

**North Bay Schools Insurance Authority
Board of Directors Special Meeting
December 19, 2016**

MINUTES

CALL TO ORDER The meeting was called to order at 12:01 p.m. by President Rahill.

ATTENDANCE Those in attendance were:
Tim Rahill, Benicia Unified School District
Michelle Henson, Fairfield-Suisun Unified School District
Bruce Colby, Davis Joint Unified School District
Adrian Vargas, Dixon Unified School District
Joshua Schultz, Napa County Office of Education
Jamie Metcalf, Travis Unified School District
Deo Persaud, Vacaville Unified School District

Staff and Guests:
Janet Selby, NBSIA
Kami Liñan, NBSIA
Colleen Abney, NBSIA
Jo Ann Nelson, NBSIA
Shelby Van Orsow, NBSIA
Rob Cutbirth, Tucker Ellis, LLC

Absent:
Tommy Welch, Solano County Office of Education
Cecile Nunley, Vallejo City Unified School District
Wade Roach, Napa Valley Unified School District
Yulian Ligioso, Solano Community College

APPROVAL OF AGENDA

Motion was made by Schultz and seconded by Colby to approve as presented: Ayes: Colby, Henson, Metcalf, Persaud, Rahill, Schultz, Vargas; Noes: none; Abstained: none.

REPORTS TO BOARD

Public Comments: None.

ACTION ITEMS

Notice of Intent to Voluntarily Withdraw from NBSIA – Vacaville USD

President Rahill began by stating the board is concerned and saddened to have received a letter from Vacaville Unified School District stating the district's intent to withdraw its membership in North Bay Schools Insurance Authority. Selby then provided a brief history of events leading up to receipt of the letter, and opened the floor for questions from the board. Following discussion regarding the withdrawal process and fiscal impact, the board agreed no action was required, nor was a Closed Session needed. President Rahill concluded the meeting by reiterating that he remains hopeful Vacaville USD will remain a member of NBSIA and looks forward to resolution of matters surrounding their intent to leave the pool.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:38 p.m.

Respectfully submitted:	<u>Janet Selby (signature on file)</u> Janet Selby, Executive Director	<u>December 19, 2016</u> Date
Approved by board:	<u>NBSIA Board of Directors</u>	<u>January 27, 2017</u> Date