



Livermore Area  
Recreation & Park District  
*An independent special district*

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4444 East Ave., Livermore, CA 94550-5053  
(925) 373-5700                      [www.larpd.org](http://www.larpd.org)

# 2018 – 2019 Final Operating Budget

# 2018 – 2021 Capital Improvement Plan Budget

August 8, 2018

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Board of Directors:

Maryalice Faltings

David Furst

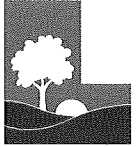
Jan Palajac

Philip Pierpont

Beth Wilson

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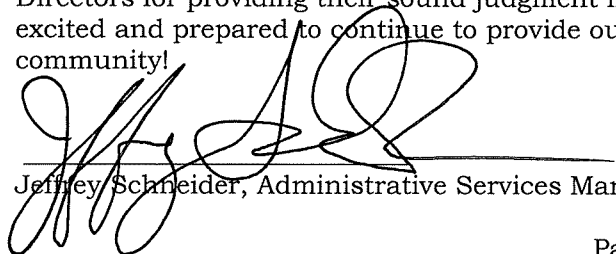
It is my pleasure to present the Final Budget for the Livermore Area Recreation and Park District for the Fiscal Year 2018-19. At \$22,017,048, the operating and capital equipment budget is balanced, and a total of \$13,722,564 is planned for capital improvement expenses for Fiscal Year 2018-19. The District's total expense plan for Fiscal 2018-19 is thus \$35,739,612. The budget includes a projected reserve of 22% of operating costs, as of June 30, 2019. The District continues to stand debt-free.

The budget includes the provision of programs and services for children, teens, adults and seniors and the maintenance of facilities, parks, trails and open space parks that serve the community. Park improvement projects include renovation of playgrounds at Big Trees Park, May Nissen Park, Pleasure Island Park and Jane Addams Preschool, the renovation of the Arroyo Del Valle trail at Sycamore Grove Park, and a partnership with Tri-Valley Conservancy to construct a bridge that will span the creek at the south end of Sycamore Grove Park as part of the regional trail. This budget includes a 3.6% cost of living adjustment (COLA) and market improvement factors for those job classifications that were identified as materially under market based on a comprehensive compensation study that was completed in March, 2018. The District will implement a deferred compensation match of up to 4% for part-time benefitted staff, and will contribute additional dollars to entirely cover anticipated health cost increases for benefitted staff. Property tax projections continue to rise, which is encouraging news since that revenue source makes up about half of the total District revenues. The District's operating units continue to provide the remainder of the revenues that fund the many innovative programs and services that are highly valued by the community.

This budget also reflects significant capital improvement spending in relation to high priority parks and buildings infrastructure projects that were identified by the recently completed District-wide Asset Management study. Included in our capital improvement plans are a variety of energy-saving initiatives, including solar power at the Robert Livermore Community Center (RLCC), and the renovation of the RLCC Aquatics Center.

The Fiscal Year 2018-19 Final Budget is the culmination of a comprehensive budget planning process that included members of the Board of Directors, feedback from the public throughout the year, and our staff. It represents our effort to support the goals set forth in the District's Parks, Recreation and Trails Master Plan (2016) and policy direction from the Board of Directors.

Acting General Manager Patricia Lord and I are grateful to District staff for compiling the detailed assumptions and information that form the foundation for this Budget, to Financial Analyst Julie Dreher for effectively managing the budget process, to recently retired General Manager Tim Barry for his invaluable guidance and support, and to the District's Board of Directors for providing their sound judgment in reviewing and adopting this budget. We are excited and prepared to continue to provide outstanding services and facilities to our community!



Jeffrey Schneider, Administrative Services Manager

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## LIVERMORE AREA RECREATION and PARK DISTRICT'S MISSION STATEMENT

To provide the people of the Livermore area with outstanding recreation programs and a system of parks, trails, recreation areas, and facilities that promote enjoyment, lifelong learning, and healthy, active lifestyles.

### LIVERMORE AREA RECREATION AND PARK DISTRICT GOALS FOR FISCAL YEAR 2018-19

These goals reflect the District's direction and philosophy as outlined in its 2016 Parks, Recreation, and Trails Master Plan.

1. Provide safe and clean park areas, trails and facilities. Capital Improvement projects include the completion of the trail renovation at Sycamore Grove - Arroyo Del Valle and the Arroyo Del Del Valle Trail Bridge Connection, led by the Tri-Valley-Conservancy. Roof and porch renovations will be completed at the Ravenswood historic site. Improvements will be made at the RLCC Aquatics Center, including the replacement of the pool deck and enhancements to accessibility. Five park playground replacement projects will be initiated: Pleasure Island, Big Trees, May Nissen, Jane Addams preschool at Max Baer Park, and Sunset Park.
2. Create opportunities for saving water and energy. Work will commence on energy efficiency measures at the RLCC that will include the deployment of solar technology and the upgrade of aged equipment and fixtures that will reduce the RLCC's energy footprint.
3. Work on high priority Asset Management projects will continue, including: Rodeo Stadium infrastructure stabilization, equipment upgrades at the May Nissen pool, and design work for improvements to Tex Spruiell Park. Implementation of the *E-Maint* work order program will be completed, including staff training, to help manage the maintenance of high priority assets.
4. Complete a five year Strategic Financial Plan for the District that considers current economic conditions as well as various scenarios that could impact the District's ability to manage and/or expand program offerings.
5. Foster community partnerships with the City of Livermore and the Livermore Unified School District to explore potential roles for the District in the provision of additional park land and trails for the community.
6. Launch the District's redesigned website and implement enhanced marketing efforts through the use of various social media platforms.
7. Improve the efficiency and effectiveness of financial processes through the deployment of new planning, reporting, and payroll systems and tools.
8. Update the District's employee handbook and human resource policies and procedures.
9. Reach out to underserved populations utilizing various methods, including grant-funded programs, to enhance community engagement.

# **Livermore Area Recreation and Park District**

## **Budget Policy**

The District operates on a fiscal year basis beginning on July 1<sup>st</sup> and ending on June 30<sup>th</sup>. In accordance with the Public Resources Code, Section 5788 – 5788.9, the District is required to adopt a Preliminary Budget by July 1<sup>st</sup> and a Final Budget not later than August 30<sup>th</sup>.

## **Preliminary Budget**

- 1) An Annual budget proposal shall be prepared by the General Manager.
- 2) Prior to review by the Board of Directors, the Board's Finance Committee shall meet with the General Manager and review his/her annual budget proposal.
- 3) The proposed annual budget as reviewed and amended by the Finance Committee shall be reviewed by the Board no later than its first meeting in June.
- 4) On or before July 1 of each year, the Board of Directors shall adopt, by Board resolution, a Preliminary Budget.

## **Final Budget**

- 1) Prior to review by the Board of Directors, the Board's Finance Committee shall meet with the General Manager and review any revisions to the Preliminary Budget.
- 2) The proposed Final Budget as reviewed and amended by the Finance Committee shall be presented to the Board of Directors for review and adoption not later than August 30<sup>th</sup>.

## **Budget Adjustments and Amendments**

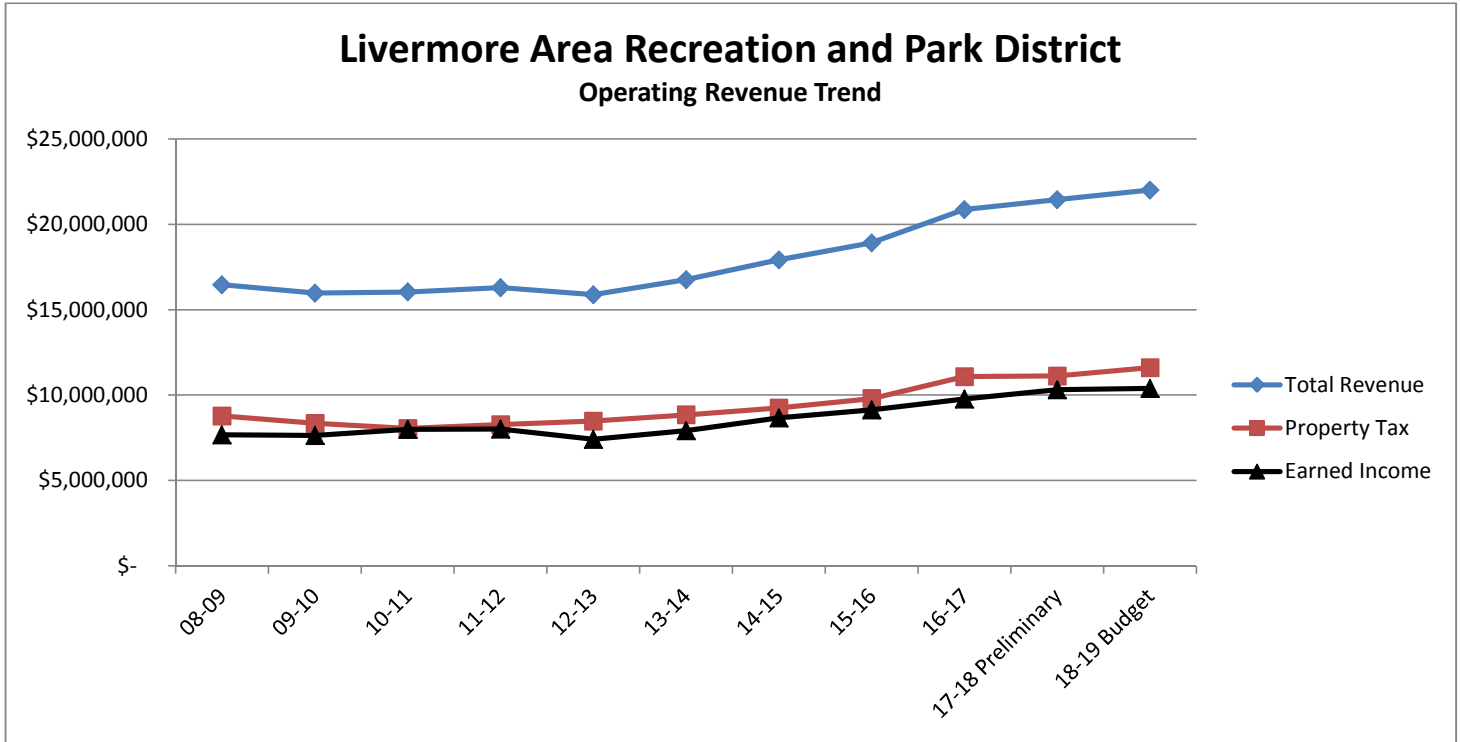
- 1) The General Manager may make adjustments within the Final Operating Budget that do not exceed the total appropriations approved by the Board of Directors.
- 2) Supplemental appropriations may be approved by resolution of the Board of Directors throughout the year when the total appropriations budgeted would be exceeded.

Adopted by Board Resolution August 7, 2001

## Livermore Area Recreation and Park District

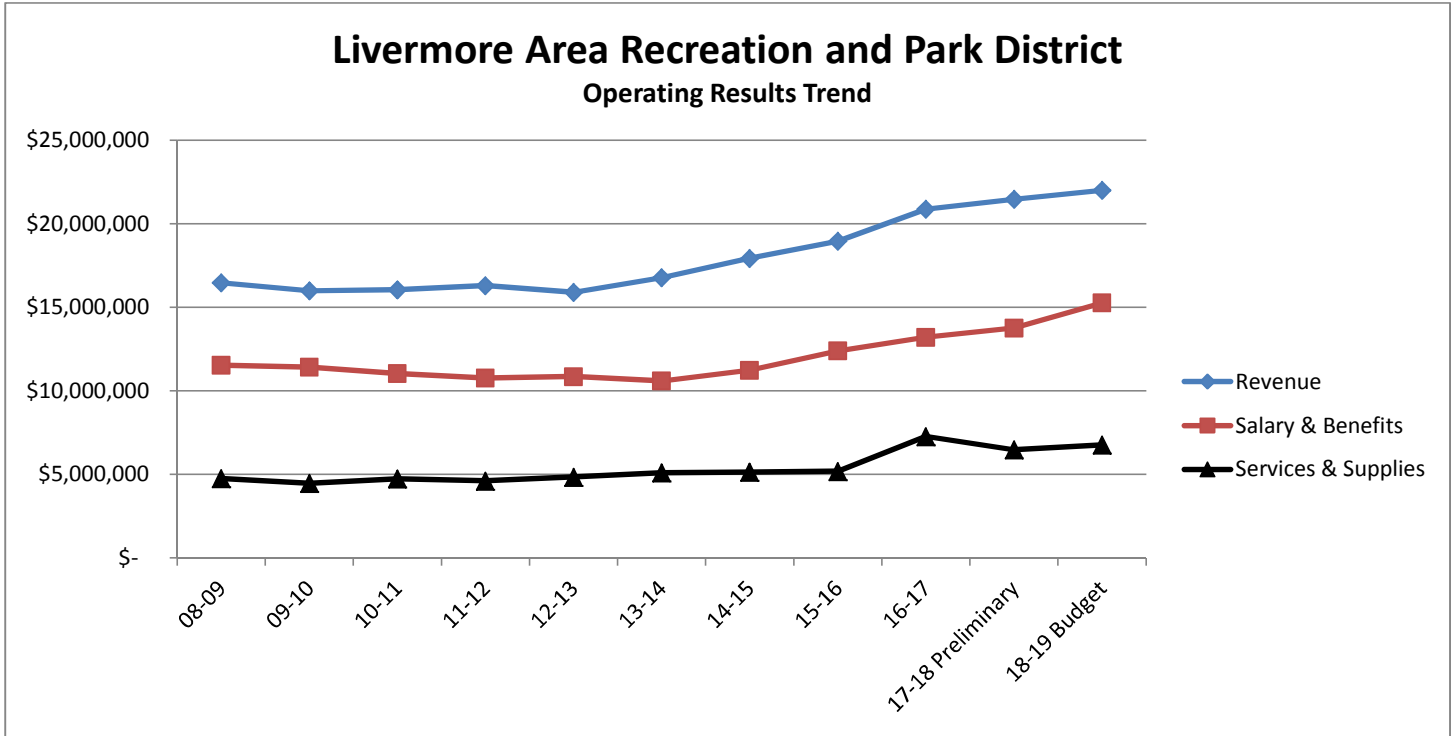
### Operating Revenue Trend

FY 08-09 thru FY 17-18



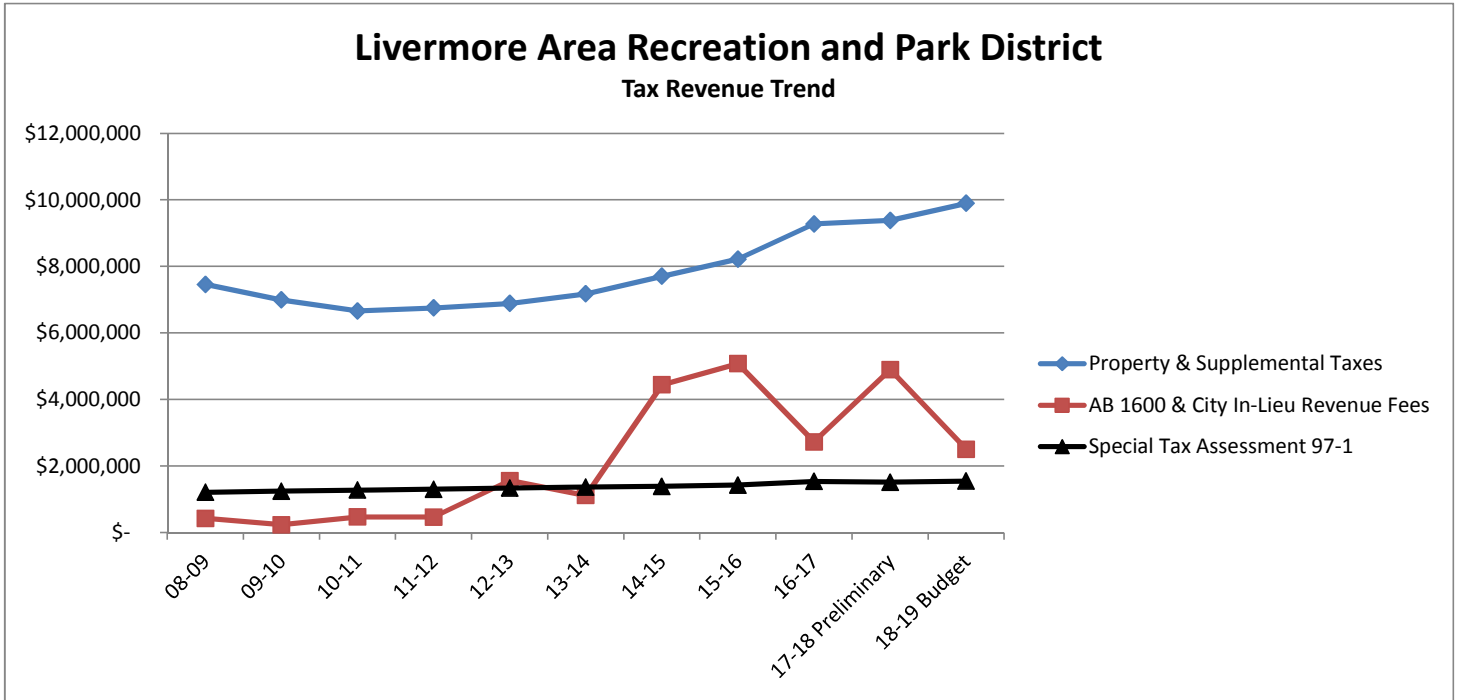
Fiscal Year	Total Revenue	Property Tax	Earned Income
08-09	\$ 16,468,616	\$ 8,788,937	\$ 7,679,679
09-10	\$ 15,988,833	\$ 8,352,156	\$ 7,636,677
10-11	\$ 16,052,795	\$ 8,056,098	\$ 7,996,697
11-12	\$ 16,303,802	\$ 8,282,851	\$ 8,020,951
12-13	\$ 15,896,472	\$ 8,480,513	\$ 7,415,959
13-14	\$ 16,778,397	\$ 8,853,216	\$ 7,925,181
14-15	\$ 17,938,908	\$ 9,257,514	\$ 8,681,394
15-16	\$ 18,935,883	\$ 9,809,444	\$ 9,145,695
16-17	\$ 20,885,191	\$ 11,096,725	\$ 9,788,466
17-18 Preliminary	\$ 21,465,963	\$ 11,134,313	\$ 10,331,650
18-19 Budget	\$ 22,017,048	\$ 11,613,200	\$ 10,403,848

**Livermore Area Recreation and Park District**  
 Operating Results Trend  
 FY 08-09 thru FY 18-19



Fiscal Year	Revenue	Salary & Benefits	Services & Supplies
08-09	\$ 16,468,616	\$ 11,534,265	\$ 4,750,865
09-10	\$ 15,988,833	\$ 11,411,524	\$ 4,456,259
10-11	\$ 16,052,795	\$ 11,024,971	\$ 4,727,930
11-12	\$ 16,303,802	\$ 10,765,877	\$ 4,605,675
12-13	\$ 15,896,472	\$ 10,849,959	\$ 4,833,754
13-14	\$ 16,778,397	\$ 10,594,431	\$ 5,093,574
14-15	\$ 17,938,908	\$ 11,234,139	\$ 5,125,036
15-16	\$ 18,955,139	\$ 12,388,958	\$ 5,179,538
16-17	\$ 20,885,191	\$ 13,203,565	\$ 7,264,024
17-18 Preliminary	\$ 21,465,963	\$ 13,763,334	\$ 6,467,910
18-19 Budget	\$ 22,017,048	\$ 15,259,822	\$ 6,757,226

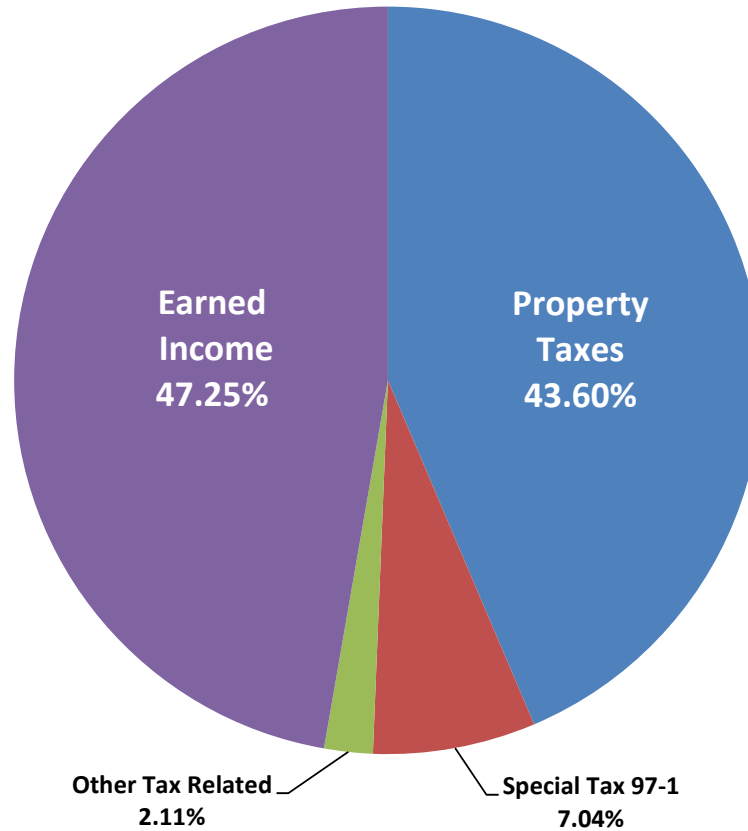
**Livermore Area Recreation and Park District**  
 Tax Revenue Trend  
 FY 08-09 thru FY 18-19



Fiscal Year	Property & Supplemental Taxes	AB 1600 & City In-Lieu Revenue Fees	Special Tax Assessment 97-1
08-09	\$ 7,463,294	\$ 424,694	\$ 1,211,648
09-10	\$ 6,994,951	\$ 235,499	\$ 1,244,029
10-11	\$ 6,663,684	\$ 471,242	\$ 1,279,258
11-12	\$ 6,753,662	\$ 467,875	\$ 1,304,842
12-13	\$ 6,887,757	\$ 1,561,913	\$ 1,334,770
13-14	\$ 7,177,033	\$ 1,113,103	\$ 1,369,185
14-15	\$ 7,705,717	\$ 4,444,394	\$ 1,388,030
15-16	\$ 8,221,488	\$ 5,078,439	\$ 1,428,561
16-17	\$ 9,279,918	\$ 2,724,597	\$ 1,536,839
17-18 Preliminary	\$ 9,388,078	\$ 4,897,334	\$ 1,514,553
18-19 Budget	\$ 9,900,000	\$ 2,500,000	\$ 1,549,200

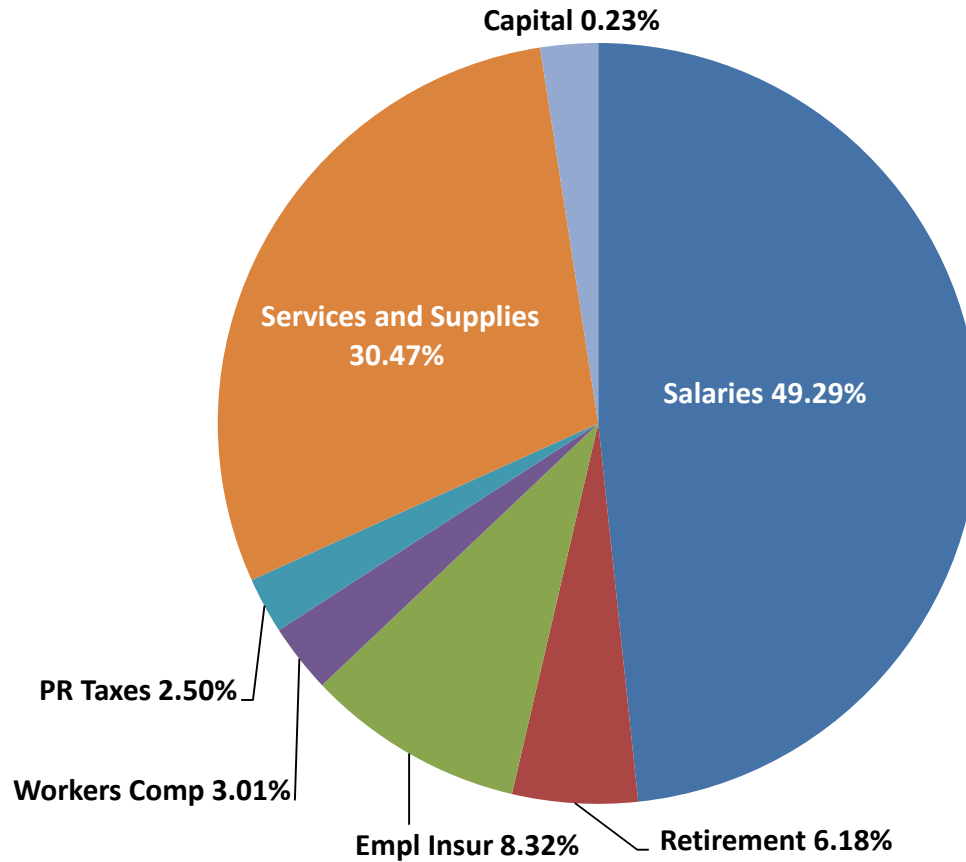


## FY 18-19 OPERATING REVENUE SUMMARY



<b>Property Taxes</b>	<b>\$9,600,000</b>
<b>Special Tax 97-1</b>	<b>\$1,549,200</b>
<b>Other Tax Related</b>	<b>\$464,000</b>
<b>Earned Income</b>	<b>\$10,403,848</b>
<b>Total Funds for Operation</b>	<b>\$22,017,048</b>

## FY18-19 OPERATING EXPENSE SUMMARY



<b>Salaries</b>	<b>\$ 10,852,277</b>
<b>Retirement</b>	<b>\$ 1,361,077</b>
<b>Employee Insurance</b>	<b>\$ 1,831,939</b>
<b>Workers Compensation</b>	<b>\$ 663,436</b>
<b>Payroll Taxes</b>	<b>\$ 551,093</b>
<b>Services &amp; Supplies</b>	<b>\$ 6,707,772</b>
<b>Capital</b>	<b>\$ 49,454</b>
<b>Total Expenses</b>	<b>\$ 22,017,048</b>

**LIVERMORE AREA RECREATION & PARK DISTRICT**  
**F/Y 18-19 OPERATING REVENUE SUMMARY**

	15/16 Actual	16/17 Actual	17/18 Preliminary	18/19 Budget
<b>GENERAL FUND</b>				
<b>TAXES</b>				
Property Tax	8,026,149	8,929,110	9,089,509	9,600,000
HOPTR Subvention	62,759	62,418	30,681	61,000
In-Lieu City Housing	0	0	3,787	0
Supplemental Assessment Tax	195,339	350,808	298,569	300,000
	<u>8,284,247</u>	<u>9,342,336</u>	<u>9,422,546</u>	<u>9,961,000</u>
Special Assessment Tax	1,428,561	1,536,839	1,514,553	1,549,200
Redevelopment Fiscal Impact	53,824	59,021	57,102	43,000
RDA - Residual Property Taxes	42,812	158,529	140,112	60,000
	<u>1,525,197</u>	<u>1,754,389</u>	<u>1,711,767</u>	<u>1,652,200</u>
<b>TOTAL TAXES</b>	<u>9,809,444</u>	<u>11,096,725</u>	<u>11,134,313</u>	<u>11,613,200</u>
<b>EARNED INCOME</b>				
Classes, Camps & Events	412,762	425,250	449,287	415,400
Adult Sports & Fitness	145,930	159,495	141,576	161,230
Camp Shelly	66,600	66,630	68,949	68,183
Park Operations	411,187	498,983	509,189	466,790
Extended Student Services (ESS)	4,252,079	4,598,713	5,054,968	5,315,417
Senior Services and Volunteers	150,579	237,390	225,613	144,589
Preschool	421,936	423,347	431,853	435,495
Open Space	443,653	472,002	541,497	519,401
Marketing & Public Information	2,850	260	0	0
Facility Use & Rentals	796,823	871,009	814,458	816,820
Youth Sports & Fitness	145,985	180,319	221,309	188,443
Field & Gym Rentals	274,587	375,475	364,216	455,603
Believes Program	151,438	146,290	149,317	149,500
Middle School Program	586,985	552,102	620,510	577,122
Aquatics	490,028	587,510	584,501	545,836
Concessions	60,760	61,621	59,467	65,900
CIP Administration	172,942	0	0	0
Miscellaneous & Interest	139,315	132,070	94,940	78,119
<b>TOTAL EARNED INCOME</b>	<u>9,126,439</u>	<u>9,788,466</u>	<u>10,331,650</u>	<u>10,403,848</u>
<b>Total General Fund Revenue</b>	<u>18,935,883</u>	<u>20,885,191</u>	<u>21,465,963</u>	<u>22,017,048</u>

**LIVERMORE AREA RECREATION & PARK DISTRICT  
F/Y 18-19 OPERATING RESULTS SUMMARY**

	15/16 Actual	16/17 Actual	17/18 Preliminary	18/19 Budget
<b>OPERATING REVENUE</b>				
Earned Revenue	9,126,439	9,788,466	10,331,650	10,403,848
Property Taxes	8,284,247	9,342,336	9,422,546	9,961,000
Special Assessment Taxes	1,428,561	1,536,839	1,514,553	1,549,200
Redevelopment Fiscal Impact	53,824	59,021	57,102	43,000
RDA - Residual Property Taxes	42,812	158,529	140,112	60,000
	<b>18,935,883</b>	<b>20,885,191</b>	<b>21,465,963</b>	<b>22,017,048</b>
<b>OPERATING EXPENSE</b>				
<b>SALARIES &amp; BENEFITS</b>				
4124 Stipends - Board Members	20,875	20,650	25,475	24,960
4120 Salaries - Full-Time	4,438,055	4,546,076	4,253,487	4,728,817
4121 Salaries - Part-Time Benefited	1,875,645	2,218,854	2,848,364	3,349,176
4122 Salaries - Part-Time	2,760,965	2,926,052	3,136,521	2,954,069
4125 Salary - Retention Bonus	32,550	0	0	0
4126 Retirement	1,222,537	1,133,948	1,004,619	1,361,077
4128 Employee Group Insurance	1,219,350	1,335,574	1,381,027	1,831,939
4130 Workers Compensation	405,439	568,122	599,260	663,436
4200 Medicare / FICA Payroll Tax	413,543	454,289	514,581	551,093
District-Wide Temporary Vacancies	0	0	0	(204,745)
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>12,388,959</b>	<b>13,203,565</b>	<b>13,763,334</b>	<b>15,259,822</b>
% of total revenue	65.43%	63.22%	64.12%	69.31%
<b>SERVICES &amp; SUPPLIES</b>				
4403 Agricultural Supplies	102,105	138,019	123,393	106,650
4417 Uniforms/Safety Products	38,743	32,906	40,047	40,420
4432 Household Supplies	170,331	181,638	111,180	130,455
4440 Food	139,231	138,369	150,792	147,382
4442 Office Supplies	128,096	106,708	74,704	109,915
4444 Medical	26,273	32,511	27,790	36,242
4446 Tools & Instruments	30,713	42,184	39,334	27,305
4447 Non Capital Equipment	49,288	122,822	81,980	88,412
4450 Maintenance - Structures & Grounds	661,886	1,191,568	821,489	834,950
4451 Maintenance - Equipment	144,560	155,965	127,104	191,940
4452 Utilities - Water/Sewer	897,794	1,112,549	1,231,573	1,268,520
4453 Utilities - Gas/Electric/Other	414,116	468,968	474,640	498,372
4454 Communications	115,302	129,329	131,541	153,950
4459 Memberships & Subscriptions	28,776	25,119	33,186	36,759
4460 Travel	145,408	142,541	123,804	138,030
4461 Training and Conferences	0	15,836	39,826	66,506
4462 Publications & Legal Notices	8,859	6,341	10,016	7,980
4463 Legal	142,015	172,586	97,108	144,000
4464 Program Services/Supplies	160,361	456,422	267,107	477,014
4465 Professional Services	799,207	834,968	861,009	994,375
4466 Licensing	23,445	29,364	26,717	23,499
4467 Field Trips/Events	86,468	166,286	145,512	104,151
4468 Instructors & Sports Officials	341,512	361,378	374,075	348,824
4470 Insurance	237,527	281,689	286,053	328,961
4476 Rents & Leases - Equipment	85,915	103,096	102,522	110,720
4477 Rents & Leases - Structures & Grounds	154,330	210,862	186,627	192,440
4704 Finance Charges & Interest	3,343	1,708	4,908	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>5,135,604</b>	<b>6,661,732</b>	<b>5,994,037</b>	<b>6,607,772</b>
% of total revenue	27.12%	31.90%	27.92%	30.01%
<b>OTHER CHARGES</b>				
4750 Contingencies	0	0	0	100,000
4751 BUSINESS DEVELOPMENT	0	0	0	0
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>17,524,563</b>	<b>19,865,297</b>	<b>19,757,371</b>	<b>21,967,594</b>
<b>REVENUE LESS EXPENSES</b>	<b>1,411,320</b>	<b>1,019,894</b>	<b>1,708,592</b>	<b>49,454</b>
4950 Capital Equipment	424,820	602,292	473,873	49,454
TFR FROM FB TO GENERAL FUND	0	0	0	0
TFR FROM GENERAL FUND TO FB	(986,500)	0	0	0
<b>REVENUE LESS EXPENSES after FUND BALANCE TFR</b>	<b>0</b>	<b>417,602</b>	<b>1,234,719</b>	<b>(0)</b>

**LIVERMORE AREA RECREATION & PARK DISTRICT**

**FY 18-19 FUND BALANCE RESERVE SUMMARY**

	Balance @ 6/30/2016	Balance @ 6/30/2017	Balance @ 6/30/2018 < Prelim >	Balance @ 6/30/2019 < Budget >
<b>Fund Balance Reserve Accounts:</b>				
<b>Restricted Reserves</b>				
<b>    Restricted CIP Funds</b>				
AB1600	10,984,578	12,915,655	16,854,034	9,161,865
Buckley Trust (Ravenswood)	330,591	331,554	274,061	106,554
Ponderosa Homes (Ida Holm Park)	30,000	30,000	30,000	30,000
Signature Homes (Bill Clark Park)	0	0	100,000	0
Other Restricted Funds	1,044,595	1,044,595	1,044,595	1,044,595
<b>Total Restricted Reserves</b>	<b>12,389,764</b>	<b>14,321,805</b>	<b>18,302,691</b>	<b>10,343,015</b>
<b>Committed Reserves</b>				
Equipment	883,623	883,623	1,004,215	1,005,035
Synthetic Turf	455,297	741,797	741,797	741,797
ESS Buildings	680,000	648,070	615,742	615,742
CIP - Capital Improvements	1,557,394	2,178,766	2,123,860	387,530
<b>Total Committed Reserves</b>	<b>3,576,314</b>	<b>4,452,256</b>	<b>4,485,614</b>	<b>2,750,104</b>
<b>Unassigned Reserves</b>				
Emergency Reserve (2% of Oper Exp)	369,070	369,070	395,147	439,352
Budget Stabilization Reserve (8% of Oper Exp)	1,476,278	1,476,278	1,580,590	1,757,408
Unappropriated Reserve (pending BoD review)	0	417,602	1,707,265	1,707,265
<b>Total Unassigned Reserves</b>	<b>1,845,348</b>	<b>2,262,950</b>	<b>3,683,002</b>	<b>3,904,025</b>
<b>Total Fund Balance Reserves</b>	<b>17,811,426</b>	<b>21,037,011</b>	<b>26,471,307</b>	<b>16,997,144</b>
memo: Total CIP Reserves (Restricted + Committed)	12,902,563	15,455,976	19,381,956	9,685,950
<b>Total Operating Expenses and Capital Equipment</b>	<b>17,949,383</b>	<b>20,467,589</b>	<b>20,176,300</b>	<b>22,017,048</b>
<b>Total Unassigned Reserves + Equipment Reserves</b>	<b>2,728,971</b>	<b>3,146,573</b>	<b>4,687,217</b>	<b>4,909,060</b>
<b>Reserve %</b>	<b>15%</b>	<b>15%</b>	<b>23%</b>	<b>22%</b>

The Administration Unit manages District-Wide functions: District administration, support for Board of Directors and Board Committees, District records, and administrative services that includes finance (budgeting, cash collections, accounts payable, audit, payroll, procurement, conformance with laws, etc.), and human resources (benefits, recruitment and hiring, discipline, training, records, workers compensation, etc.). This unit also manages fund development, coordination of grants and outside resource funding efforts (including liaison to the LARPD Foundation), policy development, coordination of legal and legislative activities, creation of community image and support, volunteer recognition, youth commission, risk and insurance, staff reports, strategic and long range planning, staff training and development, political process implementation including elections, interagency relations, and special projects.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5005	Property Taxes	8,026,149	8,929,110	9,089,509	9,600,000
5009	Property Taxes Supplemental	195,339	350,808	298,569	300,000
5011	Special Assessment Tax 97-1	1,428,561	1,536,839	1,514,553	1,549,200
5006	State Subvention (homeowner's exemption)	62,759	62,418	30,681	61,000
5014	Redevelopment Agreement - Assisted Housing	53,824	59,021	57,102	43,000
5015	RDA - Residual Property Taxes	42,812	158,529	140,112	60,000
5007	In-Lieu City Housing	0	0	3,787	0
5067	Special Assessment Tax 97-1 Interest	5,640	8,448	14,248	8,380
5073	General Fund Interest	9,233	43,228	28,498	39,000
5076	DCAP Interest	3	7	7	0
5085	Miscellaneous Revenue	96,494	48,812	23,800	0
5086	Prompt Payment Discount	(102)	0	(6)	0
5087	Admin Fees	24,167	28,401	24,734	28,600
5090	Activity Refund Fees	3,880	3,174	3,659	2,139
<b>TOTAL REVENUE</b>		<b>9,948,759</b>	<b>11,228,795</b>	<b>11,229,253</b>	<b>11,691,319</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	1.15 General Manager				191,565
	1.00 Assistant General Manager				144,066
	1.00 Assistant to GM				91,216
	0.90 Administrative Services Manager				122,548
	1.00 Financial Analyst				90,685
	1.00 Human Resources Analyst				85,728
	1.00 Accounting Supervisor				98,748
FTE	7.05 Total Salaries - Full-Time	704,708	695,727	605,387	824,556
4124	Stipends - Board Members				24,960
	Total Stipends - Board Members	20,875	20,650	25,475	24,960
4121	Salaries - Part-Time Benefited				
	1.38 Accounting Assistant				80,463
	0.75 Administrative Assistant				51,818
	1.58 Human Resources Technician				108,738
	0.75 Payroll Technician				49,148
FTE	4.45 Total Salaries - Part-Time Benefited	265,838	211,591	292,774	290,167
4122	Salaries - Part-Time				
	0.09 Administrative Assistant				4,875
FTE	0.09 Total Salaries - Part-Time	111,903	65,843	33,223	4,875
4125	Salary - Retention Bonus				
	Total Salary - Retention Bonus	32,550	0	0	0
4126	Retirement				
	Full Time				198,793
	Part-Time Benefited				9,277
	Total Retirement	193,400	220,133	146,803	208,070

	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
4128 Employee Group Insurance				
FT Insurance				146,920
Board Insurance				49,209
PTB & ACA Insurance				60,809
Total Employee Group Insurance	145,685	142,258	188,037	256,938
4130 Workers Compensation				
FT Workers Comp Insurance				15,675
Board Workers Comp Insurance				910
PTB Workers Comp Insurance				1,950
PT Workers Comp Insurance				33
Total Workers Compensation	15,313	17,181	17,397	18,568
4200 Medicare / FICA Payroll Tax				
FT Medicare Taxes				11,952
Board Medicare / FICA Taxes				380
PTB Medicare / FICA Taxes				22,191
PT Medicare / FICA Taxes				373
Total Medicare / FICA	40,132	32,416	35,028	34,896
4250 District-Wide Temporary Vacancies				(204,745)
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,530,404</b>	<b>1,405,799</b>	<b>1,344,124</b>	<b>1,458,284</b>

## SERVICES & SUPPLIES

### Uniforms/Safety Products

4417 Uniforms & Nametags				240
<b>Total Uniforms/Safety Products</b>	<b>540</b>	<b>0</b>	<b>330</b>	<b>240</b>

### Food

4440 Meeting Provisions				5,040
Foundation/Personnel Commission Recognition				3,000
Personnel Commission				144
Panel Interviews				1,020
<b>Total Food</b>	<b>11,482</b>	<b>10,781</b>	<b>15,379</b>	<b>9,204</b>

### Office Supplies

4442 Office Supplies				3,000
<b>Total Office Supplies</b>	<b>59,523</b>	<b>1,883</b>	<b>4,773</b>	<b>3,000</b>

### Medical

4444 Pre-employment Physical Exams				24,000
Drug Testing				7,500
<b>Total Medical</b>	<b>16,841</b>	<b>28,381</b>	<b>22,630</b>	<b>31,500</b>

### Non Capital Equipment

4447 Ergonomic Equipment				10,422
<b>Total Non Capital Equipment</b>	<b>1,029</b>	<b>863</b>	<b>1,229</b>	<b>10,422</b>

### Maintenance - Structures & Grounds

4450				
<b>Total Maintenance - Structures &amp; Grounds</b>	<b>5,773</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Maintenance - Equipment

4451 Office Equipment				400
Great Plains				7,400
Taleo PMP Service				5,000
Applicant Stack				800
Payroll Subscription Service				25,000
Budgeting Tool Subscription				30,000
<b>Total Maintenance - Equipment</b>	<b>2,296</b>	<b>390</b>	<b>13,208</b>	<b>68,600</b>

### Communications

4454 Cell Phone Reimbursements				1,800
<b>Total Communications</b>	<b>1,125</b>	<b>600</b>	<b>340</b>	<b>1,800</b>

	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>Memberships &amp; Subscriptions</b>				
4459				3,000
				2,500
				780
				6,500
				110
				220
				3,609
				200
				2,000
				600
				200
				200
				150
				160
				600
				75
				140
				215
				119
<b>Total Memberships &amp; Subscriptions</b>	<b>21,451</b>	<b>15,326</b>	<b>20,688</b>	<b>21,378</b>
<b>Travel</b>				
4460				1,980
				7,200
				10,800
<b>Total Travel</b>	<b>32,210</b>	<b>41,811</b>	<b>33,465</b>	<b>19,980</b>
<b>Training &amp; Conferences</b>				
4461				20,000
				8,000
				7,996
<b>Total Training &amp; Conferences</b>	<b>0</b>	<b>0</b>	<b>14,479</b>	<b>35,996</b>
<b>Publications &amp; Legal Notices</b>				
4462				7,980
<b>Total Publications &amp; Legal Notices</b>	<b>8,305</b>	<b>6,341</b>	<b>10,016</b>	<b>7,980</b>
<b>Legal</b>				
4463				144,000
<b>Total Legal</b>	<b>142,015</b>	<b>170,477</b>	<b>97,108</b>	<b>144,000</b>
<b>Program Services/Supplies</b>				
4464				15,000
				160,000
				500
				3,000
				5,000
				9,000
<b>Total Program Services/Supplies</b>	<b>20,564</b>	<b>166,530</b>	<b>26,628</b>	<b>192,500</b>
<b>Professional Services</b>				
4465				26,000
				25,400
				65,000
				9,750
				27,600
				1,200
				7,020
				12,000
				25,000
				50,000
				15,000
				24,320
				30,000



	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
Total Professional Services	231,536	353,678	325,152	338,290
Licensing				
4466 Fingerprinting - Employees & Volunteers				12,500
Total Licensing	3,856	14,817	14,004	12,500
Insurance				
4470 Liability - General/Auto				231,373
Total Insurance	172,736	196,427	193,022	231,373
Rents & Leases - Equipment				
4476				
Total Rents & Leases - Equipment	41,714	204	296	0
Rents & Leases - Structures & Grounds				
4477				
Total Rents & Leases - Structures & Grounds	0	3,104	0	0
Finance Charges & Fees				
4704 Interest & Fees				
Total Finance Charges & Fees	3,343	1,708	4,908	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>776,339</b>	<b>1,013,321</b>	<b>797,655</b>	<b>1,128,763</b>
<b>OTHER CHARGES</b>				
Contingencies				
4750 Contingency for Operations				100,000
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>2,306,743</b>	<b>2,419,120</b>	<b>2,141,779</b>	<b>2,687,047</b>
<b>REVENUE less EXPENSES</b>	<b>7,642,016</b>	<b>8,809,675</b>	<b>9,087,474</b>	<b>9,004,272</b>

This Unit includes a wide range of enrichment classes, for various age groups from preschool to adults, that are offered at multiple facilities. Seasonal camps include "Fun in the Sun Camp" and "Jr Adventure Camp". Special events include Parent and Child dances, Kids Triathlon, Breakfast with the Bunny, Children's Fair, Dogtoberfest and Breakfast with Santa.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5097	Contract Classes	376,474	372,999	385,444	362,000
5098	Rummage Sale	1,290	525	0	0
5100	Dogtoberfest	0	680	2,043	2,500
5101	Miscellaneous Events	0	2,320	0	0
5105	Miscellaneous	458	56	0	0
5119	Instructional Classes	3,034	2,662	3,458	2,500
5106	Halloween Fun	711	0	0	0
5109	Children's Fair	5,541	7,828	8,896	7,900
5110	Holiday Happenings	2,174	2,505	2,877	2,900
5111	Parent & Child Dance	3,768	4,918	4,866	4,900
5112	Breakfast with Bunny	1,341	1,350	1,339	1,200
5115	Special Event	2,271	1,848	2,933	3,000
5116	Fun in the Sun (Gr K-5)	12,370	24,989	34,972	25,000
5117	Jr Adventure Camp (Gr 6-8)	3,330	2,570	2,459	3,500
<b>TOTAL REVENUE</b>		<b>412,762</b>	<b>425,250</b>	<b>449,287</b>	<b>415,400</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.35 Recreation Supervisor				33,072
FTE	0.35 Total Salaries - Full-Time	61,480	36,541	31,271	33,072
4121	Salaries - Part-Time Benefited				
FTE	- Total Salaries - Part-Time Benefited	2,095	1,048	1,012	0
4122	Salaries - Part-Time				
	0.23 Recreation Leader I				6,644
	0.20 Recreation Leader II				7,090
	0.15 Recreation Coordinator				7,741
FTE	0.58 Total Salaries - Part-Time	1,822	21,222	19,430	21,475
4126	Retirement				
	Retirement - FT				9,842
	Retirement - PTB				0
	Total Retirement	16,924	8,832	8,244	9,842
4128	Employee Group Insurance				
	FT Insurance				6,369
	Total Employee Group Insurance	12,712	8,372	6,835	6,369
4130	Workers Compensation				
	FT Workers Comp Insurance				1,222
	PT Workers Comp Insurance				793
	Total Workers Compensation	1,605	1,976	1,991	2,015
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				480
	PT Medicare / FICA Taxes				1,643
	Total Medicare / FICA	1,127	2,193	1,992	2,123
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>97,765</b>	<b>80,184</b>	<b>70,775</b>	<b>74,896</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>SERVICES &amp; SUPPLIES</b>				
<b>Uniforms/Safety Products</b>				
4417				500
Dogtobertest Shirts				
<b>Total Uniforms/Safety Products</b>	<b>0</b>	<b>0</b>	<b>39</b>	<b>500</b>
<b>Food</b>				
4440				2,000
Special Events				
<b>Total Food</b>	<b>0</b>	<b>566</b>	<b>1,399</b>	<b>2,000</b>
<b>Office Supplies</b>				
4442				1,000
Office Supplies				
<b>Total Office Supplies</b>	<b>0</b>	<b>123</b>	<b>595</b>	<b>1,000</b>
<b>Non Capital Equipment</b>				
4447				
<b>Total Non Capital Equipment</b>	<b>0</b>	<b>52</b>	<b>0</b>	<b>0</b>
<b>Memberships &amp; Subscriptions</b>				
4459				100
<b>Total Memberships &amp; Subscriptions</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>100</b>
<b>Travel</b>				
4460				100
Mileage				
<b>Total Travel</b>	<b>0</b>	<b>133</b>	<b>44</b>	<b>100</b>
<b>Program Services/Supplies</b>				
4464				28,000
Special Event Supplies				
<b>Total Program Services/Supplies</b>	<b>85</b>	<b>27,800</b>	<b>16,923</b>	<b>28,000</b>
<b>Professional Services</b>				
4465				20,000
Special Events (DJ, Photobooth, etc.)				
<b>Total Professional Services</b>	<b>53</b>	<b>5,246</b>	<b>15,058</b>	<b>20,000</b>
<b>Field Trips/Events</b>				
4467				500
Field Trips				
<b>Total Field Trips/Events</b>	<b>0</b>	<b>1,217</b>	<b>460</b>	<b>500</b>
<b>Instructors &amp; Sports Officials</b>				
4468				221,000
Instructors				
<b>Total Instructors &amp; Sports Officials</b>	<b>238,308</b>	<b>230,418</b>	<b>242,841</b>	<b>221,000</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>238,446</b>	<b>265,555</b>	<b>277,419</b>	<b>273,200</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>336,211</b>	<b>345,739</b>	<b>348,194</b>	<b>348,096</b>
<b>REVENUE less EXPENSES</b>	<b>76,551</b>	<b>79,511</b>	<b>101,093</b>	<b>67,304</b>

This unit includes leagues as well as drop-in gym programs for adult sports such as softball, soccer, pickle ball, ultimate frisbee and basketball. A wide range of adult fitness programs are offered, including indoor cycling, cardio boot camp, strength training and yoga classes.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5112	Adult Drop-in	6,176	9,448	12,587	12,000
5114	Adult Softball	77,107	69,451	56,281	66,900
5115	Contract Classes	0	53,973	41,136	50,131
5116	Adult Soccer	36,569	18,200	16,056	15,164
5117	Misc. Sports Revenue	0	3,105	5,970	8,000
5120	Basketball	26,098	2,828	6,264	6,300
5111	Disc Sports	(20)	2,490	3,282	2,735
<b>TOTAL REVENUE</b>		<b>145,930</b>	<b>159,495</b>	<b>141,576</b>	<b>161,230</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.05 Recreation Supervisor				4,290
FTE	0.05 Total Salaries - Full-Time	27,943	26,549	4,288	4,290
4121	Salaries - Part-Time Benefited				
FTE	- Total Salaries - Part-Time Benefited	15,915	31,583	3,450	0
4122	Salaries - Part-Time				
	1.39 Recreation Leader II				42,136
	0.52 Recreation Coordinator				27,410
FTE	1.91 Total Salaries - Part-Time	27,564	24,064	39,094	69,547
4126	Retirement				
	Retirement - FT				988
	Total Retirement	7,665	5,206	845	988
4128	Employee Group Insurance				
	FT Insurance				990
	Total Employee Group Insurance	9,040	8,338	880	990
4130	Workers Compensation				
	FT Workers Comp Insurance				156
	PT Workers Comp Insurance				2,569
	Total Workers Compensation	1,739	2,639	2,116	2,725
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				64
	PT Medicare / FICA Taxes				5,320
	Total Medicare / FICA	3,634	4,473	3,308	5,384
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>93,500</b>	<b>102,852</b>	<b>53,981</b>	<b>83,924</b>
<b>SERVICES &amp; SUPPLIES</b>					
Agricultural Supplies					
4403					0
Total Agricultural Supplies		3,442	0	0	0
Uniforms/Safety Products					
4417	Staff shirts				500
Total Uniforms/Safety Products		2,247	783	510	500
Food					
4440	Food				200
Total Food		7,761	2,211	880	200

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Office Supplies				
4442 Office Supplies				200
Total Office Supplies	189	235	248	200
Tools & Instruments				
4446 Hand Tools				200
Total Tools & Instruments	147	18	55	200
Non Capital Equipment				
4447 Non-Capital Equipment				0
Total Non Capital Equipment	0	19,108	0	0
Maintenance - Structures & Grounds				
4450 Maintenance				0
Total Maintenance - Structures & Grounds	6,818	90	0	0
Maintenance - Equipment				
4451 Equipment Maintenance				2,000
Total Maintenance - Equipment	0	888	280	2,000
Memberships & Subscriptions				
4459 Amateur Softball Association				1,200
Total Memberships & Subscriptions	840	13	1,837	1,200
Travel				
4460 Mileage				0
Total Travel	28	42	0	0
Training & Conferences				
4461 Training				200
Total Training & Conferences	0	0	0	200
Program Services/Supplies				
4464 League Supplies				7,818
Total Program Services/Supplies	11,255	17,768	7,150	7,818
Professional Services				
4465				0
Total Professional Services	0	0	79	0
Licensing				
4466 Licensing				0
Total Licensing	15	0	0	0
Instructors & Sports Officials				
4468 Sports Officials				40,000
Instructors				25,000
Total Instructors & Sports Officials	30,454	71,059	63,803	65,000
Rents & Leases - Equipment				
4476				0
Total Rents & Leases - Equipment	331	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>63,527</b>	<b>112,215</b>	<b>74,842</b>	<b>77,318</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>157,027</b>	<b>215,067</b>	<b>128,823</b>	<b>161,242</b>
<b>REVENUE less EXPENSES</b>	<b>(11,097)</b>	<b>(55,572)</b>	<b>12,753</b>	<b>(12)</b>

This unit provides all aspects of building maintenance for the District. Staff in this unit perform repairs and maintenance for RLCC, Veterans Memorial Hall, Carnegie Library Building, Bothwell Arts Center, R.E. Merritt building, Ranger offices, The Barn, Ravenswood Historic site, and all park restroom buildings. Staff also maintain all District fences, parking lots, tennis courts, basketball courts, and lighting. In addition, this Unit manages and completes small to medium-sized new construction projects throughout the District and writes or reviews plans and specifications for larger projects.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.25 Parks and Facilities Manager				27,144
	1.00 Facility Maint Supervisor				94,510
	2.58 Sr. Fac. Maint. Tech.				179,200
FTE	3.83 Total Salaries - Full-Time	141,066	274,310	262,583	300,854
4121	Salaries - Part-Time Benefited				
	0.95 Facility Maint. Tech.				48,953
FTE	0.95 Total Salaries - Part-Time Benefited	23,332	47,896	37,720	48,953
4122	Salaries - Part-Time				
FTE	- Total Salaries - Part-Time	46,951	0	8	0
4126	Retirement				
	Retirement - FT				81,795
	Retirement - PTB				1,568
	Total Retirement	38,820	69,403	56,716	83,363
4128	Employee Group Insurance				
	FT Insurance				68,465
	PTB & ACA Insurance				9,891
	Total Employee Group Insurance	35,216	76,741	66,565	78,356
4130	Workers Compensation				
	FT Workers Comp Insurance				29,459
	PTB Workers Comp Insurance				6,815
	Total Workers Compensation	21,129	34,593	30,149	36,274
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				4,359
	PTB Medicare / FICA Taxes				3,742
	Total Medicare / FICA	7,403	7,508	6,547	8,101
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>313,917</b>	<b>510,451</b>	<b>460,288</b>	<b>555,901</b>
<b>SERVICES &amp; SUPPLIES</b>					
Agricultural Supplies					
	4403				
	Total Agricultural Supplies	0	363	352	0
Uniforms/Safety Products					
	4417 Uniforms, T-Shirts				1,080
	Total Uniforms/Safety Products	535	1,459	569	1,080
Household Supplies					
	4432 Cleaning Supplies, Paper Goods				0
	Total Household Supplies	13,179	0	171	0
Food					
	4440 Food				180
	Total Food	182	537	823	180

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Office Supplies				
4442 Office Supplies				240
Total Office Supplies	1,146	1,251	614	240
Tools & Instruments				
4446 Tools, Equipment, Locks				6,000
Total Tools & Instruments	9,652	11,856	8,027	6,000
Non Capital Equipment				
4447 Shop & Maintenance Equipment				3,000
Total Non Capital Equipment	5,713	0	1,444	3,000
Maintenance - Structures & Grounds				
4450 General Maintenance				192,000
May Nissen Pathway Renovation				68,500
Little House Shade Structure				3,000
Total Maintenance - Structures & Grounds	62,211	651,089	201,767	263,500
Maintenance - Equipment				
4451 General Repairs				12,600
Total Maintenance - Equipment	3,310	6,032	6,309	12,600
Utilities - Gas/Electric/Other				
4453 PG&E all facilities				495,932
Total Utilities - Gas/Electric/Other	127,244	452,504	472,545	495,932
Communications				
4454 District Phones				0
Total Communications	72,572	130	0	0
Memberships & Subscriptions				
4459 IFMA, IFSA				0
Total Memberships & Subscriptions	179	108	106	0
Travel				
4460 Gas & Mileage				2,700
Total Travel	1,202	2,731	3,003	2,700
Training & Conferences				
4461 Training				3,050
Total Training & Conferences	0	0	937	3,050
Program Services/Supplies				
4464 Supplies				0
Total Program Services/Supplies	0	1,125	148	0
Professional Services				
4465 Outside Maintenance Services				27,480
Total Professional Services	4,342	8,516	34,515	27,480
Rents & Leases - Equipment				
4476 Tool Rental				900
Total Rents & Leases - Equipment	127	1,459	1,341	900
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>301,594</b>	<b>1,139,160</b>	<b>732,671</b>	<b>816,662</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>615,511</b>	<b>1,649,611</b>	<b>1,192,959</b>	<b>1,372,563</b>
<b>REVENUE less EXPENSES</b>	<b>(615,511)</b>	<b>(1,649,611)</b>	<b>(1,192,959)</b>	<b>(1,372,563)</b>

This unit involves all management and maintenance for the Camp Shelly family campground facility, leased from the U.S. Forest Service and located in South Lake Tahoe. The camp is open from mid-June through Labor Day, and has 25 camp sites, a restroom facility with showers, and offers a variety of recreational/ interpretive activities.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5140	Donation	0	0	0	0
5141	Camp Fees	65,269	64,929	67,209	66,962
5145	Miscellaneous/Concessions	1,331	1,701	1,740	1,221
<b>TOTAL REVENUE</b>		<b>66,600</b>	<b>66,630</b>	<b>68,949</b>	<b>68,183</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.04 Chief Ranger				3,432
FTE	0.04 Total Salaries - Full-Time	5,233	5,407	3,737	3,432
4121	Salaries - Part-Time Benefited				
	0.27 Park Ranger				19,971
FTE	0.27 Total Salaries - Part-Time Benefited	6,685	3,154	12,985	19,971
4122	Salaries - Part-Time				
	0.09 Park Ranger				6,447
FTE	0.09 Total Salaries - Part-Time	19,018	25,167	20,321	6,447
4126	Retirement				
	Retirement - FT				1,026
	Retirement - PTB				638
	Total Retirement	1,440	1,376	985	1,664
4128	Employee Group Insurance				
	FT Insurance				716
	PTB & ACA Insurance				3,927
	Total Employee Group Insurance	1,707	1,736	2,048	4,643
4130	Workers Compensation				
	FT Workers Comp Insurance				232
	PTB Workers Comp Insurance				1,329
	PT Workers Comp Insurance				429
	Total Workers Compensation	1,735	2,484	2,366	1,990
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				52
	PTB Medicare / FICA Taxes				1,528
	PT Medicare / FICA Taxes				493
	Total Medicare / FICA	1,944	2,238	2,634	2,073
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>37,762</b>	<b>41,562</b>	<b>45,076</b>	<b>40,221</b>
<b>SERVICES &amp; SUPPLIES</b>					
Agricultural Supplies					
4403	Native Plants/Supplies				50
Total Agricultural Supplies		292	170	0	50
Household Supplies					
4432	Cleaning Supplies				115
	Trailer Supplies				50
Total Household Supplies		6,804	5,509	161	165
Food					
4440	Food for Programs				250
Total Food		436	503	215	250



	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>Office Supplies</b>				
4442 Office Supplies				100
Annual PO Box Fee				65
<b>Total Office Supplies</b>	<b>448</b>	<b>184</b>	<b>95</b>	<b>165</b>
<b>Medical</b>				
4444 First Aid Supplies				50
<b>Total Medical</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>
<b>Tools &amp; Instruments</b>				
4446 Miscellaneous Small Tools				255
<b>Total Tools &amp; Instruments</b>	<b>152</b>	<b>168</b>	<b>297</b>	<b>255</b>
<b>Non-Capital Equipment</b>				
4447 Miscellaneous Equipment				600
<b>Total Non Capital Equipment</b>	<b>0</b>	<b>483</b>	<b>725</b>	<b>600</b>
<b>Maintenance - Structures &amp; Grounds</b>				
4450 General Repairs				3,950
<b>Total Maintenance - Structures &amp; Grounds</b>	<b>3,280</b>	<b>7,265</b>	<b>460</b>	<b>3,950</b>
<b>Maintenance - Equipment</b>				
4451 General Repairs				100
<b>Total Maintenance - Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>
<b>Utilities - Water/Sewer</b>				
4452 Water, Sewer				840
<b>Total Utilities - Water/Sewer</b>	<b>734</b>	<b>778</b>	<b>825</b>	<b>840</b>
<b>Utilities - Gas/Electric/Other</b>				
4453 Electric, Propane				2,340
<b>Total Utilities - Gas/Electric/Other</b>	<b>1,800</b>	<b>2,012</b>	<b>2,070</b>	<b>2,340</b>
<b>Communications</b>				
4454 Cell Phone Fee				100
<b>Total Communications</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>
<b>Travel</b>				
4460 Gas & Mileage				600
<b>Total Travel</b>	<b>584</b>	<b>535</b>	<b>647</b>	<b>600</b>
<b>Program Services/Supplies</b>				
4464 Program Supplies				150
<b>Total Program Services/Supplies</b>	<b>38</b>	<b>133</b>	<b>26</b>	<b>150</b>
<b>Professional Services</b>				
4465 Water Samples / Health Permit				1,275
Trash Removal				6,400
Printing				200
<b>Total Professional Services</b>	<b>879</b>	<b>2,069</b>	<b>7,870</b>	<b>7,875</b>
<b>Rents &amp; Leases - Equipment</b>				
4476 Ice Machine				250
ADA Portable Toilet				250
<b>Total Rents &amp; Leases - Equipment</b>	<b>172</b>	<b>584</b>	<b>509</b>	<b>500</b>
<b>Rents &amp; Leases - Structures &amp; Grounds</b>				
4477 Forest Service Lease				6,500
<b>Total Rents &amp; Leases - Structures &amp; Grounds</b>	<b>2,264</b>	<b>4,414</b>	<b>2,482</b>	<b>6,500</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>17,883</b>	<b>24,807</b>	<b>16,382</b>	<b>24,490</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>55,645</b>	<b>66,369</b>	<b>61,458</b>	<b>64,711</b>
<b>REVENUE less EXPENSES</b>	<b>10,955</b>	<b>261</b>	<b>7,491</b>	<b>3,472</b>

This unit involves all aspects of park maintenance for the District and other public agencies, including sports fields, parks, historic buildings, equestrian facilities, picnic sites, dog parks, community gardens, tot lots, bicycle parks, streams and trails. This unit is also responsible for all aspects of repair and maintenance of District vehicles and power equipment, safety and construction inspections, reviewing and assisting in park planning and design, project construction work, and oversight of volunteers in parks, trails and streams.

		F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>REVENUE</b>					
5147	T-Mobile Lease Robertson Park	30,398	31,614	32,879	33,966
5150	T-Mobile Lease Max Baer	27,922	29,039	30,201	31,404
5151	MSC Reimbursement from COL	7,697	9,081	12,569	10,400
5153	Christensen School Reimbursement	11,582	22,914	29,054	30,000
5155	Zone 7 - Living Arroyo	74,846	146,904	178,448	192,000
5165	Miscellaneous	1,905	5,078	3,245	4,020
5166	Cell Tower at May Nissen	14,526	14,704	15,212	15,000
5167	CFD on Cayetano	91,798	65,296	67,440	80,000
5168	Zone 7 Contract	143,295	169,138	134,674	60,000
5169	Community Gardens	7,218	5,215	5,467	10,000
<b>TOTAL REVENUE</b>		<b>411,187</b>	<b>498,983</b>	<b>509,189</b>	<b>466,790</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	0.25 Parks & Facilities Manager				29,848
	1.00 Park Supervisor				99,216
	3.00 Park Foreman				245,934
	6.00 Park Maintenance Technician				400,920
	1.00 Senior Mechanic				81,978
FTE	11.25 Total Salaries - Full-Time	1,071,930	1,043,881	872,304	857,896
4121	Salaries - Part-Time Benefited				
	0.93 Administrative Aide				59,800
	0.93 Irrigation Technician				55,562
	0.93 Mechanic				66,154
	0.75 Office Assistant				22,206
	0.93 Park Enhancement Coordinator				46,434
	4.63 Park Maint Tech				277,477
	7.40 Park Worker				255,752
FTE	16.48 Total Salaries - Part-Time Benefited	228,681	377,252	613,603	783,385
4122	Salaries - Part-Time				
	2.00 Park Enhancement Aide				57,782
	1.38 Park Worker				50,314
FTE	3.38 Total Salaries - Part-Time	108,777	163,399	181,940	108,096
4126	Retirement				
	Retirement - FT				245,854
	Retirement - PTB				23,728
	Total Retirement	294,874	261,959	217,887	269,582
4128	Employee Group Insurance				
	FT Insurance				195,434
	PTB & ACA Insurance				156,184
	Total Employee Group Insurance	295,329	333,172	296,054	351,618
4130	Workers Compensation				
	FT Workers Comp Insurance				106,258
	PTB Workers Comp Insurance				98,217
	PT Workers Comp Insurance				15,056
	Total Workers Compensation	143,980	214,871	212,539	219,531

		F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				12,420
	PTB Medicare / FICA Taxes				59,915
	PT Medicare / FICA Taxes				8,269
	Total Medicare / FICA	39,648	53,616	71,281	80,604
<b>TOTAL SALARIES &amp; BENEFITS</b>					
		2,183,219	2,448,150	2,465,608	2,670,713
<b>SERVICES &amp; SUPPLIES</b>					
Agricultural Supplies					
4403	Pesticides				55,500
	Landscape Materials/Turf Mix				37,000
	Total Agricultural Supplies	92,909	133,766	119,421	92,500
Uniforms/Safety Products					
4417	Safety Equipment (gloves, glasses, coveralls, etc)				6,900
	Staff Uniforms				10,000
	Total Uniforms/Safety Products	16,700	13,928	17,581	16,900
Household Supplies					
4432	Janitorial Supplies				600
	Liners & Scoops				36,000
	Total Household Supplies	18,746	28,468	29,032	36,600
Food					
4440	Staff Meetings/Department Briefings				4,700
	Total Food	3,555	3,108	4,050	4,700
Office Supplies					
4442	Office Supplies				6,960
	Total Office Supplies	8,503	6,806	7,507	6,960
Medical					
4444	First Aid Supplies				400
	Total Medical	531	656	241	400
Tools & Instruments					
4446	Replacement Tools				12,000
	Total Tools & Instruments	8,455	23,151	21,997	12,000
Non Capital Equipment					
4447	Landscape Equipment				5,000
	Total Non Capital Equipment	1,095	13,165	2,944	5,000
Maintenance - Structures & Grounds					
4450	General Maintenance				240,000
	Project Work				10,000
	Irrigation Repairs				25,000
	Rodeo Prep				5,000
	Playground Repairs				46,000
	Total Maintenance - Structures & Grounds	337,987	345,262	469,793	326,000
Maintenance - Equipment					
4451	Maintenance Supplies				1,440
	Vehicle Maintenance				72,000
	Total Maintenance - Equipment	87,875	101,088	85,196	73,440
Utilities - Water/Sewer					
4452	Water				1,262,380
	Total Utilities - Water/Sewer	855,664	1,106,074	1,226,956	1,262,380
Communications					
4454	Zone 7 Communication				600
	Radio Service				4,000
	iPads for eMaint, Daily logs				5,000
	Total Communications	12,972	6,955	(7)	9,600

	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>Memberships &amp; Subscriptions</b>				
4459    QAC				3,960
Certified Arborist				500
CPRS/NRPA				500
<b>Total Memberships &amp; Subscriptions</b>	<b>1,590</b>	<b>2,533</b>	<b>1,773</b>	<b>4,960</b>
<b>Travel</b>				
4460    Fleet Services				92,000
CPRS				1,000
Park Maintenance School				2,500
<b>Total Travel</b>	<b>95,956</b>	<b>84,405</b>	<b>76,490</b>	<b>95,500</b>
<b>Training &amp; Conferences</b>				
4461    Safety Training				2,400
CPSI				2,000
QAC				1,000
Certified Arborist				1,000
Equipment training				2,000
<b>Total Training &amp; Conferences</b>	<b>0</b>	<b>1,560</b>	<b>13,465</b>	<b>8,400</b>
<b>Program Services/Supplies</b>				
4464    Supplies				0
<b>Total Program Services/Supplies</b>	<b>(277)</b>	<b>806</b>	<b>230</b>	<b>0</b>
<b>Professional Services</b>				
4465    Network Fleet				6,680
eMaint Management System				10,400
Mechanics IDS System				850
Contract Landscape Maintenance				24,000
<b>Total Professional Services</b>	<b>5,100</b>	<b>12,302</b>	<b>9,755</b>	<b>41,930</b>
<b>Licensing</b>				
4466    Annual Haz-Mat licensing fee				1,000
<b>Total Licensing</b>	<b>1,668</b>	<b>850</b>	<b>1,155</b>	<b>1,000</b>
<b>Insurance</b>				
4470				
<b>Total Insurance</b>	<b>226</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rents &amp; Leases - Equipment</b>				
4476    Equipment Rental				9,000
Portable Toilet Rental				12,000
<b>Total Rents &amp; Leases - Equipment</b>	<b>6,823</b>	<b>31,675</b>	<b>19,033</b>	<b>21,000</b>
<b>Rents &amp; Leases - Structures &amp; Grounds</b>				
4477    38% of MSC Operations Paid to COL				110,400
<b>Total Rents &amp; Leases - Structures &amp; Grounds</b>	<b>86,066</b>	<b>136,624</b>	<b>110,081</b>	<b>110,400</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>1,642,144</b>	<b>2,053,182</b>	<b>2,216,693</b>	<b>2,129,670</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>3,825,363</b>	<b>4,501,332</b>	<b>4,682,301</b>	<b>4,800,383</b>
<b>REVENUE less EXPENSES</b>	<b>(3,414,176)</b>	<b>(4,002,349)</b>	<b>(4,173,112)</b>	<b>(4,333,593)</b>

ESS (Extended Student Services) is a year-round licensed child development program which serves school age children in centers located at all 11 elementary schools in Livermore. The program supports the students' academic day by providing creative curriculum, based on Content Standards adopted by the California State Board of Education.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5196	Child Care Links	333,942	355,556	307,108	309,720
5197	Full Cost Program Fees	3,249,512	3,582,834	3,939,354	4,208,245
5205	Kidango CCTR Sub-Contract	471,364	439,368	649,792	640,000
5199	Kidango CCTR Parent Fees	30,532	31,462	25,811	24,583
5201	Full Cost Registration Fees	11,125	19,479	11,775	14,050
5207	Community Support Program	151,779	165,347	117,478	115,219
5209	Contributions/Fund Raisers	210	0	50	0
5213	Miscellaneous Revenue	15	1,067	0	0
5231	Kidango Rent	3,600	3,600	3,600	3,600
<b>TOTAL REVENUE</b>		<b>4,252,079</b>	<b>4,598,713</b>	<b>5,054,968</b>	<b>5,315,417</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	1.00 Department Manager				119,366
	5.00 Lead Teacher				287,638
	1.00 Senior Facilities Maintenance Technician				74,126
	11.00 Youth Services Coordinator				761,540
	0.90 Youth Services Supervisor				89,284
FTE	18.90 Total Salaries - Full-Time	1,015,370	1,060,109	1,267,674	1,331,954
4121	Salaries - Part-Time Benefited				
	0.93 Administrative Aide				59,800
	0.88 ESS Elig. Enrollment Specialist				52,470
	5.23 Lead Teacher				275,183
	3.73 Program Leader				110,495
	2.19 Teacher I				74,705
	6.78 Teacher II				260,692
	2.48 Teacher III				112,242
FTE	22.20 Total Salaries - Part-Time Benefited	561,181	648,041	856,134	945,587
4122	Salaries - Part-Time				
	2.30 Facility Attendant				80,754
	19.16 Program Leader				499,419
	0.58 Senior Office Assistant				28,477
	0.58 Senior Program Leader				22,114
	7.00 Teacher I				218,221
	1.15 Teacher II				41,441
	1.15 Teacher III				45,974
FTE	31.91 Total Salaries - Part-Time	881,484	833,691	929,278	936,400
4126	Retirement				
	Retirement - FT				362,124
	Retirement - PTB				30,258
	Total Retirement	279,697	256,221	303,533	392,382
4128	Employee Group Insurance				
	FT Insurance				318,996
	PTB & ACA Insurance				239,724
	Total Employee Group Insurance	328,741	373,992	440,168	558,720
4130	Workers Compensation				
	FT Workers Comp Insurance				56,793
	PTB Workers Comp Insurance				31,537
	PT Workers Comp Insurance				41,993
	Total Workers Compensation	66,525	91,426	121,504	130,323

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
4200 Medicare / FICA Payroll Tax				
FT Medicare Taxes				19,332
PTB Medicare / FICA Taxes				72,350
PT Medicare / FICA Taxes				71,635
Total Medicare / FICA	124,068	126,996	153,444	163,317
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>3,257,066</b>	<b>3,390,476</b>	<b>4,071,735</b>	<b>4,458,683</b>
<b>SERVICES &amp; SUPPLIES</b>				
Agricultural Supplies				
4403				0
Total Agricultural Supplies	23	139	110	0
Uniforms/Safety Products				
4417 Uniforms/Name Badges				2,000
Total Uniforms/Safety Products	2,565	1,711	1,244	2,000
Household Supplies				
4432 Miscellaneous Supplies				37,200
Total Household Supplies	29,229	29,571	31,517	37,200
Food				
4440 Food/Snacks				59,400
Total Food	55,268	55,913	56,941	59,400
Office Supplies				
4442 Office Supplies				23,400
Total Office Supplies	22,711	22,928	18,094	23,400
Medical				
4444 First Aid Supplies				2,592
Total Medical	1,586	1,118	1,659	2,592
Tools & Instruments				
4446 Facility Equipment				2,200
Total Tools & Instruments	1,721	1,627	1,834	2,200
Non Capital Equipment				
4447 Replacement Appliances				3,000
Total Non Capital Equipment	0	795	6,169	3,000
Maintenance - Structures & Grounds				
4450 General Maintenance				95,000
Safety Doors				32,000
Total Maintenance - Structures & Grounds	50,410	102,380	41,329	127,000
Maintenance - Equipment				
4451 Computer and Equipment Maintenance				1,800
Total Maintenance - Equipment	2,703	138	1,008	1,800
Communications				
4454 Internet Service				12,000
Total Communications	6,116	10,458	12,753	12,000
Memberships & Subscriptions				
4459 CPRS, CCDA				1,200
Total Memberships & Subscriptions	528	763	898	1,200
Travel				
4460 Gas/Mileage/Tolls				1,200
Total Travel	2,406	727	968	1,200
Training & Conferences				
4461 Training Expense				1,500
Total Training & Conferences	0	181	2,201	1,500
Publications & Legal Notices				
4462 Job Advertisements				0
Total Publications & Legal Notices	404	0	0	0

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Program Services/Supplies				
4464 Instructional Materials				66,000
Total Program Services/Supplies	52,662	60,964	44,007	66,000
Professional Services				
4465 EZ Care, Child Care Careers				7,800
Total Professional Services	10,507	10,731	13,285	7,800
Licensing				
4466 Licensing				9,999
Total Licensing	11,979	13,547	9,922	9,999
Field Trips/Events				
4467 Field Trips & Events				33,000
Total Field Trips/Events	24,670	29,061	30,880	33,000
Insurance				
4470 Liability - General/Auto				62,616
Total Insurance	41,269	46,930	54,446	62,616
Rents & Leases - Equipment				
4476 Lease Payments				28,920
Total Rents & Leases - Equipment	8,761	10,103	19,857	28,920
Rents & Leases - Structures & Grounds				
4477 Facilities Rental				75,540
Total Rents & Leases - Structures & Grounds	66,000	66,720	74,064	75,540
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>391,518</b>	<b>466,505</b>	<b>423,186</b>	<b>558,367</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>3,648,584</b>	<b>3,856,981</b>	<b>4,494,921</b>	<b>5,017,050</b>
<b>REVENUE less EXPENSES</b>	<b>603,495</b>	<b>741,732</b>	<b>560,047</b>	<b>298,367</b>

Senior Services offers a variety of recreational, educational and social activities to promote independence, mental and physical fitness, social engagement and community involvement. Extensive information and referral, a senior meal program and many collaborative services create an environment to support the senior or family members who may need information about age related issues. Staff conducts activities and special events, plans and conducts trips, provides support services and offers information and referral.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5233	Senior Activity/Events	1,086	1,047	2,211	2,528
5234	Contract Classes	41,259	35,564	37,589	33,130
5235	Drop-in Fees	10,659	10,560	9,798	9,169
5236	Luncheons	5,883	3,572	4,851	2,820
5240	Newsletter	168	84	132	96
5253	Trips	86,618	182,728	167,875	93,682
5257	Bart/DPHC	1,943	1,709	1,536	1,752
5261	Fundraising	531	326	411	302
5269	Miscellaneous	1,232	900	10	510
5274	Sponsorship	1,200	900	1,200	600
<b>TOTAL REVENUE</b>		<b>150,579</b>	<b>237,390</b>	<b>225,613</b>	<b>144,589</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	1.00 Recreation Supervisor				94,510
FTE	1.00 Total Salaries - Full-Time	98,960	102,109	89,181	94,510
4121	Salaries - Part-Time Benefited				
	0.63 Senior Office Assistant				26,026
	0.88 Recreation Coordinator				49,403
FTE	1.50 Total Salaries - Part-Time Benefited	46,961	54,395	73,899	75,429
4122	Salaries - Part-Time				
	0.19 Recreation Coordinator				9,898
	0.19 Recreation Leader II				5,682
	0.19 Senior Program Leader				7,882
FTE	0.56 Total Salaries - Part-Time	33,118	42,232	47,889	23,462
4126	Retirement				
	Retirement - FT				28,132
	Retirement - PTB				2,229
	Total Retirement	27,265	26,323	23,465	30,361
4128	Employee Group Insurance				
	FT Insurance				13,017
	PTB & ACA Insurance				19,782
	Total Employee Group Insurance	32,702	28,452	25,780	32,799
4130	Workers Compensation				
	FT Workers Comp Insurance				3,496
	PTB Workers Comp Insurance				1,992
	PT Workers Comp Insurance				867
	Total Workers Compensation	3,743	5,818	7,005	6,355
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				1,366
	PTB Medicare / FICA Taxes				5,772
	PT Medicare / FICA Taxes				1,795
	Total Medicare / FICA	7,455	8,771	10,513	8,933
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>250,204</b>	<b>268,100</b>	<b>277,732</b>	<b>271,849</b>



	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>SERVICES &amp; SUPPLIES</b>				
<b>Uniforms/Safety Products</b>				
4417				0
Uniforms				
<b>Total Uniforms/Safety Products</b>	<b>36</b>	<b>82</b>	<b>232</b>	<b>0</b>
<b>Household Supplies</b>				
4432				90
Cleaning supplies				
<b>Total Household Supplies</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>90</b>
<b>Food</b>				
4440				9,898
Programs & Lunches				
<b>Total Food</b>	<b>8,613</b>	<b>7,378</b>	<b>9,445</b>	<b>9,898</b>
<b>Office Supplies</b>				
4442				450
Supplies				
<b>Total Office Supplies</b>	<b>1,046</b>	<b>1,369</b>	<b>683</b>	<b>450</b>
<b>Non Capital Equipment</b>				
4447				1,500
<b>Total Non Capital Equipment</b>	<b>0</b>	<b>71</b>	<b>225</b>	<b>1,500</b>
<b>Maintenance - Equipment</b>				
4451				0
Copier/Typewriter/Printer				
<b>Total Maintenance - Equipment</b>	<b>319</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Memberships &amp; Subscriptions</b>				
4459				311
Memberships				
<b>Total Memberships &amp; Subscriptions</b>	<b>340</b>	<b>245</b>	<b>311</b>	<b>311</b>
<b>Travel</b>				
4460				510
Gas & Mileage				
<b>Total Travel</b>	<b>155</b>	<b>181</b>	<b>297</b>	<b>510</b>
<b>Training &amp; Conferences</b>				
4461				1,200
Training				
<b>Total Training &amp; Conferences</b>	<b>0</b>	<b>0</b>	<b>218</b>	<b>1,200</b>
<b>Program Services/Supplies</b>				
4464				6,311
Program Supplies				
<b>Total Program Services/Supplies</b>	<b>5,626</b>	<b>5,423</b>	<b>7,966</b>	<b>6,311</b>
<b>Professional Services</b>				
4465				300
Miscellaneous				
<b>Total Professional Services</b>	<b>150</b>	<b>350</b>	<b>12</b>	<b>300</b>
<b>Licensing</b>				
4466				0
Fingerprinting				
<b>Total Licensing</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Field Trips/Events</b>				
4467				54,201
Senior Trips				
<b>Total Field Trips/Events</b>	<b>49,251</b>	<b>126,597</b>	<b>103,634</b>	<b>54,201</b>
<b>Instructors &amp; Sports Officials</b>				
4468				20,124
Instructors				
<b>Total Instructors &amp; Sports Officials</b>	<b>25,485</b>	<b>22,518</b>	<b>24,452</b>	<b>20,124</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>91,089</b>	<b>164,214</b>	<b>147,475</b>	<b>94,895</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>341,293</b>	<b>432,314</b>	<b>425,207</b>	<b>366,744</b>
<b>REVENUE less EXPENSES</b>	<b>(190,714)</b>	<b>(194,924)</b>	<b>(199,594)</b>	<b>(222,155)</b>

The preschool program serves children ages 1 month to 6 years. From ages 3 months – 3 years we offer a variety of parent/child classes. When the child turns three we offer part-day preschool classes that are geared towards the developmental needs of each age group, incorporating theme related play, social experiences and opportunities to make choices.

		F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>REVENUE</b>					
5297	Registration Fees	388,618	397,672	428,400	435,495
5299	Preschool Scholarships	2,100	0	0	0
5302	First 5 Alameda County	30,277	24,750	2,750	0
5352	Leadership Class	941	925	703	0
<b>TOTAL REVENUE</b>		<b>421,936</b>	<b>423,347</b>	<b>431,853</b>	<b>435,495</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	1.00 Youth Services Coordinator				70,694
FTE	1.00 Total Salaries - Full-Time	35,133	87,156	61,999	70,694
4121	Salaries - Part-Time Benefited				
FTE	- Total Salaries - Part-Time Benefited	37,349	5,942	0	0
4122	Salaries - Part-Time				
	0.76 Teacher I				24,086
	2.60 Teacher II				106,509
	2.77 Teacher III				122,218
	0.39 Rec Leader II				13,154
FTE	6.52 Total Salaries - Part-Time	213,845	241,642	267,929	265,967
4126	Retirement				
	Retirement - FT				16,342
	Total Retirement	9,677	18,272	12,217	16,342
4128	Employee Group Insurance				
	FT Insurance				18,988
	Total Employee Group Insurance	11,584	14,419	9,663	18,988
4130	Workers Compensation				
	FT Workers Comp Insurance				2,612
	PT Workers Comp Insurance				9,824
	Total Workers Compensation	8,305	12,440	12,339	12,436
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				1,026
	PT Medicare / FICA Taxes				20,346
	Total Medicare / FICA	19,151	20,200	21,361	21,372
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>335,044</b>	<b>400,071</b>	<b>385,508</b>	<b>405,800</b>

**SERVICES & SUPPLIES**

Uniforms/Safety Products					
4417					500
Total Uniforms/Safety Products		27	0	0	500
Household Supplies					
4432	Supplies				500
Total Household Supplies		1,508	717	508	500
Food					
4440	Program & Food Expenses				1,200
Total Food		2,466	1,429	879	1,200

	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>Office Supplies</b>				
4442        Supplies & Postage				400
<b>Total Office Supplies</b>	2,752	1,033	669	400
<b>Medical</b>				
4444        First Aid Supplies				0
<b>Total Medical</b>	133	0	0	0
<b>Tools &amp; Instruments</b>				
4446				0
<b>Total Tools &amp; Instruments</b>	23	508	0	0
<b>Non Capital Equipment</b>				
4447        Replacement Tables/Chairs/Shelving				1,500
<b>Total Non Capital Equipment</b>	0	81	138	1,500
<b>Maintenance - Structures &amp; Grounds</b>				
4450        General Maintenance				6,000
<b>Total Maintenance - Structures &amp; Grounds</b>	4,263	5,891	3,361	6,000
<b>Maintenance - Equipment</b>				
4451				0
<b>Total Maintenance - Equipment</b>	55	0	0	0
<b>Memberships &amp; Subscriptions</b>				
4459        CAEYC				0
<b>Total Memberships &amp; Subscriptions</b>	40	0	0	0
<b>Travel</b>				
4460        Mileage				0
<b>Total Travel</b>	250	570	0	0
<b>Program Services/Supplies</b>				
4464        Program Supplies				10,000
<b>Total Program Services/Supplies</b>	18,599	13,073	10,800	10,000
<b>Professional Services</b>				
4465        Staff Training				0
<b>Total Professional Services</b>	375	220	37	0
<b>Licensing</b>				
4466        Fingerprinting				0
<b>Total Licensing</b>	20	0	0	0
<b>Field Trips/Events</b>				
4467				0
<b>Total Field Trips/Events</b>	0	0	348	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>30,511</b>	<b>23,522</b>	<b>16,740</b>	<b>20,100</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>365,555</b>	<b>423,593</b>	<b>402,248</b>	<b>425,900</b>
<b>REVENUE less EXPENSES</b>	<b>56,381</b>	<b>(246)</b>	<b>29,605</b>	<b>9,595</b>

This unit includes operation of Sycamore Grove, Holdener Park, Garaventa Wetland Preserve, Brushy Peak Regional Preserve, and open space trails. In addition, this unit works with local, state and federal agencies in regard to environmental, natural resources, mitigation and conservation activities and issues. Staff also provides nature and environmental education, interpretive programs and outdoor nature activities. This unit is also responsible for District wide security and safety services, which includes: limited patrolling of all District facilities and trails; responding to emergencies; enforcing District rules and regulations and assisting other law enforcement agencies in the enforcement of local, state and federal laws and regulations; issuing special use and encroachment permits; training staff in security and safety topics; wildland fire control; and working cooperatively with other public safety agencies on projects and incidents.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5372	OR Special Use Permit	0	288	0	0
5373	OR Programs & Classes	96,921	126,582	133,871	128,852
5374	Open Space Photo Permits	3,350	1,700	2,000	1,800
5375	Park Rental Fees	1,600	3,667	14,142	6,750
5377	OR Junior Rangers	4,290	11,482	10,671	11,550
5383	Residence Rental	10,428	10,427	10,428	10,428
5384	Parking Fees	38,768	33,100	60,953	62,097
5385	Parking Permits	42,013	44,388	49,651	54,138
5386	EBRPD Open Space Grant	200,000	200,000	200,000	200,000
5387	Special Event(Run for Parks)	6,528	0	0	0
5388	SG Merchandise Sales	1,624	1,349	1,384	1,616
5390	Grants & Foundation Donations	0	240	8,447	1,500
5392	Environmental Education (school groups)	35,810	27,874	38,564	37,170
5395	Miscellaneous	0	7,471	215	500
5396	Sycamore Grove Park - Donations	2,321	3,434	11,171	3,000
<b>TOTAL REVENUE</b>		<b>443,653</b>	<b>472,002</b>	<b>541,497</b>	<b>519,401</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.25 Parks & Facilities Manager				27,144
	0.81 Trails Coordinator				56,091
	2.00 Park Ranger				152,620
	1.00 Open Space Technician				69,394
	1.00 Chief Ranger				99,216
FTE	5.06 Total Salaries - Full-Time	360,151	390,542	366,748	404,465
4121	Salaries - Part-Time Benefited				
	0.95 Administrative Aide				56,974
	3.20 Park Ranger				227,603
FTE	4.15 Total Salaries - Part-Time Benefited	152,067	158,377	203,499	284,577
4122	Salaries - Part-Time				
	0.43 Naturalist				22,038
	1.75 Park Ranger				127,546
	0.15 Park Ranger Aide				6,582
	0.15 Recreation Coordinator				7,919
	0.44 Recreation Leader I				12,788
	0.68 Recreation Leader II				23,700
	0.23 Recreation Leader III				9,248
FTE	3.81 Total Salaries - Part-Time	182,842	229,885	269,173	209,819
4126	Retirement				
	Retirement - FT				111,601
	Retirement - PTB				7,409
	Total Retirement	99,304	97,337	88,605	119,010

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
4128	Employee Group Insurance				
	FT Insurance				88,619
	PTB & ACA Insurance				44,289
	Total Employee Group Insurance	93,240	104,164	104,539	132,908
4130	Workers Compensation				
	FT Workers Comp Insurance				26,122
	PTB Workers Comp Insurance				15,542
	PT Workers Comp Insurance				12,184
	Total Workers Compensation	36,856	50,819	50,057	53,848
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				5,856
	PTB Medicare / FICA Taxes				21,773
	PT Medicare / FICA Taxes				16,051
	Total Medicare / FICA	30,541	35,012	41,075	43,680
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>955,001</b>	<b>1,066,136</b>	<b>1,123,696</b>	<b>1,248,307</b>
<b>SERVICES &amp; SUPPLIES</b>					
<b>Agricultural Supplies</b>					
4403	Native Plants/Wildflowers				750
	Soil/Mulch				250
	Wasp Control				100
	<b>Total Agricultural Supplies</b>	<b>1,695</b>	<b>785</b>	<b>998</b>	<b>1,100</b>
<b>Uniforms/Safety Products</b>					
4417	Safety Equipment				5,800
	Uniforms				1,400
	Fire Clothing				200
	<b>Total Uniforms/Safety Products</b>	<b>7,122</b>	<b>7,138</b>	<b>7,231</b>	<b>7,400</b>
<b>Household Supplies</b>					
4432	Janitorial Supplies				150
	Kitchen Supplies				150
	Water Filter				500
	<b>Total Household Supplies</b>	<b>4,294</b>	<b>3,753</b>	<b>1,294</b>	<b>800</b>
<b>Food</b>					
4440	Food for Programs, Meetings				8,000
	<b>Total Food</b>	<b>5,162</b>	<b>7,858</b>	<b>8,476</b>	<b>8,000</b>
<b>Office Supplies</b>					
4442	Office Supplies				1,200
	Computer Supplies				300
	Parking Machine Printer Paper				600
	Books, Subscriptions				100
	Class Supplies				400
	<b>Total Office Supplies</b>	<b>1,608</b>	<b>3,201</b>	<b>2,277</b>	<b>2,600</b>
<b>Medical</b>					
4444	First Aid Supplies				300
	<b>Total Medical</b>	<b>383</b>	<b>161</b>	<b>2,317</b>	<b>300</b>
<b>Tools &amp; Instruments</b>					
4446	Trail/Fire Tools				300
	Barricades, Safety Cones				300
	Misc. Tools, Instruments				1,300
	LE Tools, Instruments				300
	<b>Total Tools &amp; Instruments</b>	<b>3,965</b>	<b>2,626</b>	<b>3,891</b>	<b>2,200</b>
<b>Non Capital Equipment</b>					
4447	Equipment				8,040
	<b>Total Non Capital Equipment</b>	<b>599</b>	<b>6,457</b>	<b>17,741</b>	<b>8,040</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>Maintenance - Structures &amp; Grounds</b>				
4450				20,000
General Maintenance				
Tree Service				5,000
Fire Breaks				7,500
Fence Repair				3,600
Septic Service				2,700
Burn Program				300
<b>Total Maintenance - Structures &amp; Grounds</b>	<b>33,477</b>	<b>27,626</b>	<b>33,044</b>	<b>39,100</b>
<b>Maintenance - Equipment</b>				
4451				300
Misc. Repairs				
Bike Repair/Parts				300
Parking Meter Maintenance				1,000
Radio, Fire Pumper Repairs				300
<b>Total Maintenance - Equipment</b>	<b>1,604</b>	<b>1,375</b>	<b>327</b>	<b>1,900</b>
<b>Utilities - Water/Sewer</b>				
4452				5,300
Zone 7 Water				
<b>Total Utilities - Water/Sewer</b>	<b>7,562</b>	<b>5,696</b>	<b>3,792</b>	<b>5,300</b>
<b>Utilities - Gas/Electric/Other</b>				
4453				100
Utilities				
<b>Total Utilities - Gas/Electric/Other</b>	<b>32</b>	<b>0</b>	<b>25</b>	<b>100</b>
<b>Communications</b>				
4454				9,500
Emergency Communication System				
One-Time Radio Software Upgrade				9,000
Parking Machine Cell Service				480
<b>Total Communications</b>	<b>6,952</b>	<b>9,652</b>	<b>9,155</b>	<b>18,980</b>
<b>Memberships &amp; Subscriptions</b>				
4459				220
PRAC/COSTCO				
<b>Total Memberships &amp; Subscriptions</b>	<b>165</b>	<b>165</b>	<b>280</b>	<b>220</b>
<b>Travel</b>				
4460				6,000
Gas, Mileage & Tolls				
<b>Total Travel</b>	<b>2,711</b>	<b>5,503</b>	<b>4,383</b>	<b>6,000</b>
<b>Training/Conferences</b>				
4461				3,990
Misc. Training				
<b>Total Training/Conferences</b>	<b>0</b>	<b>3,758</b>	<b>2,369</b>	<b>3,990</b>
<b>Program Services/Supplies</b>				
4464				1,200
Program Supplies				
Camp Craft Supplies				1,200
Jr. Ranger Program Supplies				500
Critter Food and Supplies				500
Display Materials				100
<b>Total Program Services/Supplies</b>	<b>1,836</b>	<b>3,287</b>	<b>3,099</b>	<b>3,500</b>
<b>Professional Services</b>				
4465				4,200
Officer Safety Training				
Calendar Printing				3,300
Annual Parking Pass Printing				1,150
Misc. Printing				2,000
Trash Removal				4,200
Credit Card Processing - Parking Meters				1,200
<b>Total Professional Services</b>	<b>9,225</b>	<b>6,360</b>	<b>16,968</b>	<b>16,050</b>
<b>Licensing</b>				
4466				0
Fingerprinting, Class B, EMT				
<b>Total Licensing</b>	<b>813</b>	<b>0</b>	<b>1,636</b>	<b>0</b>
<b>Field Trips/Events</b>				
4467				750
Admissions				
<b>Total Field Trips/Events</b>	<b>480</b>	<b>670</b>	<b>65</b>	<b>750</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Rents & Leases - Equipment				
4476				
Portable Restroom Rental				900
Miscellaneous Equipment				600
Copier Lease				3,900
Total Rents & Leases - Equipment	4,875	7,216	6,485	5,400
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>94,560</b>	<b>103,287</b>	<b>125,853</b>	<b>131,730</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,049,561</b>	<b>1,169,423</b>	<b>1,249,549</b>	<b>1,380,037</b>
<b>REVENUE less EXPENSES</b>	<b>(605,908)</b>	<b>(697,421)</b>	<b>(708,052)</b>	<b>(860,636)</b>

District-wide marketing includes production of the LARPD Activity guides three times a year (Winter/Spring, Summer and Fall Guides), maintaining the District website, televising the Board meetings, designing fliers and banners, and promoting community event participation through District press releases and various social media platforms, marketing and branding.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5404	Advertising Revenue	2,850	260	0	0
	<b>TOTAL REVENUE</b>	<b>2,850</b>	<b>260</b>	<b>0</b>	<b>0</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	0.30 Marketing and Operations Supervisor				27,194
FTE	0.30 Total Salaries - Full-Time	41,082	39,001	17,185	27,194
4121	Salaries - Part-Time Benefited				
	1.30 Marketing and Operations Specialist				59,046
FTE	1.30 Total Salaries - Part-Time Benefited	41,524	41,703	58,185	59,046
4122	Salaries - Part-Time				
	0.10 Park Ranger Aide				4,547
FTE	0.10 Total Salaries - Part-Time	104	25	880	4,547
4126	Retirement				
	Retirement - FT				6,289
	Retirement - PTB				1,886
	Total Retirement	11,286	8,553	3,687	8,175
4128	Employee Group Insurance				
	FT Insurance				5,358
	PTB & ACA Insurance				16,036
	Total Employee Group Insurance	13,090	14,509	12,534	21,394
4130	Workers Compensation				
	FT Workers Comp Insurance				183
	PTB Workers Comp Insurance				2,182
	PT Workers Comp Insurance				168
	Total Workers Compensation	619	1,144	1,634	2,533
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				392
	PTB Medicare / FICA Taxes				4,512
	PT Medicare / FICA Taxes				348
	Total Medicare / FICA	3,685	3,704	4,722	5,252
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>111,390</b>	<b>108,639</b>	<b>98,827</b>	<b>128,141</b>

**SERVICES & SUPPLIES**

Uniforms/Safety Products

4417	Shirts				500
	Total Uniforms/Safety Products	0	0	0	500

Household Supplies

4432					
	Total Household Supplies	0	0	1,052	0

Food

4440	Special Events/Park Meetings				650
	Total Food	0	288	551	650



	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Office Supplies				
4442 Office Supplies				1,500
4442 Brochure Mailing				8,700
Total Office Supplies	27	493	590	10,200
Tools & Instruments				
4446				0
Total Tools & Instruments	1,140	0	0	0
Non Capital Equipment				
4447 Equipment				2,900
Total Non Capital Equipment	0	0	5,321	2,900
Maintenance - Equipment				
4451				
Total Maintenance - Equipment	0	0	345	0
Memberships				
4459 LERN, CPRS				690
Total Memberships	0	30	420	690
Travel				
4460 Conference Travel				2,890
Total Travel	14	884	847	2,890
Training & Conferences				
4461 LERN Conference				1,110
Total Training & Conferences	0	1,887	1,588	1,110
Program Services/Supplies				
4464 Email Blasts (Constant Contact)				1,380
4464 Photo Storage				120
4464 Misc. Supplies				3,080
Total Program Services/Supplies	0	955	9,103	4,580
Professional Services				
4465 Brochure Design/Printing				97,000
4465 Website Maintenance				4,800
4465 Public TV				6,000
4465 ASCAP				750
4465 Marketing & Promotional Materials				23,000
Total Professional Services	152,594	135,370	110,845	131,550
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>153,775</b>	<b>139,907</b>	<b>130,662</b>	<b>155,070</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>265,165</b>	<b>248,546</b>	<b>229,489</b>	<b>283,211</b>
<b>REVENUE less EXPENSES</b>	<b>(262,315)</b>	<b>(248,286)</b>	<b>(229,489)</b>	<b>(283,211)</b>

This Unit provides District-wide information technology support, from procurement to on-going maintenance. Staff provides basic (tier 1) support of communications, desktop, and infrastructure components, as well as staff training, procurement, and technical advice to District management regarding all technology-oriented projects. Independent contractors are engaged to manage the network infrastructure, provide complex (tier 2) support, and contribute to technology-oriented projects as needed.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.10 Administrative Services Manager				12,792
FTE	0.10 Total Salaries - Full-Time	22,068	36,961	30,052	12,792
4121	Salaries - Part-Time Benefited				
	0.90 IT Technician				70,720
FTE	0.90 Total Salaries - Part-Time Benefited	49,793	57,528	65,766	70,720
4122	Salaries - Part-Time				
FTE	- Total Salaries - Part-Time	326	0	0	0
4126	Retirement				
	Retirement - FT				2,962
	Retirement - PTB				2,262
	Total Retirement	5,322	8,387	4,810	5,224
4128	Employee Group Insurance				
	FT Insurance				1,790
	PTB & ACA Insurance				4,725
	Total Employee Group Insurance	5,532	7,113	5,565	6,515
4130	Workers Compensation				
	FT Workers Comp Insurance				90
	PTB Workers Comp Insurance				480
	Total Workers Compensation	381	1,065	1,196	570
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				182
	PTB Medicare / FICA Taxes				5,408
	Total Medicare / FICA	4,076	4,943	5,452	5,590
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>87,498</b>	<b>115,997</b>	<b>112,841</b>	<b>101,411</b>
<b>SERVICES &amp; SUPPLIES</b>					
Food					
4440					
Total Food		0	55	0	0
Office Supplies					
4442	Miscellaneous				0
Total Office Supplies		7,482	6,043	198	0
Non Capital Equipment					
4447	Various Equipment				6,900
Total Non Capital Equipment		0	987	11,092	6,900
Maintenance - Equipment					
4451	General Repairs				1,950
	Licensing & Support				4,400
Total Maintenance - Equipment		0	0	4,432	6,350

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Communications				
4454				105,970
Internet & Phones				1,800
Public Wi-Fi at RLCC				
Total Communications	14,159	100,984	107,647	107,770
Travel				
4460				0
Total Travel	35	167	0	0
Training & Conferences				
4461				360
Total Training & Conferences	0	0	0	360
Professional Services				
4465				114,000
Computer System IT Contract				10,000
Intranet				
Total Professional Services	220,562	149,871	119,633	124,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>242,238</b>	<b>258,107</b>	<b>243,002</b>	<b>245,380</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>329,736</b>	<b>374,104</b>	<b>355,843</b>	<b>346,791</b>
<b>REVENUE less EXPENSES</b>	<b>(329,736)</b>	<b>(374,104)</b>	<b>(355,843)</b>	<b>(346,791)</b>

This unit includes staffing, equipment and supply costs associated with customer and business services to support District-wide programs with Recreation Software, copiers, postage, credit card processing, and other bulk mailing.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	1.00 Department Manager				107,778
	0.60 Recreation Supervisor				56,706
FTE	1.60 Total Salaries - Full-Time		57,031	141,162	164,484
4121	Salaries - Part-Time Benefited				
	0.81 Admin Aide				50,795
	1.38 Senior Office Assistant				64,787
FTE	2.19 Total Salaries - Part-Time Benefited		81,877	114,787	115,582
4122	Salaries - Part-Time				
	1.82 Office Assistant				55,188
FTE	1.82 Total Salaries - Part-Time		51,744	61,241	55,188
4126	Retirement				
	Retirement - FT				48,970
	Retirement - PTB				3,689
	Total Retirement		14,155	31,774	52,659
4128	Employee Group Insurance				
	FT Insurance				23,735
	PTB & ACA Insurance				24,507
	Total Employee Group Insurance		24,800	40,470	48,242
4130	Workers Compensation				
	FT Workers Comp Insurance				6,078
	PTB Workers Comp Insurance				773
	PT Workers Comp Insurance				371
	Total Workers Compensation		2,877	5,854	7,222
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				2,382
	PTB Medicare / FICA Taxes				8,848
	PT Medicare / FICA Taxes				4,222
	Total Medicare / FICA		10,866	15,322	15,452
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>0</b>	<b>243,350</b>	<b>410,610</b>	<b>458,829</b>
<b>SERVICES &amp; SUPPLIES</b>					
<b>Uniforms/Safety Products</b>					
	4417				200
	Total Uniforms/Safety Products	0	155	217	200
<b>Household Supplies</b>					
	4432				600
	Total Household Supplies	0	252	575	600
<b>Food</b>					
	4440				3,500
	Total Food	0	1,319	2,685	3,500

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Office Supplies				
4442 Workroom Supplies, Postage				48,000
Total Office Supplies	0	49,336	31,443	48,000
Medical				
4444				300
Total Medical	0	83	203	300
Tools & Instruments				
4446				
Total Tools & Instruments	0	252	0	0
Non Capital Equipment				
4447 Equipment				3,000
Total Non Capital Equipment	0	2,339	1,189	3,000
Communications				
4454				
Total Communications	0	0	360	0
Memberships & Subscriptions				
4459 LERN, CPRS, MMANC				1,000
Total Memberships & Subscriptions	0	746	469	1,000
Travel				
4460 Mileage & Travel Accommodations				4,300
Total Travel	0	55	896	4,300
Training & Conferences				
4461 LERN Conference				2,400
Total Training & Conferences	0	54	591	2,400
Program Services/Supplies				
4464 Active Registration Fees/Credit Card Processing				102,000
Misc. Services/Supplies				7,000
Total Program Services/Supplies	0	114,898	102,576	109,000
Professional Services				
4465				200
Total Professional Services	0	596	162	200
Rents & Leases - Equipment				
4476 Copier & Postage Machine Leases				44,000
Total Rents & Leases - Equipment	0	43,075	44,473	44,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>0</b>	<b>213,160</b>	<b>185,839</b>	<b>216,500</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>456,510</b>	<b>596,449</b>	<b>675,329</b>
<b>REVENUE less EXPENSES</b>	<b>0</b>	<b>(456,510)</b>	<b>(596,449)</b>	<b>(675,329)</b>

Facility use includes the scheduling and rental of all indoor facilities: Robert Livermore Community Center, Recreation Building and Gymnasium, R.E. Merritt building, Veterans Hall, the Barn, Carnegie Building, Ravenswood Historic Site and Bothwell Arts Center. This unit also manages the scheduling and rental of group picnic areas and use of the Equestrian Center (the stadium, one covered arena and two open arenas, fencing, pole barn and parking).

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5457	Veterans Hall	50,567	45,116	45,350	50,000
5458	The Barn	54,222	46,750	44,291	42,000
5459	Carnegie	10,664	9,137	9,004	8,000
5461	LVPAC Bothwell Leases	12,864	13,754	15,000	15,000
5462	RE Merritt	30,000	30,000	30,000	30,000
5463	Ravenswood Rental	104,430	133,942	114,730	110,000
5466	RLCC - Room Rentals	351,228	387,129	344,754	362,000
5467	Insurance	34,391	41,763	37,707	36,600
5468	Cleaning Fee	13,660	24,250	26,268	22,600
5469	Party Rentals	50,418	27,142	0	0
5471	Equestrian Arenas	10,000	12,190	11,910	14,000
5472	Arena Day Use	3,184	2,323	1,718	2,220
5473	Equipment & Amenity Rentals	4,800	15,192	50,634	46,000
5474	Security Guards	39,768	56,367	60,504	57,000
5475	Damage & Compliance Fees	130	(406)	0	0
5476	LLNL Contract	3,600	3,600	3,600	3,600
5477	Other Permit Fees	12,777	15,710	16,013	15,000
5481	Picnic Area Rental & Fees	10,120	7,050	2,975	2,800
<b>TOTAL REVENUE</b>		<b>796,823</b>	<b>871,009</b>	<b>814,458</b>	<b>816,820</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.35 Marketing and Operations Supervisor				31,590
	0.50 Facilities & Operations Coordinator				30,186
	1.00 Events & Marketing Coordinator				66,378
FTE	1.85 Total Salaries - Full-Time	85,712	116,753	82,855	128,154
4121	Salaries - Part-Time Benefited				
	0.48 Marketing & Communications Specialist				21,476
	0.63 Senior Office Assistant				32,260
	0.81 Senior Facility Attendant				30,786
FTE	1.91 Total Salaries - Part-Time Benefited	17,940	55,363	61,098	84,522
4122	Salaries - Part-Time				
	0.19 Facility Attendant				5,232
	1.80 Senior Facility Attendant				66,607
FTE	1.99 Total Salaries - Part-Time	28,573	25,436	86,084	71,839
4126	Retirement				
	Retirement - FT				29,638
	Retirement - PTB				2,696
	Total Retirement	23,546	22,916	16,635	32,334
4128	Employee Group Insurance				
	FT Insurance				28,204
	PTB & ACA Insurance				40,251
	Total Employee Group Insurance	17,696	16,231	25,996	68,455
4130	Workers Compensation				
	FT Workers Comp Insurance				6,864
	PTB Workers Comp Insurance				5,297
	PT Workers Comp Insurance				10,006
	Total Workers Compensation	8,152	4,869	14,878	22,167
4200	Medicare / FICA Payroll Tax				

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
FT Medicare Taxes				1,860
PTB Medicare / FICA Taxes				6,452
PT Medicare / FICA Taxes				5,496
Total Medicare / FICA	4,551	7,847	12,398	13,808
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>186,170</b>	<b>249,415</b>	<b>299,944</b>	<b>421,279</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>Uniforms</b>				
4417				1,000
Total Uniforms	0	0	20	1,000
<b>Household Supplies</b>				
4432				0
Trash Disposal				0
Total Household Supplies	188	0	(679)	0
<b>Food</b>				
4440				500
Food				500
Total Food	0	267	514	500
<b>Office Supplies</b>				
4442				1,500
Office Supplies				1,500
Total Office Supplies	320	3,367	1,147	1,500
<b>Small Tools &amp; Instruments</b>				
4446				250
Total Small Tools & Instruments	0	0	26	250
<b>Non Capital Equipment</b>				
4447				11,950
Equipment				11,950
Total Non Capital Equipment	14,765	26,703	14,511	11,950
<b>Maintenance - Structures &amp; Grounds</b>				
4450				0
Total Maintenance - Structures & Grounds	57	482	0	0
<b>Maintenance - Equipment</b>				
4451				200
Total Maintenance - Equipment	778	0	85	200
<b>Memberships</b>				
4459				200
CPRS				200
Total Memberships	0	0	0	200
<b>Travel</b>				
4460				1,000
Mileage & Conference Travel				1,000
Total Travel	200	830	729	1,000
<b>Training &amp; Conferences</b>				
4461				3,000
Conference Expense				3,000
Total Training & Conferences	0	40	510	3,000
<b>Program Services/Supplies</b>				
4464				500
Event Supplies				500
Total Program Services/Supplies	128	1,679	30	500
<b>Professional Services</b>				
4465				51,000
Security Guards				51,000
Event Cleaning				66,000
Facility Rental Brochure				15,000
Total Professional Services	16,699	54,442	57,388	132,000
<b>Insurance</b>				
4470				22,000
Insurance				22,000
Total Insurance	4,398	26,952	25,498	22,000

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Rents & Leases - Equipment				0
4476    Rug & Mop Service				0
Total Rents & Leases - Equipment	1,696	339	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>39,229</b>	<b>115,101</b>	<b>99,779</b>	<b>174,100</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>225,399</b>	<b>364,516</b>	<b>399,723</b>	<b>595,379</b>
<b>REVENUE less EXPENSES</b>	<b>571,424</b>	<b>506,493</b>	<b>414,735</b>	<b>221,441</b>



This unit provides youth-related, non-aquatic, sports programming including a wide variety of fitness classes, programs, Sports Camps, and Junior Giants Program.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5485	Football	3,313	966	0	0
5486	Skyhawks	(1,127)	73	0	0
5487	Kidz Love Soccer	31,501	37,007	42,596	38,057
5494	Miscellaneous Classes	2,070	2,617	2,905	5,000
5500	Baseball/Softball Camps	62	0	0	0
5501	Just For Kicks (Soccer)	3,920	0	0	0
5481	Summer Sports Camp	52,559	71,328	100,976	72,291
5482	Volleyball	6,197	17,622	7,071	6,426
5490	Tennis	0	12,717	21,134	16,669
5502	LARPD Classes	47,490	37,989	46,627	50,000
<b>TOTAL REVENUE</b>		<b>145,985</b>	<b>180,319</b>	<b>221,309</b>	<b>188,443</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.30 Recreation Supervisor				25,792
FTE	0.30 Total Salaries - Full-Time	14,503	26,549	25,728	25,792
4121	Salaries - Part-Time Benefited				
	0.93 Recreation Coordinator				45,590
FTE	0.93 Total Salaries - Part-Time Benefited	343	37,276	45,174	45,590
4122	Salaries - Part-Time				
	0.40 Recreation Leader I				11,669
	1.46 Recreation Leader II				42,134
FTE	2.68 Total Salaries - Part-Time	11,185	46,873	45,122	53,803
4126	Retirement				
	Retirement - FT				5,966
	Retirement - PTB				1,460
	Total Retirement	3,979	5,206	5,070	7,426
4128	Employee Group Insurance				
	FT Insurance				5,358
	PTB & ACA Insurance				10,689
	Total Employee Group Insurance	3,341	8,314	8,473	16,047
4130	Workers Compensation				
	FT Workers Comp Insurance				950
	PTB Workers Comp Insurance				1,686
	PT Workers Comp Insurance				1,987
	Total Workers Compensation	644	3,576	4,387	4,623
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				376
	PTB Medicare / FICA Taxes				3,486
	PT Medicare / FICA Taxes				4,116
	Total Medicare / FICA	1,068	6,657	7,250	7,978
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>35,063</b>	<b>134,451</b>	<b>141,204</b>	<b>161,260</b>
<b>SERVICES &amp; SUPPLIES</b>					
Uniforms/Safety Products					
4417	Camp & Staff Shirts				1,000
Total Uniforms/Safety Products		0	0	1,467	1,000

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Food				
4440        Program Supplies				1,000
Total Food	71	259	177	1,000
Office Supplies				
4442        Office Supplies				200
Total Office Supplies	263	32	183	200
Tools & Instruments				
4446				200
Total Tools & Instruments	0	0	0	200
Non Capital Equipment				
4447				
Total Non Capital Equipment	0	12	90	0
Maintenance - Structures & Grounds				
4450				
Total Maintenance - Structures & Grounds	0	0	79	0
Memberships & Subscriptions				
4459        SANCRA, CPRS				500
Total Memberships & Subscriptions	25	389	0	500
Travel				
4460        Mileage				200
Total Travel	85	77	52	200
Training & Conferences				
4461        CPRS Conference				500
Total Training & Conferences	0	0	271	500
Publications & Legal Notices				
4462				0
Total Publications & Legal Notices	150	0	0	0
Program Services/Supplies				
4464        Camp Supplies				5,500
Total Program Services/Supplies	3,920	4,272	5,820	5,500
Licensing				
4466				0
Total Licensing	52	0	0	0
Field Trips/Events				
4467        Transportation & Admissions				4,200
Total Field Trips/Events	2,758	2,491	3,065	4,200
Instructors & Sports Officials				
4468        Instructors				40,500
Total Instructors & Sports Officials	18,454	36,244	40,024	40,500
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>25,778</b>	<b>43,776</b>	<b>51,228</b>	<b>53,800</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>60,841</b>	<b>178,227</b>	<b>192,432</b>	<b>215,060</b>
<b>REVENUE less EXPENSES</b>	<b>85,144</b>	<b>2,092</b>	<b>28,877</b>	<b>(26,617)</b>

This unit involves the scheduling and rental of all outdoor sport fields and the gymnasium, and provides liaison and coordination services to various community groups and clubs who utilize these facilities. This unit includes operation of the concessions stands associated with field use and rentals.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5625	Field Rentals	103,717	152,813	137,640	130,400
5629	Equipment Rentals & Miscellaneous	4,244	7,276	5,825	5,550
5631	Synthetic Field Rentals	81,106	94,259	74,245	170,500
5634	Storage Shed Rental	0	6,350	11,800	10,250
5635	Field Lighting	0	46,669	47,280	52,803
5638	Field Rental	24,681	(54)	0	0
5640	Snack Shack	15,455	16,247	17,337	18,000
5643	Gym Rental - (Sports)	45,384	51,915	70,089	68,100
<b>TOTAL REVENUE</b>		<b>274,587</b>	<b>375,475</b>	<b>364,216</b>	<b>455,603</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	0.65 Recreation Supervisor				61,438
FTE	0.65 Total Salaries - Full-Time	57,362	52,892	55,745	61,438
4121	Salaries - Part-Time Benefited				
	0.93 Recreation Coordinator				47,489
FTE	0.93 Total Salaries - Part-Time Benefited	25,251	45,612	49,538	47,489
4122	Salaries - Part-Time				
	2.63 Recreation Leader II				92,165
	0.88 Recreation Leader III				35,963
FTE	3.50 Total Salaries - Part-Time	64,182	56,941	68,421	128,128
4126	Retirement				
	Retirement - FT				14,208
	Retirement - PTB				3,633
	Total Retirement	15,744	10,628	10,985	17,841
4128	Employee Group Insurance				
	FT Insurance				5,021
	PTB & ACA Insurance				16,645
	Total Employee Group Insurance	15,440	8,137	3,289	21,666
4130	Workers Compensation				
	FT Workers Comp Insurance				2,274
	PTB Workers Comp Insurance				1,755
	PT Workers Comp Insurance				4,733
	Total Workers Compensation	3,585	4,994	7,384	8,762
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				896
	PTB Medicare / FICA Taxes				3,633
	PT Medicare / FICA Taxes				9,802
	Total Medicare / FICA	7,510	8,822	9,780	14,331
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>189,074</b>	<b>188,026</b>	<b>205,142</b>	<b>299,655</b>

**SERVICES & SUPPLIES**

Agricultural Supplies					
4403	Field materials				13,000
<b>Total Agricultural Supplies</b>		<b>2,441</b>	<b>2,796</b>	<b>2,512</b>	<b>13,000</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Uniforms/Safety Products				
4417				1,000
Total Uniforms/Safety Products	496	19	1,314	1,000
Household Supplies				
4432      Misc. Supplies				1,000
Total Household Supplies	0	529	178	1,000
Food				
4440				7,000
Total Food	220	4,199	9,152	7,000
Office Supplies				
4442				500
Total Office Supplies	287	494	156	500
Medical				
4444				0
Total Medical	0	104	0	0
Tools & Instruments				
4446				1,000
Total Tools & Instruments	691	456	416	1,000
Non Capital Equipment				
4447				0
Total Non Capital Equipment	1,600	6,604	316	0
Maintenance - Structures & Grounds				
4450      General Maintenance				4,000
Total Maintenance - Structures & Grounds	615	6,224	1,428	4,000
Maintenance - Equipment				
4451      Chain Link Repair				2,000
Soccer & Tennis Net Replacements				3,400
Pitching Mound, Bases				3,500
Misc. Maintenance				1,450
Total Maintenance - Equipment	0	6,311	5,880	10,350
Communications				
4454      Rec. Building TV Service				750
Total Communications	0	0	0	750
Memberships & Subscriptions				
4459      CPRS, STMS, LERN, SANCRA				1,000
Total Memberships & Subscriptions	225	578	446	1,000
Travel				
4460      Mileage				200
Total Travel	180	85	18	200
Training & Conferences				
4461      CPRS Conference				500
Total Training & Conferences	0	0	190	500
Program Services/Supplies				
4464      Misc. Supplies				0
Total Program Services/Supplies	58	321	238	0
Professional Services				
4465      Soccer Field Painting				12,000
Total Professional Services	12,354	14,516	13,835	12,000
Licensing				
4466				0
Total Licensing	670	50	0	0
Insurance				
4470				0
Total Insurance	1,974	100	0	0

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Rents & Leases - Equipment				
4476            Portable Toilets				10,000
Total Rents & Leases - Equipment	8,880	8,441	7,248	10,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>30,691</b>	<b>51,827</b>	<b>43,327</b>	<b>62,300</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>219,765</b>	<b>239,853</b>	<b>248,469</b>	<b>361,955</b>
<b>REVENUE less EXPENSES</b>	<b>54,822</b>	<b>135,622</b>	<b>115,747</b>	<b>93,648</b>

The Believes program is a collaborative program with the Livermore Valley Joint Unified School District. It is a free after-school academic and enrichment program which meets every afternoon when school is in session. Its funding comes through the California Department of Education ASES grant. The program is offered at Marylin Elementary and Junction K-8 schools.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5532	After school Grant	151,438	146,290	149,317	149,500
<b>TOTAL REVENUE</b>		<b>151,438</b>	<b>146,290</b>	<b>149,317</b>	<b>149,500</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.05 Youth Services Supervisor				4,524
FTE	0.05 Total Salaries - Full-Time	7,486	7,759	4,678	4,524
4122	Salaries - Part-Time				
	3.03 Teacher I				101,682
	0.82 Teacher II				30,787
FTE	3.85 Total Salaries - Part-Time	127,189	124,966	135,348	132,469
4126	Retirement				
	Retirement - FT				1,350
	Total Retirement	2,061	1,975	1,232	1,350
4128	Employee Group Insurance				
	FT Insurance				889
	Total Employee Group Insurance	1,319	1,678	953	889
4130	Workers Compensation				
	FT Workers Comp Insurance				168
	PT Workers Comp Insurance				4,893
	Total Workers Compensation	3,471	4,473	5,213	5,061
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				66
	PT Medicare / FICA Taxes				10,134
	Total Medicare / FICA	9,724	9,669	10,422	10,200
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>151,250</b>	<b>150,520</b>	<b>157,846</b>	<b>154,493</b>
<b>SERVICES &amp; SUPPLIES</b>					
Licensing					
4466	Fingerprinting				
Total Licensing		282	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>282</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>151,532</b>	<b>150,520</b>	<b>157,846</b>	<b>154,493</b>
<b>REVENUE less EXPENSES</b>		<b>(94)</b>	<b>(4,230)</b>	<b>(8,529)</b>	<b>(4,993)</b>

The Middle School Program (aka PAL) is a structured before-school and after-school program for middle school youth, funded by the California Department of Education ASES grant and parent fees. PAL is located on campus at all four middle schools and is open year-round. Activities are led by staff and include homework assistance, games, environmental education, sports, trips and arts and crafts

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5533	Parent Fees	338,333	317,149	391,798	379,665
5536	Registration Fees	3,400	7,208	5,890	2,200
5540	Community Support Program	24,123	26,170	19,550	23,520
5543	After school Grant	198,536	201,363	203,152	171,737
5550	Child Care Links	24,897	0	0	0
5555	Miscellaneous	(2,304)	212	120	0
5559	Donations/Grants	0	0	0	0
<b>TOTAL REVENUE</b>		<b>586,985</b>	<b>552,102</b>	<b>620,510</b>	<b>577,122</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	0.05 Youth Services Supervisor				4,966
FTE	0.05 Total Salaries - Full-Time	31,912	33,034	0	4,966
4121	Salaries - Part-Time Benefited				
	2.63 Recreation Coordinator				158,588
FTE	2.63 Total Salaries - Part-Time Benefited	156,634	168,689	147,211	158,588
4122	Salaries - Part-Time				
	5.45 Program Leader				146,325
	3.00 Senior Program Leader				120,650
FTE	8.45 Total Salaries - Part-Time	248,686	217,694	229,626	266,976
4126	Retirement				
	Retirement - FT				1,482
	Retirement - PTB DC				3,311
	Total Retirement	8,791	8,407	0	4,793
4128	Employee Group Insurance				
	FT Insurance				990
	PTB & ACA Insurance				31,136
	Total Employee Group Insurance	31,682	37,567	28,082	32,126
4130	Workers Compensation				
	FT Workers Comp Insurance				182
	PTB Workers Comp Insurance				5,857
	PT Workers Comp Insurance				9,862
	Total Workers Compensation	10,954	14,108	14,228	15,901
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				76
	PTB Medicare / FICA Taxes				12,128
	PT Medicare / FICA Taxes				20,424
	Total Medicare / FICA	31,252	29,642	27,604	32,628
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>519,911</b>	<b>509,141</b>	<b>446,751</b>	<b>515,977</b>

**SERVICES & SUPPLIES**

Uniforms/Safety Products

4417	Staff T-Shirts				1,000
<b>Total Uniforms/Safety Products</b>		<b>352</b>	<b>723</b>	<b>0</b>	<b>1,000</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Household Supplies				
4432    Cleaning Supplies/Paper Products				3,780
Total Household Supplies	3,057	2,440	1,667	3,780
Food				
4440    Food & Snacks				13,200
Total Food	13,211	12,691	12,871	13,200
Office Supplies				
4442    Office Supplies				500
Total Office Supplies	323	1,132	238	500
Medical				
4444    First Aid Class/Supplies				0
Total Medical	26	49	40	0
Small Tools & Instruments				
4446				0
Total Small Tools & Instruments	0	35	0	0
Non Capital Equipment				
4447				0
Total Non Capital Equipment	0	343	0	0
Communications				
4454				0
Total Communications	1,023	0	0	0
Memberships & Subscriptions				
4459				0
Total Memberships & Subscriptions	165	0	25	0
Program Services/Supplies				
4464    Program Supplies				10,200
Total Program Services/Supplies	7,539	9,438	8,725	10,200
Licensing				
4466    Fingerprinting				0
Total Licensing	732	0	0	0
Field Trips/Events				
4467    Field Trip Expenses				11,500
Total Field Trips/Events	9,308	6,250	7,060	11,500
Insurance				
4470    Liability - General/Auto				12,972
Total Insurance	9,920	11,280	13,087	12,972
Rents & Leases - Equipment				
4476				0
Total Rents & Leases - Equipment	315	0	214	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>45,971</b>	<b>44,381</b>	<b>43,927</b>	<b>53,152</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>565,882</b>	<b>553,522</b>	<b>490,678</b>	<b>569,129</b>
<b>REVENUE less EXPENSES</b>	<b>21,103</b>	<b>(1,420)</b>	<b>129,832</b>	<b>7,993</b>



This unit provides the logistical support and custodial duties for the daily operations of Robert Livermore Community Center, outlying rental facilities, and park restrooms. Outlying rental facilities include Ravenswood Historic Site, The Barn and Veterans Hall. This unit provides daily setup and takedown for classes, programs, activities and facility rentals.

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>				
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SALARIES &amp; BENEFITS</b>				
4120	Salaries - Full-Time			
	0.35			Marketing and Operations Supervisor 31,590
	0.50			Facility and Operations Coordinator 32,321
FTE	0.85			Total Salaries - Full-Time 63,911
4121	Salaries - Part-Time Benefited			
	4.98			Senior Facility Attendant 189,353
FTE	4.98			Total Salaries - Part-Time Benefited 189,353
4122	Salaries - Part-Time			
	1.91			Facility Attendant 55,254
	1.34			Senior Facility Attendant 52,969
FTE	3.25			Total Salaries - Part-Time 108,224
4126	Retirement			
				Retirement - FT 14,780
				Retirement - PTB 1,705
				Total Retirement 16,485
4128	Employee Group Insurance			
				FT Insurance 12,763
				PTB & ACA Insurance 60,243
				Total Employee Group Insurance 73,006
4130	Workers Compensation			
				FT Workers Comp Insurance 4,710
				PTB Workers Comp Insurance 26,368
				PT Workers Comp Insurance 15,074
				Total Workers Compensation 46,152
4200	Medicare / FICA Payroll Tax			
				FT Medicare Taxes 923
				PTB Medicare / FICA Taxes 14,478
				PT Medicare / FICA Taxes 8,279
				Total Medicare / FICA 23,680
	<b>775,732</b>	<b>625,869</b>	<b>422,836</b>	<b>520,811</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>Uniforms/Safety Products</b>				
4417	Staff Uniforms			2,000
	<b>3,110</b>	<b>3,695</b>	<b>3,379</b>	<b>2,000</b>
<b>Total Uniforms/Safety Products</b>				
<b>Household Supplies</b>				
4432	Janitorial Supplies			49,200
	<b>28,949</b>	<b>67,133</b>	<b>44,888</b>	<b>49,200</b>
<b>Total Household Supplies</b>				
<b>Food</b>				
4440	Food for Staff Trainings			500
	<b>1,856</b>	<b>292</b>	<b>85</b>	<b>500</b>
<b>Total Food</b>				

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Office Supplies				
4442 Office Supplies				700
Total Office Supplies	11,368	369	580	700
Medical				
4444 First Aid Kits				0
Total Medical	626	225	83	0
Tools & Instruments				
4446 Misc. Tools				1,000
Total Tools & Instruments	2,981	23	733	1,000
Non Capital Equipment				
4447 Replacement Items				20,000
Total Non Capital Equipment	11,437	25,805	2,156	20,000
Maintenance - Structures & Grounds				
4450				0
Total Maintenance - Structures & Grounds	87,194	0	0	0
Maintenance - Equipment				
4451				600
Total Maintenance - Equipment	6,391	106	39	600
Utilities - Water/Sewer				
4452				0
Total Utilities - Water/Sewer	21,616	0	0	0
Utilities - Gas/Electric/Other				
4453				0
Total Utilities - Gas/Electric/Other	250,224	0	0	0
Communications				
4454				0
Total Communications	333	0	0	0
Memberships & Subscriptions				
4459 CPRS, LERN				200
Total Memberships & Subscriptions	800	348	408	200
Travel				
4460 Mileage				1,000
Total Travel	2,605	125	126	1,000
Training & Conferences				
4461 CPRS Conference				3,000
Total Training & Conferences	0	376	156	3,000
Program Services/Supplies				
4464 EOC Supplies				15,000
TV Service for Comm. Building				780
Total Program Services/Supplies	24,023	1,717	654	15,780
Professional Services				
4465 Facility Cleaning				68,400
Total Professional Services	39,762	25,647	90,248	68,400
Licensing				
4466 Fingerprinting				0
Total Licensing	1,112	0	0	0
Insurance				
4470 Rental Insurance				0
Total Insurance	7,004	0	0	0
Rents & Leases - Equipment				
4476				0
Total Rents & Leases - Equipment	3,982	0	3,066	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>505,373</b>	<b>125,861</b>	<b>146,601</b>	<b>162,380</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,281,105</b>	<b>751,730</b>	<b>569,437</b>	<b>683,191</b>
<b>REVENUE less EXPENSES</b>	<b>(1,281,105)</b>	<b>(751,730)</b>	<b>(569,437)</b>	<b>(683,191)</b>

This unit includes all aquatic activities at the Robert Livermore Aquatic Center and May Nissen Swim Center. Activities include American Red Cross swim lessons, swim camps, summer swim team, lap swimming, USA Water Polo Teams, water exercise classes, recreational swimming, pool parties, and special events.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5121	MN Lessons & Classes	57,389	61,707	75,564	57,675
5125	MN Admissions & Passes	4,563	5,274	6,342	4,995
5129	MN Pool Rental/Parties	2,680	3,430	1,345	1,750
5580	RLCC Aquatics Lessons & Classes	138,903	155,740	72,903	80,300
5581	RLCC Aquatics Admissions & Passes	255,757	265,541	247,086	258,974
5582	RLCC Pool Rentals & Events	30,653	62,734	88,513	61,550
5583	RLCC Miscellaneous	83	8,097	0	0
5584	Merchandise Sales	0	0	0	1,000
5587	Competitive Programs	0	24,987	92,748	79,592
<b>TOTAL REVENUE</b>		<b>490,028</b>	<b>587,510</b>	<b>584,501</b>	<b>545,836</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	1.00 Aquatics Coordinator				68,111
	1.00 Aquatics Supervisor				99,216
	0.42 Sr Facilities Maint Tech				31,361
	1.00 Pool Maint Specialist				76,570
FTE	3.42 Total Salaries - Full-Time	195,364	215,446	218,765	275,258
4121	Salaries - Part-Time Benefited				
	0.84 Aquatics Instructor				51,519
	0.68 Recreation Coordinator				32,161
FTE	1.52 Total Salaries - Part-Time Benefited	129,137	119,863	129,900	83,680
4122	Salaries - Part-Time				
	0.82 Aquatics Coach				42,576
	0.33 Aquatics Instructor				17,239
	2.01 Aquatics Lead				69,449
	7.65 Lifeguard				230,689
	1.18 Office Assistant				36,298
	0.39 Recreation Leader I				10,155
	1.71 Swim Instructor				51,014
FTE	14.10 Total Salaries - Part-Time	362,314	451,265	483,131	457,418
4126	Retirement				
	Retirement - FT				68,727
	Retirement - PTB				2,673
	Total Retirement	58,252	47,222	46,612	71,400
4128	Employee Group Insurance				
	FT Insurance				63,345
	PTB & ACA Insurance				22,680
	Total Employee Group Insurance	62,655	65,955	68,811	86,025
4130	Workers Compensation				
	FT Workers Comp Insurance				21,213
	PTB Workers Comp Insurance				3,088
	PT Workers Comp Insurance				39,409
	Total Workers Compensation	23,540	37,180	43,217	63,710

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>4200 Medicare / FICA Payroll Tax</b>				
FT Medicare Taxes				3,988
PTB Medicare / FICA Taxes				6,404
PT Medicare / FICA Taxes				34,992
<b>Total Medicare / FICA</b>	<b>40,228</b>	<b>46,707</b>	<b>49,995</b>	<b>45,384</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>871,490</b>	<b>983,638</b>	<b>1,040,431</b>	<b>1,082,876</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>Uniforms/Safety Products</b>				
4417 Uniforms & Cold Weather Gear				4,200
<b>Total Uniforms/Safety Products</b>	<b>3,870</b>	<b>3,212</b>	<b>5,222</b>	<b>4,200</b>
<b>Household Supplies</b>				
4432 Janitorial Supplies				400
<b>Total Household Supplies</b>	<b>62,857</b>	<b>43,234</b>	<b>175</b>	<b>400</b>
<b>Food</b>				
4440 Food for Trainings				1,700
<b>Total Food</b>	<b>454</b>	<b>2,626</b>	<b>3,133</b>	<b>1,700</b>
<b>Office Supplies</b>				
4442 Aquatics Miscellaneous Supplies				900
Wristbands				1,500
Computer printer cartridges				1,400
<b>Total Office Supplies</b>	<b>2,133</b>	<b>3,999</b>	<b>3,578</b>	<b>3,800</b>
<b>Medical</b>				
4444 First Aid Supplies				600
Oxygen				200
AED Supplies				300
<b>Total Medical</b>	<b>6,146</b>	<b>1,734</b>	<b>617</b>	<b>1,100</b>
<b>Tools &amp; Instruments</b>				
4446 Misc. Equipment				2,000
<b>Total Tools &amp; Instruments</b>	<b>1,572</b>	<b>1,466</b>	<b>2,058</b>	<b>2,000</b>
<b>Non Capital Equipment</b>				
4447 Picnic Tables, Deck Chairs, E-Z Ups				8,500
Water Polo Equipment				1,100
<b>Total Non Capital Equipment</b>	<b>1,248</b>	<b>16,509</b>	<b>16,354</b>	<b>9,600</b>
<b>Maintenance - Structures &amp; Grounds</b>				
4450 Pool Chemicals				56,900
Painting Supplies				1,000
Lane Line Cables				500
Pool Maintenance				7,000
<b>Total Maintenance - Structures &amp; Grounds</b>	<b>4,803</b>	<b>45,259</b>	<b>70,228</b>	<b>65,400</b>
<b>Maintenance - Equipment</b>				
4451 Maintain Pool Equipment				12,000
EZ-UP Replacements				2,000
<b>Total Maintenance - Equipment</b>	<b>26,281</b>	<b>38,887</b>	<b>9,453</b>	<b>14,000</b>
<b>Utilities - Gas/Electric/Other</b>				
4453 RLCC Utilities				0
<b>Total Utilities - Gas/Electric/Other</b>	<b>16,206</b>	<b>14,452</b>	<b>0</b>	<b>0</b>
<b>Communications</b>				
4454 Cell Phone Stipend				900
May Nissen Internet				2,050
<b>Total Communications</b>	<b>50</b>	<b>550</b>	<b>1,293</b>	<b>2,950</b>

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
<b>Memberships &amp; Subscriptions</b>				
4459    CPRS Membership				290
NRPA Membership				165
AAOP Membership				70
USA Water Polo Memberships				525
BAPPOA Membership				50
Team Unify				400
Surveymonkey				300
Team Snap				1,000
<b>Total Memberships &amp; Subscriptions</b>	<b>1,237</b>	<b>2,046</b>	<b>4,455</b>	<b>2,800</b>
<b>Travel</b>				
4460    Mileage & Travel				1,850
<b>Total Travel</b>	<b>650</b>	<b>3,682</b>	<b>1,839</b>	<b>1,850</b>
<b>Training &amp; Conferences</b>				
4461    CAMS				1,200
<b>Total Training &amp; Conferences</b>	<b>0</b>	<b>1,158</b>	<b>2,468</b>	<b>1,200</b>
<b>Program Services/Supplies</b>				
4464    Books (Lifeguard Training/WSI)				5,375
Teaching Aids				500
Water Exercise Equipment				500
Tournament Fees (Water Polo)				6,000
Water Polo Team Supplies				500
Staff Supplies				400
Special Events				1,100
Swim Team Supplies				1,500
Banners				1,000
<b>Total Program Services/Supplies</b>	<b>4,288</b>	<b>25,897</b>	<b>22,817</b>	<b>16,875</b>
<b>Professional Services</b>				
4465    Staff Certifications				3,600
QSI Safety Inspection of Waterslide				1,200
Staff Auditing				1,700
<b>Total Professional Services</b>	<b>20,734</b>	<b>7,442</b>	<b>4,514</b>	<b>6,500</b>
<b>Licensing</b>				
4466    Fingerprinting				0
<b>Total Licensing</b>	<b>1,191</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Instructors &amp; Sports Officials</b>				
4468    Water Polo Officials				2,200
<b>Total Instructors &amp; Sports Officials</b>	<b>0</b>	<b>1,138</b>	<b>2,955</b>	<b>2,200</b>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>153,720</b>	<b>213,291</b>	<b>151,159</b>	<b>136,575</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,025,210</b>	<b>1,196,929</b>	<b>1,191,590</b>	<b>1,219,451</b>
<b>REVENUE less EXPENSES</b>	<b>(535,182)</b>	<b>(609,419)</b>	<b>(607,089)</b>	<b>(673,615)</b>

This unit manages the Café and vending contract services at the Recreation Center.

		F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
		ACTUAL	ACTUAL	Preliminary	Budget
<b>REVENUE</b>					
5784	RLCC Café	60,420	61,089	59,020	65,400
5785	Café Contract	0	0	0	0
5786	Vending contract	340	532	447	500
<b>TOTAL REVENUE</b>		<b>60,760</b>	<b>61,621</b>	<b>59,467</b>	<b>65,900</b>
<b>SALARIES &amp; BENEFITS</b>					
4120	Salaries - Full-Time				
	0.05 Recreation Supervisor				4,732
FTE	0.05 Total Salaries - Full-Time	14,559	8,613	4,467	4,732
4121	Salaries - Part-Time Benefited				
FTE	- Total Salaries - Part-Time Benefited	11,508	0	0	0
4122	Salaries - Part-Time				
	0.18 Recreation Coordinator				8,046
	0.45 Recreation Leader I				12,969
	0.24 Recreation Leader II				8,372
FTE	0.87 Total Salaries - Part-Time	86,033	27,912	28,734	29,387
4126	Retirement				
	Retirement - FT				1,406
	Total Retirement	3,990	2,184	1,178	1,406
4128	Employee Group Insurance				
	FT Insurance				889
	Total Employee Group Insurance	8,137	2,086	954	889
4130	Workers Compensation				
	FT Workers Comp Insurance				170
	PT Workers Comp Insurance				1,086
	Total Workers Compensation	2,736	1,621	1,325	1,256
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				66
	PT Medicare / FICA Taxes				2,248
	Total Medicare / FICA	6,695	2,250	2,294	2,314
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>133,658</b>	<b>44,666</b>	<b>38,952</b>	<b>39,984</b>
<b>SERVICES &amp; SUPPLIES</b>					
Uniforms/Safety Products					
4417	Staff Shirts				400
Total Uniforms/Safety Products		0	0	692	400
Household Supplies					
4432					0
Total Household Supplies		220	0	547	0
Food					
4440	Café				24,000
Total Food		28,443	25,708	23,086	24,000
Office Supplies					
4442	Flyers, Schedules, Record Supplies				100
Total Office Supplies		631	655	51	100

	F/Y 15-16	F/Y 16-17	F/Y 17-18	F/Y 18-19
	ACTUAL	ACTUAL	Preliminary	Budget
Non Capital Equipment				
4447 Appliances				1,000
Total Non Capital Equipment	1,832	2,042	0	1,000
Memberships & Subscriptions				
4459				0
Total Memberships & Subscriptions	25	220	0	0
Travel				
4460				0
Total Travel	5	0	0	0
Training & Conferences				
4461				100
Total Training & Conferences	0	0	0	100
Program Services/Supplies				
4464 Program Supplies				300
Total Program Services/Supplies	0	334	112	300
Professional Services				
4465				0
Total Professional Services	0	189	0	0
Licensing				
4466				0
Total Licensing	656	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>31,812</b>	<b>29,148</b>	<b>24,488</b>	<b>25,900</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>165,470</b>	<b>73,814</b>	<b>63,440</b>	<b>65,884</b>
<b>REVENUE less EXPENSES</b>	<b>(104,710)</b>	<b>(12,193)</b>	<b>(3,973)</b>	<b>16</b>

This unit oversees the design, construction, renovation and long range planning of the District’s trails, neighborhood and open space parks, and related recreational facilities. The work includes applying for grants as well as oversight and implementation of the District’s Capital Improvement Plan (CIP), including: scoping, conceptual planning, budgeting and scheduling; preparation and review of plans, specifications, and contracts; preparation of procurement documents (request for bids, request for proposals), construction agreements and consultant contracts; administration of competitively bid contracts; and providing construction administration, site inspection services, and overall project management to ensure the successful completion of projects in a timely and cost efficient manner.

		F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
<b>REVENUE</b>					
5800	AB1600 CIP Administration	96,118	0	0	0
5802	Plan Check, Inspection, Legal & Fees	0	0	0	0
5803	Developer Improvement Agreement Fees	19,000	0	0	0
5805	Miscellaneous Revenue	57,824	0	0	0
<b>TOTAL REVENUE</b>		<b>172,942</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SALARIES & BENEFITS**

4120	Salaries - Full-Time				
	0.25 Parks and Facilities Manager				29,848
FTE	0.25 Total Salaries - Full-Time	109,815	71,996	28,101	29,848
4121	Salaries - Part-Time Benefited				
	0.75 Admin Aide				46,536
FTE	0.75 Total Salaries - Part-Time Benefited	32,635	37,890	41,696	46,536
4122	Salaries - Part-Time				
FTE	- Total Salaries - Part-Time	2,567	5,293	0	0
4126	Retirement				
	Retirement - FT				8,890
	Retirement - PTB				1,490
	Total Retirement	30,253	9,605	7,409	10,380
4128	Employee Group Insurance				
	FT Insurance				4,464
	PTB & ACA Insurance				9,891
	Total Employee Group Insurance	9,954	4,256	7,407	14,355
4130	Workers Compensation				
	FT Workers Comp Insurance				1,104
	PTB Workers Comp Insurance				311
	Total Workers Compensation	3,403	2,748	1,235	1,415
4200	Medicare / FICA Payroll Tax				
	FT Medicare Taxes				430
	PTB Medicare / FICA Taxes				3,563
	Total Medicare / FICA	4,235	4,284	3,578	3,993
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>192,862</b>	<b>136,072</b>	<b>89,426</b>	<b>106,527</b>

**SERVICES & SUPPLIES**

Household Supplies

4432	Misc. Supplies				120
Total Household Supplies		0	32	94	120
<b>Food</b>					
4440	Food				300
Total Food		48	248	51	300



	F/Y 15-16 ACTUAL	F/Y 16-17 ACTUAL	F/Y 17-18 Preliminary	F/Y 18-19 Budget
Office Supplies				
4442 Office Supplies				6,000
Total Office Supplies	7,335	1,908	985	6,000
Non Capital Equipment				
4447 Equipment				0
Total Non Capital Equipment	0	404	336	0
Maintenance - Equipment				
4451				0
Total Maintenance - Equipment	0	750	542	0
Memberships & Subscriptions				
4459 CPRS, Dropbox, Fred Pryor, Autocad				1,000
Total Memberships & Subscriptions	1,167	1,610	1,010	1,000
Travel				
4460 Mileage				0
Total Travel	6,133	0	0	0
Training & Conferences				
4461				
Total Training & Conferences	0	0	383	0
Legal				
4463 Legal Services				0
Total Legal	0	1,055	0	0
Program Services/Supplies				
4464				
Total Program Services/Supplies	0	0	55	0
Professional Services				
4465 Project Management Consultant				60,000
Total Professional Services	72,173	47,418	41,653	60,000
Licensing				
4466				0
Total Licensing	347	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>87,203</b>	<b>53,425</b>	<b>45,109</b>	<b>67,420</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>280,065</b>	<b>189,497</b>	<b>134,535</b>	<b>173,947</b>
<b>REVENUE less EXPENSES</b>	<b>(107,123)</b>	<b>(189,497)</b>	<b>(134,535)</b>	<b>(173,947)</b>

**FY 18-19**  
**Capital Equipment FY 18-19 Budget and Prior Year Trend**  
**UNIT 45**

	FY 15-16 Actual	FY 16-17 Preliminary	FY 17-18 Preliminary	FY 18-19 Budget
<b>Video Security System Upgrade</b>			0	<b>49,454</b>
New filters for May Nissen			1,405	
Replace Two Parking Machines at Sycamore Grove			24,917	
One replacement mower & mower engine			40,574	
Concrete - Grass Party Area at RLCC			25,965	
3 Replacement Vehicles			92,734	
Rodeo Stadium Enhancement (100th yr)			13,663	
Replacement Pool Vacuum & Cart			8,345	
Tractor Loader			81,859	
Backhoe			45,947	
Turf Groomer			54,944	
Replacement Trailer for Camp Shelly			33,609	
Water Wagon			7,484	
Cresta Blanca Audio System Upgrade			18,378	
Forklift			10,999	
Website Upgrade	4,600	4,475	13,050	
2016 Ford F150 (V46)		24,344		
John Deere Utility Vehicle		22,203		
Toro Pro-force blower w/trailer		7,657		
Turfco Mete-R-Matic XL Spreader		15,194		
Billy Goat Leaf Vak/shredder		6,965		
2017 Ford F450 (V47)		46,302		
Smithco Riding Lawnmower (E078)		19,750		
Jacobsen Cab Mower (E080)		111,535		
Kubota Utility 4WD Tractor (Open Space)		48,924		
Large Carpet Cleaning Unit for RLCC		6,184		
Replace Chemical Controller - RLCC Pools		53,800		
Aflex Inflatables (RLCC and May Nissen)		26,242		
Pool Lane Lines RLCC & May Nissen		8,480		
Robertson Storage Container		7,611		
Video Security System Upgrade		9,538		
RLCC Storage Containers		12,853		
Cresta Blanca Audio System Upgrade		6,126		
Replace Lifeguard Stands (safety Issue) and Umbrellas - RLCC		9,972		
Telephone System Upgrade	10,465	150,263		
IT Disaster Recovery & Upgrade Servers	9,793	3,873		
2016 Toyota Tacoma	31,167			
200 Gallon Spraytec Sprayer	13,676			
Storage Containers at Robertson Park	5,877			
2016 Ford F150 (V39)	25,743			
2016 Ford F150 (V40)	28,021			
Fence and Gate at Bill Payne Park	11,125			
Fence at Robertson Park Lower Field	34,130			
Carpeting at RLCC	44,230			
Engine for 2000 Ford Taurus (V93)	6,140			
Irrigation Solarkit	8,730			
Sidewalk Grinder	5,140			
Public Wi-Fi at RLCC	12,252			
Scissor Lift	7,769			
2016 Ford F250 (V41)	33,389			
2016 Ford F250 (V42)	33,389			
2016 Ford Mini-Van (V43)	28,736			
2016 Ford Super Duty with Utility Bed (v44)	37,062			
2016 Ford F250 (V45)	33,386			
<b>Total Capital Equipment Expenditures</b>	<b>424,820</b>	<b>602,292</b>	<b>473,873</b>	<b>49,454</b>

**LIVERMORE AREA RECREATION & PARK DISTRICT**  
**FY 18-19 Full-Time Equivalents by Unit**

Unit		Full-Time	Part-Time Benefited	Part-Time	Total
01	Administration	7.05	4.45	0.09	11.59
02	Classes, Camps & Events	0.35	0.00	0.58	0.93
03	Adult Sports & Fitness	0.05	0.00	1.91	1.96
05	Building Maintenance	3.83	0.95	0.00	4.78
06	Camp Shelly	0.04	0.27	0.09	0.40
07	Park Operations	11.25	14.06	3.38	28.70
09	Extended Student Services	18.90	22.20	31.91	73.01
10	Senior Services	1.00	1.50	0.56	3.06
11	Preschool	1.00	0.00	6.52	7.52
16	Open Space	5.06	4.15	3.81	13.02
17	Marketing & Public Information	0.30	1.30	0.10	1.70
18	Technology and Communications	0.10	0.90	0.00	1.00
20	Customer & Business Services	1.60	2.19	1.82	5.60
25	Facility Use & Rentals	1.85	1.91	1.99	5.75
26	Youth Sports & Fitness	0.30	1.91	1.99	4.20
27	Field & Gym Rentals	0.65	0.93	3.50	5.08
40	Believes Program	0.05	0.00	3.85	3.90
41	Middle School Program	0.05	2.63	8.45	11.13
42	Building Operations	0.85	4.98	3.25	9.08
54	Aquatics	3.42	1.52	14.10	19.04
57	Concessions	0.05	0.00	0.87	0.92
60	Planning and CIP Administration	0.25	0.75	0.00	1.00
<b>District Totals</b>		<b>58.00</b>	<b>66.59</b>	<b>88.77</b>	<b>213.36</b>

**By Division:**

Recreation	9.42	14.73	30.10	54.25
Youth and Senior Services	21.00	26.33	51.29	98.62
Parks, Open Space, and CIP Admin	20.42	20.19	7.29	47.90
Administration	7.15	5.35	0.09	12.59
<b>District Totals</b>	<b>58.00</b>	<b>66.59</b>	<b>88.77</b>	<b>213.36</b>

<b>FY 18-19</b>	<b>Unit 01</b>	<b>Unit 02</b>	<b>Unit 03</b>	<b>Unit 05</b>	<b>Unit 06</b>	<b>Unit 07</b>	<b>Unit 09</b>	<b>Unit 10</b>	<b>Unit 11</b>	<b>Unit 16</b>	<b>Unit 17</b>	<b>Unit 18</b>	<b>Unit 20</b>
<b>Unit Budget Summary</b>	<b>Admin</b>	<b>Class, Camps &amp; Events</b>	<b>Adult Sports &amp; Fitness</b>	<b>Building Maint.</b>	<b>Camp Shelly</b>	<b>Park Operations</b>	<b>Extended Student Services</b>	<b>Senior Services</b>	<b>Preschool</b>	<b>Open Space</b>	<b>Marketing &amp; Public Information</b>	<b>Technology &amp; Communications</b>	<b>Customer &amp; Business Services</b>
<b>REVENUE</b>	<b>11,691,319</b>	<b>415,400</b>	<b>161,230</b>	<b>0</b>	<b>68,183</b>	<b>466,790</b>	<b>5,315,417</b>	<b>144,589</b>	<b>435,495</b>	<b>519,401</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SALARIES &amp; BENEFITS</b>	<b>1,458,284</b>	<b>74,896</b>	<b>83,924</b>	<b>555,901</b>	<b>40,221</b>	<b>2,670,713</b>	<b>4,458,683</b>	<b>271,849</b>	<b>405,800</b>	<b>1,248,307</b>	<b>128,141</b>	<b>101,411</b>	<b>458,829</b>
<b>SERVICES &amp; SUPPLIES</b>													
4403 Agricultural Supplies	0	0	0	0	50	92,500	0	0	0	1,100	0	0	0
4417 Uniforms/Safety Products	240	500	500	1,080	0	16,900	2,000	0	500	7,400	500	0	200
4432 Household Supplies	0	0	0	0	165	36,600	37,200	90	500	800	0	0	600
4440 Food	9,204	2,000	200	180	250	4,700	59,400	9,898	1,200	8,000	650	0	3,500
4442 Office Supplies	3,000	1,000	200	240	165	6,960	23,400	450	400	2,600	10,200	0	48,000
4444 Medical	31,500	0	0	0	50	400	2,592	0	0	300	0	0	300
4446 Tools & Instruments	0	0	200	6,000	255	12,000	2,200	0	0	2,200	0	0	0
4447 Non-Capital Equipment	10,422	0	0	3,000	600	5,000	3,000	1,500	1,500	8,040	2,900	6,900	3,000
4450 Maint. - Structures/Grounds	0	0	0	263,500	3,950	326,000	127,000	0	6,000	39,100	0	0	0
4451 Maintenance of Equipment	68,600	0	2,000	12,600	100	73,440	1,800	0	0	1,900	0	6,350	0
4452 Utilities - Water/Sewer	0	0	0	0	840	1,262,380	0	0	0	5,300	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	495,932	2,340	0	0	0	0	100	0	0	0
4454 Communications	1,800	0	0	0	100	9,600	12,000	0	0	18,980	0	107,770	0
4459 Memberships & Subscriptions	21,378	100	1,200	0	0	4,960	1,200	311	0	220	690	0	1,000
4460 Travel	19,980	100	0	2,700	600	95,500	1,200	510	0	6,000	2,890	0	4,300
4461 Training & Conferences	35,996	0	200	3,050	0	8,400	1,500	1,200	0	3,990	1,110	360	2,400
4462 Publications & Legal Notices	7,980	0	0	0	0	0	0	0	0	0	0	0	0
4463 Legal Services	144,000	0	0	0	0	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	192,500	28,000	7,818	0	150	0	66,000	6,311	10,000	3,500	4,580	0	109,000
4465 Professional Services	338,290	20,000	0	27,480	7,875	41,930	7,800	300	0	16,050	131,550	124,000	200
4466 Licensing	12,500	0	0	0	0	1,000	9,999	0	0	0	0	0	0
4467 Field Trips & Events	0	500	0	0	0	0	33,000	54,201	0	750	0	0	0
4468 Instructors & Sports Officials	0	221,000	65,000	0	0	0	0	20,124	0	0	0	0	0
4470 Insurance	231,373	0	0	0	0	0	62,616	0	0	0	0	0	0
4476 Rent & Lease - Equipment	0	0	0	900	500	21,000	28,920	0	0	5,400	0	0	44,000
4477 Rent & Lease - Structures	0	0	0	0	6,500	110,400	75,540	0	0	0	0	0	0
4704 Finance Charges & Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
CAPITAL EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>1,128,763</b>	<b>273,200</b>	<b>77,318</b>	<b>816,662</b>	<b>24,490</b>	<b>2,129,670</b>	<b>558,367</b>	<b>94,895</b>	<b>20,100</b>	<b>131,730</b>	<b>155,070</b>	<b>245,380</b>	<b>216,500</b>
4750 Contingencies	100,000	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>2,687,047</b>	<b>348,096</b>	<b>161,242</b>	<b>1,372,563</b>	<b>64,711</b>	<b>4,800,383</b>	<b>5,017,050</b>	<b>366,744</b>	<b>425,900</b>	<b>1,380,037</b>	<b>283,211</b>	<b>346,791</b>	<b>675,329</b>
Revenue less expense	<b>9,004,272</b>	<b>67,304</b>	<b>(12)</b>	<b>(1,372,563)</b>	<b>3,472</b>	<b>(4,333,593)</b>	<b>298,367</b>	<b>(222,155)</b>	<b>9,595</b>	<b>(860,636)</b>	<b>(283,211)</b>	<b>(346,791)</b>	<b>(675,329)</b>
Cost Recovery Percentage Rev/Exp	<b>435%</b>	<b>119%</b>	<b>100%</b>	<b>0%</b>	<b>105%</b>	<b>10%</b>	<b>106%</b>	<b>39%</b>	<b>102%</b>	<b>38%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>

FY 18-19	Unit 25	Unit 26	Unit 27	Unit 40	Unit 41	Unit 42	Unit 54	Unit 57	Unit 60	Unit 45	Operating Budget FY 18-19	FY 15-16	FY 16-17	FY 17-18
Unit Budget Summary	Facility Use & Rentals	Youth Sports & Fitness	Field & Gym Rentals	Believes Program	Middle School Program	Building Operations	Aquatics	Concessions	CIP	Capital Equip		ACTUAL	ACTUAL	PRELIM
<b>REVENUE</b>	<b>816,820</b>	<b>188,443</b>	<b>455,603</b>	<b>149,500</b>	<b>577,122</b>	<b>0</b>	<b>545,836</b>	<b>65,900</b>	<b>0</b>	<b>0</b>	<b>22,017,048</b>	<b>18,935,883</b>	<b>20,885,191</b>	<b>21,465,963</b>
<b>SALARIES &amp; BENEFITS</b>	<b>421,279</b>	<b>161,260</b>	<b>299,655</b>	<b>154,493</b>	<b>515,977</b>	<b>520,811</b>	<b>1,082,876</b>	<b>39,984</b>	<b>106,527</b>	<b>0</b>	<b>15,259,822</b>	<b>12,388,959</b>	<b>13,203,565</b>	<b>13,763,334</b>
<b>SERVICES &amp; SUPPLIES</b>														
4403 Agricultural Supplies	0	0	13,000	0	0	0	0	0	0	0	106,650	102,105	138,019	123,393
4417 Uniforms/Safety Products	1,000	1,000	1,000	0	1,000	2,000	4,200	400	0	0	40,420	38,743	32,906	40,047
4432 Household Supplies	0	0	1,000	0	3,780	49,200	400	0	120	0	130,455	170,331	181,638	111,180
4440 Food	500	1,000	7,000	0	13,200	500	1,700	24,000	300	0	147,382	139,231	138,369	150,792
4442 Office Supplies	1,500	200	500	0	500	700	3,800	100	6,000	0	109,915	128,096	106,708	74,704
4444 Medical	0	0	0	0	0	0	1,100	0	0	0	36,242	26,273	32,511	27,790
4446 Tools & Instruments	250	200	1,000	0	0	1,000	2,000	0	0	0	27,305	30,713	42,184	39,334
4447 Non-Capital Equipment	11,950	0	0	0	0	20,000	9,600	1,000	0	0	88,412	49,288	122,822	81,980
4450 Maint. - Structures/Grounds	0	0	4,000	0	0	0	65,400	0	0	0	834,950	661,886	1,191,568	821,489
4451 Maintenance of Equipment	200	0	10,350	0	0	600	14,000	0	0	0	191,940	144,560	155,965	127,104
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0	0	1,268,520	897,794	1,112,549	1,231,573
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0	0	498,372	414,116	468,968	474,640
4454 Communications	0	0	750	0	0	0	2,950	0	0	0	153,950	115,302	129,329	131,541
4459 Memberships & Subscriptions	200	500	1,000	0	0	200	2,800	0	1,000	0	36,759	28,776	25,119	33,186
4460 Travel	1,000	200	200	0	0	1,000	1,850	0	0	0	138,030	145,408	142,541	123,804
4461 Training & Conferences	3,000	500	500	0	0	3,000	1,200	100	0	0	66,506	0	15,836	39,826
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0	0	0	7,980	8,859	6,341	10,016
4463 Legal Services	0	0	0	0	0	0	0	0	0	0	144,000	142,015	172,586	97,108
4464 Program Services/Supplies	500	5,500	0	0	10,200	15,780	16,875	300	0	0	477,014	160,361	456,422	267,107
4465 Professional Services	132,000	0	12,000	0	0	68,400	6,500	0	60,000	0	994,375	799,207	834,968	861,009
4466 Licensing	0	0	0	0	0	0	0	0	0	0	23,499	23,445	29,364	26,717
4467 Field Trips & Events	0	4,200	0	0	11,500	0	0	0	0	0	104,151	86,468	166,286	145,512
4468 Instructors & Sports Officials	0	40,500	0	0	0	0	2,200	0	0	0	348,824	341,512	361,378	374,075
4470 Insurance	22,000	0	0	0	12,972	0	0	0	0	0	328,961	237,527	281,689	286,053
4476 Rent & Lease - Equipment	0	0	10,000	0	0	0	0	0	0	0	110,720	85,915	103,096	102,522
4477 Rent & Lease - Structures	0	0	0	0	0	0	0	0	0	0	192,440	154,330	210,862	186,627
4704 Finance Charges & Fees	0	0	0	0	0	0	0	0	0	0	0	3,343	1,708	4,908
CAPITAL EQUIPMENT	0	0	0	0	0	0	0	0	0	49,454	49,454	424,820	602,292	473,873
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>174,100</b>	<b>53,800</b>	<b>62,300</b>	<b>0</b>	<b>53,152</b>	<b>162,380</b>	<b>136,575</b>	<b>25,900</b>	<b>67,420</b>	<b>49,454</b>	<b>6,657,226</b>	<b>5,560,424</b>	<b>7,264,024</b>	<b>6,467,910</b>
4750 Contingencies	0	0	0	0	0	0	0	0	0	0	100,000	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>595,379</b>	<b>215,060</b>	<b>361,955</b>	<b>154,493</b>	<b>569,129</b>	<b>683,191</b>	<b>1,219,451</b>	<b>65,884</b>	<b>173,947</b>	<b>49,454</b>	<b>22,017,048</b>	<b>17,949,383</b>	<b>20,467,589</b>	<b>20,231,244</b>
Revenue less expense	221,441	(26,617)	93,648	(4,993)	7,993	(683,191)	(673,615)	16	(173,947)	(49,454)	(0)	986,500	417,602	1,234,719
Cost Recovery Percentage Rev/Exp	137%	88%	126%	97%	101%	0%	45%	100%	0%	0%	100%	105%	102%	106%

FY 18-19 Unit Budget Summary ADMINISTRATION	Unit 01 Admin	Unit 18 Technology & Communications	Unit 45 Capital Equipment	Operating Budget FY 18-19	FY 15-16 ACTUAL	FY 16-17 ACTUAL	FY 17-18 PRELIM
<b>REVENUE</b>	<b>11,691,319</b>	<b>0</b>	<b>0</b>	<b>11,691,319</b>	<b>9,948,759</b>	<b>11,228,795</b>	<b>11,229,253</b>
<b>SALARIES &amp; BENEFITS</b>	<b>1,458,284</b>	<b>101,411</b>	<b>0</b>	<b>1,559,695</b>	<b>1,617,902</b>	<b>1,521,796</b>	<b>1,456,965</b>
<b>SERVICES &amp; SUPPLIES</b>							
4403 Agricultural Supplies	0	0	0	0	0	0	0
4417 Uniforms/Safety Products	240	0	0	240	540	0	330
4432 Household Supplies	0	0	0	0	0	0	0
4440 Food	9,204	0	0	9,204	11,482	10,836	15,379
4442 Office Supplies	3,000	0	0	3,000	67,005	7,926	4,971
4444 Medical	31,500	0	0	31,500	16,841	28,381	22,630
4446 Tools & Instruments	0	0	0	0	0	0	0
4447 Non-Capital Equipment	1,229	6,900	0	8,129	1,029	1,850	12,321
4450 Maint. - Structures/Grounds	0	0	0	0	5,773	0	0
4451 Maintenance of Equipment	68,600	6,350	0	74,950	2,296	390	17,640
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0
4454 Communications	1,800	107,770	0	109,570	15,284	101,584	107,987
4459 Memberships & Subscriptions	21,378	0	0	21,378	21,451	15,326	20,688
4460 Travel	19,980	0	0	19,980	32,245	41,978	33,465
4461 Training & Conferences	35,996	360	0	36,356	0	0	14,479
4462 Publications & Legal Notices	7,980	0	0	7,980	8,305	6,341	10,016
4463 Legal Services	144,000	0	0	144,000	142,015	170,477	97,108
4464 Program Services/Supplies	192,500	0	0	192,500	20,564	166,530	26,628
4465 Professional Services	338,290	124,000	0	462,290	452,098	503,549	444,785
4466 Licensing	12,500	0	0	12,500	3,856	14,817	15,500
4467 Field Trips & Events	0	0	0	0	0	0	0
4468 Instructors & Sports Officials	0	0	0	0	0	0	0
4470 Insurance	231,373	0	0	231,373	172,736	196,427	193,022
4476 Rent & Lease - Equipment	0	0	0	0	41,714	204	296
4477 Rent & Lease - Structures	0	0	0	0	0	3,104	0
4704 Finance Charges & Fees	0	0	0	0	3,343	1,708	4,908
CAPITAL EQUIPMENT	0	0	49,454	49,454	424,820	602,292	473,873
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>1,119,570</b>	<b>245,380</b>	<b>49,454</b>	<b>1,414,404</b>	<b>1,443,397</b>	<b>1,873,720</b>	<b>1,514,531</b>
4750 Contingencies	100,000	0	0	100,000	0	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>2,677,854</b>	<b>346,791</b>	<b>49,454</b>	<b>3,074,099</b>	<b>3,061,299</b>	<b>3,395,516</b>	<b>2,971,496</b>
Revenue less expense	9,013,465	(346,791)	(49,454)	8,617,220	6,887,460	7,833,279	8,257,757
Cost Recovery Percentage Rev/Exp	437%	0%	0%	380%	325%	331%	378%

<b>FY 18-19 Unit Budget Summary PARKS, MAINTENANCE, &amp; OPEN SPACE</b>	<b>Unit 05 Building Maint.</b>	<b>Unit 06 Camp Shelly</b>	<b>Unit 07 Park Operations</b>	<b>Unit 16 Open Space</b>	<b>Unit 60 CIP</b>	<b>Operating Budget FY 18-19</b>	<b>FY 15-16 ACTUAL</b>	<b>FY 16-17 ACTUAL</b>	<b>FY 17-18 PRELIM</b>
<b>REVENUE</b>	<b>0</b>	<b>68,183</b>	<b>466,790</b>	<b>519,401</b>	<b>0</b>	<b>1,054,374</b>	<b>1,094,382</b>	<b>1,037,615</b>	<b>1,119,635</b>
<b>SALARIES &amp; BENEFITS</b>	<b>555,901</b>	<b>40,221</b>	<b>2,670,713</b>	<b>1,248,307</b>	<b>106,527</b>	<b>4,621,669</b>	<b>3,763,740</b>	<b>4,202,371</b>	<b>4,184,094</b>
<b>SERVICES &amp; SUPPLIES</b>									
4403 Agricultural Supplies	0	50	92,500	1,100	0	93,650	96,198	135,084	120,771
4417 Uniforms/Safety Products	1,080	0	16,900	7,400	0	25,380	24,357	22,525	25,381
4432 Household Supplies	0	165	36,600	800	120	37,685	44,170	37,762	30,752
4440 Food	180	250	4,700	8,000	300	13,430	9,383	12,254	13,615
4442 Office Supplies	240	165	6,960	2,600	6,000	15,965	19,040	13,350	11,478
4444 Medical	0	50	400	300	0	750	914	817	2,558
4446 Tools & Instruments	6,000	255	12,000	2,200	0	20,455	22,438	37,801	34,212
4447 Non-Capital Equipment	3,000	600	5,000	8,040	0	16,640	17,377	20,509	23,190
4450 Maint. - Structures/Grounds	263,500	3,950	326,000	39,100	0	632,550	501,954	1,031,242	705,064
4451 Maintenance of Equipment	12,600	100	73,440	1,900	0	88,040	105,087	109,245	92,374
4452 Utilities - Water/Sewer	0	840	1,262,380	5,300	0	1,268,520	876,177	1,112,548	1,231,573
4453 Utilities - Gas/Electric/Other	495,932	2,340	0	100	0	498,372	147,686	454,516	474,640
4454 Communications	0	100	9,600	18,980	0	28,680	92,496	16,737	9,148
4459 Memberships & Subscriptions	0	0	4,960	220	1,000	6,180	3,101	4,416	3,169
4460 Travel	2,700	600	95,500	6,000	0	104,800	106,586	93,174	84,523
4461 Training & Conferences	3,050	0	8,400	3,990	0	15,440	0	5,318	17,154
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0	0
4463 Legal Services	0	0	0	0	0	0	0	1,055	0
4464 Program Services/Supplies	0	150	0	3,500	0	3,650	1,597	5,351	3,558
4465 Professional Services	27,480	7,875	41,930	16,050	60,000	153,335	93,884	76,665	110,761
4466 Licensing	0	0	1,000	0	0	1,000	2,828	850	2,791
4467 Field Trips & Events	0	0	0	750	0	750	480	670	65
4468 Instructors & Sports Officials	0	0	0	0	0	0	0	0	0
4470 Insurance	0	0	0	0	0	0	226	0	0
4476 Rent & Lease - Equipment	900	500	21,000	5,400	0	27,800	20,238	40,934	27,368
4477 Rent & Lease - Structures	0	6,500	110,400	0	0	116,900	88,330	141,038	112,563
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>816,662</b>	<b>24,490</b>	<b>2,129,670</b>	<b>131,730</b>	<b>67,420</b>	<b>3,169,972</b>	<b>2,315,305</b>	<b>3,373,861</b>	<b>3,136,708</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,372,563</b>	<b>64,711</b>	<b>4,800,383</b>	<b>1,380,037</b>	<b>173,947</b>	<b>7,791,641</b>	<b>6,079,045</b>	<b>7,576,232</b>	<b>7,320,802</b>
<b>Revenue less expense</b>	<b>(1,372,563)</b>	<b>3,472</b>	<b>(4,333,593)</b>	<b>(860,636)</b>	<b>(173,947)</b>	<b>(6,737,267)</b>	<b>(4,984,663)</b>	<b>(6,538,617)</b>	<b>(6,201,167)</b>
<b>Cost Recovery Percentage Rev/Exp</b>	<b>0%</b>	<b>105%</b>	<b>10%</b>	<b>38%</b>	<b>0%</b>	<b>14%</b>	<b>18%</b>	<b>14%</b>	<b>15%</b>

<b>FY 18-19 Unit Budget Summary YOUTH &amp; SENIOR SERVICES</b>	<b>Unit 09 Extended Student Services</b>	<b>Unit 10 Senior Services</b>	<b>Unit 11 Preschool</b>	<b>Unit 40 Believes Program</b>	<b>Unit 41 Middle School Program</b>	<b>Operating Budget FY 18-19</b>	<b>FY 15-16 ACTUAL</b>	<b>FY 16-17 ACTUAL</b>	<b>FY 17-18 PRELIM</b>
<b>REVENUE</b>	<b>5,315,417</b>	<b>144,589</b>	<b>435,495</b>	<b>149,500</b>	<b>577,122</b>	<b>6,622,123</b>	<b>5,563,017</b>	<b>5,957,842</b>	<b>6,482,261</b>
<b>SALARIES &amp; BENEFITS</b>	<b>4,458,683</b>	<b>271,849</b>	<b>405,800</b>	<b>154,493</b>	<b>515,977</b>	<b>5,806,802</b>	<b>4,513,475</b>	<b>4,718,308</b>	<b>5,339,572</b>
<b>SERVICES &amp; SUPPLIES</b>									
4403 Agricultural Supplies	0	0	0	0	0	0	23	139	110
4417 Uniforms/Safety Products	2,000	0	500	0	1,000	3,500	2,980	2,516	1,476
4432 Household Supplies	37,200	90	500	0	3,780	41,570	33,810	32,728	33,692
4440 Food	59,400	9,898	1,200	0	13,200	83,698	79,558	77,411	80,136
4442 Office Supplies	23,400	450	400	0	500	24,750	26,832	26,462	19,684
4444 Medical	2,592	0	0	0	0	2,592	1,745	1,167	1,699
4446 Tools & Instruments	2,200	0	0	0	0	2,200	1,744	2,170	1,834
4447 Non-Capital Equipment	3,000	1,500	1,500	0	0	6,000	0	1,290	6,532
4450 Maint. - Structures/Grounds	127,000	0	6,000	0	0	133,000	54,673	108,271	44,690
4451 Maintenance of Equipment	1,800	0	0	0	0	1,800	3,077	138	1,008
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0
4454 Communications	12,000	0	0	0	0	12,000	7,139	10,458	12,753
4459 Memberships & Subscriptions	1,200	311	0	0	0	1,511	1,073	1,008	1,234
4460 Travel	1,200	510	0	0	0	1,710	2,811	1,478	1,265
4461 Training & Conferences	1,500	1,200	0	0	0	2,700	0	181	2,419
4462 Publications & Legal Notices	0	0	0	0	0	0	404	0	0
4463 Legal Services	0	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	66,000	6,311	10,000	0	10,200	92,511	84,426	88,898	71,498
4465 Professional Services	7,800	300	0	0	0	8,100	11,032	11,301	13,334
4466 Licensing	9,999	0	0	0	0	9,999	13,065	13,547	9,922
4467 Field Trips & Events	33,000	54,201	0	0	11,500	98,701	83,229	161,908	141,922
4468 Instructors & Sports Officials	0	20,124	0	0	0	20,124	25,485	22,518	24,452
4470 Insurance	62,616	0	0	0	12,972	75,588	51,189	58,210	67,533
4476 Rent & Lease - Equipment	28,920	0	0	0	0	28,920	9,076	10,103	20,071
4477 Rent & Lease - Structures	75,540	0	0	0	0	75,540	66,000	66,720	74,064
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>558,367</b>	<b>94,895</b>	<b>20,100</b>	<b>0</b>	<b>53,152</b>	<b>726,514</b>	<b>559,371</b>	<b>698,622</b>	<b>631,328</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>5,017,050</b>	<b>366,744</b>	<b>425,900</b>	<b>154,493</b>	<b>569,129</b>	<b>6,533,316</b>	<b>5,072,846</b>	<b>5,416,930</b>	<b>5,970,900</b>
<b>Revenue less expense</b>	<b>298,367</b>	<b>(222,155)</b>	<b>9,595</b>	<b>(4,993)</b>	<b>7,993</b>	<b>88,807</b>	<b>490,171</b>	<b>540,912</b>	<b>511,361</b>
<b>Cost Recovery Percentage Rev/Exp</b>	<b>106%</b>	<b>39%</b>	<b>102%</b>	<b>97%</b>	<b>101%</b>	<b>101%</b>	<b>110%</b>	<b>110%</b>	<b>109%</b>



FY 18-19 Unit Budget Summary RECREATION	Unit 02 Class, Camps & Events	Unit 03 Adult Sports & Fitness	Unit 17 Marketing & Public Information	Unit 20 Customer & Business Services	Unit 25 Facility Use & Rentals	Unit 26 Youth Sports & Fitness	Unit 27 Field & Gym Rentals	Unit 42 Building Operations	Unit 54 Aquatics	Unit 57 Concessions	Operating Budget FY 18-19	FY 15-16 ACTUAL	FY 16-17 ACTUAL	FY 17-18 PRELIM
<b>REVENUE</b>	<b>415,400</b>	<b>161,230</b>	<b>0</b>	<b>0</b>	<b>816,820</b>	<b>188,443</b>	<b>455,603</b>	<b>0</b>	<b>545,836</b>	<b>65,900</b>	<b>2,649,232</b>	<b>2,329,725</b>	<b>2,660,939</b>	<b>2,634,814</b>
<b>SALARIES &amp; BENEFITS</b>	<b>74,896</b>	<b>83,924</b>	<b>128,141</b>	<b>458,829</b>	<b>421,279</b>	<b>161,260</b>	<b>299,655</b>	<b>520,811</b>	<b>1,082,876</b>	<b>39,984</b>	<b>3,271,655</b>	<b>2,493,842</b>	<b>2,761,090</b>	<b>2,782,702</b>
<b>SERVICES &amp; SUPPLIES</b>														
4403 Agricultural Supplies	0	0	0	0	0	0	13,000	0	0	0	13,000	5,883	2,796	2,512
4417 Uniforms/Safety Products	500	500	500	200	1,000	1,000	1,000	2,000	4,200	400	11,300	9,723	7,864	12,860
4432 Household Supplies	0	0	0	600	0	0	1,000	49,200	400	0	51,200	92,214	111,148	46,736
4440 Food	2,000	200	650	3,500	500	1,000	7,000	500	1,700	24,000	41,050	38,805	37,735	41,662
4442 Office Supplies	1,000	200	10,200	48,000	1,500	200	500	700	3,800	100	66,200	15,218	59,103	38,571
4444 Medical	0	0	0	300	0	0	0	0	1,100	0	1,400	6,772	2,146	903
4446 Tools & Instruments	0	200	0	0	250	200	1,000	1,000	2,000	0	4,650	6,531	2,215	3,288
4447 Non-Capital Equipment	0	0	2,900	3,000	11,950	0	0	20,000	9,600	1,000	48,450	30,882	99,174	39,937
4450 Maint. - Structures/Grounds	0	0	0	0	0	0	4,000	0	65,400	0	69,400	99,487	52,055	71,735
4451 Maintenance of Equipment	0	2,000	0	0	200	0	10,350	600	14,000	0	27,150	33,450	46,192	16,082
4452 Utilities - Water/Sewer	0	0	0	0	0	0	0	0	0	0	0	21,616	0	0
4453 Utilities - Gas/Electric/Other	0	0	0	0	0	0	0	0	0	0	0	266,430	14,452	0
4454 Communications	0	0	0	0	0	0	750	0	2,950	0	3,700	383	550	1,653
4459 Memberships & Subscriptions	100	1,200	690	1,000	200	500	1,000	200	2,800	0	7,690	3,152	4,370	8,095
4460 Travel	100	0	2,890	4,300	1,000	200	200	1,000	1,850	0	11,540	3,767	5,913	4,551
4461 Training & Conferences	0	200	1,110	2,400	3,000	500	500	3,000	1,200	100	12,010	0	3,515	5,774
4462 Publications & Legal Notices	0	0	0	0	0	0	0	0	0	0	0	150	0	0
4463 Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4464 Program Services/Supplies	28,000	7,818	4,580	109,000	500	5,500	0	15,780	16,875	300	188,353	43,757	195,641	165,423
4465 Professional Services	20,000	0	131,550	200	132,000	0	12,000	68,400	6,500	0	370,650	242,196	243,448	292,129
4466 Licensing	0	0	0	0	0	0	0	0	0	0	0	3,696	50	0
4467 Field Trips & Events	500	0	0	0	0	4,200	0	0	0	0	4,700	2,758	3,708	3,525
4468 Instructors & Sports Officials	221,000	65,000	0	0	0	40,500	0	0	2,200	0	328,700	287,216	338,859	349,623
4470 Insurance	0	0	0	0	22,000	0	0	0	0	0	22,000	13,376	27,052	25,498
4476 Rent & Lease - Equipment	0	0	0	44,000	0	0	10,000	0	0	0	54,000	14,889	51,855	54,787
4477 Rent & Lease - Structures	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>273,200</b>	<b>77,318</b>	<b>155,070</b>	<b>216,500</b>	<b>174,100</b>	<b>53,800</b>	<b>62,300</b>	<b>162,380</b>	<b>136,575</b>	<b>25,900</b>	<b>1,337,143</b>	<b>1,242,351</b>	<b>1,317,821</b>	<b>1,185,344</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>348,096</b>	<b>161,242</b>	<b>283,211</b>	<b>675,329</b>	<b>595,379</b>	<b>215,060</b>	<b>361,955</b>	<b>683,191</b>	<b>1,219,451</b>	<b>65,884</b>	<b>4,608,798</b>	<b>3,736,193</b>	<b>4,078,911</b>	<b>3,968,046</b>
<b>Revenue less expense</b>	<b>67,304</b>	<b>(12)</b>	<b>(283,211)</b>	<b>(675,329)</b>	<b>221,441</b>	<b>(26,617)</b>	<b>93,648</b>	<b>(683,191)</b>	<b>(673,615)</b>	<b>16</b>	<b>(1,959,566)</b>	<b>(1,406,468)</b>	<b>(1,417,972)</b>	<b>(1,333,232)</b>
<b>Cost Recovery Percentage Rev/Exp</b>	<b>119%</b>	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>137%</b>	<b>88%</b>	<b>126%</b>	<b>0%</b>	<b>45%</b>	<b>100%</b>	<b>57%</b>	<b>62%</b>	<b>65%</b>	<b>66%</b>

**Livermore Area Recreation and Park District**

8/8/2018		FY 18-21 CAPITAL IMPROVEMENT PLAN BUDGET		2018-21 CIP Budget			Proposed Total Project Budget	Approved Total Project Budget	Comments
Item #	Project #	Project Description	Fund Name	FY18-19	FY19-20	FY20-21 and Beyond			

**PRIORITY A PROJECTS**

1	508	May Nissen Playgrounds Renovation	AB1600	2,220,417	1,443,538	0	3,878,288	3,878,288	Renovate playground. Scope of work includes addition of restroom facility. Revised budget was approved in March 2018. Project bid opening is June 27, 2018, with construction anticipated to begin early Fall 2018. Estimated completion of project Fall 2019.
<b>Totals</b>				2,220,417	1,443,538	0	3,878,288	3,878,288	
2	426	Big Trees Park Playground Renovation	AB1600	972,754	409,322	0	1,521,317	1,521,317	Install a new playground and pathways in a new location . Revised budget was approved in March 2018. Project bid opening is June 27, 2018, with construction also anticipated to begin Fall 2018. Estimated completion of project Fall 2019.
<b>Totals</b>				972,754	409,322	0	1,521,317	1,521,317	
3	706	Pleasure Island Playground Renovation	AB1600	833,752	428,445	0	1,375,168	1,375,168	Renovate playground and surrounding area. Revised budget was approved in March 2018. Project bid opening is June 27, 2018, with construction anticipated to begin Fall 2018. Estimated completion of project Fall 2019.
<b>Totals</b>				833,752	428,445	0	1,375,168	1,375,168	
4	327	Jane Addams Playground Renovation	AB1600	318,289	466,255	0	863,955	863,955	Renovate preschool playground. Revised budget was approved in March 2018. Project bid opening is June 27, 2018, with construction anticipated to begin Summer 2019 based on school schedule. Estimated completion of project late Summer 2019.
<b>Totals</b>				318,289	466,255	0	863,955	863,955	
5	446	SG Extension-Arroyo Del Valle Trail Bridge Connection	AB1600	0	0	0	151,044	151,044	Tri-Valley Conservancy is leading fundraising efforts and is responsible for project management. The design and specifications phase has been completed. The District has contributed \$150,000 to the project. CEQA Public Review Period: April 20, 2018 to May 21, 2018. If fundraising goals are met, groundbreaking will begin in Fall 2018.
<b>Totals</b>				0	0	0	151,044	151,044	
6	603	Sycamore Grove - Arroyo Del Valle Trail Renovation	EBRPD Cap. Impr. Fund	198,558 775,000	0 0	0 0	500,000 775,000	500,000 775,000	2.5 mile trail renovation. EBRPD has provided \$500,000 in funding. \$700,000 from reserves was approved by the Board with an additional \$75,000 authorized for project management expenses. Grade Tech was awarded the bid. Construction to begin Summer 2018, with anticipated completion Fall 2018.
<b>Totals</b>				973,558	0	0	1,275,000	1,275,000	
7	209	Ravenswood Upgrade	AB1600 City of Livermore Buckley Trust CIP Fund 900	0 0 167,507 277,653	0 0 0 0	0 0 0 0	119,252 40,291 225,000 277,653	119,252 40,291 225,000 0	Four of the five roofs have been replaced, and a new alarm system has been installed. The remaining roof, as well as the replacement of the porch to be completed by early Summer 2019. Incremental Budget request (versus 6/13/18 Board-approved amount) to encompass updated porch estimate is \$277,653.
<b>Totals</b>				445,160	0	0	662,196	384,543	
8	432	ADA Projects	ESS Buildings AB1600 Camp Shelly CIP Fund 900	60,627 515,000	0 0	0 0	75,000 515,000	75,000 515,000	Installation of a new ADA Restroom/Shower Facility at Camp Shelly by Romtec. The original estimate was \$350k. In May 2018, the Board approved additional amenities requested by Open Space staff which added \$165k to the original estimate. Assuming the District receives approval from El Dorado County on the design, construction will begin late Summer 2018, with estimated completion of project early Winter 2018.
<b>Totals</b>				575,627	0	0	590,000	590,000	
9	905	Bill Payne Park Master Plan	AB1600	97,045	0	0	150,000	150,000	Consultant, RRM Design Group, was hired to do master plan for Bill Payne Park. Possible new features could include synthetic turf field, field lighting, restroom, concession and maintenance building, lighted parking, picnic areas and playground. The bicycle track could be removed and relocated. Stakeholder and public meetings were held January and April 2018, and a completed preferred plan is anticipated in Summer 2018.
<b>Totals</b>				97,045	0	0	150,000	150,000	
10	726	RLCC Security and Alarm System	CIP Fund 900	116,500	0	0	120,000	120,000	Upgrade the RLCC security and alarm systems to include exterior and interior building access. O'Dell Engineering was selected to provide a design and recommendation for this project. Anticipated completion in 2018/2019.
<b>Totals</b>				116,500	0	0	120,000	120,000	
11	729	Asset Management High Priority Projects		56,327	1,913,000	0	2,171,888	2,305,338	The 2017 District Asset Management Plan identified a comprehensive listing of assets, their current condition, and potential replacement costs. These projects have been identified as high priority for repair/replacement.
729A		Rodeo Stadium Infrastructure Improvements	AB1600	250,000	0	0	283,450	150,000	Scope of work includes: Civil engineering analysis and structural engineering investigation, as well as the concrete repair work that was recommended by the engineers. The project is set to be completed by Summer 2019.
<b>Totals</b>				250,000	0	0	283,450	150,000	

8/8/2018		FY 18-21 CAPITAL IMPROVEMENT PLAN BUDGET		2018-21 CIP Budget			Proposed Total Project Budget	Approved Total Project Budget	Comments
Item #	Project #	Project Description	Fund Name	FY18-19	FY19-20	FY20-21 and Beyond			
729B		<b>May Nissen Pool Renovation</b>	AB1600	300,000	100,000	0	400,000	400,000	Currently, May Nissen Swim Center has one pump system for two pools. Per County health and safety code, each pool needs to have its own pump. LARPD is required to complete this work by late 2019. Scope of work includes installation of two chemical controllers, two pumps, two filters, backwash controllers and other necessary equipment.
				300,000	100,000	0	400,000	400,000	
729C		<b>Tex Spruiell Park Renovation</b>	AB1600	90,000	0	0	90,000	90,000	Scope of work includes design for renovation of pathway, par course, basketball court surface, and irrigation issues. Next Step is to review and approve the design proposal and cost estimate.
				90,000	0	0	90,000	90,000	
729D		<b>Energy Efficiency Measures</b>	PG&E Financing AB1600	1,328,000 1,369,000	0 0	0 0	1,328,000 1,369,000	1,328,000 1,369,000	This project involves upgrading inefficient and aging infrastructure with new, energy efficient equipment. It would result in reduced ongoing operational costs, particularly from a new chiller, boilers, and HVAC equipment.
				2,697,000	0	0	2,697,000	2,697,000	
729E		<b>Max Baer Lighting</b>	AB1600	35,992	0	0	107,662	107,662	This project involves updating the substandard lighting at field #1 at Max Baer Park with more energy efficient lights.
				35,992	0	0	107,662	107,662	
				3,429,319	2,013,000	0	5,750,000	5,750,000	
12	455	<b>Shade Structures at Various Parks</b>	AB1600	150,000	150,000	0	300,000	300,000	Install shade structure at needed District parks. The first shade structure installation is planned for Bothwell Park in Summer 2018. Additional shade structures are to be installed at: Robertson, Maitland Henry, Cayetano, Mocho, and Sunken Gardens Parks.
				150,000	150,000	0	300,000	300,000	
13	442	<b>RLCC Aquatics Center Renovation</b>	CIP Fund 900 AB1600	52,177 2,226,000	0 0	0 0	100,000 2,226,000	100,000 2,226,000	Scope of work includes: replacement of the current pool deck, re-plastering and tiling of the pool, and ADA compliance measures. The plans were approved on May 15, 2018, by the County Department of Health and Safety. Upon approval, an RFP will be developed and the project will go out to bid Summer 2018. Pool closure is anticipated for late October 2018 to early April 2019. During this time, the May Nissen Swim Center will be open and available for aquatic programs.
		<b>Totals</b>		2,278,177	0	0	2,326,000	2,326,000	
14	719	<b>Sunset Park Playground</b>	AB1600	657,674	420,000	0	1,200,000	1,200,000	In May 2018, the Board directed staff to discontinue further progress on the "Play Trail" design concept due to the increased costs that substantially exceeded budget. GM was authorized to develop a new design with community input. The anticipated GameTime grant funding of \$60k will not be utilized with the new design; therefore, the \$60k has been shifted back to AB1600 funding.
				657,674	420,000	0	1,200,000	1,200,000	
15	723	<b>Patterson Ranch Trail</b>	AB1600	117,000	0	0	117,000	117,000	Install a looped trail with each end of the trail in LARPD property with the trail itself going through the Patterson ranch property now owned by Zone 7. WRA will begin environmental study in July 2018. Funding is for permits and CEQA. V-O-Cal may build the single-track trail. Increased budget by \$20k to install gates.
				117,000	0	0	117,000	117,000	
16	720	<b>Robertson Park Synthetic Turf</b>	AB1600	113,069	0	0	125,000	125,000	Install synthetic turf between full-sized fields, fence off the area where electrical boxes are located, and place decomposed granite inside the fence area between the two existing play fields. Contractors have been selected to install turf and fencing.
				113,069	0	0	125,000	125,000	
17	538	<b>Bill Clark Park</b>	Signature Homes	100,000	0	0	100,000	100,000	Design and implement ADA compliance measures and other improvements using funds received by the District from Signature Homes.
				100,000	0	0	100,000	100,000	
18	516	<b>Barn Renovation</b>	AB1600	124,223	200,000	200,000	600,000	600,000	Scope of work includes a design and work to improve accessibility, add ADA compliant restrooms, update facility for fire safety, and perform other necessary renovations.
				124,223	200,000	200,000	600,000	600,000	
19	806	<b>Altamont Creek Park Playgound</b>	AB1600	200,000	0	0	200,000	200,000	This is a project to replace the playground at Altamont Creek Park. The project is jointly funded between LVJUSD and LARPD, with project oversight and installation by LVJUSD. The Board approved the project, with a budget of \$200,000, in March 2018.
				200,000	0	0	200,000	200,000	
<b>Priority A Totals</b>				<b>\$13,722,564</b>	<b>\$5,530,560</b>	<b>\$200,000</b>	<b>\$21,304,968</b>	<b>\$21,027,315</b>	

8/8/2018		FY 18-21 CAPITAL IMPROVEMENT PLAN BUDGET		2018-21 CIP Budget			Proposed Total Project Budget	Approved Total Project Budget	Comments
Item #	Project #	Project Description	Fund Name	FY18-19	FY19-20	FY20-21 and Beyond			

**PRIORITY B PROJECTS**

20	526	Ravenswood Winery Renovations-Evaluation Phase Buckley Trust		0	30,000	0	30,000	30,000	Evaluate and scope design to stabilize winery ruins, clean up area, and install interpretive signs. Funding proposed to come from Buckley Trust. \$30,000 is a placeholder pending negotiating a contract with consultant.
<b>Totals</b>				0	30,000	0	30,000	30,000	
21	527	Cayetano Park parking lot expansion-Evaluation Phase AB1600		0	30,000	0	30,000	30,000	Evaluation of parking needs and identification of possible locations for expanded parking at Cayetano Park. Funding is for studying options and feasibility.
<b>Totals</b>				0	30,000	0	30,000	30,000	
22	013	RLCC Connector Road Between Parking Lots AB1600		0	500,000	0	500,000	500,000	Project involves creating a more easily accessible connection between the RLCC parking lots at East Avenue and Loyola Way. The proposed budget is a preliminary estimate pending engineer's analysis.
<b>Totals</b>				0	500,000	0	500,000	500,000	
23	525	North Livermore Community Gardens AB1600		0	50,000	0	50,000	0	This project involves exploring the feasibility of building a community garden in North Livermore.
<b>Totals</b>				0	50,000	0	50,000	0	
<b>Priority B Totals</b>				<b>\$0</b>	<b>\$610,000</b>	<b>\$0</b>	<b>\$610,000</b>	<b>\$560,000</b>	
<b>TOTALS, Priority A and B Projects:</b>				<b>\$13,722,564</b>	<b>\$6,140,560</b>	<b>\$200,000</b>	<b>\$21,914,968</b>	<b>\$21,587,315</b>	

FY2018-2021 CIP Budget (Priority A and B):

**20,063,124**

8/8/2018	FY18-21 CAPITAL IMPROVEMENT PLAN BUDGET: View by Fund	FY 17-18	FY 18-19	FY 19-20	FY 20-21
		Preliminary	Budget	Budget	& Beyond
<b>FUND #106 - AB1600</b>					
Beginning of Year Balance		\$12,915,655	\$16,854,034	\$9,161,865	\$5,551,305
Projected Inflows		\$4,897,334	\$2,500,000	\$2,500,000	\$2,500,000
Project No.					
508	May Nissen Playgrounds Renovation	44,891	2,220,417	1,443,538	0
426	Big Trees Park Playground Renovation	32,332	972,754	409,322	0
706	Pleasure Island Playground Renovation	36,932	833,752	428,445	0
327	Jane Addams Playground Renovation	22,548	318,289	466,255	0
446	SG Extension-Arroyo Del Valle Trail Bridge Connection	50,000	0	0	0
209	Ravenswood Upgrade	112,709	0	0	0
527	Cayetano Park parking lot expansion-Evaluation Phase	0	0	30,000	0
905	Bill Payne Park Master Plan	52,955	97,045	0	0
442	RLCC Aquatics Center Renovation	0	2,226,000	0	0
728	Covered Arena Fencing	74,500	0	0	0
729	Asset Management High Priority Projects	307,681	2,101,319	2,013,000	0
455	Shade Structures at Various Parks	0	150,000	150,000	0
723	Patterson Ranch Trail	0	117,000	0	0
719	Sunset Park Playground	122,326	657,674	420,000	0
013	RLCC Connector Road Between Parking Lots	0	0	500,000	0
432	ADA Projects	14,373	60,627	0	0
720	Robertson Park Synthetic Turf	11,931	113,069	0	0
516	Barn Renovation	75,777	124,223	200,000	200,000
806	Altamont Creek Park Playgound	0	200,000	0	0
525	North Livermore Community Gardens	0	0	50,000	0
Total Expenditures		\$958,955	\$10,192,169	\$6,110,560	\$200,000
Ending Balance		\$16,854,034	\$9,161,865	\$5,551,305	\$7,851,305
<b>FUND #506 - BUCKLEY TRUST</b>					
Beginning of Year Balance		\$331,554	\$274,061	\$106,554	\$76,554
Project No.	Projected Inflows	\$0	\$0	\$0	\$0
209	Ravenswood Upgrade	\$57,493	\$167,507	\$0	\$0
526	Ravenswood Winery Renovations-Evaluation Phase	0	0	30,000	0
Total Expenditures		\$57,493	\$167,507	\$30,000	\$0
Ending Balance		\$274,061	\$106,554	\$76,554	\$76,554
<b>FUND #900 - COMMITTED FUND BALANCE RESERVE: CAPITAL IMPROVEMENT</b>					
Beginning of Year Balance		\$2,178,766	\$2,123,860	\$387,530	\$387,530
Project No.	Projected Inflows	\$0	\$0	\$0	\$0
442	RLCC Aquatics Pool Deck Repair	47,823	52,177	0	0
603	Sycamore Grove - Arroyo Del Valle Trail Renovation	0	775,000	0	0
726	RLCC Security and Alarm System	3,500	116,500	0	0
724	Robertson Park Trail Repair	3,583	0	0	0
432	ADA Projects	0	515,000	0	0
209	Ravenswood Upgrade	0	277,653	0	0
Total CIP Fund 900 Expenditures		\$54,906	\$1,736,330	\$0	\$0
Ending Balance		\$2,123,860	\$387,530	\$387,530	\$387,530
<b>FUND #415 - EAST BAY REGIONAL PARK DISTRICT</b>					
Beginning of Year Balance		(\$9,662)	\$198,558	\$0	\$0
Project No.	Projected Inflows	\$500,000	\$0	\$0	\$0
603	Sycamore Grove - Arroyo Del Valle Trail Renovation	291,781	198,558	0	0
Total Expenditures		\$291,781	\$198,558	\$0	\$0
Ending Balance		\$198,558	\$0	\$0	\$0
<b>FUND #110 - SIGNATURE HOMES</b>					
Beginning of Year Balance		\$0	\$100,000	\$0	\$0
Project No.	Projected Inflows	\$100,000	\$0	\$0	\$0
530	Bill Clark Park	0	100,000	0	0
Total Expenditures		\$0	\$100,000	\$0	\$0
Ending Balance		\$100,000	\$0	\$0	\$0
<b>FUND #XXX - PG&amp;E ON-BILL FINANCING</b>					
Beginning of Year Balance		\$0	\$0	\$0	\$0
Project No.	Projected Inflows	\$0	\$1,328,000	\$0	\$0
729	Energy Efficiency Measures	0	1,328,000	0	0
Total Expenditures		\$0	\$1,328,000	\$0	\$0

Ending Balance		\$0	\$0	\$0	\$0
	Beginning of Year Balance	\$16,012,072	\$20,196,503	\$10,301,940	\$6,661,380
	Total Projected Inflows	\$5,579,893	\$3,828,000	\$2,500,000	\$2,500,000
	Total Projected Expenditures	\$1,395,463	\$13,722,564	\$6,140,560	\$200,000
	Transfers Out	\$1	\$2		
	Year-End Balance	\$20,196,502	\$10,301,938	\$6,661,380	\$8,961,380
<b>Summary by Fund: Balances at Year-End</b>		<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>
FUND #106 - AB1600		\$16,854,034	\$9,161,865	\$5,551,305	\$7,851,305
FUND #152 - LIVERMORE GROVE LP (FOR RLCC PARK SNACK BAR)		248	248	248	248
FUND #165 - PONDEROSA HOMES: IDA HOLM PARK		30,000	30,000	30,000	30,000
FUND #205 - SG INTERPRETIVE NATURE EDUCATION (NEF Grant)		0	0	0	0
FUND #207 - CITY OF LIVERMORE		0	0	0	0
FUND #501 - CHEVRON EASEMENT REIMBURSEMENT		(0)	(0)	(0)	(0)
FUND #506 - BUCKLEY TRUST		274,061	106,554	76,554	76,554
FUND #900 - COMMITTED FUND BALANCE RESERVE: CAPITAL IMPROVEMENT		2,123,860	387,530	387,530	387,530
FUND #415 - EAST BAY REGIONAL PARK DISTRICT		198,558	0	0	0
FUND #110 - SIGNATURE HOMES		100,000	0	0	0
FUND #XXX - PG&E ON-BILL FINANCING		0	0	0	0
FUND #CCC - LAND & WATER CONSERVATION FUND		0	0	0	0
COMMITTED FUND BALANCE RESERVE: CAPITAL IMPROVEMENT - ESS		615,742	615,742	615,742	615,742
<b>Total CIP Fund Balances at Fiscal Year-End</b>		<b>\$20,196,503</b>	<b>\$10,301,940</b>	<b>\$6,661,380</b>	<b>\$8,961,380</b>

## Livermore Area Recreation and Park District

8/8/2018	<b>THREE YEAR CAPITAL IMPROVEMENT PLAN BUDGET (FY18-21)</b>	<b>UNFUNDED PROJECTS</b>
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### UNFUNDED PROJECTS

Item #	Project #	Project Description	Comments
1	106	<b>Robertson Park Upper Arena Upgrade / Relocation</b>	Refurbish or relocate upper arena at Robertson Park
2	422	<b>Independence Park Field Improvements</b>	Grading and drainage, possible synthetic field
3	431	<b>Ernie Rodrigues Field Synthetic Turf</b>	Replace current fields with synthetic turf
4	444	<b>Ida Holm Park Improvements</b>	Miscellaneous park improvements (Orchid Ranch donation)
5	501	<b>Robert Livermore Park Tot Lot</b>	Install a tot lot at Robert Livermore Park
6	637	<b>Well Water Exploration</b>	Independence, Max Baer, May Nissen, Altamont Creek Parks, & Robertson Park
7	804	<b>Sunken Gardens Park - master plan for bicycle uses</b>	Currently working with a BMX group to add soil so they can shape and use this area for recreational use
8	522	<b>SG Trail - Arroyo Rd at Olivina Gate towards bridge (LARPD T-13)</b>	Connect the trail that comes from the Arroyo entrance toward the bridge
9	617	<b>Oak Trail (T10-B) behind Plotkin property</b>	Alternate routes for the trail are being designed by the City to circumvent the property
10	630	<b>Upper SG Park Improvement Project (Hetch Hetchy Road relocation)</b>	Relocate Hetch Hetchy road in Upper SG Park per 2002 SG Master Plan
11	721	<b>Max Baer Paving</b>	Pave the path from the parking lot to concession stand to reduce dust and improve traffic flow
12	722	<b>Sycamore Grove Winery Ruins</b>	Removal of collapsed structure
13	725	<b>May Nissen Preschool Restroom</b>	Will be addressed upon completion of May Nissen Playground Renovation Project
14	727	<b>May Nissen Pool Swim Pool Fence, Benches and Bleachers</b>	Remove concrete bleacher and replace chainlink barbed wire fence with wrought iron type fence
15	628	<b>Spray Park - Scope Design</b>	Feasibility study to scope possible locations for Spray Park in North Livermore
16	807	<b>Robert Livermore Baseball Fields</b>	Add two baseball fields at Robert Livermore as a result of the Master Plan at Bill Payne Park
17	808	<b>T6 Trail Connection</b>	Explore options to obtain an easement to develop a multi-use trail linking the neighborhoods in Springtown

## LIVERMORE AREA RECREATION & PARK DISTRICT ACCOUNT ID GUIDELINES

(Note that the examples listed below are for illustrative purposes and are not meant to be comprehensive)

<b>4403</b>	<i>Items used for Agricultural purposes</i>	
<b>Agricultural Supplies</b>	Fertilizers	Sand
	Herbicides	Seed
	Nursery Stock	Soil Amendments
	Pest Abatement Supplies	
<b>4417</b>	<i>Uniforms &amp; Safety Equipment/Products</i>	
<b>Uniforms/Safety Products</b>	Aprons	Hand Sanitizer
	Boots	Helmets
	Clothing Allowance	Masks
	Eye & Ear Protection	Name Tags
	Gloves	Safety Belts
		Uniforms
<b>4432</b>	<i>Consumable facility household supplies</i>	
<b>Household Supplies</b>	<b>Unit Coding:</b> Standard Supplies (RLCC is Unit 42, ESS is Unit 09); Non-standard are Unit-specific)	
	Janitorial Supplies	Laundry Services
	Kitchen Supplies	Restroom Supplies
<b>4440</b>	<i>Food &amp; refreshments for programs, events, and meetings</i>	
<b>Food</b>	<b>Unit Coding:</b> UNIT-Specific	
	For district events, café supplies, program-specific needs (eg ESS, aquatics tournaments)	
	For volunteer, employee, and board meetings/activities	
	Facility Break Room water, coffee, tea, etc.	
<b>4442</b>	<i>Consumable Office supplies &amp; services</i>	
<b>Office Supplies</b>	<b>Unit Coding:</b> Standard stocked supplies (RLCC is Unit 20); non-standard items are Unit-specific	
	Books, manuals, videos	Paper, pencils, pens, etc.
	Business Cards	Postage
	Computer/printer consumable supplies (such as cartridges)	
<b>4444</b>	<i>Medical Supplies &amp; Services</i>	
<b>Medical</b>	First Aid Supplies	Vaccinations
	Medical exams and testing	
<b>4446</b>	<i>Tools, Instruments &amp; Equipment (excluding IT) with a UNIT Cost under \$5,000</i>	
<b>Tools &amp; Instruments</b>	<b>Unit Coding:</b> generally 05,07, 16; Unit-specific	
	Flashlights	Padlocks & keys
	Hoses, Nozzles	Tools (Fire, landscaping, hand, power)
	Ladders	Wheelbarrows



<b>4447</b> <b>Non Capital Equipment</b>	<i>Furniture, Fixtures &amp; Equipment with a <b>UNIT Cost under \$5,000</b> (excluding Tools &amp; Instruments #4446)</i>	
	Furniture, decorative fixtures	Linens
	Office equipment, appliances & fixtures	Program Equipment
	IT Hardware & Software (Unit 18)	Signage (Facility & Park)
<b>4450</b> <b>Maintenance - Structures &amp; Grounds</b>	<i>Expenditures for maintaining the useful life of structures &amp; grounds.</i>	
	ADA accessibility improvements	Painting supplies & services
	Electrical supplies & service	Playground surface material
	Fencing & Gates	Pool Chemicals & Test Kits
	Grading	Rock AB, asphalt, concrete
	Irrigation supplies	
<b>4451</b> <b>Maintenance - Equipment</b>	<i>Expenditures for keeping equipment, tools, furniture and fixtures in efficient operating condition</i>	
	Auto/Vehicle Supplies & Maintenance	Software and hardware maintenance & support agreements
	Maintenance service contracts	
<b>4452</b> <b>Utilities - Water/Sewer</b>	<i>Water &amp; Sewer</i>	
<b>4453</b> <b>Utilities - Gas/Electric/Other</b>	<i>Electricity, natural gas, butane &amp; fuel oil</i>	
<b>4454</b> <b>Communications</b>	<i>Telephone systems &amp; service, fax, phone lines, Internet Connections</i>	
<b>4459</b> <b>Memberships &amp; Subscriptions</b>	<i>Membership Fees &amp; subscriptions</i>	
<b>4460</b> <b>Travel</b>	<i>Travel for LARPD personnel &amp; Board Members (including travel to &amp; from conferences/offsite training, etc.)</i>	
	Air Fare	Mileage
	Fuel	Reimbursement for meals
	Lodging	Tolls & parking fees
<b>4461</b> <b>Training &amp; Conferences</b>	<i><b>NEW ACCOUNT</b> as of 3/17: Training for LARPD personnel &amp; Board Members</i>	
	Conference registration fees	Training, seminars & workshops
<b>4462</b> <b>Publications &amp; Legal Notices</b>	<i>Publication of legally required notices, reports &amp; CEQA documents</i>	
	Election expenses	Proposals & Bids
	Employment ads/publicity	
<b>4463</b> <b>Legal</b>	<i>Legal counsel (general, HR, other)</i>	

<b>4464</b> <b>Program Services/Supplies</b>	<i>Unit/Program specific services and supplies (typically consumables)</i>	
	<b>Excludes Household (4432) and Office (4442) supplies and Food (4440)</b>	
	Toys, games, puzzles, sports equipment, photography products & services, playground and classroom supplies, water exercise and play items, teaching aids and aquatics tournament fees	
	Volunteer programs/recognition	
<b>4465</b> <b>Professional Services</b>	<i>Professional &amp; Contracted services</i>	
	Advertising, publicity, and promotion	First Aid Training for classes/programs
	Alarm Monitoring	Insurance Brokerage Services
	Architectural Design	IT Support & Services
	Audit, Security, Consultants	Laundry Services
	Cleaning and Disinfecting Services	Printing Services
	Entertainment Services	Trash Removal
	Exterminating Services	
<b>4466</b> <b>Licensing</b>	<i>Licensing/permit-related: required for business operations</i>	
	Commercial Driver's License Fees	Fingerprinting
	Daycare/Teacher permits	Pesticide Permits
<b>4467</b> <b>Field Trips/Events</b>	<i>Field trips &amp; events</i>	
	Admissions	
	Meals for field trip participants (LARPD staff and public)	
	Meals for LARPD staff attending special events and activities	
	Transportation-related expenses for field trips/events (mileage reimbursement, tolls, vehicle rentals, airfare, train, and bus tickets)	
<b>4468</b> <b>Instructors &amp; Sports Officials</b>	<i>Instructor payments and sports officials fees</i>	
<b>4470</b> <b>Insurance</b>	<i>Insurance premiums</i>	
	Auto	General Liability
	Event	Worker's Comp
<b>4476</b> <b>Rents &amp; Leases - Equipment</b>	<i>Rental &amp; lease fees for use of equipment, tools, furniture &amp; fixtures</i>	
<b>4477</b> <b>Rents &amp; Leases - Structures &amp; Grounds</b>	<i>Rental &amp; lease fees for the use of structures &amp; grounds</i>	
<b>4704</b> <b>Finance Charges &amp; Fees</b>	<i>Finance Charges &amp; Credit Card Fees</i>	
	ACTIVE fees	Finance charges
	Credit card Merchant Fees	Late Fees
<b>4950-45</b> <b>Capital Equipment</b>	<i>Purchase of equipment with expected useful life of greater than 1 year and a UNIT Cost over \$5,000</i>	

## LARP D Operating Unit Supervisors - by Unit Number

	<b>Unit</b>	<b>GM/AGM</b>	<b>Manager</b>	<b>Supervisor</b>
01	Administration	Fuzie	Schneider	
02	Classes, Camps & Events	Lord	Ikeda	Kline
03	Adult Sports & Fitness	Lord	Ikeda	Wiedefeld
05	Building Maintenance	Lord	Aizawa	Haldeman
06	Camp Shelly	Lord	Aizawa	Sotelo
07	Park Operations	Lord	Aizawa	Doyle
09	Extended Student Services	Fuzie	Kirk	Blair
10	Senior Services	Fuzie	Kirk	Swinbank
11	Preschool	Fuzie	Kirk	
16	Open Space	Lord	Aizawa	Sotelo
17	Marketing & Public Information	Lord	Ikeda	Kenison
18	Technology and Communications	Fuzie	Schneider	
20	Customer & Business Services	Lord	Ikeda	Kline
25	Facility Use & Rentals	Lord	Ikeda	Kenison
26	Youth Sports & Fitness	Lord	Ikeda	Wiedefeld
27	Field & Gym Rentals	Lord	Ikeda	Wiedefeld
40	Believes Program	Fuzie	Kirk	Blair
41	Middle School Program	Fuzie	Kirk	Blair
42	Building Operations	Lord	Ikeda	Kenison
45	Capital Equipment	Fuzie	Schneider	
54	Aquatics	Lord	Ikeda	Sermeno
57	Concessions	Lord	Ikeda	Kline
60	Planning and CIP Administration	Lord	Aizawa	

## LARPD Operating Unit Supervisors - by Department

		<u>GM/AGM</u>	<u>Department</u>	<u>Manager</u>	<u>Supervisor</u>
01	Administration	Fuzie	Admin	Schneider	
18	Technology and Communications	Fuzie	Admin	Schneider	
45	Capital Equipment	Fuzie	Admin	Schneider	
60	Planning and CIP Administration	Lord	CIP	Aizawa	
05	Building Maintenance	Lord	Parks	Aizawa	Haldeman
06	Camp Shelly	Lord	Parks	Aizawa	Sotelo
07	Park Operations	Lord	Parks	Aizawa	Doyle
16	Open Space	Lord	Parks	Aizawa	Sotelo
02	Classes, Camps & Events	Lord	Recreation	Ikeda	Kline
03	Adult Sports & Fitness	Lord	Recreation	Ikeda	Wiedenfeld
17	Marketing & Public Information	Lord	Recreation	Ikeda	Kenison
20	Customer & Business Services	Lord	Recreation	Ikeda	Kline
25	Facility Use & Rentals	Lord	Recreation	Ikeda	Kenison
26	Youth Sports & Fitness	Lord	Recreation	Ikeda	Wiedenfeld
27	Field & Gym Rentals	Lord	Recreation	Ikeda	Wiedenfeld
42	Building Operations	Lord	Recreation	Ikeda	Kenison
54	Aquatics	Lord	Recreation	Ikeda	Sermeno
57	Concessions	Lord	Recreation	Ikeda	Kline
09	Extended Student Services	Fuzie	Youth/Sr	Kirk	Blair
10	Senior Services	Fuzie	Youth/Sr	Kirk	Swinbank
11	Preschool	Fuzie	Youth/Sr	Kirk	
40	Believes Program	Fuzie	Youth/Sr	Kirk	Blair
41	Middle School Program	Fuzie	Youth/Sr	Kirk	Blair