



# **Bonner County**

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## **Board of Commissioners**

Glen Bailey

Daniel McDonald

Jeff Connolly

### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

April 17, 2018 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, April 17, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald & Connolly present, Vice – Chairman McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Wes Ribeiro from the Sandpoint Christian Center and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

Commissioner Connolly moved to adopt the order of the agenda as presented. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### **PUBLIC COMMENT –**

Kevin Moore – spoke regarding his personal property

#### **CONSENT AGENDA**

- 1) Bonner County Commissioners' Minutes for April 10, 2018
- 2) Liquor Licenses: Willow Bay, Priest River, ID

Commissioner Connolly moved to approve the consent agenda as presented. Vice – Chairman McDonald stepped down from the Chair and seconded the motion. There was a brief discussion regarding the consent agenda amongst the audience and the Board. All in favor. The motion passed.

#### **TREASURER – Cheryl Piehl**

- 1) Discussion/Decision Regarding Petty Cash Authorization, Weeds Department

Commissioner Connolly made a motion to authorize the County Treasurer to transfer \$200.00 from the Treasurer's Account to the County Weed Department. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience and the Board regarding this item. All in favor. The motion passed.

#### **PUBLIC DEFENDER – Janet Whitney**

- 1) Discussion/Decision Regarding 2019 Indigent Defense Grant Application

Commissioner Connolly made a motion to approve the Indigent Defense Grant Application and that it be submitted to the Idaho State Public Defense Commission on May 1, 2018. Commissioner McDonald

stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Janet Whitney and the Board regarding this item. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

- 1) Discussion/Decision Regarding Award of 2018 Liquid Asphalt Contract, Western States Asphalt, Inc.; \$701,725.00

Commissioner Connolly made a motion to award the 2018 Liquid Asphalt Contract for HFE-150, CRS-2, and CMS-2P oil grades to Western States Asphalt, Inc. for the unit prices listed on their Bid Submittal Form for a total amount of \$701,725.00. I also move to authorize the Board Chairman to sign the Notice of Award administratively. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Construction Engineering Services for Big Creek Bridge, HMM Engineering; \$21,902.10

Commissioner Connolly made a motion to approve the professional services agreement with HMM Engineering, Inc. to provide construction engineering for Big Creek Bridge for a not to exceed amount of \$21,902.10 and allow the chairman to sign the agreement administratively. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

**PLANNING – Milton Ollerton**

- 1) Discussion/Decision Regarding Vacation (Relocation) of Portions of Lake Street and Right-of-Way Dedication for a Portion of Lake Street, File #VS1866-16; **Resolutions**

Commissioner Connolly made a motion to approve Resolution #18-50 vacating portions of Lake Street, and Resolution #18-51, dedicating portions of Lake Street relocating the right of way slightly to the west, to match the actual location of the existing road. File #VS1866-16 and authorize the Board to sign said resolution. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Milton Ollerton and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Road Vacation, Portion of Susurro Lane, File #VS1937-18; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-52, vacating a portion of Susurro lane, File #VS1937-18 and authorize the Board to sign said resolution. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Sam Ross and the Board regarding this item. All in favor. The motion passed.

**AIRPORT – Jim Kaiser**

- 1) Discussion/Decision Regarding Environmental Site Evaluation Proposals, 191 North, LLC; **\$19,300**

Commissioner Connolly made a motion to approve the Environmental Site Evaluation Proposals with 191 North, LLC to provide Phase II Environmental Site Assessments on two parcels of property which are scheduled to be acquired in the FAA FY2018 Airport Improvement Grant for the Priest River Airport. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion regarding this item amongst the audience, Jim Kaiser and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Notice of Award, Taxilane Repaving Project, Wood's Crushing and Hauling; **\$89,313.85**

Commissioner Connolly made a motion to approve the Sandpoint Airport FY2018 Taxilane Repaving Project, "Notice of Award" to Wood's Crushing & Hauling, Inc. in the amount of \$89,313.85. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Reappointment of Two Members to the Sandpoint Airport Advisory Board; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-53 reappointing Forest Schuck & Rick Orchard to the Sandpoint Airport Advisory Board each for a three-year term. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### **HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Instructing PayneWest to Pursue Health Self Insurance for Bonner County Employees

Commissioner Connolly made a motion to approve PayneWest Insurance, Broker Consultant to proceed with the necessary registration requirements for self-funded benefits as dictated by Idaho Code Chapter 41, Self-funded Health Care Plans, to include the \$10,000.00 fee. Commissioner McDonald stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Cindy Binkerd and the Board regarding this item. All in favor. The motion passed.

At 9:24 a.m. the meeting was recessed.

At 9:29 a.m. the meeting was reconvened.

#### **EXECUTIVE SESSION – HUMAN RESOURCES & SOLID WASTE**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd & Bob Howard Discussion/Decision Regarding Hiring

At 9:29 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, and Commissioner Connolly – Aye. The motion passed.

Vice-Chairman McDonald stated for the record, that Bob Howard was directed to proceed as discussed in executive session.

#### **EXECUTIVE SESSION – HUMAN RESOURCES**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd

### Discussion/Decision Regarding Personnel

At 9:32 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring & (B) Personnel with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye and Commissioner Connolly – Aye. The motion passed.

There being no further business to come before the meeting, at 10:01 a.m. Vice - Chairman McDonald adjourned the meeting

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of April 10, 2018 – April 17, 2018  
Copies of the complete meeting minutes are available upon request.

On Wednesday, April 11, 2018 a Tax Cancellation meeting was held to discuss the following files:  
Approved: RPP0350015021BA

On Wednesday, April 11, 2018 an Assistance Meeting was held to discuss the following files: Approved:  
2018-028 Denied: 2018-029

On Tuesday, April 10, 2018 an Bid Opening for the Garfield Bay Water System was held pursuant to Idaho Code §74-204(2). Commissioner McDonald made a motion to postpone this bid opening to date certain of April 30, 2018 at 1:00 p.m. Commissioner Connolly seconded the motion. All in favor. The motion passed.

On Tuesday, April 10, 2018 an Update with the USFS was held pursuant to Idaho Code §74-204(2).

On Tuesday, April 10, 2018 an Update with the Planning Department was held pursuant to Idaho Code §74-204(2). Commissioner McDonald made a motion to place notice to title on parcel #RP56N02W047351A Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner McDonald made a motion to place notice to tile on parcel #RP54N03W251801A. Commissioner Connolly stepped seconded the motion. All in favor. The motion passed.

On Wednesday, April 11, 2018 a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner McDonald moved to approve of this project FILE AM 162-18 a comprehensive plan map change, from Agriculture/Forestry- 10-20 acre minimums to Rural residential 5-10 acre minimums, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly moved to recommend approval of resolution #18- 49 amending the Bonner County Projected Land Use Plan Map. Commissioner McDonald seconded the motion. All in favor. The motion passed. Commissioner McDonald moved to approve of this project FILE ZC365-18 to change the zoning designation for the subject property from A/F-10 to R-5 with 5 acre minimums, finding that it is in accord with the general and specific objectives of the Bonner

County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly moved to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands generally located in Section 21, Township 54N, Range 4 West, Boise Meridian from Agricultural Forestry 10 to Rural-5, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald seconded the motion. Roll- Call Vote Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly - Aye All in favor. The motion passed.


On Wednesday, April 11, 2018 a Town Hall Meeting regarding Eastriver Spur Road & Bridge was held pursuant to Idaho Code §74-204(2).

On Thursday, April 12, 2018 an Executive Session for PayneWest was held pursuant to Idaho Code §74-204(2).

On Friday, April 13, 2018 an Bid Opening for an Excavator was held pursuant to Idaho Code §74-204(2). Commissioner Connolly made a motion to turn these bids over to Road and Bridge for review and recommendation. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

  
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Glen Bailey, Chairman  
  
  
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Date

ATTEST: Michael W. Rosedale

By   
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Deputy Clerk