

Special Ketchikan City Council meeting was called to order by Mayor Williams at 7:04 p.m., November 28, 2012, with the following members present: Sam Bergeron, Dick Coose, Kj Harris, DeAnn Karlson, Matthew Olsen, Robert Sivertsen and Marty West.

The Pledge of Allegiance was given by all persons in the Chambers.

Staff present were Manager Amylon, Assistant Manager Martin, Finance Director Newell, Assistant Fire Chief Dorman, Library Director Gens, Museum Director Naab, Port and Harbors Director Corporon, Police Chief Bengaard, Public Works Director Allen, various Public Works staff and City Clerk Suiter.

COMMUNICATIONS

Laid on the table were several budget updates, including: Budget Update No. 5 regarding Human Resources Division's Training & Education and Management & Consulting Services Accounts; Budget Update No. 6 regarding the Alaska Miners Association membership levels; Budget Update No. 7 regarding travel costs for the City Clerk; Budget Update No. 8 relating to iPad usage; Budget Update No. 9 regarding E-911 Central Communications Division's Machinery & Equipment Maintenance Services; Budget Update No. 10 regarding the Fire Department Operations Division's Safety Program Supplies Account; Budget Update No. 11 regarding the Fire Department Grants Program; Budget Update No. 12 regarding Alaska Airlines EasyBiz; Budget Update No. 13 regarding Fire Department Operations Division's Travel-Training and Training & Education Accounts; Budget Update No. 14 regarding employee health insurance contributions; Budget Update No. 15 regarding fencing along Third Avenue; and Budget Update No. 16 providing a revised Revenue and Appropriation Summary.

PERSONS TO BE HEARD – None

UNFINISHED BUSINESS

Resolution No. 12-2480 – Draft 2013 General Government Annual Budget – Deferred from November 26, 2012

Fire

Assistant Fire Chief Dorman answered questions from the Council regarding overtime, a new fire truck, use of the new station's boiler, chest xrays, and education related to grant funding.

No action was taken.

Police

Police Chief Bengaard answered questions about E-911, including related cost for dispatching for outside agencies. Councilmember Sivertsen said he would like the issue of dispatching for outside agencies brought before the Cooperative Relations Committee

as it is a service that is being provided that is costing the City money. In response to Mayor Williams, Manager Amylon said the City is still paying for the ambulance to ride the ferry to the airport. Councilmember Sivertsen also discussed staff turnover of the E-911 Division, and asked that the staffing issue be examined to address this particular aspect.

No action was taken.

Public Health

In response to Councilmember Coose, Manager Amylon said pursuant to the last payment of \$100,000 in 2013, the Council has approved moving ahead and turning over the Gateway Facilities to Akeela. He stated before that can be done, an RFP recently authorized by the Council is going out for survey work to re-draw plat lines. He noted this also has to be done relative to the Hospital Remodel. Public Works Director Allen explained it is a huge project with lots of re-surveying, re-routing of utilities, and almost every aspect of the issue will have impact throughout the departments. He stated the RFP for the project manager has been postponed for a couple of weeks because staff has been flooded with questions and ideas, so the language in the RFP is being reexamined and revised. Manager Amylon commented that property cannot be transferred until that work is completed. Public Works Director Allen pointed out the City does not have a registered land surveyor on staff. Manager Amylon felt perhaps the part of the project that would also involve portions that relate to the Hospital Renovation Project may be able to be funded from a grant.

No action was taken.

Library

Library Director Gens answered questions from the Council.

Councilmember Sivertsen brought up the fact that Saxman doesn't contribute to the cost of the library, and he felt the library book van should not go out to the Saxman senior center. Manager Amylon explained the process whereby Saxman was removed from financial participation.

Moved by Sivertsen, seconded by Coose the City Council direct staff to no longer provide services through the outreach program to the City of Saxman.

After discussion the motion was withdrawn with the consent of the second.

No action was taken.

Museum

Museum Director Naab answered questions from the Council relating to use of artifacts in the outdoors and grant-funded artifacts. After he referenced the Centennial Building, Manager Amylon said staff may make limited use of the space vacated by the library this

summer, but they haven't really sat down to formulate a plan until they see what is coming out of the two studies and what the Council's reaction will be.

No action was taken.

The Council took a short break at 8:22 p.m. and reconvened at 8:27 p.m.

Civic Center

Manager Amylon noted to the Council that Rhonda Bolling is returning to the Civic Center as manager beginning Saturday.

Administrative Assistant Davis answered questions about the sound system and replacement of the chairs from the Council.

No action was taken.

Tourism and Economic Development

Councilmember Coose felt there should be discussion about the contract with the Ketchikan Visitors Bureau as they no longer own the building, and Manager Amylon reminded him the contract will come back to the Council.

No action was taken.

Public Works - Engineering

Public Works Director Allen, Finance Director Newell and Manager Amylon answered questions from the Council regarding overtime, interdepartmental charges, vehicles and cost accounting.

No action was taken.

Public Works – Cemetery

Public Works Director Allen spoke regarding drainage at the cemetery and plans occurring to help that particular issue.

No action was taken.

Public Works – Streets

Manager Amylon answered questions from the Council regarding the possible use of CPV funds for the seasonal litter program, and Manager Amylon said an argument can possibly be fashioned for that, or at least a portion of it. He said staff will come back with a report for the next meeting. Public Works Director Allen and Assistant Public Works Director Brakke answered questions from the Council.

No action was taken.

Public Works – Garage

Public Works Director Allen and Assistant Public Works Director Brakke answered questions from the Council.

No action was taken.

Public Works – Building Maintenance

Councilmember Sivertsen suggested a magnetic doppler similar to what is used at the Redmen Building for a new key system for City Hall.

No action was taken.

In response to Manager Amylon, Mayor William said the Council would finish up the City's budget on Monday.

Moved by West, seconded by Sivertsen to defer consideration of Resolution No. 12-2480 until Monday, December 3, 2012.

Motion passed by unanimous consent.

ADJOURNMENT

As there was no further business, the Council adjourned at 9:02 p.m.

Lew Williams III, Mayor

ATTEST:

Katherine M. Suiter
City Clerk