

PRIEST LAKE TRANSLATOR DISTRICT
Minutes of Quarterly Board Meeting
July 13, 2015
Pending Board Approval

CALL TO ORDER: The meeting at Outlet Bay Sewer District Building was called to order at 4:00 PM by Galen Miller.

District Trustees attending: Chairman Galen Miller, Larry Ayer, Rob Ward and Bruce Yocum. Also attending was Rosemary Yocum as recording secretary, and guest Troy Lousen. **Absent:** Don Pratt and Karl Duncan.

AGENDA REVIEW: The agenda was reviewed. Larry moved and Rob seconded to approve it. Motion passed.

APPROVAL OF MINUTES

Larry moved, Rob seconded to approve minutes of the April 13, 2015 quarterly meeting with one spelling change. Motion passed.

FINANCIAL REPORT as of June 30, 2015:

Checking Account Balance: \$2,473

Savings Account Balance: \$105,408

Rosemary presented the Budget vs. Actual report for the quarter ended 6/30/15. *See attached.*

Rob reviewed the checking, savings, and visa statements for the last quarter.

Bill Payments approval:

Rosemary presented the “Checks/Deposits/Visa charges last quarter” report for period ending 6/30/15. Rob moved and Larry seconded to approve the items listed. Motion passed. *See attached.*

SPECIAL BUSINESS

Presentation by Troy Lousen requesting lease space at Kinner Point for amateur radio repeater system:

Troy distributed a packet of information to each board member. It included information about ham radio and a proposal regarding his request to install a ham radio repeater. Larry reported that Idaho Dept. of Lands would charge the district \$1,382 in lease fees for year 1, \$1,424 in year 2, and increase fees annually. The district would pass this cost on to Troy, along with an additional fee from the District. Larry will ask IDOL if they could possibly offer lower fees. Galen would like the board to make a decision by August 1 and let Troy know.

OLD BUSINESS

Request to USFS for new communications site lease at LVM after current lease expires on 12/31/16: The USFS does not renew leases, but requires a new lease. A new lease must be requested at least a year in advance of the current lease expiring. Larry presented a letter he drafted to Joe Holzinger, the Special Use Program Coordinator of the Idaho Panhandle National Forest, requesting a new lease. Larry moved and Rob seconded to approve the letter. Motion passed. Galen signed it and will mail tomorrow. The last lease was for 20 years, but we won't know the length of new lease until we see it.

Expenditures of allotted money for purchasing tools, ladder, and test meter for LVM and KP: Larry purchased the tools approved at the April meeting, including a 10' collapsible ladder, test meter for generator building and other hand tools, for a total of \$488. He still needs to purchase tool boxes. Bruce will etch the tools with “PLTD.”

NEW BUSINESS

Budget for 2015-2016 fiscal year: The board came up with a preliminary budget. Rosemary will finalize it once she has the county warrant numbers and after the “Wish List” below is finalized.

Your T1 WiFi late rent payments: Larry and Galen will speak with a lawyer about a new lease for Your T1 requiring annual lease payment in advance in one lump sum.

Board approval of new monitoring system for Lakeview Mountain generator: Larry reported that the faulty generator, still under warranty, has been replaced by a new one. Steve Stoyanac of NW Power Systems, LLC, added monitoring equipment a few weeks ago to try out. Larry said it works beautifully and would like the district to purchase it. Larry moved and Rob seconded to approve the purchase. Motion passed. The cost is \$1,165, which includes \$365/year for cellular monitoring, and a one-time fee of \$800 for the Gen-Tracker Cellular System software/hardware.

Noxious weed spraying at LVM: This has been done by Ken Thacker of “The Weed Guy, LLC.” He recommends planting a USFS-approved grass seed mix this fall and spraying the area annually. Bruce and Galen volunteered to do the planting.

Report on tree topping north of LVM site by American Tree Service, for MooseBytes: MooseBytes wanted some trees removed that were interfering with their reception. The USFS would not allow cutting, but authorized the topping of 5 trees, at about 25’ each. American Tree Service completed the work.

2016 Idaho Dept. Lands Kinner Point lease rates to District: The 2016 lease rate will be \$4,161.40, which includes our own lease fee and building rent, along with Your T1 WiFi’s co-locator fee. The IDOL has never added MooseBytes to the fee, though we have asked them to several times.

Anonymous inquiry into possible acquisition of the Outlet Bay/3 Waters/Kokanee Park cable system: Dick Carrol, who used to be on the Translator Board, told Larry there are some residents of the Outlet area who are interested in restarting operation of the cable system. Dick asked if the board would sell it. Larry requested that Galen communicate with Dick about this and Galen agreed. Larry said that we could also sell the cable, connectors, etc. that we no longer use which are stored in the warehouse.

Review “Wish List” as requested by Galen, for item/service expenditures of District cash surplus: Galen suggested the board consider purchasing a snow-track vehicle for transport to the tower sites in winter. Bruce and Rosemary volunteered to research this and report back to the board.

Introduce Doug Baker as possible board member: Doug had car trouble and was not able to attend today’s meeting, but will do so in the future, as he is interested in joining the board.

NEXT MEETING: Next regular meeting is set for Monday, Oct. 12, 2015 @ 4:00 PM at the Outlet Bay Sewer District building.

ADJOURNMENT: Larry moved and Rob seconded to adjourn the meeting at 5:55 PM. Motion passed. Meeting adjourned.

Respectfully submitted,

Rosemary Yocum, Recording Secretary