

RESOLUTION 19- 34

FORMATION OF BONNER COUNTY SOLID WASTE ADVISORY COMMITTEE

WHEREAS, the Bonner County Board of Commissioners (BOCC) recognizes that Bonner County Solid Waste is a vital function for the residents of Bonner County; and

WHEREAS, Bonner County operates 14 collection sites for the disposal of solid waste; and

WHEREAS, there has been considerable growth within the community and will continue to grow; and

WHEREAS, on February 13, 2007 a solid waste facilities committee was previously established however there was no further activity, and it would be in the best interest of Bonner County to establish and update a Solid Waste Advisory Committee to collect, review, and make recommendations to the Board of Commissioners information pertaining to the future needs of the county

NOW, THEREFORE BE IT RESOLVED, THAT THE BOARD OF COMMISSIONERS OF BONNER COUNTY, IDAHO, BY THIS RESOLUTION form the Bonner County Solid Waste Advisory Committee, herinafter referred to as SWAC pursuant to the terms and conditions identified as follows:

I. COMPOSITION

- A. Members - SWAC shall be composed of 6 voting members and the Chairperson will be the deciding vote if a tie. There shall be two (2) members from each Commissioners District. The Bonner County Solid Waste Director shall be the Chairperson. The Chairperson may appoint a vice chair in his absence.
- B. The Bonner Solid Waste Director may appoint non voting members to the SWAC who will serve as contributors.
- C. No family members of solid waste employees shall be voting members.
- D. The BOCC shall make the SWAC appointments.
- E. Terms - The initial term of office for SWAC members shall be staggered as follows: two (2) members shall serve for two (2) years, two (2) members shall serve for three (3) years and (2) members shall service for (4) four years. All succeeding appointment shall be for a term of three (3) years, except that filling any vacancy occurring shall be for the remainder of the term for the Advisory Board member whose offices becomes vacant. Board members may have one renewal approved by the BOCC however, any other renewal must be applied for. There is no limit on the number of terms of office for Advisory Board members.

- F. All vacancies shall be advertised in the newspaper of general circulation, the Bonner County Commissioner and Solid Waste website and on social media. Candidates shall be appointed by the BOCC.
- G. A member of SWAC who misses two (2) unexcused absences from meeting in any twelve (12) month period may be removed from office by the recommendation of SWAC and approved by the Bonner County Board of Commissioners.
- H. There will be no automatic renewals
- I. All board members serve at will of the BOCC and may be removed at any time by the BOCC

II. MEETINGS

- A. LOCATION- SWAC shall meet at least quarterly to carry out the purposes of the Committee, however they may meet more as needs arise. Meetings will be held at the Bonner County Administration building but may be held at another location if the need arises.
- B. MINUTES/AGENDAS- Minutes of all meetings shall be kept by the BOCC clerk and distributed to the members prior to the next regularly scheduled meeting. Meeting minutes shall be approved by a majority vote of members present. Meeting minutes shall be posted on the Bonner County Commissioners and Solid Waste websites. Agendas shall be prepared by the Solid Waste staff and or the BOCC staff, with verbal approval of the Chairperson, and distributed to the members at least seven (7) days in advance of any regularly scheduled meeting.
- C. PUBLIC ACCESS- All meetings shall be open to the public. Approved meeting minutes shall be filed on record with the Bonner County Commissioners office and shall be made public as a matter of public record.
- D. QUORUM- A majority of the currently seated voting members of the Committee, but no less than four (4), shall constitute a quorum and shall have authority to transact Committee business.
- E. ORDER OF BUSINESS
 - 1. Call to Order
 - 2. Roll call and determination of quorum
 - 3. Introduction of guests
 - 4. Reading, correction, and approval of minutes
 - 5. Reading and disposition of communications
 - 6. Introduction and disposition of agenda business
 - 7. Other business
 - 8. Open session
 - 9. Announcements
 - a. Agenda for next meeting
 - b. Time and place of next meeting
 - c. Other announcements

10. Executive Session (if necessary)

G. VOTING- An affirmative vote of a majority of the quorum is required for transaction of business. Votes on recommendations to Bonner County Commissioners (BOCC) will only take place if background information has been given to SWAC at previous SWAC meetings, or if such information is included with the meeting agenda. All policy or contract recommendations forwarded to the BOCC that do not pass unanimously, will include a description of the arguments for and against the motions.

IV. DUTIES

SWAC shall have the following duties:

- A. Advise and make recommendations of programs and policies concerning solid waste handling and disposal that are requested by the Bonner County Board of Commissioners.
- B. Perform any other duties requested by the Bonner County Board of Commissioners.
- C. All duties are limited to **advisory** to the BOCC.

V. AMENDMENTS

Any part of this resolution may be amended or repealed by approval of the Bonner County Board of Commissioners.

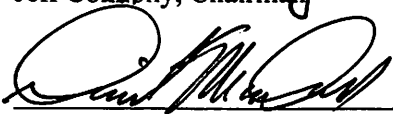
VI. BYLAWS

This resolution serves as the official bylaws of the Bonner County Solid Waste Advisory Committee and that no other bylaws shall be recognized.

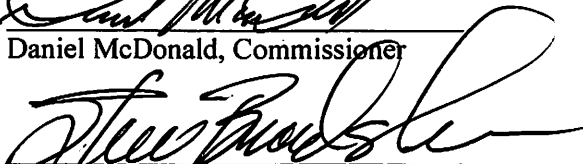
BONNER COUNTY BOARD OF COMMISSIONERS



Jeff Connolly, Chairman

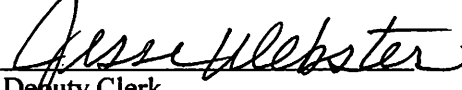


Daniel McDonald, Commissioner



Steve Bradshaw, Commissioner

ATTEST: Michael W. Rosedale

By 
Deputy Clerk



BONNER COUNTY SOLID WASTE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681

February 26, 2019

Memorandum

**SOLID
WASTE**
Item #1

To: Commissioners

From: Bob Howard, Solid Waste Director

Re: Resolution to update and establish the Solid Waste Advisory Committee

Bonner County Solid waste is seeking to update and establish a Solid Waste Advisory Committee. Originally resolution 07-10 was approved on February 13, 2007 after which there was no further action. Solid Waste has created the Solid Waste Advisory Committee bylaws and will then seek members to form this committee to review and make recommendations to the Bonner County Board of Commissioners regarding the needs of the county for Solid Waste.

Distribution: Original to BOCC
Email copy to Bob Howard; Melissa Libbers

Suggested Motion: Mr. Chairman based on the information before us I move to approve Resolution #19- 34 the Solid Waste Advisory Committee bylaws and begin seeking members to form the Solid Waste Advisory Committee.

Legal Review: SB

Recommendation Acceptance: yes no

Jeff Connolly
Commissioner Jeff Connolly, Chairman

Date: 2-26-19