. As of April 7th, the FCC has taken no action on the GCI acquisition/KPU's comments.

Status

As noted in the following items, the Division is actively engaged in multiple projects.

REGULATORY UPDATE

Summary

The Republican leadership of the U.S. House Committee on Energy and Commerce, which has jurisdiction over the nation's telecommunications industry, has committed to a multi-year process to rewrite the nation's telecommunications laws. The announcement of the new initiative was made by Representatives Fred Upton (R-MI), the chairman of the House Committee on Energy, and Greg Walden (R-OR), the chairman of the House Energy and Commerce Subcommittee on Communications. The review is expected to be extensive and will scrutinize all aspects of current law, including the principle of universal service.

Other regulatory issues of interest are as follows:

Dockets and Rulings:

NECA REVISIONS

Recent revisions to NECA Tariff F.C.C. No. 5 that became effective April 1, 2014 increased FUSC Surcharge Factors for the second quarter 2014 and expanded the available transport speed options for ETS and DSL Extended Transport Feature to include 2.5 Gbps, 5 Gbps, and 10 Gbps.

Proposal

NTCA filed a letter on March 5, 2014, submitting further information related to NTCA, NECA and WTA's proposal and draft rules for a new CAF mechanism for areas served by rate-of-return-regulated RLECs, in response to questions from Commission staff. The Associations attached a spreadsheet populated with fields from the NECA 2013 Universal Service Fund Data submission for cost and average schedule RLEC areas and also included an analysis of how the current version of the Connect America Fund cost model would affect USF distributions for smaller carrier. This response states that moving from current support mechanisms to model-based support would create significant volatility and wide swings in distributions for recovery of prior investments and ongoing operating costs. They said it could also introduce significant implications for USF budgets as carriers would likely elect whatever method yielded greater levels of support. They urged the Commission to move quickly to implement the association's CAF proposal for RLEC areas.

Expressions of Interest in Rural Broadband Experiments Filed

In the March 10th edition of Washington Watch, the City of Ketchikan d/b/a KPU Telecommunications was listed along other filers expressing interest in the FCC's Rural Broadband Experiments. All Expressions of Interest can be found the on the FCC's ECFS website.

Commissioner Rosenworcel Discusses E-rate Modernization at SXSWedu Conference

Commissioner Rosenworcel spoke at the SXSWedu Conference & Festival in Austin, Texas on March 6, 2014. The Commissioner discussed modernizing the E-rate program, and suggested an increase in broadband speeds in the near term to 100 Megabits per 1000 students and to 1 Gigabit per 1000 students by the end of the decade. The Commissioner also supported reducing the bureaucracy associated with E-rate, allowing multiyear applications, and phasing down the estimated \$600 million this program now spends annually on outdated services.

House Approves FCC Process Reform Act

The House of Representatives approved H.R. 3675, the FCC Process Reform Act, by voice vote on March 11, 2014. This legislation aims to increase transparency, predictability and accountability of the FCC, and, among other things, requires the FCC to seek comment and adopt rules that: set minimum comment periods for rulemaking proceedings, allow time for public comment by eliminating the practice of placing large amounts of data into the record on the last day of the public comment period, increase transparency regarding items before the commissioners, require publication of the text of proposed rules, and set timelines for FCC action on certain types of proceedings. The bill now goes to the Senate.

NTCA Discusses Process Reform, Reporting Requirements

NTCA met with Chairman Wheeler's Special Counsel and Legal Advisor on March 11, 2014, to discuss ways in which the FCC's ongoing process reform initiatives might address the challenges faced by small carriers in complying with 5-year plan reporting and certification requirements. NTCA urged a renewed focus on striking a better balance between the work required to prepare such reports and the information needed to ensure responsible use of universal service support. NTCA also discussed the need for sensible and well-constructed tribal engagement policies, highlighting its proposal to deem constructive engagement with tribes to be when a carrier can show it offers reasonably comparable services at reasonably comparable rates to tribal and non-tribal consumers alike. Senator Johnson Introduces Bill to Address Rural Call Completion Problems

Senator Tim Johnson (D-S.D.) introduced the Public Safety and Economic Security Communications Act on March 13, 2014, which takes steps to address the call completion problems affecting rural communities. The proposed bill would require providers that transport voice calls to register with the FCC and comply with basic service quality standards, and these standards would be established by the FCC within 180 days of enactment to help prevent the discriminatory delivery of calls. Senator Johnson sent his Senate colleagues a letter to invite them to become co-sponsors of the legislation.

Filings:

CAM Cost Allocation Manual Compliance Affidavit was filed with the RCA on 3/7/14.

Annual Rate Parity Report for KPU Long Distance (IXC Report) filed with the RCA on 3/28/14.

Accessibility Report filed to the FCC on 3/18/14.

The 499A revenue filing was submitted to USAC on 4/1/14.

TELEPHONE PLANT DEPARTMENT

Summary

OSP Construction, Splicing, and Plant Maintenance

- FTTB Phase 3 complete, and is now available from the airport to Talbots.
- Ward Cove DOT project is underway and will continue into May

- Preventative Maintenance tasks have been defined, and will be tracked going forward
- Tower training was completed for two employees
- Joint Trench discussion with GCI Ongoing
- Call before you Dig discussed; will be followed up on by David Martin and Victor

OSP Design

- LTE design for the Landfill site is complete
- MDU Design remains a top focus
- The DOT Water Street project design was completed and approved by DOT (this will allow us to place additional VDSL cabinets)
- Identification of a Live Wire replacement tool is underway; expected results in Q2 Q3

TELEPHONE NETWORK OPERATIONS & ENGINEERING DEPARTMENT

Summary

Engineering

- Microwave / 4G LTE remains a top focus
 - 4th Site (Landfill) under construction
 - Working with Verizon on a Handset launch strategy
 - Currently this is one of our open "CONT" Positions
- IP Engineering
 - Equipment uplink migrations, to diversify all connectivity, underway. End of Q2 completion
 - 2014 Network equipment has been purchased; deployment in Q2
 - Solar winds ORION is being deployed for Network Monitoring
- Video Engineering and ISP Facilities
 - IFC HD Deployed
 - New Weather system being deployed in April
 - VOD system has been upgraded; ingestion automation pending
 - Structured Cleanup is ongoing, and will slow down due to an OSP tech shortage
 - Battery replacements are ongoing
- Voice Engineering
 - Voice RFP being finalized for April posting.
 - New CONT (Rob Martinez) joined KPU as a Voice CONT
- Systems Engineering
 - Physical to Virtual Server migrations ongoing
 - Evaluating a Data Collection solution (DHCP / Usage) to have a simplified customer view, and keep better records of usage

Network Operations and Product Testing

Replacement of the CALIX / Magnum Platforms are ongoing; targeted for Q2 Completion

- Selecting a standard CPE device is a top focus
 - Once finalized we will try to have it stocked with local resellers
- Amino Wi-Fi currently in testing

Service Delivery

- VDSL Launched in K71
- Evergreen VDSL Pending; April Launch
- 150Mbps delivered to Salmon Landing
- Ongoing enhancements with VTC

CSS

- We are finalizing a "Dispatch" concept
- After hours support has been migrated from MTA to Neo Nova; very positive results to date.

Installation and Repair

- One new Combo Tech, Eric Neal, joined KPU on the 17th of March
- One additional Combo Tech joins KPU mid-April
- The apprentices are away training

MANAGER'S REPORT WATER DIVISION March 2014

FILTRATION AVOIDANCE

As with other communities that have already switched to chloramine disinfection, a thorough public education program has been necessary to inform the public of these effects. The public needed to have a clear understanding of the water chemistry, safety, and health related issues that are involved in protecting their drinking water before Ketchikan changes to chloramine disinfection. It is particularly important that public health professionals understand the water chemistry and its potential impact on certain patients, particularly for those undergoing dialysis.

Through the highly skilled efforts by the Customer Service Division, thoroughly professional and very effective public education information began in late January. Several direct mailings including 3 x 5 post cards were sent to each of our ratepayers, experienced voice announcers prepared spot radio announcements that aired during peak listening times on all local radio stations, and weekly informative advertisements were placed in the Ketchikan Daily News. In the completion of the public education program and the lead up to KPU beginning chloramination in April, radio spots have continued throughout the month and weekly advertisements were placed in the Local Paper and the Daily News. The culmination of the program are daily advertisements that are now being placed in the Daily News and the weekly Local Paper informing everyone that chloramination disinfection will start the week of April 7th.

As with any new installation during the startup period, there will very likely be unanticipated operational problems that will have to be addressed and may require extensive hydrant flushing as well as other items solved with CH2M Hill's assistance.

The specific timing of the event may vary based upon unforeseen circumstances that could arise during the startup and flushing process. KPU staff have prepared a preliminary startup and flushing plan to guide the process and minimize the impact to our ratepayers. The plan will continue to be reviewed by KPU up until the time of startup and may be revised as additional details are considered. Once startup and flushing commences, the plan will be used as a guideline for our activities to the extent possible.

It is important to note that during the conversion and flushing process there will likely be a short-term negative impact on the aesthetics of our water. This is due to the mixing of free (unreacted) chlorine and chloraminated water as zone of blended water passes through the system. Water containing a mixture of free chlorine and chloramines is safe to drink, but may produce a noticeable chlorine odor and taste that can be objectionable to some consumers. The plan outlined below is intended to minimize this impact to extent practical. These odors will typically only last for a short period which in most cases can often be accelerated by the customer fully opening a cold water tap in their residence or place of business and then completely flushing their incoming service line.

PROJECT STATUS

2-Point Chlorination Testing

As required by the EPA's Stage 1 Disinfectant and Disinfection Byproducts Rule (DBP Rule), KPU monitors for the presence of five haloacetic acids (HAA5) and Total Trihalomethanes (TTHM) within our municipal water on a quarterly basis. The EPA maximum contaminant level (MCL) for haloacetic acids is 60 parts per billion (ppb) or less and as many are aware, Ketchikan's potable water generally exceeds that amount.

Laboratory testing of our raw water has shown that the rate of haloacetic acid formation is an exponential, fast reaction and about 80% of the haloacetic acid created in our system has already formed in the pipelines before it even reaches the Bear Valley Reservoir. This experimental work has also shown that by reducing the amount of chlorine added at the Chlorination Plant to just what is needed to meet the EPA requirement of 4-log (99.99%) virus inactivation will produce much less haloacetic acids since there is less initial chlorine to react with the organic carbon in the raw water.

ADEC in their interim approval document for UV disinfection required an additional 0.3-log (49.9%) amount of chlorine to be still added at the Chlorination Plant rather than depending entirely upon UV light for future *Giardia* and *Cryptosporidium* inactivation. Although this slight chlorine increase will have an effect on the amount of haloacetic acids being formed, it may no longer be significant since the majority of chlorine required to meet the State's 2.7-log (99.8%) *Giardia* and *Cryptosporidium* inactivation requirement will now be made by secondary chlorine injection after the UV Facility and before the Bear Valley Reservoir.

On September 24 & 25, 2013, KPU and CH2M Hill's staff conducted several tests to duplicate these conditions. Those samples have been analyzed and the initial results were favorable. A further series of these same tests were completed November 19 & 20, 2013 for comparison and a third set was just completed this April. When the results of those analyses are completed, all of the information and their recommendations will be included in a formal report.



Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

.....,

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

General Manager 334 From Street

DATE:

March 31, 2014

RE:

Whitman Lake Hydroelectric Project - Construction Meeting Minutes

of March 25, 2014

At its meeting of June 7, 2012, the City Council adopted a motion accepting the bid of Burke Electric LLC in the amount of \$2,803,433 for Contract No. 12-06, Supply of Turbine and Generator Equipment for the Whitman Lake Hydroelectric Project. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-29, Whitman Lake Hydroelectric Project General Construction, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Dawson Construction, Inc. in the amount of \$15,354,000. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$1,381,860, bringing the total project cost to \$16,735,860. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-56, Whitman Lake Hydroelectric Project Power House Equipment Installation, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Burke Electric LLC in the amount of \$1,198,168.90. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$107,835.10, bringing the total project cost to \$1,306,004.

Construction Meeting No. 57 was held on Tuesday, March 25, 2014. A copy of the meeting minutes is attached for City Council review.



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Phase 1 – Pipelines and Powerhouse Phase 2 – Achilles Diversion

CONTRACTORS: Dawson Construction	MEETING DATE: March 25, 2014
S&S Construction	Report No: <u>57</u> Page 1 of 2
ATTENDEES: Ray Trudgeon, Jennie Holstrom, Andy Donato, David Martin, Mark Adams, Jolene Mosher, Ray Dell; by phone: Gary Hovde, Jon Pulver, Bill Smith, Tim Eddy, Carl Mannheim, Keith Moen, Karl Amylon	KPU CONTRACTS: Dawson Construction 12-29
DISTRIBUTION: Attendees + Kari Durr, Chloe Snyder	Ph. 888-717-0594 access code 1746126 NEXT MEETING: Tuesday April 1, 2014

SAFETY:

• Bears will likely start coming out soon, so field crews will need to be aware and take necessary precautions.

ENVIRONMENTAL:

• Dawson is coordinating work near the right abutment of the diversion dam with the Borough staff. The Borough is okay with drilling an exploratory hole in the creek bed today. S&S will need to install necessary SWPPP measures for work near the creek.

SECURITY:

No issues

PROJECT ADMINISTRATION & ENGINEERING

Submittals:

- Hatch provided a revised preliminary response to Submittal No. 145 for part MK-1.
- There are no outstanding submittal responses that are holding up work progress. Hatch is currently reviewing Phase 2 submittals.

RFI's:

- 204 (MK-1 Flange) Hatch returned comments for flange revisions.
- 205 (Handrail at Spillway) Hatch is currently reviewing.
- 207 (Steel Fittings at Bridge) Hatch is currently reviewing.
- 208 (Handrails at Abutments) Hatch to develop detail for closure at dam abutments.

Change Proposals:

• COP #74.1 (Unit 2 second stage concrete) – Hatch to review.

YARD & HATCHERY ISSUES:

- KPU/Hatch will follow up with the Hatchery regarding oxygenation systems.
- Hatch is working to develop a drawing with valve operations and identification.

RECENT PROGESS:

- Placed second stage concrete for Unit 2 generator frame and spiral case.
- S&S has excavated and established the pioneering Phase 2 access road to the Achilles Diversion site.
- DCI has provided a revised Phase 2 project schedule.

REVIEW OF SHORT INTERVAL SCHEDULE – WORK NEXT PERIOD:

- Grout Unit 2 generator frame.
- Continue excavation at Achilles Diversion site to expose rock at right abutment.
- Review diversion site conditions with Hatch.

QUALITY:

The Unit 2 second stage concrete had low slump and did not fully fill sections of the generator frame. The



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Phase 1 – Pipelines and Powerhouse Phase 2 – Achilles Diversion

remaining void space will be filled with grout. Dowl performed concrete testing.

OTHER

- The rock at the right abutment appears to be further down than expected. S&S has drilled approximately 34' right of Grid Line 1, along Grid Line A and hit rock near El 403' +/-. Another drill hole near Grid Line C in the stream channel was drilled 11' deep and was in rock.
- Additional Hatch and DCI will travel to site on Thursday to further review the right abutment conditions.
 S&S will ramp down along the right abutment to perform additional excavation and exposing of rock.
 S&S and DCI to coordinate work near stream with KGB.
- Hatch is coordinating with USFS the expansion of clearing limits to accommodate the Achilles Diversion site
 excavation.
- The Phase 2 pipeline will remain at the uphill side of the access road.

HATCH MANAGER:

Title:

Ray Trudgeon

Site Construction Representative

This is intended to be an accurate account of the issues discussed at this meeting. Please notify the Hatch manager of any errors immediately

WHITMAN LAKE HYDROELECTRIC PROJECT - PHASE 1

Updated: 3/24/2014

DATE 3/24/2014

THRU

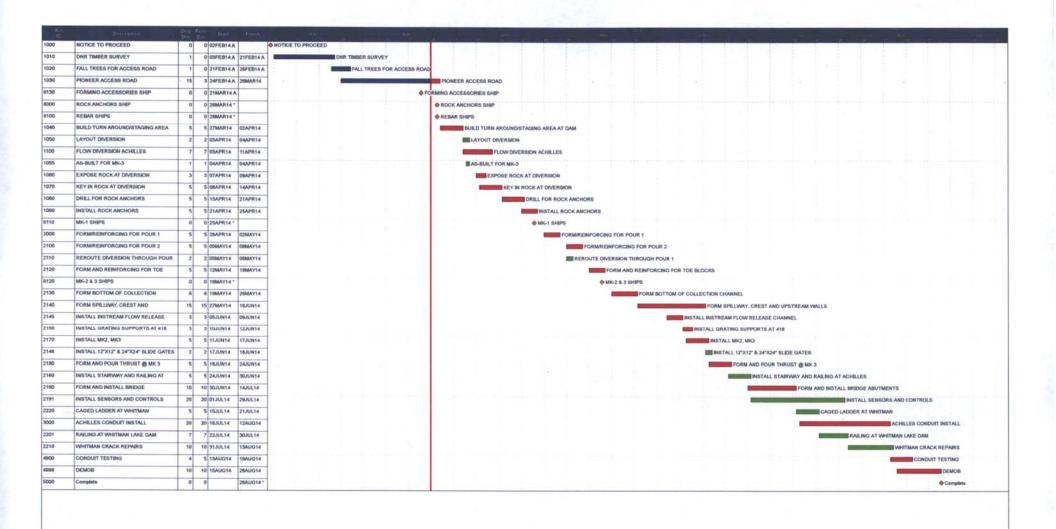
4/13/2014

SHORT INTERVAL SCHEDULE

3 Week Look Ahead

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ACTIVITY	Scheduled Contractor	М	Т	w	/ Th	F	s	S	М	Т	w	Th	F	s	s	М	т	w	Th	F	S	s	М	Т	w	Th	F	S	S
PROJECT OVERVIEW			12.1										CII								12							0	
SWPPP MAINTENANCE	DCI / S&S		Х	Т	T					X							Χ							Х					Г
SITE CLEAN UP/DEMOB	DCI	X	X	X	X	X																-							
POWERHOUSE					13										30		1						JAV.			K	19	5	
ELECTRICAL AT POWERHOUSE	BURKE/FCE	X	Х	X	X	X		-	X	X	Х	X	Х			Х	Х	Х	X	Х			Х	Х	Х	Х	X		
PIPE COATING AND PAINT TOUCH UP	DCI	X	Х	X	X																								
HYDRAULIC PIPING TO V-4 FROM HPU	BURKE/FCE							-																					
GENERATOR TERMINAL CABINETS	BURKE/FCE																												
VALVE HOUSE	14/83																	18				5			-				
TOUCH UP PAINT PIPE COAT	DCI	X							X	X	X	X	X																
INSTALL VH MECHANICAL GEAR	KMI	X	X	X	1																								Г
INSTALL FLOW METERS	BURKE	X	X	X																									
REPAIR LEAK IN VALVE HOUSE WALL	DCI	X	X	X	X	X																							
INSTALL VH ELECTRICAL GEAR	BURKE	Х																											
FORM @UNIT 2	DCI	X	X	X	X																								Г
POUR @ UNIT 2	DCI					X																							
PHASE 2 ACHILLES DIVERSION	THE RESERVE OF THE PERSON NAMED IN						1	18		dip	M	1015	30	100					38	i.	100	TH.	13	4-	tali				
ACCESS ROAD INSTALLATION	S&S	X	Х	X	X	X		Т	X	X	X	X	X			Х	X	X	Х	X								-	Г
TURNAROUND LAYOUT AND CONSTRUCTION	S&S			T							Т	X	X			X	X	X	X	X			Х	Х	Х	Х	X		
ACHILLES TEMPORARY DIVERSION	S&S																		X	X				Х			-		
		-																											



Start date 01FEB14
Finish date 28AUG14
Deta date 28AWR14
Run date 24MAR14
Page number 1A

Dawson Construction Achilles Diversion Early bar
Progress bar
Critical bar
Surrmany bar

Start milestone po



Whitman Lake Hydroelectric Project

Project # 12.107.

RFI#	Subject	Reference	Discipline	Originator	Date COP # Submitted	Date Required	Date Received	Comments
198	Punchlist items moved to phase two			Dawson	2/11/14	2/18/14	2/18/14	
199	Coanda Screen Width - Phase 2	S201, S205, S207		Dawson	2/20/14	2/25/14	2/18/14	
200	Rock Anchor Diameter - Phase 2	S201		Dawson	2/20/14	2/27/14	2/20/14	The state of the s
201	20" and 8" steel pipe orientation	S-201 and S-202	Plumb	UFC	2/27/14	2/28/14	2/28/14	
202	Coanda Screen - Angle and Elevations	05.500.01	Parking and Parking and Annual An	Dawson	2/28/14	3/7/14	2/28/14	THE STREET STREET, STR
203	Achilles Diversion Anchor	S-203, Detail 1		Williams Form	3/3/14	3/10/14	3/3/14	a managa a minu per disalah dari untuk dalam a Ambandan dan kelalah biran dalam dalam dalam da salah dalam dal
204	Removal of flange from upstream side of MK-1	331100 MK-1 (Submittal 145)	Plumb	Dawson JDP	3/14/14	3/21/14	3/21/14	
205	Railing at Whitman Lake Dam bridge over spillway	055000 S-209	Arch	Dawson	3/18/14	3/25/14		and the second section of the second second second second second section is a second section of the second second
206	Unit 2 secondary concrete drawing clarification	SKC-P5	Struct	Dawson RJD	3/19/14	3/20/14	3/20/14	
:06.01	Unit 2 secondary concrete drawing clarification	SKC-P5		Dawson RJD	3/20/14	3/27/14	3/20/14	
207	Addition of steel fitting at bridge	352013.01 S-213	Plumb	Dawson JDP	3/19/14	3/26/14		

¹ Dawson Construction, Inc.

Status: OPEN/CLOSED





Whitman Lake Hydroelectric Project

Project # 12.107.

RFI# Subject	Reference	Discipline	Originator	Date COP# Submitted	Date Date Required Received	Comments
208 Whitman Lake Dam handrails at abutment end	055000 S-209	Arch	Dawson	3/21/14	3/28/14	



Submittal Log

Whitman	Lake Hydro	pelectric Project	Architect / Engineer:	Hatch Associat	es Consult	ants, Inc.		Project # 12.107.
			Originator	Fr	om Archite	ect		
Submittal	Spec#	Description		Sent	Due	Recvd	Comments	Status
129-1	055000	Powerhouse Pipe Saddles	Carlson Steelworks, Inc.	10/11/13	10/16/13	10/14/13		APPRD
130-0	262416 & 262419	Equipment Bases	Burke Electric, LLC	10/21/13	11/04/13	10/29/13		APPNTC
131-0	331615.2.0 9.F	Headtank Ultrasonic Level Transmitter		10/21/13	10/21/13	10/28/13		APPRD
132-0	260513	Medium Voltage Cable	Burke Electric, LLC	11/25/13	12/02/13	12/03/13	alligite, mai d'allie debit i redicte, dissale, dem delle del	APPRD
133-0	220000-230 000	Viega Propress	Ketchikan Mechanical, Inc.	12/10/13	12/13/13	ere punta en el menta institución en el sidio de la constitución en el color.	tak-kentatan tahun-kentuk kentatah-atan masi- a	OPN
134-0	265000	Lighting	Burke Electric, LLC	12/17/13	12/20/13	12/20/13	to them elemented to the control of	PARTAP
134-1	265000	Lighting	Burke Electric, LLC	01/27/14	02/03/14	01/28/14	resubmittal	APPRD
135-0	261219	150 kVA Transformer As-Built Package	Burke Electric, LLC	01/09/14	01/23/14	· qui - 	adalah 1986- ilan kabupatan Papa Juda un kawasa	OPN
136-0	262419	Motor Control Center As-Built Package	Burke Electric, LLC	01/10/14	01/24/14	o e establishe establice — personal management		OPN
137-0	262416	Panelboards As Built Package	Burke Electric, LLC	01/10/14	01/24/14		embruken esta missee varjonapsokaan meen hadin asaba	OPN
138-0	262200	Low Voltage Transformers As-Built Package	Burke Electric, LLC	01/10/14	01/24/14	anned and an element of the second of the se		OPN -
139-0	262818	Disconnects As-Built Package	Burke Electric, LLC	01/10/14	01/24/14			OPN
140-0	260923	Lighting Contactor As-Builts Package	Burke Electric, LLC	01/10/14	01/24/14			OPN
141-0	431123	Siphon Pump System As-Built Package	Burke Electric, LLC	01/13/14	01/27/14	01/17/14		APPRD
142-0		Diversion Dam Reinforcing	Morse Steel Service, Inc	02/21/14	03/07/14			OPN
143-0	35.2013.41	Coanda Screen - Submittal Package	Whitney Equipment Compar Inc.	ny 03/03/14	03/10/14	03/05/14		RESUBN
143-1	35.2013.41	Coanda Screen - Submittal Package	Whitney Equipment Compar Inc.	ny 03/10/14	03/24/14	03/12/14	· . · .	APPRD

¹ Dawson Construction, Inc.



Submittal Log

Whitman	Lake Hydr	oelectric Project	Architect / Engineer: Ha	atch Associat	es Consult	ants, Inc.	Project # 12.10	7.
			Originator	Fı	om Archite	ect		
Submittal	Spec #	Description		Sent	Due	Recvd	Comments	Status
144-0	316813.01	Rock Foundation Anchors	Williams Form Engineering Corp.	03/07/14	03/14/14	03/11/14	·	APPNTD
145-0	331615	Steel Pipe Fabrications	HD Supply Waterworks, Ltd.	03/10/14	03/18/14	03/11/14		RESUBM
146-0		Operational Information for Valves	Dawson Construction Inc	03/11/14	03/14/14		Information on temporary valve operation	OPN
147-0	05.5000	Metal Fabrications	Northwest Steel Fab Inc.	03/11/14	03/25/14		neer van vannen vannen de somme en versier an derente van derente van de derente de desenten de desenten de de	OPN
148-0	033000	Achilles Diversion Forming Plan	Dawson Construction Inc	03/12/14	03/26/14		t trans per en angele de eque de planes, que per els uns abeles dell'Absentition ble. Lab	OPN
149-0	01 10 00	Temporary Diversion Plan (Achilles Creek)	Dawson Construction Inc	03/21/14	04/04/14			OPN
150-0	352016	Slide Gate Submittals	Northwest Steel Fab Inc.	03/24/14	04/07/14			OPN

Page 12



				Date			Date		
COP#	CO#	Status	Description	Submitted	ROM	Amount	Approve	Reference	Comments
1	CO 001	COMPLT	RFI 02 Head Tank Butterfly Valves	2/11/13	0.00	-16,440.00	3/13/13	RFI 02	
2		RJCT	Bailey Valve B-16 Upsize		0.00	0.00		COP #01	VOID; SEE COP #01
3		RJCT	RFI 05.1 Tailrace Weir		0.00	0.00		RFI 05.1	VOID; Stay as designed
4	CO 001	COMPLT	RFI 07.1 Intake Screen	2/19/13	0.00	56,819.05	3/13/13	RFIs 07 & 07.1; S-76	
5	CO 006	COMPLT	Added Pipe Supports at Valve House	11/7/13	0.00	8,736.15	12/9/13	RFI 50	
6		RJCT	RFI 37 Valve House Dimension Change		0.00	0.00		RFI 20 & 37	VOID
7	CO 003	COMPLT	Revise/Add Transmission Lines	6/4/13	0.00	122,199.78	7/9/13		
8	CO 006	COMPLT	Intake Steel at Deep Water Intake	11/7/13	0.00	8,879.14	12/9/13		
9	CO 006	COMPLT	Tree Removal at Temp By-Pass ALLOWANCE (BI#2)	11/12/13	0.00	-10,000.00	12/9/13	ALLWNCES	Returned
10	CO 004	COMPLT	Head Tank Foundation Final Design	5/1/13	-0.00	-15,465.16	7/30/13	ALLWNCES	
11		APPRVD	Retaining Wall ALLOWANCE (BI #24)		0.00	0.00		ALLWNCES	Trade w/ COP 23
12		PNDING	Powerhouse Painting & Coatings ALLOWANCE (BI#28)		0.00	0.00		ALLWNCES	
13		RJCT	RFI 29 Rock Depth @ Powerhouse		0.00	0.00		RFI 29	VOID; See COP 15, 17, & 18
14	CO 003	COMPLT	Extend 12" HDPE Conduit to Clear Switch Yard and Head Tank	4/29/13	-0.00	13,054.35	7/9/13	RFI 21	
15	CO 002	COMPLT	Move Powerhouse North into Hillside	2/20/13	0.00	59,227.62	5/7/13	RFI 29	
16		RJCT	RFI 23 Delete V4 (Unit 2 By-pass Valve)		0.00	0.00		RFI 23	VOID
17	CO 002	COMPLT	Penstock Realignment	2/26/13	0.00	57,572.30	5/7/13	RFI 29	
18	CO 002	COMPLT	Tailrace Extended and Support	3/26/13	-0.00	23,566.40	5/7/13	RFI 29	
19	CO 006	COMPLT	RFI 25 Add Pipe Supports at Headtank and Misc. Steel	11/12/13	0.00	3,613.87	12/9/13	RFI 25	
20		RJCT	Electrical - Relocate Switchyard		0.00	0.00			VOID
21	CO 002	COMPLT	RFI 49 Revise Sedimentation Pond	3/26/13	0.00	3,638.06	5/7/13	RFI 49	

3/25/2014



COP#	CO#	Status	Description	Date Submitted	ROM	Amount	Date Approve	Reference	Comments
22	CO 004	COMPLT	Bollards at Headtank (RFI 63)	7/17/13	0.00	5,148.72	7/30/13	RFI 63	
23	CO 002	COMPLT	Drainage @ Laydown Yard	3/27/13	0.00	0.00	5/7/13		Trade for Retaining Wall
24	CO 002	COMPLT	Drainage @ Penstock	3/27/13	0.00	54,905.18	5/7/13		
25	CO 003	COMPLT	Oxygenate Fish Pond	4/24/13	0.00	36,555.91	7/9/13		
26		RJCT	Add MH @ Laydown Area Ditch		0.00	0.00			VOID
27	CO 003	COMPLT	Delete Rock Bolts at Powerhouse	4/23/13	0.00	-6,030.00	7/9/13		
28	CO 004	COMPLT	Revise Drainlines @ Units 1 & 2 (RFI 78)	7/17/13	0.00	1,697.23	7/30/13	RFI 78, RFI 104	
29	CO 002	COMPLT	Over Excavation & Rock Fill at Head Tank Soils	4/23/13	-0.00	11,396.85	5/7/13		
30		PNDING	Contractor Contigency Change #2 - Pre-Level Rock w/Concrete	4/30/13	0.00	0.00	•		Contractors Contingency (\$25,161.50)
31	CO 005	COMPLT	Add 4" Pipe Sleeves per RFI 107 & 132	7/16/13	0.00	1,909.49	9/24/13	RFI 103	
32	CO 004	COMPLT	Rising water alarm @ unit 1 valve pit	7/17/13	0.00	339.90	7/30/13		
33		PNDING	Contractor Contingency #3 - Temp Connection to Dam for VEI	12/5/13	-0.00	-0.00-			Contractors Contingency (\$20,133.63)
34	CO 004	COMPLT	Add Flow Study for Bailey Valve and Related Fittings	7/17/13	-0.00	1,529.43	7/30/13		
35		RJCT	Stainless Steel Hinges on Bar Screen		0.00	0.00			See RFI 111
36	CO 008	COMPLT	Coring Dam for Siphon Priming Line	12/20/13	0.00	27,445.77	2/25/14		
37		RJCT	Supply water to hatchery from Tongass Highway		0.00	0.00			VOID
38		RJCT	Upgrade 12" raw water line at KGB diversion intake		0.00	0.00			VOID
39	CO 005	COMPLT	Connect Temporary Bypass Lines to WD Conduit	8/9/13	0.00	112,689.78	9/24/13		
40	CO 004	COMPLT	Temporary By-Pass Back Up Pump Station	7/17/13	0.00	41,016.46	7/30/13		
41		PNDING	Change Dampers @ Power House per Submittal 60	7/11/13	0.00	9,811.78			

3/25/2014



				Date			Date	20 10 Tel	
COP#	CO#	Status	Description	Submitted	ROM	Amount		Reference	Comments
42		RJCT	Additional Railing at Tailrace walkway		0.00	0.00		RFI 125	VOID
43	CO 005	COMPLT	Add Survey & Test Drill to Locate Rock @ Achilles Access Cor	7/17/13	0.00	23,242.36	8/9/13		
44	CO 008	COMPLT	Addition of Concentric Neutral Cable	8/14/13	0.00	7,484.00	8/15/13	RFI 96-1; RFI 129	
45	CO 004	COMPLT	Purchase Coated Valves for By-Pass Tie-In	7/25/13	0.00	29,592.00	7/30/13		
46		PNDING	By-Pass Line Break, Maintain Water to Fish and Repairs	12/5/13	0.00	-0.00-			Contractors Contingency (\$71,369.79)
47		RJCT	Added Trip for Benchmark Mechanical	8/15/13	0.00	12,742.85			VOID-No manufacturer installation drawings were provided by installe to ch
48	CO 006	COMPLT	Added/change to vaults and manholes for flow meters	11/7/13	0.00	36,649.51	12/9/13	RFI 97	
49	CO 008	COMPLT	Remove Underwater Debris from Lake	12/10/13	0.00	23,880.84	3/25/14		
50	CO 005	COMPLT	Upper Corridor Site Investigation & Mapping	9/10/13	0.00	56,981.40	9/24/13	RFI's 116, 117, 118, 119	
51	CO 008	COMPLT	Drainage @ KGB Water Tank	12/10/13	0.00	1,079.63	2/25/14	RFI 147	
52	CO 005	COMPLT	Valve Purchase for Achilles Tie In	9/13/13	0.00	31,886.66	9/24/13		
53	CO 005	COMPLT	Connect Achilles Valves to Unit 1 Conduit	9/13/13	0.00	59,611.62	9/24/13		
54		PNDING	Repair / Replace Crane	12/5/13	-0.00	-0.00			Contractors Contingency (\$17,181.79)
55	CO 006	COMPLT	Modify Unit 1 Intake (RFI 150)	11/7/13	-0.00	19,526.39	12/9/13	RFI 150	
56		PNDING	Relocation of lower in-stream release system		0.00	7,557.65		RFI 154	
57	CO 006	COMPLT	Added Drains for conduits above AB-2	11/7/13	-0.00	11,973.70	12/9/13		
58		RJCT	Spillway Diversion	10/11/13	-0.00	139,512.79			Void
59	CO 008	COMPLT	Temporary By-pass Connection at Dam	12/10/13	-0.00	6,847.77	2/25/14		
60	CO 008	COMPLT	Transformer Pad Design / added Bollards	12/10/13	-0.00	3,307.80	2/25/14		

3/25/2014



COP#	CO#	Status	Description	Date Submitted	ROM	Amount	Date Approve	Reference	Comments
61	CO 006	COMPLT	Change of Control Panel to accommodate Achilles	12/3/13	-0.00	9,084.39	12/9/13	RFI 172	
62	CO 007	COMPLT	Achilles Diversion - Phase 2	1/30/14	0.00	0.00	2/14/14	CO 007	Add 180 days to contract time
63	CO 008	COMPLT	Waterproofing at Valvehouse Foundation	12/20/13	-0.00	6,155.40	2/25/14		
64		PNDING	Additional demo at Timber Crib Dam		0.00	-0.00			Contractors Contingency (\$18,408.75)
65		PNDING	Air Valves at Valve House Connected to Siphon System		-0.00	2,620.38		RFI 180	
66	CO 008	COMPLT	Addition of pipe sleeve over MV switch	1/20/14	0.00	1,684.77	2/25/14	RFI 184	
67	CO 008	COMPLT	Remove floating debris from the lake	1/20/14	-0.00	14,271.42	2/25/14	email	
68		RJCT	Credit for flange re-orientation Unit 2 draft tube		-0.00	4,991.02			Void
69	CO 007	COMPLT	Reduce Contractors Contingency- CO 00	7	-0.00-	-200,000.00	2/14/14	CO 007	
70	CO 008	COMPLT	Secondary Concrete at Unit 1	2/10/14	-0.00	7,539.09	2/25/14	SKC-P4	
71	_	RJCT	Duplicate Entry of COP 62		0.00	-0.00			Duplicate entry
72	CO 008	COMPLT	CWI modification saved expense (COP55) 2/12/14	-0.00-	-9,246.00	2/25/14		
73	CO 009	COMPLT	Burke Electric Work to be Deleted from Contract	2/20/14	0.00	-257,572.70	2/25/14	CO 009	
74		PNDING	Unit 2 secondary concrete	2/28/14	0.00	6,174.27			
				74	140,000.00	661,415.03			



W	hitman Lake Hydroelectric P	oject							Project #	‡12.107.
,	COP# CO# Status	. [Description	Date Submitted	ROM	Amount	Date Approve	Reference	Comments	
	COMPLETE (ACO's)	48	ROM 0.00	<u>Amount</u> 487,986.33			<u> </u>			
	APPROVED COP'S PENDING COP'S	1 10	0.00 0.00	0.00 26,164.08						
	•	59	0.00	514,150.41					÷ .	
	REJECTED COP's	15	140,000.00	147,264.62	• .				t. · · · · ·	



334 Front Street Ketchikan, AK 99901

General Manager

Your Community, Your Utility

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

March 31, 2014

RE:

Whitman Lake Hydroelectric Project - Powerhouse Equipment

Installation Meeting Minutes of March 25, 2014

At its meeting of June 7, 2012, the City Council adopted a motion accepting the bid of Burke Electric LLC in the amount of \$2,803,433 for Contract No. 12-06, Supply of Turbine and Generator Equipment for the Whitman Lake Hydroelectric Project. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-29, Whitman Lake Hydroelectric Project General Construction, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Dawson Construction, Inc. in the amount of \$15,354,000. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$1,381,860, bringing the total project cost to \$16,735,860. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-56, Whitman Lake Hydroelectric Project Power House Equipment Installation, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Burke Electric LLC in the amount of \$1,198,168.90. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$107,835.10, bringing the total project cost to \$1,306,004.

Powerhouse Equipment Installation Meeting No. 12 was held on Tuesday, March 25, 2014. A copy of the meeting minutes is attached for City Council review.



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Supply of Turbine and Generator Equipment Powerhouse Equipment Installation

CONTRACTORS: Burke Electric	MEETING DATE: March 25, 2014
Benchmark Industrial Services	Report No: 12 Page 1 of 2
ATTENDEES: Ray Trudgeon, Jennie Holstrom, Andy Donato, Mark Adams, Jolene Mosher, David Martin, Aaron Carpenter, Jim Blake, Patrick Keelin (Orenco) by phone: Dominic Burke, Ben Bottoms, Carl Mannheim, Keith Moen, Karl Amylon	KPU CONTRACTS: Burke Electric 12-06 & 12-56
DISTRIBUTION : Attendees + Kari Durr	Ph. 888-717-0594 access code 1746126 <u>NEXT MEETING</u> : Tuesday April 1, 2014

SAFETY, ENVIRONMENTAL AND SECURITY:

• The NW corner of the PH has been taped off while the rock conditions are reviewed.

PROJECT ADMINISTRATION & ENGINEERING

Submittals:

- HEEW/Orenco is following up on QA/QC data sheet request with alignment and tolerance checks was requested of HEEW previously, and needs to be followed up.
- CFME submitted the three lines, schematics and communications diagrams. Hatch to review.
- CFME working on O&M plan and commissioning procedures.

RFI's:

- 191- Crane Interference Hatch to close out RFI.
- 192 Sump Pump: Hatch to provide Burke with proposed layout. Burke to review if circuit breaker can be added at cabinet on step-up transformer.
- Burke (12-56) RFI #001 Fire/Security System Burke is preparing a revised system proposal.

Change Proposals:

Burke COP #003 (Delineation of Contracts 12-29 and 12-56) has been signed and sent to KPU.

RECENT PROGESS:

- Performing cable terminations at control boards and switchgear, and grounding equipment.
- Performing alignment and leveling of Unit 1turbine/generator equipment.

REVIEW OF SHORT INTERVAL SCHEDULE - WORK NEXT PERIOD:

- Complete Unit 1 alignment and leveling, then grout the generator frame anchors. Final alignment of Unit 2 planned for middle of next week.
- Continue grounding and terminations work in PH.
- Resume panel and cable installation at valve house. May review pulling of cable from valve house to PH.

QUALITY:

- Orenco observed the shop overspeed tests (5 min) for the Unit bearings. Spare bearings have been sent with the units
- Orenco representative will be on-site today and tomorrow to review installation items with Burke/Benchmark.
- Burke has requested a list of part descriptions and weights from HEEW/Orenco.
- Geneva will bring a new pipe part to fix damaged line on HPU.

OTHER

- Hatch has discussed with DCI the need for additional care during second stage concrete formwork and placement.
- Burke installed additional panel at east wall of PH, so KPU will be able to run internal telecommunications line from there to the designated panel at the south wall.

WLH Daily Report form Rev 02/05/13



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Supply of Turbine and Generator Equipment Powerhouse Equipment Installation

- Burke will turn over an Orion control box part to KPU.
- Burke will develop an action items list after the Orenco site visit and send to Hatch.
- Wet testing of Units is planned for middle to end of May.

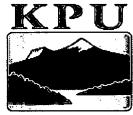
HATCH MANAGER:

Title:

Ray Trudgeon

Site Construction Representative

This is intended to be an accurate account of the issues discussed at this meeting. Please notify the Hatch manager of any errors immediately



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 3, 2014

RE:

Whitman Lake Hydroelectric Project – Construction Meeting Minutes

of April 1, 2014

At its meeting of June 7, 2012, the City Council adopted a motion accepting the bid of Burke Electric LLC in the amount of \$2,803,433 for Contract No. 12-06, Supply of Turbine and Generator Equipment for the Whitman Lake Hydroelectric Project. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-29, Whitman Lake Hydroelectric Project General Construction, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Dawson Construction, Inc. in the amount of \$15,354,000. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$1,381,860, bringing the total project cost to \$16,735,860. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-56, Whitman Lake Hydroelectric Project Power House Equipment Installation, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Burke Electric LLC in the amount of \$1,198,168.90. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$107,835.10, bringing the total project cost to \$1,306,004.

Construction Meeting No. 58 was held on Tuesday, April 1, 2014. A copy of the meeting minutes is attached for City Council review.



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Phase 1 – Pipelines and Powerhouse Phase 2 – Achilles Diversion

CONTRACTORS : Dawson Construction	MEETING DATE: April 1, 2014
S&S Construction	Report No: <u>58</u> Page 1 of 2
ATTENDEES: Ray Trudgeon, Jennie Holstrom, Andy Donato, David Martin, Jolene Mosher, Ray Dell; by phone: Gary Hovde, Jon Pulver, Carl Mannheim, Keith Moen, Karl Amylon	KPU CONTRACTS: Dawson Construction 12-29
DISTRIBUTION: Attendees + Kari Durr	Ph. 888-716-0594 access code 1746126 <u>NEXT MEETING</u> : Tuesday April 8, 2014

SAFETY:

• Bears will likely start coming out soon, so field crews will need to be aware and take necessary precautions.

ENVIRONMENTAL:

• Dawson is coordinating work at the diversion dam with the Borough staff. They will shut down the intake when S&S excavates at the left abutment near the stream.

SECURITY:

No issues

PROJECT ADMINISTRATION & ENGINEERING

Submittals:

- DCI has requested expedited review of Submittals 147-Metal Fabrications (for embedded parts at diversion) and 150-Slide Gate. Hatch will prioritize these reviews.
- Hatch is reviewing modifications to the Whitman Dam handrail, which affects response to Submittal 147.
- Submittals 135-140 are Electrical As-builts and remain open. Hatch to review and formally close out.

RFI's:

- 192 (Sump Pump) Hatch is reviewing with KPU.
- 205 (Handrail at Spillway) Hatch is currently reviewing modifications to handrail.
- 207 (Steel Fittings at Bridge) Hatch is currently reviewing modifications to pipe attachment to Phase 2 bridge and modifications to bridge guardrail.
- 208 (Handrails at Abutments) Hatch to develop detail for closure at dam abutments.

Change Proposals:

• COP #74.1 (Unit 2 second stage concrete) – Hatch to review.

YARD & HATCHERY ISSUES:

- KPU/Hatch will follow up with the Hatchery regarding oxygenation systems.
- Hatch has developed a draft diagram of valve operations and identification. Following field review, the diagram will be revised and issued.

RECENT PROGESS:

- Grouted the Unit 2 generator frame. Started crack repair preparations at Whitman Dam.
- S&S performed improvements to Phase 2 access road and pipeline trench. They further excavated the
 diversion site.

REVIEW OF SHORT INTERVAL SCHEDULE - WORK NEXT PERIOD:

- Form and place second stage concrete at Unit 1 generator frame.
- Perform touch-up painting at steel conduits at PH.
- Perform Whitman Dam crack repairs.
- Continue excavation at Achilles Diversion site.



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Phase 1 – Pipelines and Powerhouse Phase 2 – Achilles Diversion

QUALITY:

• The Unit 2 second stage concrete had low slump and did not fully fill sections of the generator frame. The remaining void space will be filled with grout. Dowl performed concrete testing.

OTHER

- S&S is currently excavating further at the diversion site to expose rock conditions at left and right abutments, while Hatch geologist is on-site. Hatch will be reviewing modifications at right abutment based on site conditions.
- Hatch will contact FERC to notify that modifications will be made at the right abutment of the diversion.

HATCH MANAGER:

Title:

Ray Trudgeon

Site Construction Representative

This is intended to be an accurate account of the issues discussed at this meeting. Please notify the Hatch manager of any errors immediately

WLH Daily Report form Rev 02/05/13

WHITMAN LAKE HYDROELECTRIC PROJECT - PHASE 1

Updated: 3/31/2014

DATE 3/31/2014

THRU

4/20/2014

SHORT INTERVAL SCHEDULE

3 Week Look Ahead

Distributed:

		March							March/Apr									7	Apri	1			April							
		24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8				12	13	14	15				19 2		
ACTIVITY	Scheduled Contractor	М	Т	w	Th	F	s	s	M	т	w	Th	F	s	S	м	т	w	Th	F	s	S	м	т	w	Th	F	s		
PROJECT OVERVIEW			11.59	100	SIS	100	100	930	100				201	94					G I					Til.	100		BI			
SWPPP MAINTENANCE	DCI / S&S		X							X							Х							Х						
POWERHOUSE		1831	N	M	F	1		16	C CO	160		68	WR	P	10/8	EZ	H	TIP.	116		WE				13	18		188		
ELECTRICAL AT POWERHOUSE	BURKE/FCE	Х	Х	Х	Х	X			Х	X	Х	Х	Х			Х	Х	Х	Х	Х			Х	Х	Х	Х	X			
PIPE COATING AND PAINT TOUCH UP	DCI																													
HYDRAULIC PIPING TO V-4 FROM HPU	BURKE/FCE																													
GENERATOR TERMINAL CABINETS	BURKE/FCE																													
VALVE HOUSE	TO STREET WEST	i dic	1.00		100		DIE		100		1	100	100	27			100		8			a gr	mar	100	10			100		
TOUCH UP PAINT PIPE COAT	DCI	X	Х	X	X	X			Х	X	Х	Х	X																	
INSTALL FLOW METERS	BURKE	Х	Х	X																										
REPAIR LEAK IN VALVE HOUSE WALL	DCI	Х	Х	X	X	X																								
CRACK REPAIR AT WHITMAN DAM	DCI					X			X	Х	X	Х	Х																	
INSTALL VH ELECTRICAL GEAR	BURKE	Х	X	X	Х	X																								
PHASE 2 ACHILLES DIVERSION	A TOTAL PROPERTY OF	100	223	1	1180	BE	P.B.	H	10	12.5	13		the s	WE	66	M			133	100	100			Bill	U.S.		200	R. I		
ACCESS ROAD INSTALLATION	S&S	X	X	X	Х	X			Х	X	Х	Χ	Х																	
TURNAROUND LAYOUT AND CONSTRUCTION	S&S				Х	X			X	X	X	Χ	Х			Χ	Χ	Х	X	Х			Х	Х	Х	Х	X			
ACHILLES DIVERSION LAYOUT AND ROCK PREP	S&S				Х	X			X		X	Х	Х																	
ACHILLES TEMPORARY DIVERSION	S&S											X	Х			Х	X	X	X	X										
PREP FORMPLY AND REBAR FOR DIVERSION	DCI																		X	Х			Х	Х	Χ	X	X			
LAYOUT AND PREP (ROCK ANCHORS)	DCI/S&S																		X	Х			Х	Х		-	-			



Whitman Lake Hydroelectric Project

Project # 12.107.

RFI#	Subject	Reference	Discipline	Originator	Date COP # Submitted	Date Required	Date Received	Comments
185	Dismantling joint at V-7		Plumb	Dawson JKR	1/6/14	1/13/14	1/28/14	
186	Change to traffic rated vaults at Valvehouse		Civil	KPU	1/16/14	1/23/14	2/6/14	
187	Grout for embed pockets	33000.2.05 Submittal 106	Struct	Dawson	1/17/14	1/24/14	1/20/14	Void, Not In Contract
188	Actuator support slab above AB-4		Plumb	Dawson	1/22/14	1/29/14	1/25/14	MA DA MARANA
189	Grout substitute		Struct	Burke	1/24/14	1/24/14	1/24/14	
190	Required flange bolting at CWI		Plumb	Dawson JKR	1/30/14	2/6/14	1/30/14	
191	Bridge Crane interference		Elect	Burke AC	1/30/14	2/6/14	2/10/14	Pending Cost Impact
192	Sump Pump for Substation		Elect	Burke AC	1/30/14	2/6/14		
193	CWI ballast blocks not touching the bottom of the lake	S-75	Civil	Dawson	1/31/14	2/7/14	2/25/14	
194	CWI line resting on rock	See attached	Civil	Dawson	1/31/14	2/7/14	2/10/14	Video Survey submitted via FTP 2-8-2014
195	Water leak at AB-5 into valve house	S-55	Struct	Dawson	2/5/14	2/12/14	2/18/14	
196	Bailey Valve removal and accessibility		Plumb	Dawson	2/7/14	2/11/14	2/8/14	***
197	MCC Main Breaker		Elect	Burke	2/8/14	2/15/14	2/8/14	

¹ Dawson Construction, Inc.

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Whitman Lake Hydroelectric Project

· Project # 12.107.

RFI#	Subject	Reference	Discipline	Originator	Date COP # Submitted	Date Required	Date Received	Comments
198	Punchlist items moved to phase two			Dawson	2/11/14	2/18/14	2/18/14	
199	Coanda Screen Width - Phase 2	S201, S205, S207		Dawson	2/20/14	2/25/14	2/18/14	
200	Rock Anchor Diameter - Phase 2	S201		Dawson	2/20/14	2/27/14	2/20/14	
201	20" and 8" steel pipe orientation	S-201 and S-202	Plumb	UFC	2/27/14	2/28/14	2/28/14	
202	Coanda Screen - Angle and Elevations	05.500.01		Dawson	2/28/14	3/7/14	2/28/14	
203	Achilles Diversion Anchor	S-203, Detail 1		Williams Form	3/3/14	3/10/14	3/3/14	
204	Removal of flange from upstream side of MK-1	331100 MK-1 (Submittal 145)	Plumb	Dawson JDP	3/14/14	3/21/14	3/21/14	
205	Railing at Whitman Lake Dam bridge over spillway	055000 S-209	Arch	Dawson	3/18/14	3/25/14		
206	Unit 2 secondary concrete drawing clarification	SKC-P5	Struct	Dawson RJD	3/19/14	3/20/14	3/20/14	
06.01	Unit 2 secondary concrete drawing clarification	SKC-P5		Dawson RJD	3/20/14	3/27/14	3/20/14	
207	Addition of steel fitting at bridge	352013.01 S-213	Plumb	Dawson JDP	3/19/14	3/26/14		

¹ Dawson Construction, Inc. Status: OPEN/CLOSED





Whitman Lake Hydroelectric Project

Project # 12.107.

RFI# Subject	Reference	Discipline	Originator	Date COP # Submitted	Date Date Required Received Co	omments
208 Whitman Lake Dam handrails at abutment end	055000 S-209	Arch	Dawson	3/21/14	3/28/14	



Submittal Log

Whitman	Lake Hydro	oelectric Project	Architect / Engineer:	Hatch Associat	es Consulta	ants, Inc.	Project # 12.107.		
		Originator From Architect Description Sent Due Recyd							
Submittal	Spec #	Description		Sent	Due	Recvd	Comments	Status	
129-1	055000	Powerhouse Pipe Saddles	Carlson Steelworks, Inc.	10/11/13	10/16/13	10/14/13		APPRD	
130-0	262416 & 262419	Equipment Bases	Burke Electric, LLC	10/21/13	11/04/13	10/29/13	* 1	APPNTD	
131-0	331615.2.0 9.F	Headtank Ultrasonic Level Transmitter		10/21/13	10/21/13	10/28/13		APPRD	
132-0	260513	Medium Voltage Cable	Burke Electric, LLC	11/25/13	12/02/13	12/03/13		APPRD	
133-0	220000-230 000	Viega Propress	Ketchikan Mechanical, Inc.	12/10/13	12/13/13	 		OPN	
134-0	265000	Lighting	Burke Electric, LLC	12/17/13	12/20/13	12/20/13		PARTAP	
134-1	265000	Lighting	Burke Electric, LLC	01/27/14	02/03/14	01/28/14	resubmittal	APPRD	
135-0	261219	150 kVA Transformer As-Built Package	Burke Electric, LLC	01/09/14	01/23/14			OPN	
136-0	262419	Motor Control Center As-Built Package	Burke Electric, LLC	01/10/14	01/24/14			OPN	
137-0	262416	Panelboards As Built Package	Burke Electric, LLC	01/10/14	01/24/14			OPN	
138-0	262200	Low Voltage Transformers As-Built Package	Burke Electric, LLC	01/10/14	01/24/14			OPN	
139-0	262818	Disconnects As-Built Package	Burke Electric, LLC	01/10/14	01/24/14			OPN	
140-0	260923	Lighting Contactor As-Builts Package	Burke Electric, LLC	01/10/14	01/24/14	· · · · · · · · · · · · · · · · · · ·		OPN	
141-0	431123	Siphon Pump System As-Built Package	Burke Electric, LLC	01/13/14	01/27/14	01/17/14		APPRD	
142-0		Diversion Dam Reinforcing	Morse Steel Service, Inc.	02/21/14	03/07/14		,	OPN	
143-0	35.2013.41	Coanda Screen - Submittal Package	Whitney Equipment Compan Inc.	ny 03/03/14	03/10/14	03/05/14		RESUBM	
143-1	35.2013.41	Coanda Screen - Submittal Package	Whitney Equipment Compan Inc.	o3/10/14	03/24/14	03/12/14		APPRD	

1 Dawson Construction, Inc.

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Status:



Submittal Log

Whitman	Lake Hydr	oelectric Project	Architect / Engineer: Ha	atch Associat	tes Consult	ants, Inc.	Project # 12.10	7.
			Originator	Fı	om Archite	ect		
Submittal	Spec #	Description		Sent	Due	Recvd	Comments	Status
144-0	316813.01	Rock Foundation Anchors	Williams Form Engineering Corp.	03/07/14	03/14/14	03/11/14		APPNTD
145-0	331615	Steel Pipe Fabrications	HD Supply Waterworks, Ltd.	03/10/14	03/18/14	03/11/14		RESUBM
145-1	331615	Steel Pipe Fabrications	HD Supply Waterworks, Ltd.	03/25/14	03/28/14			OPN
146-0		Operational Information for Valves	Dawson Construction Inc	03/11/14	03/14/14		Information on temporary valve operation	OPN
147-0	05.5000	Metal Fabrications	Northwest Steel Fab Inc.	03/11/14	03/25/14			OPN
148-0	033000	Achilles Diversion Forming Plan	Dawson Construction Inc	03/12/14	03/26/14			OPN
149-0	01 10 00	Temporary Diversion Plan (Achilles Creek)	Dawson Construction Inc	03/21/14	04/04/14			OPN
150-0	352016	Slide Gate Submittals	Northwest Steel Fab Inc.	03/24/14	04/07/14		<u>, </u>	OPN



				Date			Date		
OP#	CO#	Status	Description	Submitted	ROM	Amount	Approve	Reference	Comments
1	CO 001	COMPLT	RFI 02 Head Tank Butterfly Valves	2/11/13	0.00	-16,440.00	3/13/13	RFI 02	
2		RJCT	Bailey Valve B-16 Upsize		0.00	0.00		COP #01	VOID; SEE COP #01
3		RJCT	RFI 05.1 Tailrace Weir		0.00	0.00		RFI 05.1	VOID; Stay as designed
4	CO 001	COMPLT	RFI 07.1 Intake Screen	2/19/13	0.00	56,819.05	3/13/13	RFIs 07 & 07.1; S-76	
5	CO 006	COMPLT	Added Pipe Supports at Valve House	11/7/13	0.00	8,736.15	12/9/13	RFI 50	
6		RJCT	RFI 37 Valve House Dimension Change		0.00	0.00		RFI 20 & 37	VOID
7	CO 003	COMPLT	Revise/Add Transmission Lines	6/4/13	0.00	122,199.78	7/9/13		
8	CO 006	COMPLT	Intake Steel at Deep Water Intake	11/7/13	0.00_	8,879.14	12/9/13		
9	CO 006	COMPLT	Tree Removal at Temp By-Pass ALLOWANCE (BI #2)	11/12/13	0.00	-10,000.00	12/9/13	ALLWNCES	Returned
10	CO 004	COMPLT	Head Tank Foundation Final Design	5/1/13	0.00	-15,465.16	7/30/13	ALLWNCES	
11		APPRVD	Retaining Wall ALLOWANCE (BI #24)		0.00	0.00		ALLWNCES	Trade w/ COP 23
12		PNDING	Powerhouse Painting & Coatings ALLOWANCE (BI #28)		0.00	0.00		ALLWNCES	
13		RJCT	RFI 29 Rock Depth @ Powerhouse		0.00	0.00		RFI 29	VOID; See COP 15, 17, & 18
14	CO 003	COMPLT	Extend 12" HDPE Conduit to Clear Switch Yard and Head Tank	4/29/13	0.00	13,054.35	7/9/13	RFI 21	
15	CO 002	COMPLT	Move Powerhouse North into Hillside	2/20/13	0.00	59,227.62	5/7/13	RFI 29	
16		RJCT	RFI 23 Delete V4 (Unit 2 By-pass Valve)		0.00	0.00		RFI 23	VOID
17	CO 002	COMPLT	Penstock Realignment	2/26/13	0.00	57,572.30	5/7/13	RFI 29	
18	CO 002	COMPLT	Tailrace Extended and Support	3/26/13	0.00	23,566.40	5/7/13	RFI 29	
19	CO 006	COMPLT	RFI 25 Add Pipe Supports at Headtank and Misc. Steel	11/12/13	0.00-	3,613.87	12/9/13	RFI 25	
20		RJCT	Electrical - Relocate Switchyard		0.00	0.00			VOID
21	CO 002	COMPLT	RFI 49 Revise Sedimentation Pond	3/26/13	0.00	3,638.06	5/7/13	RFI 49	

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				Date			Date		
COP#	CO#	Status	Description	Submitted	ROM	Amount	Approve	Reference	Comments
22	CO 004	COMPLT	Bollards at Headtank (RFI 63)	7/17/13	0.00	5,148.72	7/30/13	RFI 63	
23	CO 002	COMPLT	Drainage @ Laydown Yard	3/27/13	0.00	0.00	5/7/13		Trade for Retaining Wall
24	CO 002	COMPLT	Drainage @ Penstock	3/27/13	-0.00	54,905.18	5/7/13		
25	CO 003	COMPLT	Oxygenate Fish Pond	4/24/13	0.00	36,555.91	7/9/13		
26		RJCT	Add MH @ Laydown Area Ditch		0.00	0.00			VOID
27	CO 003	COMPLT	Delete Rock Bolts at Powerhouse	4/23/13	0.00	-6,030.00	7/9/13		
28	CO 004	COMPLT	Revise Drainlines @ Units 1 & 2 (RFI 78)	7/17/13	0.00	1,697.23	7/30/13	RFI 78, RFI 104	
29	CO 002	COMPLT	Over Excavation & Rock Fill at Head Tank Soils	4/23/13	-0.00	11,396.85	5/7/13		
30		PNDING	Contractor Contigency Change #2 - Pre-Level Rock w/Concrete	4/30/13	-0.00	0.00			Contractors Contingency (\$25,161.50)
31	CO 005	COMPLT	Add 4" Pipe Sleeves per RFI 107 & 132	7/16/13	0.00	1,909.49	9/24/13	RFI 103	
32	CO 004	COMPLT	Rising water alarm @ unit 1 valve pit	7/17/13	-0.00	339.90	7/30/13		
33		PNDING	Contractor Contingency #3 - Temp Connection to Dam for VEI	12/5/13	-0.00	-0.00			Contractors Contingency (\$20,133.63)
34	CO 004	COMPLT	Add Flow Study for Bailey Valve and Related Fittings	7/17/13	-0.00	1,529.43	7/30/13		
35		RJCT	Stainless Steel Hinges on Bar Screen		0.00	0.00			See RFI 111
36	CO 008	COMPLT	Coring Dam for Siphon Priming Line	12/20/13	-0.00	27,445.77	2/25/14		
37		RJCT	Supply water to hatchery from Tongass Highway		0.00	0.00			VOID
38		RJCT	Upgrade 12" raw water line at KGB diversion intake		0.00	0.00			VOID
39	CO 005	COMPLT	Connect Temporary Bypass Lines to WD Conduit	8/9/13	0.00	112,689.78	9/24/13		
40	CO 004	COMPLT	Temporary By-Pass Back Up Pump Station	7/17/13	-0.00	41,016.46	7/30/13		
41		PNDING	Change Dampers @ Power House per Submittal 60	7/11/13	-0.00	9,811.78			



Whitman L	ake Hydro	electric Project							Project #12.107.
				Date			Date		
COP#	CO #	Status	Deceription	Cultonitted	DOM	Amount	A	D . (

COP#	CO#	Status	Description	Date Submitted	ROM	Amount	Date Approve	Reference	Comments
42		RJCT	Additional Railing at Tailrace walkway		0.00	0.00		RFI 125	VOID
43	CO 005	COMPLT	Add Survey & Test Drill to Locate Rock @ Achilles Access Cor	7/17/13	-0.00	23,242.36	8/9/13		
44	CO 008	COMPLT	Addition of Concentric Neutral Cable	8/14/13	-0.00	7,484.00	8/15/13	RFI 96-1; RFI 129	
45	CO 004	COMPLT	Purchase Coated Valves for By-Pass Tie-In	7/25/13	-0.00	29,592.00	7/30/13		
46		PNDING	By-Pass Line Break, Maintain Water to Fish and Repairs	12/5/13	-0.00	-0.00-			Contractors Contingency (\$71,369.79)
47		RJCT	Added Trip for Benchmark Mechanical	8/15/13	-0.00	12,742.85			VOID-No manufacturer installation drawings were provided by installer to ch
48	CO 006	COMPLT	Added/change to vaults and manholes for flow meters	11/7/13	-0.00	36,649.51	12/9/13	RFI 97	
49	CO 008	COMPLT	Remove Underwater Debris from Lake	12/10/13	-0.00	23,880.84	3/25/14		
50	CO 005	COMPLT	Upper Corridor Site Investigation & Mapping	9/10/13	-0.00	56,981.40	9/24/13	RFI's 116, 117, 118, 119	
51	CO 008	COMPLT	Drainage @ KGB Water Tank	12/10/13	-0.00	1,079.63	2/25/14	RFI 147	
52	CO 005	COMPLT	Valve Purchase for Achilles Tie In	9/13/13	-0.00	31,886.66	9/24/13		
53	CO 005	COMPLT	Connect Achilles Valves to Unit 1 Conduit	9/13/13	-0.00	59,611.62	9/24/13		
54		PNDING	Repair / Replace Crane	12/5/13	-0.00	-0.00			Contractors Contingency (\$17,181.79)
55	CO 006	COMPLT	Modify Unit 1 Intake (RFI 150)	11/7/13	-0.00	19,526.39	12/9/13	RFI 150	
56		PNDING	Relocation of lower in-stream release system		-0.00	7,557.65		RFI 154	
57	CO 006	COMPLT	Added Drains for conduits above AB-2	11/7/13	-0.00	11,973.70	12/9/13		
58		RJCT	Spillway Diversion	10/11/13	0.00	-130,512.79			Void
59	CO 008	COMPLT	Temporary By-pass Connection at Dam	12/10/13	-0.00	6,847.77	2/25/14		
60	CO 008	COMPLT	Transformer Pad Design / added Bollards	12/10/13	-0.00	3,307.80	2/25/14		



"	"	2010	- We	Date	20270		Date	1212	
COP#	CO#	Status	Description	Submitted	ROM	Amount	Approve	Reference	Comments
61	CO 006	COMPLT	Change of Control Panel to accommodate Achilles	12/3/13	-0.00	9,084.39	12/9/13	RFI 172	
62	CO 007	COMPLT	Achilles Diversion - Phase 2	1/30/14	0.00	1,972,503.00	2/14/14	CO 007	Add 180 days to contract time
63	CO 008	COMPLT	Waterproofing at Valvehouse Foundation	12/20/13	0.00	6,155.40	2/25/14		
64		PNDING	Additional demo at Timber Crib Dam		0.00	-0.00			Contractors Contingency (\$18,408.75)
65		PNDING	Air Valves at Valve House Connected to Siphon System		-0.00-	4,523.82		RFI 180	
66	CO 008	COMPLT	Addition of pipe sleeve over MV switch	1/20/14	0.00-	1,684.77	2/25/14	RFI 184	
67	CO 008	COMPLT	Remove floating debris from the lake	1/20/14	0.00	14,271.42	2/25/14	email	
68		RJCT	Credit for flange re-orientation Unit 2 draft tube		-0.00	-4,991.02			Void
69	CO 007	COMPLT	Reduce Contractors Contingency- CO 007		-0.00	-200,000.00	2/14/14	CO 007	
70	CO 008	COMPLT	Secondary Concrete at Unit 1	2/10/14	-0.00	7,539.09	2/25/14	SKC-P4	
71	-	RJCT	Duplicate Entry of COP 62		0.00	-0.00			Duplicate entry
72	CO 008	COMPLT	CWI modification saved expense (COP55)	2/12/14	-0.00-	-9,246.00	2/25/14		
73	CO 009	COMPLT	Burke Electric Work to be Deleted from Contract	2/20/14	0.00	-257,572.70	2/25/14	CO 009	
74		PNDING	Unit 2 secondary concrete	2/28/14	0.00	6,174.27			
				74	140,000.00	2,635,821.47			

3/28/2014



Whitman Lake Hydroelectric Proje	ect							Project #12.107.
COP# CO# Status		Description	Date Submitted	ROM	Amount	Date Approve	Reference	Comments
		ROM	Amount			<u></u>		
COMPLETE (ACO's)	48	0.00	2,460,489.33					
APPROVED COP's	1	0.00	0.00					
PENDING COP's	10	0.00	28,067.52					
	. 59	0.00	2,488,556.85	. *				
REJECTED COP's	15	140,000.00	147,264.62					



Ketchikan, AK 99901

Your Community, Your Utility

Phone (907) 228-5603 Fax (907) 225-5075

General Manager 334 Front Street

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 3, 2014

RE:

Whitman Lake Hydroelectric Project - Powerhouse Equipment

Installation Meeting Minutes of April 1, 2014

At its meeting of June 7, 2012, the City Council adopted a motion accepting the bid of Burke Electric LLC in the amount of \$2,803,433 for Contract No. 12-06, Supply of Turbine and Generator Equipment for the Whitman Lake Hydroelectric Project. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-29, Whitman Lake Hydroelectric Project General Construction, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Dawson Construction, Inc. in the amount of \$15,354,000. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$1,381,860, bringing the total project cost to \$16,735,860. At its meeting of December 20, 2012, the City Council adopted a motion approving Contract No. 12-56, Whitman Lake Hydroelectric Project Power House Equipment Installation, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Burke Electric LLC in the amount of \$1,198,168.90. The motion adopted by the City Council also established a nine percent (9%) contingency in the amount of \$107,835.10, bringing the total project cost to \$1,306,004.

Powerhouse Equipment Installation Meeting No. 13 was held on Tuesday, April 1, 2014. A copy of the meeting minutes is attached for City Council review.



WHITMAN LAKE HYDROELECTRIC PROJECT Weekly Site Meeting Minutes



Supply of Turbine and Generator Equipment Powerhouse Equipment Installation

CONTRACTORS: Burke Electric	MEETING DATE: April 1, 2014
Benchmark Industrial Services	Report No: 13 Page 1 of 2
ATTENDEES: Ray Trudgeon, Jennie Holstrom, Andy Donato, Jolene Mosher, Aaron Carpenter, Jim Blake by phone: Dominic Burke, Randy Burke, Ben Bottoms, Carl Mannheim, Keith Moen, Karl Amylon, David Martin	KPU CONTRACTS:Burke Electric12-06 & 12-56
DISTRIBUTION: Attendees + Kari Durr	Ph. 888-716-0594 access code 1746126 NEXT MEETING:
	Tuesday April 8, 2014

SAFETY, ENVIRONMENTAL AND SECURITY:

• The NW corner of the PH has been taped off. The loose rock will be scaled

PROJECT ADMINISTRATION & ENGINEERING

Submittals:

- HEEW/Orenco is following up on QA/QC data sheet request. Orenco has provided a list of equipment weights and CFME will submit.
- Hatch has review and responded to the three lines, schematics and communications diagrams.
- CFME working on O&M plan and commissioning procedures.

RFI's:

- 192 Sump Pump: Hatch has sent draft plan to KPU and will review.
- Burke (12-56) RFI #001 Fire/Security System Burke is preparing a revised system proposal.

Change Proposals:

• Up to date.

RECENT PROGESS:

- Continuing cable terminations at PH. Delivered excitation equipment to PH. Continue panel and conduit installation at valve house.
- Performed final alignment of Unit 2. Performing alignment and leveling of Unit 1turbine/generator equipment.

REVIEW OF SHORT INTERVAL SCHEDULE – WORK NEXT PERIOD:

- Install stator covers at Unit 1 to allow forming for second stage concrete. Perform milling of Unit 2 inlet flange,
- Continue panel and conduit installation at valve house
- Complete miscellaneous mechanical items at the units, then begin electrical connections.

QUALITY:

- Benchmark performed the final alignment of Unit 1 and has provided a list of the alignment checks.
- Burke is working through miscellaneous QA/QC items with Orenco, such as tapping holes in the thrust bearings for the temperature sensors and dowel holes at the packing glands.

OTHER

- Hatch is working on a valve operations diagram and will provide draft to KPU and Burke.
- Hatch will discuss with DCI the schedule to begin Unit 1 second stage concrete formwork.
- Wet testing of Units is planned for middle to end of May.

HATCH MANAGER:

Title:

Ray Trudgeon

Site Construction Representative

This is intended to be an accurate account of the issues discussed at this meeting. Please notify the Hatch manager of any errors immediately

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 3, 2014

RE:

Request for Executive Session – Discussion of Litigation Strategies with Legal Counsel Within the Attorney-Client Privilege Regarding the Recovery from Joseph Burns and Rehabilitation Research Institute of the Costs that the City of Ketchikan Has Incurred as a

Result of the Demolition of 347 Bawden Street

At its meeting of January 3, 2013, the City Council adopted a motion authorizing my office to retain Attorney Bob Blasco of Hoffman & Blasco, LLC to undertake an initial review of the circumstances that have resulted in the City having to demolish the Bawden Street Apartments and what, if any, recourse might be pursued against the former owner.

My office is requesting an executive session with the City Council following the regular course of business at its meeting of April 17, 2014. The purpose of this executive session is for the City Council to review and discuss litigation strategies with legal counsel within the attorney-client privilege regarding the recovery from Joseph Burns and Rehabilitation Research Institute of the costs that the City of Ketchikan has incurred as a result of the demolition of 347 Bawden Street.

Attorney Robert Blasco will attend the executive session either in person or by teleconference.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion declaring that consistent with the City Manager's memorandum dated April 3, 2014, it is in the best interests of the City to go into executive session in accordance with KMC 2.04.025(a)(3) and AS 44.62.310(c)(3) to discuss litigation strategies with legal counsel within the attorney-client privilege regarding the recovery from Joseph Burns and Rehabilitation Research Institute of the costs that the City of Ketchikan has incurred as a result of the demolition of 347 Bawden Street.

Recommended Motion: I move that the City Council declare that consistent with the City Manager's memorandum dated April 3, 2014, it is in the best interests of the City to go into executive session in accordance with KMC 2.04.025(a)(3) and AS 44.62.310(c)(3) to discuss litigation strategies with legal counsel within the attorney-client privilege regarding the recovery from Joseph Burns and Rehabilitation Research Institute of the costs that the City of Ketchikan has incurred as a result of the demolition of 347 Bawden Street.

FYIa(1)



TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 03, 2014

RE:

Unapproved Minutes of the March 28, 2014 Ketchikan Gateway

Borough/City of Ketchikan Cooperative Relations Committee

Meeting

Attached for City Council review is a copy of the unapproved minutes of the Ketchikan Gateway Borough/City of Ketchikan Cooperative Relations Committee meeting of March 28, 2014. Should Councilmembers have questions and/or concerns regarding the minutes, staff can attempt to respond accordingly.

KETCHIKAN GATEWAY BOROUGH CITY OF KETCHIKAN

Cooperative Relations Committee Meeting

March 28, 2014

Assembly Chambers, White Cliff

Call to Order

The meeting was called to order by Co-Chair Moran at 12:00 p.m.

Present at the meeting were:

City of Ketchikan

Co-Chair Karlson Member Coose

Member Harris

Manager Amylon

Ketchikan Gateway Borough

Co-Chair Moran

Member Painter

Member Van Horn

Manager Bockhorst

Planning Director Williams

Assessor Brown

Clerk Paxton

Citizen Comments

Citizen comments were provided at the end of New Business.

Unfinished Business

Shoreline Area Wastewater/Sludge Pumping Service

Manager Amylon reported the City would address the topic when staff resources became available. Co-Chair Moran requested input from the City on the Borough's pending ordinance regarding enforcement actions.

KIC PILT Agreement Amendment Request

Manager Bockhorst said substantial discussions were ongoing with KIC and KIC had not yet taken a position on the PILT. He said once an agreement was reached, it would be brought forward.

<u>City Sales Tax Increase – Merchant Notification</u>

A breakdown of costs for notifying merchants of the City sales tax increase was provided to the members by Finance Director Houts. Co-Chair Karlson said it would be provided to the council. Manager Bockhorst commented there were additional expenses forthcoming, but stated the total of all costs should be less than \$3,000.

New Business

City of Ketchikan Presentation on Ketchikan Medical Center Expansion

Manager Amylon introduced Dan Jardine, AIA for NAC Architecture, Jay Farmwald, P.E. Project Manager with Dowl HKM, and Ken Tonjes, CEO Ketchikan Medical Center.

Mr. Jardine provided a presentation on the KMC Expansion Project phases:

- Phase I, which has been funded, includes:
 - o Critical needs and priorities for surgery, office space, clinic space, visiting physician clinic space, and parking
 - o 4-story addition includes parking deck, surgery suite, clinics, offices, and new MRI suite
 - o Lowest level has entrance on Tongass Avenue with bus pullout lane and loading dock
 - Helicopter pad will be located on roof of addition; interim plan will be for helicopters to land at Temsco with ambulance transport
 - o Current Wilson building vacated and repurposed for other hospital functions
 - o Existing surgery suite will remain functioning until new space up and running
- Phase II, which has not yet been funded, includes:
 - o New main entry at the north side
 - o Change from current main entry to new ambulance entry at the south side
 - o Rededicating parking deck on existing building as emergency only
 - o Remodel emergency and laboratory

Member Coose suggested the space accommodate a biomass boiler in the future.

Mr. Farmwald distributed a staging plan for the expansion project and discussed steps taken since the passage of the bond in October 2013. He explained Layton-Dawson was selected as the joint contractor team in January 2014 and the bulk of the work would begin in May 2014 with the Karhouse demolition, utilities relocation, and preconstruction projects.

Mr. Tonjes reported the certificate of need application was accepted as complete by the State of Alaska and the public comment period would be opened. He described the timeline and process for approval.

Co-Chair Moran asked when the impact would occur on traffic and pedestrians on Tongass Avenue and surrounding neighborhoods. Mr. Farmwald said temporary traffic patterns would be set up in May 2014 and once the certificate of need was approved, construction would begin in June 2014. He estimated traffic would be impacted throughout the entire construction period. Co-Chair Moran voiced concern that traffic would be rerouted and would adversely impact Baranof Avenue, specifically the vicinity of Houghtaling School. Mr. Farmwald said a traffic impact plan was underway. Manager Amylon stated public notices would be provided, and he thought the City would be having discussions with the School District regarding traffic impacts.

Review of issue list and selection of topics for discussion at next meeting

Members discussed the status of items on the list of mutual issues of concern:

- Tax Exemptions for POW and Metlakatla citizens to come back as comprehensive review of tax exemptions
- Gravina Access alternatives pending
- Dispatching resolved
- Library Debt Service resolved

Members agreed the following items would be placed on the next committee meeting agenda:

- Shoreline Area Wastewater/Sludge Pumping Service status update in Unfinished Business
- KIC PILT Agreement Amendment Request status update in Unfinished Business
- Whitman Lake Hydro project status report in New Business

Co-Chair Moran invited members of the audience to address the committee:

Tom Bellanich, Borough resident, voiced concern about the addition of chloramines in City water. He asked whether the City had provided notice to the Borough and if there were plans to put water filters in the Borough schools, swimming pool, and other facility drinking fountains and shower heads. Manager Bockhorst said the Assembly and staff were aware of the City plans to proceed. He stated he had received Mr. Bellanich's email request, which was also forwarded to the School District, and a response would be provided to Mr. Bellanich.

Falene Reeve, Borough resident, asked for information from the City about the original proposals for options for the water and whether information would be provided to help the public feel better about the decision made. Manager Amylon reported the City had received a request from another citizen for voluminous information and was working with her to narrow down the request. Ms. Reeve explained she had received information about chloramines in the water which caused concern. She requested the City provide a one page summary of information of the top three options including costs, pros and cons, how the process took place, and how the decision was reached. Manager Amylon referred Ms. Reeve to John Kleinegger, City Water Division Manager, for detailed information.

Selection of next meeting date and location

The next committee meeting was scheduled for April 25, 2014 in City Council Chambers.

Committee Member Comments

There were no comments provided.

Adjourn

The meeting adjourned at 1:03 p.m.

Submitted by: Kacie Paxton, Borough Clerk

Kacie Paxton

From:

Mike Houts [mikeh@kgbak.us] Thursday, March 27, 2014 3:40 PM

Sent:

To:

Kacie Paxton

Subject:

FW: Cooperative relations committee

Michael J. Houts (Mike), Finance Director Ketchikan Gateway Borough 1900 First Avenue., Suite 118 Ketchikan, AK 99901



From: Mike Houts [mailto:mikeh@kgbak.us] Sent: Thursday, March 27, 2014 3:31 PM

To: Dan Bockhorst

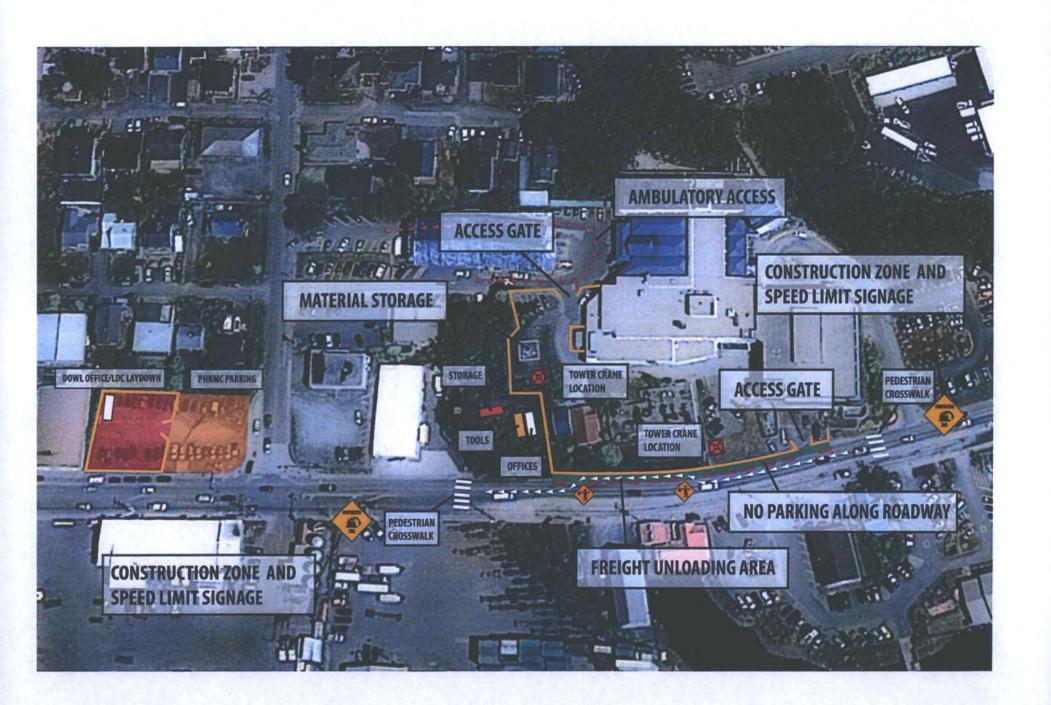
Subject: Cooperative relations committee

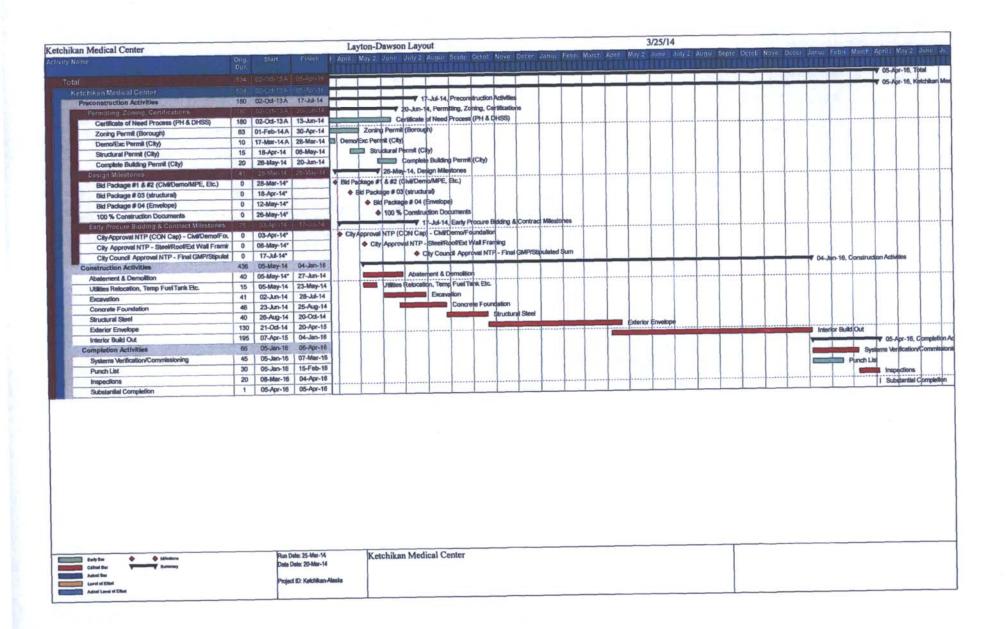
Cost of notifying merchants for the sales tax increase.

Letter to merchants

84
30
23
46
1,058
330
330
330
2,231

Michael J. Houts (Mike), Finance Director Ketchikan Gateway Borough 1900 First Avenue., Suite 118 Ketchikan, AK 99901





FYIa(2)



City Manager 334 Front Street Ketchikan, AK. 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, City Manager

DATE:

April 4, 2014

RE:

Ketchikan Area Arts & Humanities Council's Quarterly Activity and

Financial Reports - January Through March 2014

Pursuant to paragraph (a) of Section 14 of the 2014 Community Agency Funding Agreement between the City of Ketchikan and the Ketchikan Area Arts & Humanities Council, attached for City Council review are copies of the agency's quarterly activity and financial reports for the period January through March 2014. Should Councilmembers have questions regarding the reports, staff can attempt to respond accordingly.



Ketchikan Area Arts & Humanities Council

Creating and Promoting Opportunities for All Community Members to Experience the Arts

Karl Amylon, City Manager Ketchikan City Council 334 Front Street Ketchikan, Alaska 99901

April 1, 2014

Dear Mr. Amylon and Members of the City Council:

Enclosed is the financial statement for our quarterly report of activities as required.

2014 First Quarter program highlights:

- Presented the 28th Annual Wearable Art Show at four sold-out performances involving over 200 artists, models and volunteers; with over 1600 audience members.
- Main Street Gallery:
 - o January Gallery Exhibit, "Mark of the Beast", by Danelle Landis.
 - o February Gallery Exhibit, "Selections from the 28th Annual Wearable Art Show".
 - o March Gallery Exhibit, "Unheard Voices Unheard Wisdom", by Carmel Anderson. The exhibit was a collaboration between the artist and WISH.
 - Facilitated Selection Process for 2014-2015 Main Street Gallery exhibits.
 - o Boombal Dance Hall and Square dance had 95 participants this quarter.
 - Total Main Street Gallery visitors this quarter: 1224
- Birds of Chicago Performance, part of our Torch Nights Performing series. 166 guests and 5 volunteers.
- Conducted annual business meeting, March 19th.
- Welcomed new board member: Spring Moon-Barry.
- smART: Saturday Morning ART! Jan. 18 March 1, 2014; March 8th gallery "show" and celebration with grades 1-6. Maria White was the instructor. 22 students and 60 attendees at the celebration, held at the library.
- Facilitated a discussion of Life Long Learning opportunities in Ketchikan with local educators, non profit leaders, and artists. 16 attended.
- Total audience reached this quarter = 3,277

Please feel free to contact me if you need any additional information. Thank you for your commitment to the arts in our community.

Sincerely

Shelley Baumeister

Operations Manager



11:35 AM 04/01/14 Cash Basis

Ketchikan Area Arts & Humanities Council Profit & Loss Excluding Fiscally Sponsored

January through March 2014

	Jan - Mar 14	•
Ordinary Income/Expense		
Income		
Grant Income	20,834.97	•
3110 · Admissions	13,722.91	
3055 · Booth Income - Festivals	40.00	
3060 · Donations	1,866.76	
3120 · Gallery Sales	1,218.75	
3100 · Interest Income	35.88	
3070 · Memberships	8,969.04	
3090 · Miscellaneous Income	3,102.30	
3125 · Program Ad Sales	150.00	
3095 · Rental & Contract Service	7,505.10	
3050 · Sales	8,656.32	
3080 · Workshop/Entry Fees	1,385.00	
Total Income	67,487.03	
Evnance		
Expense Building Maintenance	407.11	
6560 · Payroll Expenses	40,668.76	
4015 · Utilities	2,731.64	
4035 · Administrative supplies	896.42	
4040 · Program Supplies	4,104.21	
4045 Dues & Subscriptions	293.50	
4050 Marketing	1,091.50	
4060 · Postage	523.39	
4080 · License & Fees	179.00	
4120 Bank/Credit Card Service Charge	363.06	
4160 · Education/Training	174.00	
4210 · Printing/Ticket prep	183.07	
4220 · Hospitality/Travel - Programs	1,110.15	
4250 · Insurance - General	4,667.93	
4251 · Insurance - Medical	8,857.28	
4252 · Insurance - Workers Comp.	313.63	
4280 · Repairs/ Tech. maintenance	770.84	
4290 · Contract Labor	2,715.00	
4295 · Awards / Scholarships (Expense)	413.73	
4300 Artist Fees, Performing	1,500.00	
4301 · Artist Fees, Gallery	1,695.00	
4320 · Rentals	5,251.05	
6999 · Miscellaneous Expense	208.00	
Total Expense	79,118.27	•
Net Ordinary Income	-11,631.24 Neg a	ative balance due to timing of rec'd
Income	-11,631.24	grant income.
		-

FYIb(1)



Your Community, Your Utility

General Manager 334 Front Street Ketchikan, AK 99901

Phone (907) 228-5603 Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO:

The Honorable Mayor and City Council

FROM:

Karl R. Amylon, General Manager

DATE:

April 9, 2014

RE:

Lake Levels and System Generation Report for the Month of March

2014

Attached for City Council review is a copy of the Electric Division Manager's report of lake levels and system generation for the month of March 2014. Should Councilmembers have any questions and/or concerns regarding Mr. Donato's report, staff can respond accordingly.



Your Community, Your Utility

Electric Division 1065 Fair Street Ketchikan, AK 99901

Phone (907) 225-5505 Fax (907) 247-0755

TRANSMITTAL MEMORANDUM

TO:

Karl R. Amylon, General Manager

FROM:

Andrew Donato, Electric Division Manager

DATE:

April 8, 2014

SUBJECT:

Lake Level Report for the Month of March 2014

The average elevation of Upper Silvis Lake is 35.6 feet **below** spill, and Silvis Powerhouse produced 1,150,311 kWH of net energy this last month. This compares to 1,220,809 kWH in *March of last year*.

The average elevation of Lower Silvis Lake is 7.6 feet **below** spill, and Beaver Falls Powerhouse produced 3,953,985 kWH of net energy this last month. This compares to 3,572,934 kWH in *March of last year*.

The average elevation of Swan Lake is 33.3 feet **below** spill. SEAPA purchased power was 10,018,000 kWH of net energy this last month. This compares to 7,633,000 kWH of purchased power received in *March of last year*.

The average elevation of Ketchikan Lake is 12.7 feet **below** spill and the Ketchikan Powerhouse produced 1,728,492 kWH of net energy. This compares to 1,689,035 kWH of net energy in *March of last year*.

Net diesel generation during this last month was -153,250 kWH. This compares to 2,252,672 kWH in *March of last year*. (Negative number reflects use for station power, not billable).

System peak was 30,100 kW.

Ketchikan Public Utilities **owned** generation facilities produced 6,679,538 kWH of net energy this last month. This was 40% of last month's required energy.

Total System Net Generation last month, including purchased power, was 16,697,538. This compares to 16,368,450 kWH in *March of last year*, and represents an increase of 329,088 kWH.

AD:kjh

