

SIDE SEWER PERMIT

City of Ketchikan Department of Public Works

2930 Tongass Avenue, Ketchikan, AK 99901

Phone (907) 228-4721

Submit via email to Permits@Ketchikan.Gov

Permit No. _____

Fee: _____

Site Location

Date:	Service Address:		
US Survey No.	Block	Lot	Parcel No.

Applicant Information

Applicant (Property Owner):		Co-Applicant (Contractor etc.):	
Mailing Address:		Mailing Address:	
Phone #:	Mobile #	Phone #:	Mobile #
Email:		Email:	

Description of Work

Type of Work (check):	New Sewer Lateral	Repair to Existing Sewer:	Capping of Exist. Sewer (Abandon)
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For Construction in Right of Way	For Construction on Private Property
All pipe in R.O.W. must be C-900 PVC unless otherwise approved by City of Ketchikan.	All pipe on Private Property must be C-900 PVC unless otherwise approved by City of Ketchikan
Diameter of Pipe (min 6"):	Diameter of Pipe (min. 4"):
Depth at Edge of ROW (min. 4'):	Depth at Edge of Property Line (min. 3'):
Depth at Main: (min. 5')	Depth at Building (min 1.5'):
Type of Connection at Main:	Type of Connection at Service Stub:

Site Plan

Please submit two sets of Site drawings detailing work to be done – one will be returned to applicant with corrections noted.

The plan shall show: lot lines; buildings; streets; location of bends, cleanouts, connections; pipe slope, size and type.

Upon completion of work, It is REQUIRED that the drawings be resubmitted showing any AS-BUILT revisions

Site Plan Submitted? (Y/N)	Date	Checked By:
As-built Plan submitted? (Y/N)	Date	Checked by:

State Utility Permit

- The State of Alaska requires that the City obtain a State Utility Permit on the Owner's behalf in order for the Owner to construct, install, maintain, use and operate a utility facility within a State owned right of way.
- A copy of State Utility Permit No. _____ is attached and incorporated herein. Owner and Applicant agree for themselves, and their successors, assigns and heirs to perform all of the duties of the Permittee set forth in the State Utility Permit and to comply with all the terms and conditions of the State Utility Permit and to defend, indemnify and hold the City and its officials, employees and agents from all liability from any violation of the State Utility Permit, damages to property, or injury to, or death of persons arising wholly or in part from any act or omission by Owner or Applicant in relation to the permitted side sewer.

Important Notice

This permit is required under Title 12 "SEWERS" of the City of Ketchikan Municipal Code.

- All work must be inspected before covering or backfilling of trench and inspector must be notified 24 hours in advance. Notice shall be given when work is ready for inspection. Connection to the main or side sewer shall be done in the presence of the inspector. Call 907-228-4724 to schedule inspection (Monday – Friday 8:00am to 4:00pm)
- All sewer line construction must conform to City of Ketchikan Standards. Private property work must also conform to State Plumbing Codes.
- A minimum sewer line slope of 2% (1/4 inch per 1foot) is required.
- Traffic area backfill must use competent material and be compacted in 6" lifts to a minimum 95% of maximum density.
- Cleanouts are required at a minimum: (1) at property line, (1) within 5' of building, and (1) at each bend over 45 degrees.
- Open lines to the sewer main must be capped if abandoned or until final tie-in is completed. At no time can storm water, dirt, and/or debris be allowed to enter the city system.
- Gutter drains, downspouts, or storm water collection systems are prohibited from being connected to the sewer system. They must be routed to a storm drainage system.
- If work requires working in the Public Right of Way, or around other utilities, you need a Permit to Excavate in the Right of Way
- Sewer lines subjected to Tide water face more stringent standards for material type, joints, and hangars.

Keep this permit on site and ready for review/inspection at all times:

Pipe, compaction and backfill inspected by:	Date
Work completed on:	Date

I hereby agree to the terms and conditions of this permit and certify that the information submitted is true and accurate and meets applicable City Codes:

Applicant Signature and Date

Approved: _____
City Signature and Date

Owner Signature and Date

Printed Name

Title

To be Submitted to:
City of Ketchikan – Department of Public Works – Permits@Ketchikan.Gov