

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 12/12/2017**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Harbormaster Building at 2933 Tongass, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. John Kimmel	
<input checked="" type="checkbox"/>	Mr. John Malouf	
<input checked="" type="checkbox"/>	Mr. Richard "Dick" Allen	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice Chairman)
<input checked="" type="checkbox"/>	Mr. Dale "Mickey" Robbins	(Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	
<input type="checkbox"/>	Vacant	

MEMBERS ABSENT:

Excused

<input checked="" type="checkbox"/>	Mr. Dan Christensen	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. John Kimmel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Malouf	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Richard "Dick" Allen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Dale "Mickey" Robbins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Steve Corporon
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input type="checkbox"/>	Ms. Angel Holbrook

MINUTES:

MOTION was made by Flora to accept the minutes of the regular meeting of the Port & Harbors Advisory Board from November 14th, 2017. **MOTION SECONDED** by Malouf. **MOTION PASSED UNANIMOUSLY; Christensen absent.**

COMMUNICATIONS:

PERSONS TO BE HEARD:

None

OLD BUSINESS:

1. **Update on draft 2018 Port Budget**
 - The City Council approved the 2018 budget, with the addition of the Berth IV Standpipe Replacement capital improvement project (CIP).
2. **Update on draft 2018 Harbor Budget**
 - The City Council approved the 2018 budget, and also approved moving the Bar Harbor South Float 8 CIP back to 2018, instead of 2019.

NEW BUSINESS:

1. **Review of Draft 2018 Cruise Ship Berth Assignments.**
 - The draft 2018 Cruise Ship Berth Assignment schedule was released last week. Corporon recommends approving it as presented.

MOTION was made by Walker to approve the Draft 2018 Cruise Ship Berth Assignment schedule as presented. **MOTION SECONDED** by Allen. **MOTION PASSED UNANIMOUSLY; Christensen absent.**

2. **Walker Verbally Resigns Vice-Chair. Elect Vice-Chair.**

MOTION was made by Malouf to nominate Bray for Vice-Chair/Secretary position. **MOTION SECONDED** by Flora. **MOTION PASSED UNANIMOUSLY; Christensen absent.**

Director's Report:

1. **Update on proposed changes to the Port Dock Vendor Program:** Bids closed December 6th, 2017. The six highest bidders are the current program participants.
2. **Maintenance Dredging Update:** Pool Engineering has completed the Bar Harbor dredging, removing a total of 6 loads from the two sites. Confirmed start date for Thomas Basin is February 2018. Berg does not foresee having to move any vessels to allow for dredging.
3. **Berth III Improvements and Barge Overhaul:** The barge is scheduled to

go to Vigor on December 18th. Turnagain is starting work next week.

4. **Port Upland Planning/Berths I&II Expansion Design Update:** At the 12/21/17 City Council meeting an amendment will be proposed that another round of public comment meetings be held on January 31st, 2018 in regards to the Port Uplands Planning, and February 14th in regards to the Berth I&II Expansion Project. The City Council has acknowledged 2019 is not a realistic timeline for extending Berths I&II, and it is being proposed the project move to 2020. These proposed additional will provide information and opinions to help the council decide what option is best for the expansion and arrival of larger cruise ships.
5. **Spruce Mill Sheet Pile Wall:** Public Works and the City attorney are working on the easement to allow The Great Alaska Lumberjack Show (TGALS) and Dawson to begin work on the stabilization of the sheet pile wall. It was agreed on at the 11/20/17 City Council meeting TGALS and Dawson will be responsible for any maintenance and dredging associated with the wall/project. If The City decides to construct the promenade, The City will then reopen discussion as to ownership and/or maintenance.
6. **Future changes to reserved moorage billing procedures:** Berg summarized background and reasoning for changing the billing cycle. It will be proposed the billing cycle be shifted two months to make it more equitable for user groups to have reserved moorage. The new billing cycle will be May through October and November through April, rather than March through August and November through February.

COMMITTEE MEMBER COMMENTS:

Mr. Dan Christensen:

Mr. John Kimmel:

Mr. John Malouf: Good job, staff.

Mr. Timothy Walker: Thank you, Rod.

Mr. Dale "Mickey" Robbins: I will be out in January with family obligations.

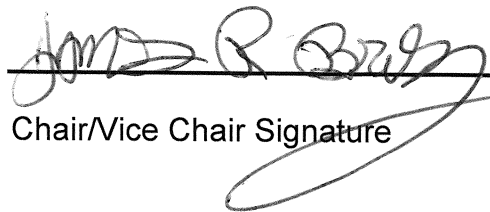
Mr. Mark Flora: Merry Christmas.

Mr. Richard "Dick" Allen: Merry Christmas.

Mr. Rod Bray: Happy Holidays.

ADJOURNMENT:

MOTION TO ADJOURN was made by Walker at 7:46 pm **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY; Christensen absent.**

 1-8-2018

Chair/Vice Chair Signature Date