

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
April 26, 2018**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Work Session
Public Comment
Public Hearing
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; Matt Johnson, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Delta James, Economic Development Planner; Morgan Bessaw, City Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Meg Lojek, Library Director; Traci Malvich, Human Resources Manager; Dallas Palmer, Police Lieutenant

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Sowers moved to approve the agenda as submitted. Council Member Holmes seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following items:

1. Council Regular Minutes – November 30, 2017
2. Council Regular Minutes – March 22, 2018
3. Council Special Minutes – March 23, 2018
4. Council Regular Meeting – April 12, 2018
5. Payroll Report for period ending April 6, 2018
6. Clerk License Report

7. Warrant Register – GL
8. Warrant Register – Vendor
9. AB 18-115 Treasurer’s Report as Required by IC 50-208
10. AB 18-116 Treasurer’s Quarterly Report as Required by IC 50-208
11. AB 18-110 Request to Approve the Termination and Establishment of a New Lease for Hangar 207
12. AB 18-106 Request for approval of the CLG Grant Contract which provides \$3000 for National Register nomination of the Pioneer Hangar at the McCall Municipal Airport

Council Member Nielsen moved to approve the Consent Agenda as submitted. Council Member Holmes seconded the motion. In a roll call vote Council Member Nielsen, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

WORK SESSION

AB 18-112 Presentation of the newly developed City of McCall Website Platform

Communications Manager Erin Greaves presented the newly developed City of McCall Website Platform, stating that on May 11, 2017, McCall City Council approved the transfer of \$11,000 out of FY17 Budget City Council Economic Development line GL 10-45-150-325 for the purposes of the development of a new website. The new website platform has been developed and she showed a video presentation of the active website. She covered the goals of the different sections and shared the user friendliness of the new site. She talked about the Council pages and the goal of explaining McCall’s city manager type of government. The website will also give staff the ability of remote sight access. Communications Manager greaves wrapped up her presentation with answering questions. The goal is a May 2018 public launch date.

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:54 p.m.

Linda Sundstrom of 1880 Bear Basin Rd, explained the location and types of people using Bear Basin Road. She spoke of trespassing and speeding, and expressed concern for walking or biking users, the lack of road maintenance in the spring and summer and would like to see signage addressing the private property areas at both coming in and leaving the road. She would like to see a slower speed limit of 15 MPH and have the police patrol during peak times. Her request is for solutions for these issues.

Hearing no further comments, Mayor Aymon closed the comment period at 6:00 p.m.

PUBLIC HEARING

AB 18-113 Request to Approve Airport Annexation and Zoning Map Amendment Applications - ANNEX-18-01 and ZON-18-02

Mayor Aymon opened the public hearing at 6:01 p.m.

City Planner Morgan Bessaw and Airport Manager Jay Scherer presented the Airport annexation and zoning map amendments. The applicant, the City of McCall, has applied for an Annexation application to bring 15.302 acres of land immediately adjacent to the City limits and the McCall Airport property into the City Limits. These parcels are currently zoned RR – Rural Residential, and are proposed to be rezoned to AP – Airport. The intent of the project is to relocate the existing taxiway, which runs parallel to the runway, 400 ft. from the runway (centerline to centerline) to meet Federal Aviation Administration specifications. At its March 6, 2018 regularly scheduled meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended applications ANNEX-18-01 and ZON-18-02 for approval by City Council.

Receiving no written correspondence and hearing no comments, Mayor Aymon closed the public hearing at 6:04 p.m.

Council Member Nielsen moved to approve zoning map amendment application ZON-18-02 as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

Council Member Holmes moved to suspend the rules and read by title one time only Ordinance No. 966. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

City Clerk BessieJo Wagner read Ordinance 966:

An Ordinance of the City Of McCall, Valley County, Idaho annexing approximately 15.302 acres of real property located east of and adjacent to the existing McCall Municipal Airport into the City of McCall, Valley County, Idaho; zoning the same AP – Airport; and directing the City Engineer to alter the use and area map accordingly.

Council Member Sowers moved to adopt Ordinance No.966, approve the publication of the ordinance, and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

BUSINESS AGENDA

AB 18-109 Library Board Annual Report to Council

Library Board Chair Jacki Rubin presented the McCall Public Library Board of Trustees annual report. The role of the Library Board of Trustees is to advocate for the library and literacy, hire and evaluate the Library Director, monitor overall effectiveness of the library, set library policies, and plan strategic goals for the library. In Idaho, the public library board is made up of five volunteers who are legally responsible for overseeing the efficient and effective operation of the

public library. Individual members have no legal authority over the library. The board only has authority when it makes a group decision in a legally constituted meeting that meets the requirements of the Idaho Open Meeting Law. Meetings are ordinarily held the third Thursday of the month at 9 a.m. in Legion Hall. Members are selected by the Library Board and confirmed by City Council. The mission of the McCall Public Library is to provide patrons with diverse and organized information that satisfies their learning and recreational needs. Together with a well-trained staff, modern equipment, and a welcoming environment, the library will promote understanding of our culture, our world, and ourselves.

Ms. Rubin shared highlights of the past year including hiring fund raising campaign managers, first phase fundraising efforts for the library expansion project, a policy manual revision, and creating a 501-3c library foundation to accept donations for the library expansion project.

AB 18-117 Library Expansion Project Funding Options Discussion - Staff Direction

City Treasurer Linda Stokes presented the Library Expansion Project funding options for discussion. The options presented at the Council retreat in January were Pay-As-You-Go which includes taking some or all of the Foregone Amount, a Temporary Override Levy, and Local Option Taxes. Other funding options to consider are applying for grants when grant opportunities arise, and debt service (bond) financing when it is time to construct the new library.

Treasurer Stokes went through the PowerPoint that was presented in January explaining the few modifications. Those changes are adding new slides containing a chart summarizing each option, edits to further explain the Foregone Amount and new slides to attempt to graphically describe how the foregone is created. The FY18 adopted Capital Improvement Plan (CIP) which includes funding for the Library Expansion Project through FY22 as well as the Library CIP worksheet describing the project, estimated, costs, and funding sources were presented. There was a discussion on the foregone and bonding options with staff answering the Council's questions about bond repayment and debt servicing.

Mayor Aymon was in favor of the bond option over the option of increasing property taxes. Council Member Nielsen asked for some bond calculations. Council Member Giles asked for two scenarios: Option One would be a bond match and Option Two would be using all the tools to include taking the maximum foregone, the override levy, and Local Option Tax dollars to use towards the \$3 million city contribution to see how it will cover what is needed.

Staff will work to bring the answers to the Council's questions at a future meeting.

AB 18-105 Request to approve submittal of a Rural Community STEM Engagement Grant for the McCall Public Library

Economic Development Planner Delta James presented the Rural Community STEM Engagement grant submittal request. The McCall Public Library would like to submit an application for a Rural Community STEM Engagement Grant from the Foundation of the Idaho STEM (Science Technology Engineering and Math) Action Center, an agency enabled by Idaho Legislature (2015/2016) and dedicated to address Idaho's workforce needs from "from kindergarten through career." For more information, visit www.STEM.idaho.gov.

The grant, if awarded, provides \$10,000 to be utilized as follows:

- \$1,500 to support a two-day workshop with visiting facilitators (including costs for food, supplies, copies, marketing etc.) to help participants identify ways to integrate an educational approach within their programs that centers on discovery, experimentation and design (Making). The workshop will likely be held Fall 2018.
- \$3,500 to purchase new STEM equipment for the McCall Public Library or to contribute to a Maker space within the new Library facility; and
- \$5,000 to distribute to partner organizations (\$1,000/each up to five) that participate in the workshop and complete a making-based STEM activity at their site. Potential partners include the Donnelly Public Library, Cultural Arts Center in Cascade, Cascade Public Library, McCall-Donnelly School District, Payette Lakes Community Association, and/or McCall Girl Scouts.

The grant does not require a cash match, but will require in-kind project coordination by McCall Public Library staff.

Council Member Giles moved to approve submittal of a Rural Community STEM Engagement Grant and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

AB 18-107 Request for Approval to Submit a Grant Application to the McCall Progressive Club for Youth Recreation Equipment

Economic Development Planner Delta James presented that the Parks and Recreation Department would like to submit a grant request of up to \$500 to the McCall Progressive Club to help replace old and outdated youth Nordic ski equipment that was obtained used from Gravity Sports over 15 years ago. The equipment, which included classic skis, boots and poles, was used in the 2017/2018 winter season by the Boy Scout Troops for their annual jamboree in McCall, McCall Winter Sports Club, McCall Daycare for winter fieldtrips to Ponderosa State Park, Council Elementary School for their annual ski/snowshoe field trip at Ponderosa State Park, and for the Loaner Equipment Program at approximately 20 times a season.

Twenty-four (24) complete sets were donated to the Council School District after their annual field trip to McCall in March. Currently, there are 10 sets remaining. The Recreation department would like to purchase fifteen sets (120-160cm skis, boots and poles) of rental gear from one of the local sports dealers in McCall at an estimated total cost of \$3105. The requested funds will be added to the funds of \$2585 that were recently requested from the McCall-Donnelly Education Foundation, resulting in minimal of a \$20 or no matching funds needed from the City of McCall.

Council Member Holmes moved to approve submittal of a McCall Progressive Club Grant application for purchase of youth Nordic ski equipment and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 18-114 Request to approve a Townhome Use at 908 Fairway Dr.: Conditional Use Permit CUP-18-03

City Planner Morgan Bessaw presented the 908 Fairway Drive Conditional Use Permit CUP-18-03 for townhome use. The applicants, Chad and Bob Moffat, have applied for a Conditional Use Permit application to convert an existing single family home into two townhome units located at 908 Fairway Dr., within the Timberlost Subdivision. Home Owners Association approval has been provided for the application. The single-family home was built with two living spaces connected by a bonus room. They have since completed construction of a firewall in the bonus room, creating two separate residences, and have received a Certificate of Occupancy from the McCall Building Official. The applicants have also applied for a record of survey to divide their parcel into two lots, following the shared wall. A shared wall agreement has been recorded. During their regularly scheduled April 3, 2018 meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended Conditional Use Permit application CUP-18-03 to the City Council for approval. The Commission also approved the associated Record of Survey application ROS-18-11.

Robert Moffit, applicant, shared how the sewer will be done in a couple of days. The Council did not have any questions.

Council Member Sowers moved to approve conditional use permit application CUP-18-03 as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 18-111 Request to Reject the bid submitted by Falvey's Construction LLC for the Police Department County Building Remodel

Police Lieutenant Dallas Palmer presented the request to reject the bid submitted by Falvey's Construction LLC for the Police Department County building remodel. The McCall City Council approved the lease and subsequent remodel of the Valley County Juvenile Detention Center, located at 550 E Deinhard Lane, for use as the McCall Police Department on November 30, 2017. The McCall Police Department utilized the Informal Bidding Process for the Request For Proposal (RFP) on the remodel. RFP information was sent on March 29, 2018 and the response deadline was April 16, 2018 at 3:00 p.m. Only one completed RFP packet was received by the police department.

Due to the bid coming in over \$200,000, staff requests that the Council reject the bid submitted by Falvey's Construction LLC. Staff will conduct a formal bidding process as outlined in Idaho Code § 67-2806(1).

Council Member Sowers moved to reject the bid submitted by Falvey's Construction LLC for the remodel of the Valley County Juvenile Detention Center for use as the McCall Police Department and the Mayor sign all required documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 18-108 Mill Street Parking Lot: Overnight Parking Fee Discussion

Parks and Recreation Director Kurt Wolf presented the overnight parking fee discussion for the Mill Street parking lot. On June 09, 2016 McCall City Council adopted Ordinance 943 and related Resolution 16-15 requiring a \$15.00 per night permit fee to park any vehicle or trailer overnight in the Mill Road Parking Lot between June 01 and August 31 each year. Revenue generated from this fee is to be used for the ongoing maintenance of the Mill Road Parking Lot. Since Resolution 16-15 was passed, the Parks Department has collected the fees on a weekly basis and the McCall Police Department has patrolled and enforced the ordinance. Fee collections for FY16 (July and August) were \$660 and for FY17 were \$1928 and have been applied as revenue to offset the maintenance cost associated with the landscaped areas and janitorial needs of the public restroom in that lot.

History of Fee Waivers at Mill Street Parking Lot: In 2016, the ordinance was put into full force on July 01. Prior to its adoption significant feedback was received from the Mill Harbor Yacht Club stating the overnight fees would be devastating to their Sail Boat Regetta event. Past Parks and Recreation Director Dennis Coyle recognized the concern and communicated the department would be interested in co-sponsoring the event and in exchange for the sponsorship would waive overnight fees for participants. In 2017, staff approached the Mill Harbor Yacht Club and explained that in an effort to avoid setting a precedence, the Parks & Recreation Department would only waive fees for events that are co-sponsored or fully sponsored by the City of McCall. The Sail Boat Regetta event fits within the department’s mission statement and the staff offered to waive fees if the Yacht Club would be willing to partner with the Recreation Department on the event and add us as a sponsor/promoter which they agreed to do. In 2017, there were nine participants of the agreed upon fifteen fee waiver slips signed by the City Manager. The Yacht Club only used 3-5 for the event.

Mayor Aymon was concerned about the upcoming loss of Urban Renewal funding to help maintain the parking lot and wanted to be cautious. The Council discussed concerns, benefits, and maintaining relationship with a final consensus that the fee is really very minimal in relation to everything and suggested to have them roll it into their registration. There was no formal action taken by the Council.

Upcoming Meetings Schedule Discussion

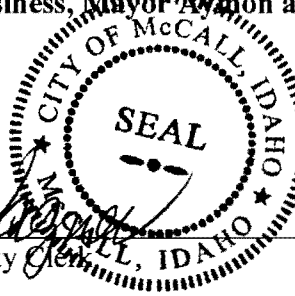
Council discussed upcoming meetings. Council Member Nielsen will not be available to attend the June 28 meeting.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:32 p.m.

ATTEST:

BessieJo Wagner
BessieJo Wagner, City Clerk



Jackie J. Aymon
Jackie J. Aymon, Mayor