

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
May 24, 2018**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Work Session
Public Comment
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call. Council Member Giles was absent.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Nathan Stewart, Public Works Director; Cris Malvich, Streets Superintendent

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Staff is requested to pull AB 18-135 & AB 18-136 relating to the Downtown Core Project and move to the June 14 Council meeting. The bid deadline had to be extended for proposers to June 5 and therefore do not have the documents ready to approve.

Council Member Holmes moved to approve the amended the agenda to remove AB 18-135 Request to Approve the Interagency Agreement with Payette Lakes Recreation Water and Sewer District for Street Repair/Sewer - Downtown Core Reconstruction Phase 1A and AB 18-136 Request for Approval of a Construction Contract for the Downtown Core Reconstruction Phase 1A. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following items:

1. Council Special Minutes – February 23, 2018
2. Council Regular Minutes – March 8, 2018, 2018
3. Council Regular Minutes – April 27, 2018
4. Payroll Report for period ending – May 4, 2018
5. Clerk Report
6. Warrant Register – GL
7. Warrant Register – Vendor
8. AB 18-125 Request acceptance of the Treasurer’s Monthly Report as Required by IC 50-208
9. AB 18-132 Request to Adopt Resolution 18-10 for the Authorization of the Destruction of Records
10. AB 18-131 Request to Approve the Assumption of the Lease for Hangar 542
11. AB 18-126 Request for a Fireworks Display Permit by the Sabala Foundation
12. AB 18-138 Request for Assignment of Ground Lease for Greystone Village #3, Lot 3, Block 3, 1539 McCall Avenue
13. AB 18-142 Request from McCall Fire & EMS for a Letter of Support for a Grant Application

Council Member Sowers moved to approve the Consent Agenda as submitted. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

WORK SESSION

AB 18-141 FY19 Five Year Capital Improvement Plan Presentation

City Treasurer Linda Stokes and Community & Economic Development Director Michelle Groenevelt presented the outcome of the annual FY19 Capital Improvement Plan (CIP) review of the FY19 CIP Committee process, evaluation criteria and recommendations from the Committee which has been provided to the City Manager. Parks & Recreation Director Kurt Wolf spoke to the changes made to streamline the process and talked about the scoring. Overall, there was not a large shift in the projects.

Discussion and feedback by Council included considering leasing versus purchasing large equipment and asked for map on each capital sheet to show location and a Local Options Tax streets list. Public Works Director Nathan Stewart will create a memo of Transportation Master Plan and CIP interaction. There was a brief discussion regarding the citizen member of the CIP Committee position.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:15 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 6:15 p.m.

BUSINESS AGENDA

City Manager's Monthly Report to Council

City Manager Anette Spickard presented her monthly report. She gave an Association of Idaho Cities quarterly meeting update. Some highlights are some changes at the State level on shared liquor revenues but the impact from those are still unknown, the Local Highway Technical Assistance Council (LHTAC) sharing of surplus funds is sunseting next year so sharing positive impacts from the program may help the legislature to continue the program, and the State changes to building codes. She shared information from the Living with Wildfire workshop sponsored by Valley County Fire Working Group about the importance of proactive fire prevention and the Woody Debris program. Mayor Aymon gave the reminder the County Transfer station will take woody debris for free. She had attended the Chamber of Commerce April Board meeting, the Payette Lakes Recreational Water & Sewer District Board meeting, the Airport Advisory Committee Meeting, the Local Option Tax ballot measure educational outreach, the Rotary meeting, the Star News candidate forum, the Chamber Business After Hours, and the Arbor Day/Earth Day celebration at Franz Witte. She also toured the street system with Streets Superintendent Cris Malvich, the Water Treatment Plant with Matthew Dellwo, Treatment Plant Operations Manager. Lastly, she reported staff is hard at work putting the finishing touches on the City's new website for a go-live date by the end of May.

AB 18-130 Request to appoint Don Bailey and Terri Smith to the Historic Preservation Commission

Walter Sledzieski, Chair of the Historical Preservation Commission, presented the request for appointments of Don Bailey and Terri Smith. The Historical Preservation Commission (HPC) is responsible for conducting a survey of local historic properties and recommending methods necessary to preserve, maintain and restore historic properties. The Commission also conducts educational and interpretive programs and reviews nominations of properties to the National Register of Historic Places. Marlene Bailey and Gary Thompson resigned their positions on the Historic Preservation Commission (HPC) in February and April of 2018 respectively. The open positions were advertised and generated responses from Don Bailey and Terri Smith.

The HPC had phone interviews and met on May 7, 2018 voting to recommend to the Council the appointment of Don Bailey and Terri Smith to the open positions on the Historic Preservation Commission. Additionally, Jennifer Theisen has served on the Historic Preservation Commission since February 2009. Her term has expired, and she wishes to be reappointed. Jennifer is an archeologist, and in order to have status as a Certified Local Government (which McCall is currently designated), the Commission must have members that have certain qualifications related to historic preservation.

Council Member Sowers moved to appoint Don Bailey and Terri Smith to (3) three-year terms on the McCall Historic Preservation Commission with terms expiring in May 2021 and reappoint Jennifer Theisen to the Historic Preservation Commission for a term ending

February 2021. Council Member Nielsen seconded the motion. In a voice vote all members voted aye and the motion carried.

AB 18-139 Request for a Parks and Recreation Advisory Committee Member Appointment

Parks and Recreation Director Kurt Wolf presented the request of an appointment to the Parks and Recreation Advisory Committee (PRAC). The Committee is established pursuant to Idaho Code 50-210 to advise and make recommendations to the McCall City Council on matters pertaining to the operations, management and programming of the McCall Parks and Recreation Department. The Committee consists of seven voting members.

Staff advertised for one opening on the Parks & Recreation Advisory Committee upon the completion of Forrest Stanley's term on the committee. After two weeks receiving two letters of interest from Forrest Stanley with interest in sitting another term and Terry Edvelson with interest in serving on the committee. It is staff's recommendation to re-appoint Forrest Stanley for another term.

Council Member Holmes moved to reappoint Forrest Stanley for for a three-term to expire in 2021. Council Member Sowers seconded the motion. In a voice vote all members voted aye and the motion carried.

AB 18-128 Request for Approval of a Chip Seal contract for 2018 Street Maintenance Projects

Public Works Director Nathan Stewart and Streets Superintendent Cris Malvich presented the Chip Seal contract. In accordance with the approved Transportation Master Plan, the Streets Department, with the assistance of Horrocks Engineers, have prepared multiple bid packages for 2018 Maintenance Improvement Projects (MIPs).

The FY18 Chip Seal project consists of approximately four miles of chip sealing to be completed on Davis Avenue (Spruce Street to Agate Street); Wooley Avenue (Louisa Avenue to Davis Avenue); Fir Street (Davis Avenue to Ponderosa Street); Ponderosa Avenue; Commerce Street; Fox Ridge Lane; Fox Lane; S Samson Trail (E Deinhard to City Limits); Woodlands Drive; Blackwell Avenue; Brady Drive; Douglas Drive; and Koski Drive. The project plans that identify these locations as well as the draft project agreement (aka Contract) that has been reviewed by legal counsel.

Bidding documents were sent to four qualified Public Works Contractors on 5/4/18. The bid opening was conducted on 5/17/18. Only one bid came in and was higher than the threshold amount, so staff is recommending to reject all bids. Due to the small nature of the job, it was not well bid upon so staff would like to rebid the project later when there are enough funds to compile next year's project with this year's project in order to have a better bid turnout. The funds for this project will be carried forward to FY19.

Council Member Nielsen moved to reject all bids for the 2018 chip seal project. Council Member Sowers seconded the motion. In a roll call vote Council Member Nielsen, Council Member Sowers, Mayor Aymon, and Council Member Holmes all voted aye and the motion carried.

AB 18-129 Request for Approval of a Microsurface Contract for 2018 Streets Maintenance Projects

Public Works Director Nathan Stewart and Streets Superintendent Cris Malvich presented the Microsurface contract for 2018 Streets Maintenance projects. In accordance with the approved Transportation Master Plan, the Streets Department, with the assistance of Horrocks Engineers, have prepared multiple bid packages for 2018 Maintenance Improvement Projects (MIPs).

The FY18 Microsurface project consists of approximately 1.5 miles of microsurfacing to be completed on Hemlock St; E Lake St (3rd St to Hemlock St); Pine St (E Lake St to Louisa); Fir St (E Lake St to Mill St); Mill St (Pine St to Fir St); Railroad Ave (3rd St to Pine St); Roosevelt St (Pine St to Hemlock St). The project plans that identify these locations as well as the draft project agreement (aka Contract) that has been reviewed by legal counsel.

Bidding documents were sent to 4 qualified Public Works Contractors on 5/4/18. The bid opening was conducted on 5/17/18. Two bids were received and came in at 28% higher than engineer's recommendation. For similar reasons as the Chip Seal contract, staff recommends to reject all bids, carry forward the funds to FY19 to combine with additional projects to get a better bid turnout.

Council Member Holmes moved to reject all bids for the 2018 microsurface project. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

AB 18-134 Request to Approve the Interagency Agreement with Payette Lakes Recreation Water and Sewer District for Street Repair/Sewer - Repair of Idaho Street and Brown Drive Reconstruction

Public Works Director Nathan Stewart presented the Interagency Agreement with Payette Lakes Recreation Water and Sewer District (PLRWSD) for street repair/sewer for repair of Idaho Street and Brown Drive reconstruction. In accordance with the Section 9.8.1 of the *Agreement of Annexation Plan, Property Transfer, and Agreement of Operations Subject to the Conditions Precedent*, approved May 25, 2017 by the City of McCall and the PLRWSD, both agencies have collaborated in planning and designing the Idaho Street and Brown Drive Reconstruction. This infrastructure project includes water, stormwater and streets improvements to be funded by the City as well as sewer improvements intended to be funded by PLRWSD.

The City awarded a construction contract to Granite Excavation for total cost of \$1,236,410.10 on May 10, 2018. Of this project total, approximately \$147,000 is associated with sewer improvements and other shared costs to be funded by PLRWSD. PLRWSD authorized the necessary funding for this project at their 5/7/18 Board meeting.

The **Interagency Agreement for Street/Sewer Repair** (i.e. Agreement) outlines the project related expectations, obligations, and operational procedures to be followed by both agencies through the execution of the City's construction contract with the Granite Excavation and the City's task order for Construction Engineering and Inspection (CE&I) by their consultant, Horrocks Engineers. Specifically, the Agreement addresses the authority and roles of both the City

and PLRWSD to execute construction management activities including: pay application approval, change order approval, and reimbursement by PLRWSD to the City for agreed upon sewer infrastructure and other shared project costs. Ultimately, this Agreement formalizes each Agency's commitment to execute the project and its associated costs.

Council Member Sowers moved to approve the repair of Idaho Street and Brown Drive Reconstruction – Interagency Agreement for Street Repair/Sewer Repair with Payette Lakes Recreational Water and Sewer District and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 18-137 Request for Approval of a Public Works Construction Contract with Falvey Earthworks LLC for the Legacy Promenade Repairs

Parks and Recreation Director Kurt Wolf presented the public works construction contract with Falvey Earthworks LLC for the Legacy Promenade repairs. The Parks Department was awarded \$60,000 in LOT dollars and \$60,000 from the McCall Urban Renewal Agency to make repairs to bad concrete and paver base & edging material throughout the Legacy Promenade. This project is an approved 5 years CIP project and funding was allocated through that process. Plans and specifications were originally designed and engineered for the initial construction by Otac Engineering LLC. Current and revised ICPI paver specifications were incorporated and are being required for the repair work to ensure a better and more sustainable product. Formal public works construction bidding, in accordance with IDAPA, occurred for two weeks (April 26 – May 10).

The project is divided into three alternative bid sections. One bid was received, Falvey Earthworks LLC was the sole and low bidder with a total bid proposal of \$77,527.60. Falvey Earthworks will act as the general and Cobblestone Construction will do the paver install as a subcontractor. The bid has been verified and complete. The draft construction contract and bid summary has all bid values. Funding for this contract will cover Bid alternatives 1-3. A complete set of construction plans is available upon request. Construction for this project will begin in early to mid-September and be complete by September 30 and no later than October 19.

There was a brief discussion of the specifics of the work that will be done, and staff answered questions.

Council Member Sowers moved to approve a Public Works Construction Contract with Falvey Earthworks LLC for the Legacy Promenade Repairs in the amount of \$77,527.60, authorize staff to issue a “Notice of Award” to Falvey Earthworks LLC and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 18-127 Request for Approval of a 2018 Cooperative Noxious Weed Agreement with Valley County, The City of McCall, and the US Forest Service

Parks and Recreation Director Kurt Wolf presented the 2018 Cooperative Noxious Weed Agreement with Valley County, the City of McCall, and the US Forest Service. City staff will

work with other departments (Streets & Golf) to train staff and support cooperative weed work days. In recent years, this program has been a significant resource in managing and mitigating noxious weeds in a number of our more problematic areas such as the Airport, Riverfront Park, Sewage Treatment Facility, and industrial areas on Commerce Street and South Mission.

Staff answered the Council's questions of details in the contract.

Council Member Holmes moved to approve the Non Funded Participating Agreement between Valley County, the City of McCall, and the USDA Forest Service - Cooperative Noxious Weed Management and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 18-133 Through-the-Fence (TTF) Update Discussion

Airport Manager Jay Scherer presented the Through-the-Fence (TTF) update. On March 8, 2018 AB 18-68 was heard recommending a change to Code to define the procedure for processing a TTF application, if received. After discussion, Council directed Staff to change the ordinance to reflect TTF would only be considered for governmental entities. The revised ordinance was brought before Council on April 12 as AB 18-100. After further discussion, Council directed Staff to return with a recommendation following meetings with the Federal Aviation Administration (FAA) and the Airport Advisory Committee (AAC).

A summary of the meeting with the FAA is detailed in the City Manager's section of the Department Report covering April activities. The AAC was briefed on the FAA meeting summary, the Council discussion at the April 12 meeting and heard from the landowner and an airport businessperson/hangar owner on the subject. No motion was made regarding this topic, but a request was made to conduct a work session with Council, AAC, and staff to clarify airport growth strategy.

Staff has the following options:

1. Keep existing code
2. Adopt the ordinance presented Mar 22
3. Adopt the ordinance presented April 12th
4. Defer decision on new TTF code language until after the Council work session with AAC
5. Defer decision on new TTF code language until the Airport Master Plan Update scheduled for 2020
6. Other

Staff recommendation is to wait until after a joint work session with the AAC. There was Council discussion. There was concern of an TTF application coming through before a decision has been made. City Attorney Bill Nichols stated if an application comes in, staff can still request pertinent information that will be required even though the ordinance has not yet been adopted for the Council to see. He also addressed questions regarding property values being affected stating that

it is hard to determine due to the nature of the market and demand and explained a regulatory taking.

City Manager Anette Spickard shared what her take away was from the meeting with the FAA. It is very important to comply with grant specifications, and the FFA feels strongly the decisions should be driven by what the City needs for the airport and not the adjacent property owners. The property owners who also attended the meeting agreed and would like to see the City decide what is needed at the airport for future operations. The Council directed staff to set up a work session with the AAC.

AB 18-140 Request to Appoint a Council Member as an Association of Idaho Cities Voting Delegate

City Manager Anette Spickard presented the request to appoint a Council Member to the Association of Idaho Cities (AIC) as a voting delegate. Each year during the AIC conference a business meeting is held. Each member city of the AIC is entitled to cast one vote during the Annual Business Meeting held during the conference. One elected official from each city should be designated as the "voting delegate" and another elected official as the "alternate" by using the "2018 Voting Credentials" form located below. Voting delegates and alternates must be elected officials and registered for the conference. The agenda for the Annual Business Meeting includes election of AIC officers, consideration of resolutions and other business.

The Council had a brief discussion of time commitments and Council Member Holmes volunteered. Mayor Aymon is already attending and will be an alternate.

Council Member Nielsen moved to appoint Council Member Holmes as the Association of Idaho Cities voting delegate and Mayor Aymon as the alternate for the 2018 AIC Conference. Council Member Sowers seconded the motion. In a voice vote all members voted aye and the motion carried.


Upcoming Meetings Schedule Discussion

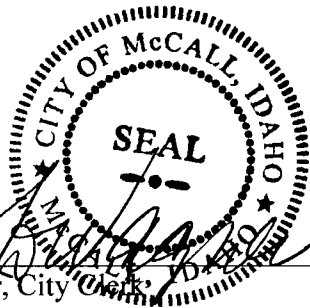
Council discussed upcoming meetings.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:31 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor