

CITY OF KETCHIKAN

REGULAR CITY COUNCIL MEETING

February 6, 2014 7:00 P.M.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Please Rise for the Pledge of Allegiance



**PUBLIC HEARING ON RESOLUTION NO. 14-2538 - AMENDING THE 2014
GENERAL GOVERNMENT ANNUAL BUDGET - LIBRARY DEPARTMENT -
\$1,000**



**PUBLIC HEARING ON ORDINANCE NO. 13-1745 - INCREASING WATER
RATES**



3. COMMUNICATIONS

4. PERSONS TO BE HEARD

5. CONSENT AGENDA

Items listed under Consent Agenda 5 are considered to be routine by the City Council and will be approved in one motion unless a Councilmember requests an item be considered separately.

a. General Government

- (1) Approval of Minutes - Regular City Council Meetings of January 9 and January 16, 2014
- (2) Resolution No. 14-2539 - Amendment No. 3 to Municipal Matching Grant from the State of Alaska Department of Environmental Conservation for the Jackson and Monroe Water and Sewer Mains Replacement
- (3) Intergovernmental Agreement for Emergency Dispatch Services
- (4) Resolution No. 14-2537 - Alternative Allocation Method for the FY14 Shared Fisheries Business Tax Program

- (5) Resolution No. 14-2538 - Amending the 2014 General Government Annual Budget - Library Department in the Amount of \$1000
- (6) Ordinance No. 14-1750 - Amending the Ketchikan Municipal Code Entitled "Museum Advisory Board" - First Reading
- (7) Professional Services Agreement for Environmental Testing Services - PBS Engineering and Environmental

b. Ketchikan Public Utilities

- (1) Exempting the Procurement of the Annual Billing Software Maintenance and Support from Competitive Bidding - CommSoft
- (2) Exempting the Procurement of Programming Content for KPU CommVision IPTV Services from Competitive Bidding
- (3) Budget Transfer - 2013 Telecommunications Division Capital Project That Were not Carried Over to 2014
- (4) Ordinance No. 14-1747 - Amending Chapter 11.12 of the Telecommunications Service and Rates - First Reading

6. UNFINISHED BUSINESS

a. General Government

- (1) Appointments to Boards and Commissions - Mayor Williams

b. Ketchikan Public Utilities

- (1) Ordinance No. 13-1745 - Increasing Water Rates - Second Reading

7. NEW BUSINESS

a. General Government

- (1) Transfer Project Agreement and Bill of Sale - Mountain Point Boat Launch Harbor Facility
- (2) Thirty-Five Percent (35%) Design Development - Contract No. 13-21 - Design Services of Phase IV of the Berths I and II Replacement Project - PND Engineers, Inc.
- (3) 2014 Agreement Between the City of Ketchikan and the Ketchikan Visitors Bureau, Inc.
- (4) Contract No. 13-24 - Sixty-Five Percent (65%) Design Development - Design of Bar Harbor South Floats 1N & 9 Reconstruction - PND Engineers, Inc.
- (5) Budget Transfer - Contract No. 13-24 - Amendment No. 1 - Bar Harbor South Floats 1N & 9 Reconstruction - PND Engineers, Inc.
- (6) Ordinance No. 14-1748 - Amending the Ketchikan Municipal Code Entitled "Levy of Tax" to Provide for Four Percent Consumer Sales Tax - First Reading

- (7) Revised Ted Ferry Civic Center Rates and Fees Schedule
- (8) Lottery Procedure for Determining the Use of the Ted Ferry Civic Center to Schedule Christmas Parties
- (9) 2014 Community Agency Funding Agreements
- (10) Contract No. 13-37 - Amendment No. 1 - Thomas Basin Seawall Design - PND Engineers, Inc.
- (11) Termination of the Hilltop Component of Contract No. 12-16 - Carlanna Project Area Drainages Design - DOWL HKM
- (12) Financial Assistance for the Relocation of KAR House - Akeela, Inc.
- (13) Contract No. 13-08 - Change Order No. 2 - Phase III of the Berths I and II Rehabilitation Project - Orion Marine Contractors
- (14) Request for Work Session - Classification and Compensation Plan Update – Ralph Andersen & Associates
- (15) Award of Contract No. 13-38 – Pre-Construction Services for the Ketchikan Medical Center Expansion Project – Layton Dawson JV Constructors

b. Ketchikan Public Utilities

- (1) Ordinance No. 14-1746 - Adding a New Section to the Ketchikan Municipal Code Entitled “Water Waste” - First Reading
- (2) Ordinance No. 14-1749 - Tower Collocation and Land Sublease Agreement Between City of Ketchikan d/b/a Ketchikan Public Utilities and Alaska Wireless Network, LLC - First Reading
- (3) Memorandum of Understanding (MOU) Between the Ketchikan Public Utilities Telecommunications Division and the City of Ketchikan Solid Waste Division - Placement of Monopole and Related Communications Equipment
- (4) Award of Contract No. 14-02 - Landfill Tower, Antenna and Equipment Placement - ATS, Inc. d/b/a Alpine Tower and Technology
- (5) Change Order No. 7 to Contract No. 12-29, Whitman Lake Hydroelectric Project General Construction – Achilles Creek Diversion – Dawson Construction, Inc.
- (6) Change Order No. 9 to Contract No. 07-04, Whitman Lake Hydroelectric Project Final Design – Contract Management Services for the Achilles Creek Diversion – Hatch Associates Consultants

8. VOUCHERS - Ketchikan Daily News - \$6,878.76

9. MANAGER’S REPORTS

a. General Government

- (1) Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of January 16, 2014
- (2) Contract No. 13-08 - Phase III of Berths I and II Rehabilitation Project - Construction Meeting Minutes of January 10, 2014
- (3) Contract No. 13-09 - Bar Harbor Drive Down Float Facility - Construction Meeting Minutes of January 10, 2014
- (4) Contract No. 13-10 - Berth II Port Security Building - Construction Meeting Minutes of January 10, 2014
- (5) Contract No. 13-08 - Phase III of Berths I and II Rehabilitation Project - Construction Meeting Minutes of January 17, 2014
- (6) Contract No. 13-09 - Bar Harbor Drive Down Float Facility- Construction Meeting Minutes of January 17, 2014
- (7) Contract No. 13-10 - Berth II Port Security Building - Construction Meeting Minutes of January 17, 2014
- (8) *Porthole Cruise Magazine* 2014 Editor-in-Chief Award for Best Alaska Port - Ketchikan
- (9) 2013 Sales Tax Report No. 9 - Final
- (10) Closure of Ketchikan Public Library - Annual Inventory
- (11) Contract No. 13-08 - Phase III of Berths I and II Rehabilitation Project - Construction Meeting Minutes of January 24, 2014
- (12) Contract No. 13-09 - Bar Harbor Drive Down Float Facility- Construction Meeting Minutes of January 24, 2014
- (13) Contract No. 13-10 - Berth II Port Security Building - Construction Meeting Minutes of January 24, 2014

b. Ketchikan Public Utilities

- (1) Whitman Lake Hydroelectric Project - Turbines and Generators Installation Meeting Minutes of January 14, 2014
- (2) Report of January 14, 2014 Power Outage
- (3) Whitman Lake Hydroelectric Project - Construction Meeting Minutes of January 21, 2014
- (4) Whitman Lake Hydroelectric Project - Turbines and Generators Installation Meeting Minutes of January 21, 2014
- (5) Report of January 29, 2014 Power Outage

10. CITY CLERK'S FILE

- a. Gaming Permit Application - Greater Ketchikan Chamber of Commerce Inc.

11. **CITY ATTORNEY'S FILE**
12. **FUTURE AGENDA ITEMS**
13. **MAYOR AND COUNCIL COMMENTS**
14. **OTHER NEW BUSINESS**
15. **EXECUTIVE SESSION**

Items listed under Executive Session are items for which an executive session is requested and on which the City Council may or may not take action.

a. General Government

- (1) Request of Executive Session - Discussion of Jennifer Townley's and Bette Adriaanse's Claims for Compensation as a Result of Responding to the City of Ketchikan's Request for Proposals for the Ketchikan Rain Gauge Project

Recommended Motion: I move the City Council declare that it is in the best interest of the City to go into executive session in accordance with KMC 2.04.025(a)(1) and (3) and AS 44.62.310(c)(1) and (3) to discuss Jennifer Townley's and Bette Adriaanse's claims for compensation as a result of responding to the City of Ketchikan's Request for Proposals (RFP) for the Ketchikan Rain Gauge Project.

b. Ketchikan Public Utilities

16. **ADJOURNMENT**

FYI:

a. General Government

- (1) Boys & Girls Club of Southcentral Alaska's Quarterly Activity Report - October Through December 2013
- (2) Rendezvous Senior Day Services, Inc.'s Quarterly Financial Report - October Through December 2013
- (3) Ketchikan Area Arts & Humanities Council's Quarterly Activity and Financial Reports - October Through December 2013
- (4) Alaska Legal Services Corporation's Quarterly Financial Report - October Through December 2013
- (5) Unapproved Minutes of the January 24, 2014 Ketchikan Gateway Borough/City of Ketchikan Cooperative Relations Committee Meeting
- (6) Small Business Development Center Fourth Quarter Report FY2014 October Through December 2013
- (7) Southeast Alaska Independent Living (SAIL) Quarterly Financial Report - October Through December 2013

b. Ketchikan Public Utilities