

# NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

April 20, 2016  
12:00 p.m.

NBSIA Board Room  
380A Chadbourne Rd.  
Fairfield, CA 94534

## AGENDA

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Michelle Lucas at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### 1. CALL TO ORDER

*Items may be deleted or added in accordance with G.C. 54954.2*

### 2. APPROVAL OF AGENDA

### 3. REPORTS TO BOARD

Public Comments

*At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

A. 2016 Actuarial Reports, John Alltop, FCAS, MAAA, Managing Director, Bickmore

*Mr. Alltop will present the 2016 Actuarial Studies for both the Workers' Compensation and Property/Liability programs.*

B. Presentation of CAJPA Accreditation with Excellence

*Staff will present the NBSIA certificate, renewing our accreditation with excellence for another three years.*

### 4. CLOSED SESSION

*The Board will enter into closed session for discussion and possible action as follows:*

A. Pursuant to Government Code Section 54957

*Evaluation of Assistant Executive Director Performance*

B. Pursuant to Government Code Section 54956.95(a)

*Nancy Doe v. DJUSD*

*Banks v. FSUSD*

### 6. REPORT FROM CLOSED SESSION

*Pursuant to Government code Section 54957.1, the board will report in open session any action, or lack thereof, taken in closed session.*

**7. BOARD MEMBER REPORTS AND COLLABORATION**

*This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.*

**8. ACTION ITEMS**

**\*Approval of Consent Calendar**

*All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to voting on the motion unless a Member(s) of the Board, staff, or members of the public request specific items to be discussed and/or removed from the Consent Calendar.*

- A. Minutes from January 29, 2016 Regular Meeting 1
- B. Notes from January 28, 2016 Strategic Planning Meeting 3
- C. 2016 Actuarial Studies by Bickmore
  - i. Workers' Compensation 2016 Actuarial Study
  - ii. Vallejo City USD 2016 Actuarial Study
  - iii. Property/Liability 2016 Actuarial Study
- D. AGRiP Standards Recognition Application 6
- E. Financial Statements at December 31, 2015 22

Property/Liability Program

- \*A. Student Accident Medical Support (SAMS) Program 24  
*The Executive Committee recommends approval.*
- \*B. Memorandum of Liability Coverage 27  
*The Board will review proposed changes to this document.*

Workers' Compensation Program

- \*A. Proposed 2016/17 Pooled Rates 45  
*The Executive Committee recommends approval.*
- \*B. Proposed 2016/17 Vallejo City USD Rates 48  
*The Executive Committee recommends approval.*

Dental Program

- \*A. Proposed 2016/17 Dental Rates 51  
*The Executive Committee recommends approval.*

Finance/Operations

- \*A. Resolutions Adopting and Implementing California Uniform Public Construction Cost Accounting Standards 54  
*The Executive Committee recommends approval.*

**10. INFORMATION / DISCUSSION**

- A. SB 707 Concealed Weapons on Campus
- \*B. Dental/Vision Claim Reports 58
- \*C. Safety Credit Fund Balances 60
- \*D. 2016 Strategic Planning Report and Action Plan Draft 61
- +E. Annual Liability Deductible for 2016/17
- \*F. Risk Management Updates 66
  - a. Hoverboards
- G. Department Updates

*This agenda and materials provided to Board members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road 94534 and on the NBSIA website at [www.nbsia.org](http://www.nbsia.org).*

**10. EXECUTIVE DIRECTOR'S REPORT**

**11. ADJOURNMENT**

**NEXT MEETING: June 15, 2016, 12:00 p.m. (lunch provided)**

- \* Included in agenda packet
- + To be distributed at meeting
- # Attached separately