

NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 6, 2018
12:00 P.M. (Lunch provided at 11:30 a.m.)

NBSIA Large Conference Room
380A Chadbourne Road
Fairfield, CA 94534

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Shelby Van Orsow at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Items may be deleted or added in accordance with Gov. Code 54954.2.

3. PUBLIC COMMENTS

At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.

4. REPORTS TO THE BOARD OF DIRECTORS

Property/Liability Coverage Review, Rob Cutbirth, NBSIA General Counsel,
Freeman Mathis & Gary, LLP

Mr. Cutbirth will review the current coverage under our Memorandum of Liability Coverage (MOLC), as well as recent changes to the MOLC.

5. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

6. ACTION ITEMS

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***Approval of Consent Calendar**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a Member(s) of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

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|----|--|----|
| A. | Minutes: Regular Meeting April 18, 2018 | 3 |
| B. | Quarterly Financial Statements at March 31, 2018 (unaudited) | 7 |
| C. | 2018/19 Memorandum of Workers' Compensation Coverage | 9 |
| D. | Strategic Plan Progress Report | 13 |

Property and Liability Program

- +A. 2018/19 Memorandum of Liability Coverage 14
The Board is asked to approve the Memorandum of Liability Coverage with amendments, as presented.

Finance/Operations

- *A. 2018/19 Preliminary Annual Budget 15
The Board is asked to approve the preliminary budget as presented and recommended by the Executive Committee.
- *#B. NBSIA Personnel Handbook 38
The Board is asked to approve changes to the Handbook as presented and recommended by the Executive Committee.
- *C. 2018/19 Election of Officers 42
The Board is asked to nominate and elect a slate of officers for the coming fiscal year.
- *D. 2018/19 Meeting Schedule 44
The Board is asked to approve the meeting schedule for 2018/19.

7. NON-ACTION ITEMS

Discussion

- A. Executive Director's Report
- B. Department Reports
- 2018/19 Training Calendar
 - Liability Claim "Lessons Learned"

Information

- *A. Dental and Vision Claim Reports 46
- *B. Communications 48

8. ADJOURNMENT

NEXT MEETING: To be determined

- * = Attachment Included with agenda
+ = Attachment to be distributed at meeting
= Attachment to be distributed separately

This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534.