

# MINUTES

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**McCall City Council  
Regular Meeting  
McCall City Hall -- Legion Hall  
May 10, 2018**

Call to Order and Roll Call  
Pledge of Allegiance  
Approve the Agenda  
Consent Agenda  
Department Reports  
Committee Minutes  
Public Comment  
Business Agenda  
Adjournment

## CALL TO ORDER AND ROLL CALL

**Mayor Aymon called the regular meeting of the McCall City Council to order at 5:31 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, and Council Member Nielsen all answered roll call. Council Member Sowers was absent.**

City staff members present were Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Michelle Groenevelt, Community Development Director; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Phillip Bowman, City Engineer;

**Mayor Aymon led the audience in the Pledge of Allegiance.**

## APPROVE THE AGENDA

**Council Member Nielsen moved to approve the agenda as amended to remove the City Managers monthly report. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.**

## CONSENT AGENDA

Staff recommended approval of the following items:

1. Regular City Council Minutes – March 8, 2018
2. Payroll Report for period ending – April 20, 2018
3. Clerk Report
4. Warrant Register – GL

5. Warrant Register – Vendor
6. AB 18-121 Request for Approval a Lease Agreement for Commercial Airport Tenant - Gem Air
7. AB 18-119 Request to Reallocate Local Option Tax Funds for the McCall Winter Sports Club

**Council Member Giles moved to approve the Consent Agenda as submitted. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, and Council Member Holmes all voted aye and the motion carried.**

## **DEPARTMENT REPORTS**

### Chamber of Commerce

April Whitney gave an update for the McCall Area Chamber of Commerce sharing that the new magazine is out, a grant application with the State for \$350,000 has been submitted, and the Chamber has been promoting the election to hopefully get more people to partake in the May election. She stated that the Chamber has begun the recruitment for the 2019 Leadership Academy and asked to spread the word. The bi-annual membership meeting is next Thursday, May 17 at Pilgrim's Cove and shared that the Chamber has a photo library accessible for members to help with marketing. Lastly, planning has begun for a 4<sup>th</sup> of July city wide block party and the Chamber is collecting events for the 10 days of fun.

### Airport

Airport Manager Jay Scherer gave an update on the Airport triangle development and shared the Airport open house is scheduled for July 14 from 9 a.m. to 2 p.m.

### Community Development

Community and Economic Development Director Michelle Groenevelt gave an update on the planning conference she recently attended particularly the subject of affordable housing. The reality is that Cities will have to work more with housing non-profits rather than the development community under the current economic times.

### Golf Course

Golf Course Superintendent Eric McCormick gave an update on staffing. The goal is to open the course on May 18<sup>th</sup>. Concern has been expressed about the degrading concrete in the steps area of the club house and he gave an update on what he plans to do in addressing the issue and when it will be accomplished. Complete replacement is included on the Capital Improvement Plan (CIP) for the Golf Course.

### Library

Library Director Meg Lojek was asked to thanked Melody Dodge for attending the FireWise event.

## Parks & Recreation

Parks and Recreation Director Kurt Wolf answered questions about the zipline and gave an update on the programs partnering with Tamarack, the negotiations for the UTV Takeover event in August, and Tara Woods' presentation at the state conference.

## **COMMITTEE MINUTES**

The Council received the following Committee Minutes for review:

1. Environmental Advisory Committee – March 15, 2018
2. Library Board of Trustees – March 15, 2018
3. Library Building Committee – February 5, 2018
4. McCall Improvement Committee – March 15, 2018

## **PUBLIC COMMENT**

**Mayor Aymon called for public comment at 6:00 p.m.**

**Hearing no comments, Mayor Aymon closed the comment period at 6:00 p.m.**

## **BUSINESS AGENDA**

### **AB 18-122 McCall Fourth of July 2018 Beachfront Park Alcohol Restrictions –Request for Discussion and Direction to Staff**

Communications Manager Erin Greaves and Parks and Recreation Director Kurt Wolf presented the McCall Fourth of July 2018 Beachfront Park Alcohol Restrictions discussion. On April 17, 2018, multiple agencies gathered together to discuss 2018 Fourth of July alcohol restrictions in State and City Parks. They gave a recap and presented staff recommendation to restrict alcohol starting the night of July 3<sup>rd</sup> through to the morning of July 5<sup>th</sup> on the beachfront parks during July 2018.

Staff recommendation last year was for 3 days but this year the holiday falls in the middle of the week. Police Chief Justin Williams spoke to the fact that looking at past years with a holiday in the middle of the week and the last two years a lesser restriction would be sufficient.

There was some discussion around the Lakeside Liberty Fest event. The City is funding the car show, movie night, volleyball tournament, and information booth. The funds received last year are not available this year, so some events were cut including the Ambassadors program. Mayor Aymon would like to see the Ambassador program again and asked how it could be funded. Staff stated the Council Contingency fund has \$5000 in which the Council can use where they like so if they decide to keep the Ambassador program, there is that option. The additional funds needed would be around \$1500-\$2000.

There was a lengthy discussion around the need for the alcohol restriction. Council Member Nielsen and Council Member Holmes feel that since North Beach was shut down it is no longer

an issue for City Parks. Mayor Aymon agreed with staff with keeping a restriction because of the effect of social media influence and the burden it creates for enforcement. Police Chief Williams reminded the Council about Idaho State Police intention of not returning to assist with enforcement over the 4<sup>th</sup> of July Holiday as those dollars are now being used elsewhere. Communications Manager Greaves wanted the Council to think about the relationship with Valley County and Idaho State Parks who have gone to lengths to stop the mayhem that descended on McCall and how ditching the restrictions now may not look favorably. City Attorney Bill Nichols stated the restriction could be limited to certain parks as well.

When asked if the Council wants to apply restrictions this year, Mayor Aymon and Council Member Giles both were for the restriction Council Member Nielsen and Council Member Holmes both were not for the restriction. In the event of a vote it would create a tie, so the Council decided that no decision would be made until all Council Members could be present to vote.

After some discussion it was decided to bring this topic back to the Council on May 30<sup>th</sup> at 1:00 p.m. when all Council Members could be present.

**AB 18-123 McCall Fourth of July Inter-agency Memorandum of Understanding - Request for Discussion and Direction to Staff**

In 2016, Idaho State Parks and Recreation and Valley County Sherriff's Office requested that the City of McCall identify its intent to collaborate on 4<sup>th</sup> of July event policies in McCall City Parks within a Memorandum of Understanding (MOU). The intent of this discussion was to provide an update regarding the active inter-agency MOU and discussed a proposal to extend this agreement for two additional years. The Council decided to table this topic until May 30<sup>th</sup> or later to discuss after the decision is made about the alcohol parks restrictions.

**AB 18-124 Request for Approval of the Contract with Granite Excavation, Inc. for the Idaho Street and Brown Drive Reconstruction Project**

City Engineer Phillip Bowman presented the contract with Granite Excavation Inc. for the Idaho Street and Brown Drive Reconstruction Project and distributed handouts to the Council Members. On April 5, April 12, and April 19, 2018 public notice advertisements were run to solicit bids for the Idaho Street and Brown Drive Reconstruction Project. A pre-bid-meeting was held on April 18, 2018 to present the project to potential bidders and answer questions related to the project. Bids were received and opened April 26, 2018 at 11:30 AM and have been reviewed by the City's engineering consultant and City Staff.

One bid was received for the project from Granite Excavation, Inc. The bid included a Base Bid for the main components of work on the project, and two "Bid Alternates" for components of work that are considered "optional" for the project. The Base Bid and Bid Alternates reviewed by the engineering consultant, Horrocks Engineers, and a bid tabulation summary has been prepared. Upon review of all bidding documents submitted, City Staff recommends award of the Base Bid only to Granite Excavation, Inc. as the responsive low bidder.

The letter of recommendation of award and the bid tabulation summary was prepared by Horrocks Engineers. The construction contract to be executed with Granite Excavation, Inc. is in the amount

of \$1,236,410.10. The construction project agreement has been reviewed by legal counsel (without names and amounts).

Public Works Director Nathan Stewart stated City Staff and the City Attorney are working with Payette Lakes Recreational Water and Sewer District (PLRWSD) staff to establish a Memorandum of Understanding (MOU) for joint construction projects that involve both streets and sewer systems and explained the approval process for the District. A draft MOU is currently under review by the PLRWSD attorney and will be presented to the City Council for approval at the May 24, 2018 Council meeting.

City Engineer Bowman gave a summary of the contract and explained some of the changes. Council Member Nielsen was concerned with approval prior to the MOU being in place. Public Works Director Nathan Stewart had attended the PLRWSD meeting where they had approved the funds into their budget and have the draft MOU in front of their attorney. Mayor Aymon brought up that cooperation of the two entities is in the Annexation Agreement with PLRWSD for them to fix infrastructure when the City has a project that needs it. Council Member Holmes had issue with the cost of the benches. Staff did not approve bid alternate 2 specifically because of the amount that was bid and plan to make a change order on this item.

The purpose of the separate expenditure amount is to give staff the ability to make quick decisions if they come up so as to not hold up the project in order to get it in front of the Council. Council Member Giles is ok with the flexibility of what is proposed. Council Member Holmes agrees with the timing issues that might arise but also feels that it is the responsibility of Council to be seeing the change orders. Some clarifications were made about the pricing of the benches and the bid alternates. City Engineer Bowman plans to do more research on bench options. Mayor Aymon wants the benches to be of quality that will last with time but if something needs to be cut, she has no problems cutting the benches. The Council had no further input.

**Council Member Giles moved to authorize construction expenditures up to \$1,270,000 for the Idaho Street and Brown Drive Reconstruction project and approve the construction contract with Granite Excavation, Inc., in the amount of \$1,236,410.10, and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

**AB 18-120 Request for Approval for the Mayor to Sign the Idaho Department of Lands Neighbor Authorization Form for the Mill Park Village Log Breakwater Expansion Acknowledgment**

Parks and Recreation Director Kurt Wolf presented the request for approval for the Mayor to sign the Idaho Department of Lands Neighbor Authorization form for the Mill Park Village Log Breakwater Expansion Acknowledgment. Mill Park Condos is applying for an encroachment permit through the State of Idaho Department of Lands to install an expanded configuration on an existing breakwater lake-ward of their dock system.

The proposed breakwater expansion will be closer than 25 feet to the shared littoral right-line as represented on the aerial image (southern red dashed line). The proposed log breakwater is considered a navigational encroachment beyond the line of navigation.

As the dock and, subsequently, the proposed log breakwater extends 50 feet or more beyond the typical 100 foot line of navigation which circumscribes the lake, it is difficult to determine if this authorization is absolutely necessary. However, it is in the best interest of Mill Park Village, the City, and the State to pre-determine if any objections exist prior to officially submitting the application and associated fees. Therefore, a signed authorization on behalf of the City will provide greater assurance to Mill Park Village and the State that no objection will arise from the immediate neighbor.

City Parks staff is familiar with the proposed work and the need for it. They have no issues with the proposed work and feel it will also serve to shield dock systems and a portion of the shoreline at Brown Park from the same adverse wave action. It is staff's recommendation to approve the Department of Lands Encroachment Permit.

**Council Member Holmes moved to approve the Mayor to sign and initial the State of Idaho Department of Lands Attachment for Encroachment document on behalf of the City of McCall as the adjacent property owner. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

**Upcoming Meetings Schedule Discussion**

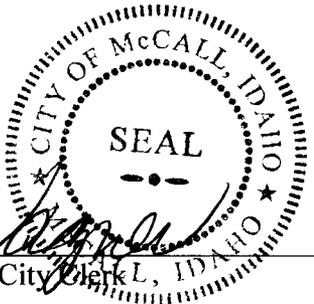
Council discussed upcoming meetings.

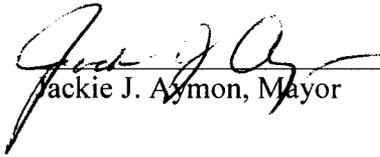
**ADJOURNMENT**

Without further business, Mayor Aymon adjourned the meeting at 6:59 p.m.

ATTEST:

  
BessieJo Wagner, City Clerk L, IDAHO



  
Jackie J. Aymon, Mayor