

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 06/12/2018**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input type="checkbox"/>	Mr. John Malouf	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	(Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Vice-Chair)
<input type="checkbox"/>	Vacant	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. John Malouf	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>

Harbor Staff Present:

<input type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook
<input checked="" type="checkbox"/>	Mr. David Dixon

MINUTES:

MOTION was made by Walker to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from May 8th thth, 2018. **MOTION SECONDED** by Flora.

MOTION PASSED UNANIMOUSLY; Robbins, Malouf absent.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. **End of Term for Malouf and Walker:** Walker would like to stay on the board for another three year term; Malouf absent.

Acting Director's Report:

1. **Port and Harbors Director's Absence:** Steve Corporon is out of town on a family matter, with a return date currently unknown. Dan Berg and Dave Dixon will split Acting Director duties.
2. **June 30, 2018 Berth IV Concert:** South Tongass Alliance Church will be holding an outdoor concert on Berth IV on Saturday June 30th from noon-9:00 p.m.
3. **Spruce Mill Sheet Pile Wall:** The current contract was approved at the June 7th Council meeting.
4. **Norwegian Bliss:** The megaship arrived in Ketchikan on June 4th, with 4,500 passengers. All went well, and there were no issues.
5. **Thomas Basin Float 3:** The re-decking on float 3 in Thomas Basin was completed, on schedule. It took six weeks, and all of the work was done in-house.
6. **Berth III Barge:** Potable water has been restored.

Delaminating: The barge continues to delaminate causing it to be very slick. There are two to four slip and falls reported, daily. The City has been working with Vigor to rectify this situation. With 6,000 people transiting the barge over the next three days, it is very high priority for The City to make the barge safe to walk on, as well as ensure the longevity of the barge and coating. Dan, Karl

Amylon, and the City Attorney are working with Vigor.

7. **Sunken Vessel:** Sunday June 3rd a vessel sunk in Bar Harbor South. Dan and James Wilson responded and had it floating again in two hours.
8. **Staffing:** Full time maintenance position was filled by Michael Pattison. Maintenance will have one temporary position opening, just as the other temporary maintenance position was filled by Owen Lee. Andrew Mulder has transferred to Waste Water temporarily for an unknown amount of time. The temporary day shift harbormaster position has been offered and accepted by Josh Hahn, to backfill for Andrew.
9. **Port Charter Vessel Loading Zones:** In the Port Security Plan it is stated we must have current documentation of all vessels using the Port Loading Zones, and they must purchase a monthly permit. This was somehow missed over the last few years, and as implementation began, it was also found that daily permits were being sold to charter boats. This is not in the code, as there are only provisions for monthly permits. A certified letter was mailed out to all known users of the loading zones, with little response. Outreach has begun with the charter boat owners/operators to inform them, that per Ketchikan Municipal Code, the penalty for noncompliance will be impoundment. This has been approved by the City Manager, so long the PHAB agrees.

MOTION was made by Allen to support the Port and Harbors staff in the enforcement of the Ketchikan Municipal Code in relation to the use of Port Loading Zone by Charter Boats, that states that noncompliant vessels will be immediately impounded. **MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY; Robbins, Malouf absent.**

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker:

Mr. Dale "Mickey" Robbins:

Mr. Mark Flora:

Mr. Richard "Dick" Allen:

Mr. Rod Bray: Would like to acknowledge, on the record, the wonderful job done by the Port and Harbors maintenance crew on the Thomas Basin Float 3 re-decking project. Work was done in a timely, and non-intrusive manner.

ADJOURNMENT:

MOTION TO ADJOURN was made by Walker at 8:10 pm **MOTION SECONDED** by Allen. **MOTION PASSED UNANIMOUSLY; Robbins, Malouf absent**





Chair/Vice Chair Signature

Date