

Minutes--McCall Public Library Board of Trustees Meeting  
May 17, 2018  
Legion Hall, 9:00 AM

**Call to order:** 9 am

**Attendance:** Meg Lojek, Bob Giles, Ed Hershberger, Lynn Lewinski, Jacki Rubin, and John Milliner.

**Amendments to Agenda:** None.

**Approval of Minutes:** 4/19/18 Ed motioned to approve as presented, with 2<sup>nd</sup> by Jacki, and all aye.

**Director's Report:**

**Payment Approvals:** 4/19, 5/3, and 5/9/18 Lynn motioned to approve, Jacki 2<sup>nd</sup>, and all aye.

**Budget and Stats:** FY19 Budget review settling well with alterations to cover future needs. LGIP quarterly deposit \$261.00, project spreadsheet is continuing to help document our process.

**Staff:** Cross-training with Diane going well in preparation for summer. The preparations for summer reading programs ramp up as all expect another full and busy summer season with 3 extra weekly programs plus an "independent readers" program.

Consultants are reviewing the strategy of work with the Ambassadors and fundraising.

**Old Business:**

McCall Public Library Foundation update given by John and included as an attachment. It is so helpful to have this organization created to support the library project fundraising.

MCIC Update is that Lynn asks to create a letter of thanks, to review at our next meeting.

Naming Opportunity Artwork Discussion is tabled for the future, when there are more solid plans.

**New Business:**

Annual review: Investment Policy to be reviewed annually by Treasurer is motioned to approve with no changes by Ed, with 2<sup>nd</sup> by Lynn and all aye.

Fund appropriation to support capital campaign: Ed moved for the Treasurer to appropriate \$25,000 from the Laura Moore Cunningham grant monies to support professional services budget line in FY18, with 2<sup>nd</sup> by John, and all vote aye.

Next Council Work Session 6/25/18 9:00 AM: Discussion is held about the different prospects given at the last work session on funding. It is decided that the Board should have a meeting to create a timeline and review some options in advance of the council meeting.

**City Council Liaison report:**

Bob is glad to be part of our discussions, and thinks that another work session with council, and our plans presented will be good for the project.

**Friends Liaison report:** NA

**Next Meetings:** May 21, TBD

June 25, 9:00 AM Legion Hall- Work Session for City Council

July 19<sup>th</sup>, 9:00 AM Legion Hall

August 16<sup>th</sup>, 9:00 AM Legion Hall

**Adjournment:** 10:45 am

Minutes prepared by: Lynn Lewinski, Secretary

Respectfully submitted by Jacki Rubin, Chair

 Ed Hershberger, Vice Chair

## McCall Public Library Foundation

### Status report for the Board of Trustee's meeting May 17, 2018

Foundation accomplishments to date:

1. Established the Board of Director's terms of office
2. Approved the Bylaws
3. Met with Amy Rush to understand the Foundation's role in fund raising
4. Established roles and responsibilities for the following actions to establish the Foundation as a functioning entity
  - a. Create logo and stationary
  - b. Develop a website
  - c. Establish an email address and PO Box
  - d. Coordinate the filing of the 1023-EZ application that will formalize the 501(c)(3) status
  - e. Research and recommend a financial broker
  - f. Once the EIN is received, set up a bank account
  - g. Develop a 1 year operational budget
5. One board member plans to resign her position (due to an overload of commitments) but the Foundation has already identified a willing replacement