



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

March 13, 2018 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, March 13, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence of the River of Life Church and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner McDonald moved to amend the agenda by adding an Executive Session under Idaho Code §74-206 (1) (A) Hiring with Scott Bauer with a Discussion/Decision to follow. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner McDonald made a motion to adopt the order of the agenda as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT

Doug Paterson – spoke regarding damage to the Edgemere Grange sign.

Kevin Moore – Spoke regarding the addition of an Executive Session to the agenda.

CONSENT AGENDA

- 1) Bonner County Commissioners' Minutes for March 6, 2018
- 2) Expenditures Exceeding \$5,000.00: Facilities; Recreation
- 3) Liquor License: The Moose Knuckle, Coolin, ID
- 4) Final Plat: Cole Subdivision, File #MLD1942-18

Commissioner Connolly moved to approve the consent agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Discussion/Decision Regarding Payment of FY18 Claims in Batch # 12 \$475,947.48 and FY18 Demands Batch #12 \$44,422.20; Totaling **\$520,369.70**

Claims Batch #12		
General Fund	\$	141,479.48
Road & Bridge	\$	86,799.83

Airport	\$	2,642.04
Elections	\$	183.40
District Court	\$	13,830.72
911 Fund	\$	13,746.28
Indigent and Charity	\$	322.11
Revaluation	\$	445.54
Solid Waste	\$	8,975.26
Tort	\$	46,414.32
Weeds	\$	106.32
Parks and Recreation	\$	40.40
Justice Fund	\$	153,224.63
Snow Groomers	\$	102.58
Waterways	\$	1,281.56
Grants	\$	6,353.01
Total	\$	475,947.48

Commissioner McDonald moved to approve payment of the FY18 Claims in Batch #12 \$475,947.48 and FY18 Demands in Batch #12 \$44,422.20; Totaling \$520,369.68. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Payment of FY18 EMS Claims in Batch # 12 \$19,926.52 and FY18 EMS Demands Batch #12 \$6,813.15; Totaling **\$26,739.67**

EMS Batch #12		
EMS Claims	\$	19,926.52

Commissioner Connolly move to approve payment of the FY18 EMS Claims Batch #12 \$19,926.52 and FY18 EMS Demands in Batch #12 \$6,813.15; Totaling \$26,739.67. Commissioner McDonald seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

- 1) Discussion/Decision Regarding Land Use Permit for Idaho Hill; **\$17,480.00**

Commissioner McDonald moved to approve the Land Use Permit #LU0200041 with the Idaho Department of Lands for \$15,750.00 for the use of 6.3 acres adjacent to the Idaho Hill collection site. Solid Waste also agrees to purchase the standing timber in the amount of \$1,730.00. I further authorize the Chairman to sign the permit administratively. Commissioner Connolly seconded the motion. There was a brief discussion amongst the Board, Bob Howard and the audience regarding this agenda item. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney

- 1) Discussion/Decision Regarding Destruction of Records; **Resolution # 18-37**

Commissioner Connolly moved to approve Resolution #18-37 authorizing the Public Defender's Office to destroy the documents as listed in the attached Resolution and as outlined in the Public Defender's Records retention Policy Resolution # 16-22. Commissioner McDonald seconded the motion. There was a brief discussion amongst the audience and Board regarding this item. All in favor. The motion passed.

ASSESSOR – Jerry Clemons

- 1) Discussion/Decision Regarding Service Level Agreement with DeVries Business Services for Document Preparation & Imaging Services; **\$30,000.00**

Jerry Clemons introduced a new employee, Corey Gable. Jerry stated for the record that the Assessor's office has not increased head count in ten years.

Commissioner McDonald moved that the County approve the contract as presented between Bonner County and Devries Business Services for scanning of Assessor paper records not to exceed \$30,000 without additional Board approval. Commissioner Connolly Seconded the motion. There was a brief discussion amongst Jerry Clemons, the Board and the audience regarding this item. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Discussion/Decision Regarding Professional Services Agreement: Engineer of Record for Bottle Bay Intersection, Welch Comer Engineers; \$15,000.00

Matt Mulder advised that the amount for this agreement will be \$15,000.00 as the \$49,000.00 figure was another amount written on his memo.

Commissioner Connolly moved to approve the Professional Services Agreement for engineer of record services with Welch Comer Engineering, Inc. for Project Key # 20297 – INT Bottle Bay Rd, and authorize the chairman to sign the agreement. Commissioner McDonald seconded the motion. There was a brief discussion amongst the audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Advertisement for Procurement of Magnesium Chloride

Commissioner McDonald moved to approve this Notice of Advertisement for the 2018 Magnesium Chloride Bid. I also move to authorize the Board Chairman to sign this administratively. Commissioner Connolly seconded the motion. There was a brief discussion amongst the audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Robert Privette Land Grant by Quit Claim, Talache Road;
Resolution # 18-38

Commissioner Connolly moved to approve Resolution #18-38 accepting the land identified in Bonner County Instrument Number 904116 as right-of-way under the provisions of Title 40, Idaho Code. Commissioner McDonald seconded the motion. There was a brief discussion amongst the audience, Steve Klatt and the Board regarding this item. All in favor. The motion passed.

RECREATION – James Shannon

- 1) Discussion/Decision Regarding IDL Memorandum of Understanding Regarding Gold Hill

Commissioner McDonald moved to approve the Memorandum of Understanding between the State of Idaho, Department of Lands and Bonner County for the cooperation in the maintenance of recreational facilities, improvements and trails specific to the Gold Hill area – Section 36, T57N, R02W. This authorizes the County to make annual payments on a 5 year permit. I further authorize the Chairman to sign administratively. Commissioner Connolly seconded the motion. There was a brief discussion amongst the audience, James Shannon and the board regarding this item. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Discussion/Decision Regarding Continuity of Operations Grant Contractor Critical Path Solutions, Inc.; **\$29,740.50**

Commissioner Connolly moved to approve Emergency Management to hire Critical Path Solutions, Inc. for the amount of \$29,740.50 for the purpose of obtaining the COOP grant and providing associated seminars and training exercises. Commissioner McDonald seconded the motion. There was a brief discussion amongst the audience, Bob Howard and the Board regarding this item. All in favor. The motion passed.

MISCELLANEOUS – BOCC

- 1) Discussion/Decision Regarding Release and Termination of Easement #100114 with Idaho Department of Lands

Commissioner McDonald moved to approve the Release and Termination of Easement No. 100114 with Idaho Department of Lands. Commissioner Connolly seconded the motion. There was a brief discussion amongst the audience and the Board regarding this item. All in favor. The motion passed.

At 9:45 am the meeting was recessed.

At 9:52 am the meeting was reconvened.

EXECUTIVE SESSION – SHERIFF's Office

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Sheriff's Office

At 9:52 am Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Sheriff's Office. Commissioner McDonald seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

Chairman Bailey stated that there was no decision, and that the Panhandle Animal Shelter will be invited to come next week for an Executive Session followed by a Discussion/Decision.

EXECUTIVE SESSION – SOLID WASTE

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt from Disclosure with Bob Howard

At 10:12 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt from Disclosure with Bob Howard. Commissioner Connolly seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

Discussion/Decision Regarding Records Exempt From Disclosure

Commissioner McDonald moved to waive the remaining balance of \$353.25 for solid waste account and the account be closed based on hardship on the Borgers LLC Account # 111. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 10:17 a.m. the meeting was recessed.

At 10:20 a.m. the meeting was reconvened.

EXECUTIVE SESSION – HUMAN RESOURCES – ROAD & BRIDGE

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel Road & Bridge with Cindy Binkerd and Steve Klatt

At 10:20 a.m. Commissioner Connolly move to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel Road & Bridge with Cindy Binkerd and Steve Klatt. Commissioner McDonald seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

Discussion/Decision Regarding Personnel

Chairman Bailey advised that there was no decision, and that the Road and Bridge and Human Resources Departments were to develop a plan to be present to the BOCC at a later date.

EXECUTIVE SESSION – HUMAN RESOURCES

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd

At 10:38 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

EXECUTIVE SESSION – RISK MANAGEMENT

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Christian Jostlein & Cindy Binkerd

At 10:42 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Christian Jostlein & Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

EXECUTIVE SESSION – PROSECUTOR

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Scott Bauer

10:50 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Scott Bauer, Michael Rosedale and Colton Boyles. Commissioner Connolly seconded the motion. Roll Call: Commissioner McDonald – Aye; Commissioner Bailey – Aye; Commissioner Connolly – Aye. The motion passed.

Discussion/Decision Regarding Hiring

Commissioner McDonald moved to approve and sign the letter of waiver of potential conflict with Davillier law group. Commissioner Connolly seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 11:20 a.m. Chairman Bailey adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive
Sessions, Emergency Meetings and Hearings held during the week of March 6, 2018 – March 13, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, March 7, 2018 a Tax Cancellation Meeting was held to discuss the following files:
Approved: RPS01960090070A; RP0030300102A0A; RPD73150022010A; RP012560000010A

Glen Bailey
Glen Bailey, Chairman
3/20/2018
Date

ATTEST: Michael W. Rosedale

By Jessie Webster
Deputy Clerk