



# Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

September 9, 2014

## MEMORANDUM

SHERIFF  
Item #1

To: Commissioners

From: Daryl Wheeler

Re: Resolution No. 2014 - \_\_\_\_

Description: The Bonner County Sheriff, who is the Chair of the Bonner County Communications Advisory Board (BCCAB), requests passage of a resolution which will authorize the Board of County Commissioners to reorganize the BCCAB so there are two Fire representatives.

**Mr. Chairman, I move to approve Resolution #2014 - 60 Reorganization of the Bonner County Communications Advisory Board (BCCAB) to allow two Fire representatives.**

Distribution: Original will be kept at the BOCC Office; copy to Sheriff's Office

Recommendation Acceptance:  yes  no

Cary Kelly  
Commissioner Cary Kelly, Chairman

Date: 9-9-14

# RESOLUTION No. 2014-60

## Bonner County Communications Advisory Board (BCCAB) Reorganization

AT A MEETING OF THE BOARD OF BONNER COUNTY COMMISSIONERS IN THE STATE OF IDAHO ON THE 9<sup>TH</sup> DAY OF SEPTEMBER, 2014, THE FOLLOWING RESOLUTION WAS ADOPTED, TO-WIT:

**WHEREAS**, the Board of County Commissioners wishes to organize and appoint a Bonner County Communications Advisory Board and;

**WHEREAS**, this Board which will be referred to as BCCAB and will oversee the Bonner County Interoperability Communication Advisory Board established by Resolution No. 09-71 on October 6, 2009 which will become a Standing Committee under BCCAB, and;

**WHEREAS**, the Board of County Commissioners takes responsibility and recognizes the need for clarity in regards to the communications system/infrastructure used by public safety, and;

**WHEREAS**, the Board of County Commissioners has determined that the purpose of the BCCAB will be to build and collaborate with all public safety partners on county-wide communications issues, revise and update the Bonner County Communications Plan for adoption by the Board of County Commissioners, and act as an advisory council to the Board of County Commissioners on public safety communications issues, and;

**WHEREAS**, the Board of County Commissioners has agreed to utilize and enforce a Bonner County Demarcation System, attached exhibit "A", and;

**WHEREAS**, the Board of County Commissioners have determined and identified the following Bonner County positions that will make up the Bonner County Communications Advisory Board (BCCAB), and non-county employees whose terms will be two years, comprising an eleven (11) voting member board, including;

- Bonner County Sheriff and/or the department representative
- Bonner County 9-1-1 Director
- Bonner County Technology Director
- Bonner County Technology Deputy Director
- Bonner County Communications Manager
- Bonner County Emergency Manager
- Bonner County EMS Chief and/or the department representative
- One City Law Enforcement representative (and one alternate\*)
- Two Bonner County Fire Chief Association representatives
- One citizen representative from Priest Lake Search & Rescue

(\*)Alternates may vote only when replacing the primary representative.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of Bonner County, Idaho, has adopted this resolution on the 9<sup>th</sup> day of September 2014.

**BONNER COUNTY BOARD OF COMMISSIONERS**

  
Cary Kelly, Chairman


  
Mike Nielsen, Commissioner

  
Glen Bailey, Commissioner

Attest:

  
Deputy Clerk

Approved

  
09/04/2014

## EXHIBIT "A"

### Bonner County Communications System Demarcation

Whereas, there is a need for clarity on the responsibilities of the county in regards to the communications system/infrastructure used by public safety.

The County of Bonner takes responsibility for the following system/infrastructure:

*One UHF 450 Mhz channel from the 9-1-1 PSAP to county authorized repeater sites and/or;*

*One VHF 150 Mhz band channel from the 9-1-1 PSAP to county authorized repeater sites.*

The current Authorized Repeater Sites are listed below and any new sites of channels will be added as authorized by the County:

*Baldy Mountain -*

*HooDoo Mountain -*

*Schweitzer Mountain - One VHF channel only*

*County Courthouse -*

*Priest River Jr. High School – One UHF Channel*

*Samuels/TransCanada - One UHF channel only*

*Sundance – One VHF channel only*

Currently the county allows use of the current UHF channel to all law enforcement agencies who agree to follow any requirements set forth by Bonner County Communications or Bonner County 9-1-1. This will be followed up with contracts with each agency to ensure expectations are set forth, compliance is maintained, and enforcement is possible.

Currently the county allows use of the current VHF channel to all EMS/fire/SAR agencies who agree to follow any requirements set forth by Bonner County Communications or Bonner County 9-1-1. This will be followed up with contracts with each agency to ensure expectations are set forth, compliance is maintained, and enforcement is possible.

The county may choose to remove authorized sites and/or channels to the system which may result in decreased radio coverage.

All authorized sites/radio channels will be maintained and repaired by the county.

The goal for all repairs to the system/infrastructure will be as quickly as it is prudent to do so. Considerations of weather, technical repair availability, accessibility, availability of replacement part(s)/equipment, cost of repairs, etc. may affect the repair time frame.

All agencies using the Bonner County communications system will be responsible for their own communications plan that allows their agency to have a backup plan for interconnecting with the Bonner County communications system in case of failure of any part of the BC communication system.

Any changes to the county communications system/infrastructure must be authorized by Bonner County.

All agencies using the Bonner County communications system will be responsible for their equipment legally and properly (in a technical sense) interconnecting with the authorized radio sites.

All agencies using the Bonner County communications system will be responsible for reporting system problems in writing, and to requested specificity, to ensure repair personnel can troubleshoot and repair system problems with the least possible cost to Bonner County. **Any needs not reported in a timely manner, in writing, will be the responsibility of the owner of the equipment.**

All agencies using the Bonner County communications system will be responsible for keeping their equipment used to interconnect with the county system maintained and annually inspected for frequency, deviation, and general good repair.

All agencies using the Bonner County communications system who report system problems which require Bonner County to expend funds to investigate shall bear the cost of such investigation if the origin or cause of the problem is determined not to be a Bonner County communication system/infrastructure problem.

All agencies who request to interconnect with the 9-1-1 PSAP or with any part of the county system/infrastructure using methods or equipment not currently used in the county system/infrastructure will bear the entire cost of such an interconnect, including, but not limited to equipment, installation, and training. Further costs may be incurred if requested changes increase workload, in any manner, in order to operate.

Bonner County does not foresee a time where there will be one hundred percent radio coverage for mobile or portable radios. For areas where there is little or no radio coverage the responding agencies are responsible for providing any extended infrastructure to reach and interconnect with the nearest authorized county site.