

**PERMIT TO EXCAVATE.**

Permit No \_\_\_\_\_

**Request for Utility Locates**

**City of Ketchikan - Ketchikan Public Utilities**

Submit Application to Public Works Engineering: 2930 Tongass Avenue, Ketchikan, AK 99901

Phone 228-4727 Fax 225-8721

**Site Location**

Date:	Location of Work : (Site Map Required)
Dates of Work:.	

**Applicant Information**

Applicant Name:		Property Owner Name (if different):	
Mailing Address:		Mailing Address	
Phone Day:	Evening:	Phone Day:	Evening
Email:		Email:	

**REASON FOR PERMIT**

Connect to Sewer Lateral	New Electric Line/Service Overhead	New Driveway
New Lateral to Sewer Main	New Electric Line/Service Underground	Replace Driveway
Repair Sewer System	Repair Electric Line/Service	New Sidewalk
		Replace Sidewalk
Connect to Storm Drain System	New Telephone Service Overhead	New Curb and Gutter
New Drain Pipe or Catch Basin	New Telephone Service Underground	Replace Curb and Gutter
Repair Storm Drain System	Repair Telephone Line	Repair or Build Boardwalk
Connect to Water Service		Build Retaining Wall
New Service to Water Main	Temporary Reroute Traffic	Cut Trees or Brush
Repair Water System	Street Painting	Strip Organics for road
	Install Traffic Sign or Signal	Fill Road Subgrade
Building Demolition	Install Fence or Handrail	Cut Road Subgrade
General Street Repair (Over \$10,000)	Alter Road Guardrail	Leveling Course/Grading
New Subdivision Development	Move Large Objects on Road	Asphalt or Concrete Paving
Public Event (list):	Other (list):	

**Submitted permit applications are electronically disbursed to the following Departments starting a 72hr. review period. Applicants are ultimately required to obtain the signatures from each Department.**

**72 hr. Review Period Expires: \_\_\_\_\_**

Department	Date	Utilities Acknowledgement Signature	Locate Required Prior to Start of Work? (Y/N)	Locate Completed (Date/Initials)
Fire Dept. at 70 Bawden St. 225-9616				
Police Dept. at 361 Main St. 225-6631				
Electric Dept at 1065 Fair St. 225-5505				
Telephone Dept. at 2900 Tongass 228-5465				
Water Dept. at 2930 Tongass Ave 225-7334				
Wastewater Dept. at 3921 Tongass 225-8750				
City Street and Storm Drain at 2930 Tongass Ave. 228-4727				

**If the need for a utility locate is indicated, this permit is not valid and work may not begin until all locates are completed and initialed by City/KPU employee doing the locate. PLEASE REVIEW AND SIGN PAGE TWO (2) TO COMPLETE APPLICATION**

**Requirements for Permit to Excavate**

1. The Applicant is responsible for routing traffic, barriers and lights marking excavation in accordance with the latest edition of the manual on uniform traffic control devices (MUTCD), and obtaining approval of all agencies listed prior to any work requiring a street closure. A traffic plan will be prepared by the applicant and approved by the Police Department.
2. In addition to this permit, the applicant may need and is responsible for obtaining and paying for all Local, State and Federal permits and approvals. This permit does not authorize the applicant to do any work without first obtaining permits from all other governmental agencies having jurisdiction. The applicant must allow all agencies to inspect work before it is covered or backfilled. Work must meet City of Ketchikan/KPU Standards, State of Alaska Standards, or Federal Standards whichever governs. Work on Tongass Avenue is regulated by the State.
3. Any person who shall apply for a PERMIT TO EXCAVATE shall be conclusively deemed to have agreed to indemnify and hold harmless the City of Ketchikan/KPU, it's authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court action, whether civil, criminal or in equity, arising directly out of any act or omission of the applicant, his agents, officers, representatives or employees in carrying out any or all of the work herein above mentioned or referred to in this project.
4. The cost for relevant permits and the fines for not obtaining those permits are defined in the Ketchikan Municipal Code, the State of Alaska Codes, or Federal Codes.
5. The Applicant must get utility locates from KPU, the City, and Cable TV (not included on this permit) before commencing construction. Applicant is responsible to get utility locates even if the department did not indicate that one was needed. Utility departments must be given 48 hour notice of the required locates prior to construction.
6. Construction parking permits must be obtained for all vehicles vans, and flats parked in construction zones. Contact the Ketchikan Police Department for a permit.
7. The applicant is responsible for obtaining a Corp. of Engineers permit for the work covered. Further information can be obtained by calling 800-478-2712. Federal fines could be levied on the applicant for non-permitted work.
8. All contractors performing work under this permit must be properly licensed to do that work including all necessary State of Alaska licenses.
9. All work is to be done according to the City/KPU standard details and as directed by City/KPU personnel. City crews will correct any work not approved by the City and left uncorrected by the applicant and the applicant will be billed accordingly.
10. The applicant is responsible for any damages to utilities, streets, public or private property or otherwise caused by this work and agrees to repair said damages in full.

**Signature**

**Date**

Signature of Applicant

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