

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 04/10/2018**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input checked="" type="checkbox"/>	Mr. John Malouf	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input type="checkbox"/>	Mr. Timothy Walker	
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	(Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Vice-Chair)
<input checked="" type="checkbox"/>	Mr. Jim Bacon	

MEMBERS ABSENT:

Excused

<input checked="" type="checkbox"/>	Mr. Dan Christensen	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Malouf	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Timothy Walker	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Bacon	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

MINUTES:

MOTION was made by Bray to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from February 13th, 2018. **MOTION SECONDED** by Kimmel. **MOTION PASSED UNANIMOUSLY; Christensen, Walker absent.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

Director's Report:

1. Berth III Improvements and Barge Overhaul: Turnagain finished their work on Monday April 9th. There are a few small items to finish up over the next week. Overall the contract went well. Vigor did not complete their work on time, but agreed to hand over the barge on March 20th so Turnagain could complete their work. Vigor mobilized to Berth III to complete the remaining work, which includes a temporary finish coating on approximately 4,000 square feet of the deck on the northern portion of the barge. They will return to the site in October to remove the temporary finish and apply the specified finish. This was due to a failure of the coating in the aforementioned area of the deck. Vigor will complete a two and five year inspection of the barge with divers to ensure the coating does not need warranty work.

2. Port Upland Planning: The final report is scheduled to be delivered April 9th for a presentation to the City Council at their meeting on April 19th.

3. Berths I&II Expansion Design Update: At their meeting of March 15th the City Council approved proceeding to 35% design alternative no. 1 which would allow mooring of the largest Post-Panamax vessels at Berth I and the largest Panamax vessels at Berth II. A pre-application teleconference with personnel from the National Marine Fisheries Service is scheduled for April 5th. Mr. Corporon toured the new cruise ship facilities in Juneau on March 20th to obtain lessons learned from construction and operations.

4. Spruce Mill Sheet Pile Wall: At their February 15th meeting, the City Council approved in second reading Ordinance No. 18-1868 approving negotiation of an easement to allow The Great Alaska Lumberjack Show (TGALS) and the other upland property owner (Dawson) to begin the proposed stabilization project on the

failing sheet pile wall. For now, TGALS will be responsible for all maintenance and promenade over the rock slope, responsibility for future maintenance and dredging will be revisited. The City Manager, Public Works Director, and City Attorney have been working with TGALS on developing the necessary easements.

5. Rock Pinnacle Removal Update: Moffatt & Nichol continues to work on the permitting, focusing on drilling and blasting to be the most cost effective and preferred method of removal. During the pre-application teleconference with the Army Corps of Engineers on March 29th it was suggested that the permit application be combined with the one for the Berths I&II expansions. The City Manager intends to seek city Council concurrence with this approach at their meeting on April 19th.

6. Update on changes to reserved moorage billing procedures: On February 15th, the City Council approved in second reading Ordinance 18-1864, which changes the semi-annual billing periods for reserved moorage to May through October and November through April. The changes went into effect March 15th.

7. Update on changes to Port Water Rates and Establishment of Port Wastewater Rates: On March 15th the City Council approved in second reading Ordinance 18-1865, which increases the Port water rates 20% and establishes a Port wastewater rate. The rates will go into effect April 15th.

8. Port Users Meeting: The Annual Port Users Meeting is at 2:00 p.m. on April 19th, 2018. The meeting will be held in the City Council Chambers at City Hall.

9. Port Vendor Booths: Two booths were delivered Tuesday: one is a storage building and one is a vendor booth prototype. The vendor booth has a large roll-up window. The booths were built by Marble Construction.

10. Temporary Employees: Three harbormasters and two maintenance workers started worked on April 2nd.

11. Crossing Guards: It was determined that because crossing guards are technically directing traffic on a State highway, they must pass a State approved flagger course. All summer crossing guards are enrolled in an online course, and must pass it prior to starting work.

12. TWIC Card Readers: A new rule will go into effect this August mandating all Ports that see more than 1,000 passengers must have a TWIC card reader to validate identity prior to accessing secure areas. All Southeast Alaska ports were granted a waiver until next season to get the system implemented. The communities wanted to coordinate what reader would be purchased for ease of

use and flow throughout the ports and season. One reader will be centrally located, as a backup, for all the different ports to share if a breakdown occurs. Each reader is \$14,500 each, and a server must be purchased to download the report daily for record keeping purposes.

13. 33 CFR: Cruise ship terminals-- that turn around passengers; have had additional security requirements implemented. Smaller ports, such as Ketchikan, were deemed Port of Calls, and were given softened security requirements. It will be a shared responsibility, but it is up to United States Coast Guard (USCG) to interpret as to how this will be implemented in Ketchikan. Staff and the USCG are working together accordingly.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf:

Mr. Timothy Walker:

Mr. Dale "Mickey" Robbins:

Mr. Mark Flora:

Mr. Richard "Dick" Allen:

Mr. Rod Bray:

Mr. Jim Bacon: Unfortunately, after reviewing my revised work schedule, I will be unable to fulfil my position on this board. Therefore, I will have to resign from my seat. Thank you for allowing me to be a part of the board for a short period.

ADJOURNMENT:

MOTION TO ADJOURN was made by Bray at 7:55 pm **MOTION SECONDED** by Allen.
MOTION PASSED UNANIMOUSLY; Christensen, Walker absent.



5/8/18

Chair/Vice Chair Signature

Date